

## **SALTASH TOWN COUNCIL**

### **Minutes of a Meeting of Saltash Town Council held in The Guildhall on Thursday 19th February 2009 at 7.00 pm**

**PRESENT:** Councillors D Holley (Chairman), R Austin, R Bickford, N Challen, P Clements, G Ellison, Mrs S Hooper MBE, A Killeya, Mrs F Knight, Mrs Merryn Killeya, C Oakes, B Reid (for part of meeting), P Stephens ISM, D Yates

**ALSO PRESENT** County Councillors B Preston, Mrs J Mepsted  
Mr D Farwig (Digital UK)  
PC S Fletcher  
Reverend N Slateford (Mayor's Chaplain)  
Mrs M Small (Town Clerk)

**APOLOGIES:** Councillors M Gee (illness), C Riches

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### **PRAYERS**

Prayers were offered by the Mayor's Chaplain.

### **CHAIRMAN'S REPORT**

Councillor Holley reported a quieter month than the last three or four months. The highlights have been that with the Deputy Mayor, he attended the inauguration of the Saltash Girls Choir, the Saltash Music Speech and Drama Festival which does a lot to highlight Saltash and he passed his thanks to the organising committee. He had also attended the Liskeard Civic Service and the Burraton Players Pantomime and he had congratulated Councillors who had taken part.

On behalf of the Town, Councillor Holley and the Deputy Mayor had attended the funeral service of the late Corporal Richard Robinson who had died whilst on duty in Afghanistan.

### **POLICE REPORT**

PC Simon Fletcher reported that there had been 90 recorded crimes in the last month as compared to 114 during the same period last year. There had been 20 vehicle crimes and 1 dwelling burglary.

With regard to issues raised at the last meeting PC Fletcher reported that Mr Craven from the Highways Department had said that the speed visors are monitored and a report is being sent for the visor at Carkeel. The Police have investigated reports of broken wing mirrors in Beatrice Avenue and have also spoken to Mr Craven regarding the speed signs in Beatrice Avenue. Today there were a further 5 reports of damage to vehicles in Saltash. Councillor Killeya also reported concern in the Alamein/Jubilee Close area.

Councillor Austin reported a successful outcome in stopping children running on the roofs at Sunningdale, after co-operation between the Police and the Council had resulted in resolving the problem.

Councillor Holley stated that a complaint had been received about cars parking on both sides of Fairmead Road opposite Mote Park, which had completely blocked the road. PC Fletcher stated that there had been no problems reported in this area.

### **SALTASH GATEWAY COMMUNITY INTEREST COMPANY (CIC)**

Mr B Carter reported on the brief to the Town Council for February. At their last meeting the CIC considered projects on which the recession was likely to make a major impact. Those identified included Community Support Projects, particularly those affecting the elderly and the un-employed, increased use of allotments and support to local traders. To this end it was proposed to initiate a Saltash card to be used within shops and businesses in Saltash. CIC was looking for support and endorsement by the Town Council and also use of the Town Council seals. Councillor Bickford gave a brief description of the card and a full report will be given to the next meeting of ICTT.

Overall progress on the Fore Street re-generation study has been slower than anticipated and it is now estimated that the final report will be delayed by approximately six weeks. The steering group for Broadmoor Farm has met with Colin Breed MP and key stakeholders to discuss the revised lower priority given by the County Council for the re-build of Saltash.net Community School. CIC will now lobby both One Cornwall Officers and the Minister for Schools to ensure that the full implications are recognised. However, Bond Holdings state their intention to initiate a master planning exercise for the Broadmoor Farm site later this year.

With reference to the Saltash Health Strategy, Councillor Mrs Knight stated that Town Councillors had still not been invited to meetings. Mr Carter stated that the Town Council should ask Mr Peter Thistlethwaite about the format of the meeting and if the Town Council could be involved. The Town Clerk will follow up with Mr Thistlethwaite. CIC directors have agreed to risk fund the £600 for the hire of the boat and coach for the Beating of the Bounds and any profit will be retained by them. Saltash Heritage attended the last meeting as they are trying to find a solution to their storage problem. Tenders have been sent out to prospective consultants for a business needs study.

Councillor Ellison reported that CIC has arranged a business seminar in conjunction with SECTA on 25<sup>th</sup> February and this is aimed at people who provide accommodation in the PL12 area. A lot of invitations have been given out but so far there are only 2 taking up a place and a decision will be made on Monday as to whether to cancel.

