

## **SALTASH TOWN COUNCIL**

### **Minutes of the Meeting of the Burial Board held in the Guildhall on Thursday 23<sup>rd</sup> November 2017 at 2.00pm Guildhall**

**PRESENT:** Councillors: J Dent M Parker, B Phillips, D Yates.

**ALSO PRESENT:** R Lane -Town Clerk, L Elliott - Administration Support, M Orchard – Cemetery Warden, B Jones (St Stephens PCC), J Ware - Pengelly Funeral Services.

**APOLOGIES:** Councillors: A Pinckney – Co Chairman, Reverend C Sigrist – Co Chairman, C Warrington.

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Councillor Dent in the Chair.

#### **BB46/17/18 HEALTH AND SAFETY ANNOUNCEMENTS**

The Chairman informed those present of the actions required in the event of a fire or emergency.

#### **BB/47/17/18 RECORDING OF MEETINGS – PLEASE NOTIFY THE CHAIRMAN IF YOU ARE INTENDING TO RECORD THIS MEETING**

Please note: All meetings are open to the public and could be filmed or recorded by broadcasters, the media or members of the public. Please be aware that whilst every effort is taken to ensure that members of the public are not filmed we cannot guarantee this especially if you are speaking or taking an active role.

#### **BB/48/17/18 DECLARATIONS OF INTEREST**

- a. Declarations from Members of any registerable (5A of the Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting.
- b. Declarations from Members of Matters of Public Interest regarding matters to be considered at this meeting.
- c. Dispensations required.
- d. To approve a dispensation to Committee members to allow setting of budgets and the precept. Without the dispensation the number of persons unable to participate in the transaction of business would be so great as to impede the transaction of the business
- e. To note ongoing dispensations:
  - i for Councillor Rance to act as Chairman of the Saltash Team for Youth and commissioning of Youth Work.

- ii. for Councillors Challen and Miller for Full Council and all associated Committees in relation to their roles as representatives of Saltash Town Council on the Chamber of Commerce.

Councillor	Agenda Item	Pecuniary/ Non- Pecuniary	Reason
None			

**BB49/17/18 QUESTIONS FROM THE PUBLIC**

None

**BB50/17/18 TO RECEIVE THE CURRENT COMMITTEE BUDGET STATEMENT**

- a. To set the budget for 2018/19. (Appendix A)  
Please see attached budget sheet

It was **RECOMMENDED** the budget for 2018/19 be adopted by Full Council.

Councillor Parker left the meeting.

- b. To set the fee and charges for 2018/19. (Appendix B)

It was **RECOMMENDED** the fees and charges 2018/19 be adopted by Full Council.

Councillor Parker was invited and re-joined the meeting.

**BB51/17/18 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

To resolve that pursuant to Section 1(2) of the Public Bodies (Admission to meetings) Act 1960 the public and press leave the meeting because of the confidential nature of the business to be transacted

**BB52/17/18 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

To resolve that the public and press be re-admitted to the meeting.

**BB53/17/18    URGENT NO FINANCIAL MATTERS BROUGHT FORWARD AT  
THE DISCRETION OF THE CHAIRMAN**

None

**BB54/17/18    PRESS RELEASES**

None

**BB55/17/18    DATE OF NEXT MEETING**

14<sup>th</sup> February 2018 at 2.00pm

Rising at: 2.34pm

Signed \_\_\_\_\_  
Chairman

Dated \_\_\_\_\_