

SALTASH TOWN COUNCIL

Minutes of the Meeting of the Burial Board held in the Guildhall on Wednesday 11th October 2017 at 2.00pm Guildhall

PRESENT: Councillors: A Pinckney (Co-Chairman), J Dent, M Parker, W Phillips, C Warrington, D Yates.

ALSO PRESENT: Mrs A Thomas, Senior Administration Officer, L Elliott, Administration Assistant, J Virgo – Grounds and Premises Warden, M Orchard – Cemetery Warden, Mr B Jones (St Stephens PCC) 2 Members of the Public.

APOLOGIES: Councillor D Yates, Rev. C Sigrist (St Stephens PCC – Co Chairman), Mr D Fowell (PFS Funeral Directors).

BB/28/17/18 HEALTH AND SAFETY ANNOUNCEMENTS

The Chairman informed those present of the actions required in the event of a fire or emergency.

BB/29/17/18 RECORDING OF MEETINGS – PLEASE NOTIFY THE CHAIRMAN IF YOU ARE INTENDING TO RECORD THIS MEETING

None.

BB/30/17/18 DECLARATIONS OF INTEREST

- Declarations from Members of any registerable (5A of the Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting.
- Declarations from Members of Matters of Public Interest regarding matters to be considered at this meeting.
- Dispensations required.

Councillor	Agenda Item	Pecuniary/ Non- Pecuniary	Reason
None			

BB31/17/18 QUESTIONS FROM THE PUBLIC

None.

BB32/17/18 TO RECEIVE THE CURRENT COMMITTEE BUDGET STATEMENT

It was **RESOLVED** to note. (APPENDIX A)

BB33/17/18 REPORT FROM THE CEMETERY WARDEN

It was **RESOLVED** to make the public aware of the segregation of responsibility in different areas of the churchyard via the Town Messenger and Social Media.

(APPENDIX B)

**BB34/17/18 MUNICIPAL FUNERAL SERVICE PROVISION
(Pursuant to BB minute no BB09/17/18)**

It was **RESOLVED** to note.

**BB35/17/18 TO CONSIDER LETTER RECEIVED BY REVEREND SIGRIST
FROM CORNWALL COUNCIL REGARDING ST STEPHENS
CHURCHYARD**

It was **RESOLVED**

- a. to note that Cornwall Council will continue to maintain the fence around the tomb.
- b. to ask the Town Clerk to calculate the cost to the Town Council under the terms offered by Cornwall Council to cut the closed section of the churchyard.

(APPENDIX C)

BB36/17/18 CORNWALL COUNCIL - GRASS CUTTING IN OPEN CEMETERIES

It was **RESOLVED** to note

**BB37/17/18 UPDATE ON GRASS CUTTING OPTION
Pursuant to BB minute no. BB21/17/18**

It was **NOTED** that this was covered under minute number **BA35/17/18**.

(APPENDIX D)

BB38/17/18 UPKEEP OF THE CEMETERY

It was **RESOLVED** that the Staffing Committee review personnel levels to meet operational requirements.

BB39/17/18 RECYCLING OF ORIGINAL CORNISH STONE TO BE USED TO HELP MAINTAIN ORIGINAL CHURCH WALL

It was **RESOLVED** to note that the wall will be rebuilt but not necessarily with the Cornish stone, which was suggested to store in the shed until a use can be found.

Councillor Phillips left the meeting.

BB40/17/18 HEALTH AND SAFETY

It was **RESOLVED** and noted that a vibration check for white finger and survey is being carried out.

BB41/17/18 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960:

Pursuant to Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, it was **RESOLVED** that the public and press leave the meeting because of the confidential nature of the business to be transacted.

BB42/17/18 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960:

To resolve that the public and press be re-admitted to the meeting.

BB43/17/18 URGENT NON-FINANCIAL MATTERS BROUGHT FORWARD AT THE DISCRETION OF THE CHAIRMAN

None.

BB44/17/18 PRESS RELEASES

None.

BB45/17/18 DATE OF NEXT MEETING

To be confirmed.
Rising at: 3.18 p.m.

Signed _____
Chairman

Dated _____