### **DIGITAL UK**

Mr Farwig from Digital UK stated that the Saltash area will be changed to digital on 12<sup>th</sup> August and BBC2 will be the first analogue to be switched off. There will be help for eligible older and disabled people to make the change to digital on one of their television sets. Anyone eligible will be written to directly. Talks are being held with Age Concern and they will also be able to offer help. Those people unable to get Channel Five at the moment should be able to do so on the switchover. Councillor Bickford referred to areas where Freeview is not available at the current time. Mr Farwig said that there will be a few areas where it will not be possible to have a good reception and Councillor Bickford asked whether consideration would be given to putting in an additional relay station. Mr Farwig undertook to investigate post codes that may not be able to get digital and will report back to the Town Council. Mr Farwig was asked if Digital UK would attend Mayfair and Regatta, both of which attract a large number of people, to give out details of the switchover and answer queries and this he undertook to do.

## **COUNTY COUNCIL REPORT**

County Councillor Preston reported that the budget decisions had been made by the County Council. The increase for the new Cornwall Council is 2.6% but the rate for this year will vary across the County as the District Councils have different budget levels. Together with the increase for Police, the rise for what is the Caradon area now will be 1.69% which will vary slightly because of the Town and Parish Precepts.

The new Neighbourhood Policing website is now live. There is also a crime mapping facility which will allow access to details on the level of crime in a particular area and the trends. There is also the facility for the public to be able to feed in queries and comments.

Voting commences shortly for members of the Youth Parliament and one candidate is Kayleigh Rayner from Saltash.net Community School. Each of the candidates was asked to identify five key issues effecting young people in Cornwall and the most issues raised were transport, leisure activities, education, jobs, bullying, health, drugs, alcohol, environment and the negative image of young people portrayed in the media. Nearly 1000 young people from across Cornwall took part in an event at the Eden Project to celebrate the positive activities and achievements of young people. This included 86 young people from Livewire whose band performed with a number of other bands. Congratulations were extended to Andy Rance and everyone at Livewire for organising such a large contingent from Saltash.

Councillor Preston reported a letter from John Healey MP stating that the elections for the New Cornwall Council will be held on 4<sup>th</sup> June 2009. The new electoral arrangements will be on the draft recommended arrangements on which the Boundary Committee has recently been consulting.

### **(Councillor Mrs Merryn Killeya left the meeting)**

County Councillor Mrs Mepsted reported that the County Council is pleased to announce that bus journeys made over the last nine months have increased by 19% over the same period last year. Fare paying passengers are up by 10% and the national concessionary fare scheme rose by 29%. The County Council was able to help other Councils by supplying salt when their supplies ran short. The programme to upgrade street lights to become more energy efficient is now being put out to consultation with a view to dimming some lights and switching off others. It is estimated that this will save £54million over 25 years. Councillor Yates asked if the County had considered using a code to switch lights on from mobile phones.

The new vehicle activated sign has now been installed in New Road. Councillor Ellison stated that the sign for the trailer park under the bridge has not yet been erected and County Councillor Preston said he will investigate and get back to Town Council.

Councillor Bickford stated that rail use is up by 8% in Devon and Cornwall and up by 55% in Saltash. The Mayor and County Councillor Mrs Mepsted thanked Councillor Bickford for his efforts in increasing the awareness of train use.

### **(Councillor Mrs Merryn Killeya returned to the meeting.)**

## **DISTRICT COUNCIL REPORT**

Councillor Killeya reported that with reference to the voluntary registration of Town Greens, the District Council has spoken with Cornwall and they say that nothing should be done

without talking to One Cornwall. Therefore, the Town Council need to approach One Cornwall direct.

With reference to the Lidl 106 agreement, the District Council agreed in principle that they will give control of this money to the Town Council and delegated authority has been given to an Officer to transfer this once the Town Council have formally approved the minutes tonight. There will be a condition that the Town Council must consult CIC, Saltash Unitary members and the CNA board to use the money. With reference to the Waitrose 106 money, the Clerk stated that Mr Vincent was looking into this and it will be followed up.

