



Saltash Town Council

Konsel An Dre Essa



The Guildhall
12 Lower Fore Street
Saltash
PL12 6JX
Telephone: 01752 844846
www.saltash.gov.uk

17th November 2017

Dear Councillor,

I write to summon you to a meeting of the **Burial Board** on **Thursday 23rd November 2017 at 2.00pm** at the Guildhall.

Yours sincerely,

R Lane
Town Clerk

To: Burial Board

A Pinckney (Co-Chairman)	J Dent (Mayor, ex-officio voting)
M Parker	D Yates (Deputy Mayor, ex-officio voting)
B Phillips	
C Warrington	Other members of the Council for information
Rev. C Sigrist (St Stephens PCC – Co Chairman)	
M Orchard (Cemetery Warden)	
G Hawke (St Stephens PCC)	
B Jones (St Stephens PCC)	

Observers:

D Fowell PFS Funeral Director
R Parson Hub Manager, The Co-operative Funeralcare
S Watt Westcountry Funeral Services Ltd

AGENDA

1. Health and safety announcements.
2. Recording of meetings – please notify the Chairman if you are intending to record this meeting.

Please note: All meetings are open to the public and could be filmed or recorded by broadcasters, the media or members of the public. Please be aware that whilst every effort is taken to ensure that members of the public are not filmed we cannot guarantee this especially if you are speaking or taking an active role.

3. Apologies
4. Declarations of Interest:
 - a. To receive any declarations from Members of any registerable (5A of the Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting.
 - b. To receive any declarations from Members of Matters of Public Interest regarding matters to be considered at this meeting
 - c. To consider dispensations required
 - d. To approve a dispensation to Committee members to allow setting of budgets and the precept. Without the dispensation the number of persons unable to participate in the transaction of business would be so great as to impede the transaction of the business
 - e. To note ongoing dispensations:
 - i. for Councillor Rance to act as Chairman of the Saltash Team for Youth and commissioning of Youth Work.
 - ii. for Councillors Challen and Miller for Full Council and all associated Committees in relation to their roles as representatives of Saltash Town Council on the Chamber of Commerce.
5. Questions from the public
6. To receive the current Committee budget statement
 - a. To set the budget for 2018/19
 - b. To set the fees and charges for 2018/19
7. Public Bodies (Admission to Meetings) Act 1960:
To resolve that pursuant to Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960 the public and press leave the meeting because of the confidential nature of the business to be transacted. (As required or if necessary.)

8. Public Bodies (Admission to Meetings) Act 1960:
To resolve that the public and press be re-admitted to the meeting.
9. Urgent non-financial matters brought forward at the discretion of the Chairman
10. Press releases
11. Date of next meeting: To be confirmed