With reference to the request for funding regarding the extension to the cemetery, the District Council has agreed to donate £15,000 towards the access. The Mayor will now speak to the District Council about the transfer of the money and this will be followed up by letter. Councillor Austin stated that there is now a cost of £500-600 for an ecological report and it was **RESOLVED** that this is added to the next Policy and Resources Agenda. Thanks were extended to Councillor Killeya for his fight to get the money for the Cemetery extension.

## **QUESTIONS**

Miss Miller asked when the money will be paid to the young people who saved a life at the Waterside last year. The Clerk stated that Councillor Gee has been dealing with this but the difficulty has been that the young people wish to have some form of driving but they were unable to participate as they were underage. The Mayor stated that Councillor Gee has been sick for a number of weeks but on his return he will ask him to complete this even if it is paying the sum direct.

### **229/08/09      DECLARATIONS OF INTEREST**

Councillors Bickford, Austin, Ellison and Killeya declared a personal interest in the Gateway Community Interest Company report in so far as it related to finance, as Directors of the CIC and also in Minute No. 232/08/09.

### **230/08/09      MINUTES**

It was **RESOLVED** that the Minutes of the meetings held on 15<sup>th</sup> January and 10<sup>th</sup> February 2009, be confirmed and signed as a correct record subject to adding the apologies of Councillor P Clements to the Minutes of 10<sup>th</sup> February and in Minute No. 219/08/09(b) second paragraph amend 'Saltash North' to 'Saltash Burraton and Pillmere' and Minute No. 225/08/09(h) delete the last sentence and replace with 'it is currently being worked on and the views of Parish and Town Councils will be sought shortly.'

### **231/08/09      MATTERS ARISING**

Questions      It was noted that Town Green status had already been discussed during the report from the District Councillors and this will be considered further at future meetings.

146/08/09(d)      In the absence of Councillor Riches there was no report on Unlock Democracy.

173/08/09(e)      Councillor Yates reported that he has now been offered to be representative of the Town Council in the review plan for the

Saltash Tunnel Multi Agency. It was **RESOLVED** that Councillor Yates' appointment on behalf of the Council is approved.

191/08/09 In the absence of Councillor Gee there was no report on the Cornwall and Isles of Scilly Shoreline Management Plan.

**232/08/09 SALTASH GATEWAY COMMUNITY INTEREST COMPANY (CIC)**

It was **RESOLVED** that approval is given to the CIC for use of the seal with the ship being used on documentation relating to the Saltash card.

**233/08/09 FINANCE**

(a) The following receipts in January 2009 were noted:

	£	
Guildhall Hire	2016.30	
Allotment Hire	260.00	
Burial Board	300.00	
CDC (Com. Improvement Fund	11375.00	
Saltash Heritage	1.00	Rent 17 Lower Fore Street
SEA	1600.00	Loan repayment
SWRA (Community Chest repaid)	6.45	

(b) The following payments in January 2009 were noted:

	£	p	£	p	Remarks
	Gross		Excl VAT		
H3G	15.66		13.62		Mobile phone
Hine Bros	2920.00				Grounds Maint. & hedge
Mrs S Hooper	11.55				Travel
Brunel Chorus	75.00				Christmas event
Cornwall College	40.00				Hire (Post Office meeting)
Jackman Peckover	179.19		152.50		Boiler service
Audit Commission	1028.13		875.00		Audit 2008
Copy-Right	283.12		240.96		Desk
Crown Copiers	94.28		81.98		Copier
Post Office Ltd	146.64				Water – Guildhall & Allot
Viking Direct	90.33		74.90		Ink
Saltash Observer	55.00				Advertisement – Christmas
NALC	352.50		300.00		Larger Councils Conference
IRQ Systems Ltd	70.50		60.00		Consultancy
Saltash Youth Cl	3000.00				Donation & Holiday Sports
Saltash Wesley Church	20.00				Organist – Civic/Remem.
Cornish Farm Produce	92.00		80.00		Christmas trees
SWRA	180.00				Community Chest Grant
Ms B Fahy	50.00				Refund of Guildhall deposit
Livewire	110.50				PA Christmas
J&M Machinery	423.05		360.05		Service tractor
PWS	149.48		127.22		Clothes
Atlas Graphics	47.00		40.00		Christmas banner
Caradon DC	304.84				Summer 2008 Messenger
R Austin	13.80				Travel

Saltash Wesley Church	29.00		Hire (Dec. mtg)
M Bailey	45.00		Window cleaning
C Riches	59.40		Travel
C Wells	360.00		Map for car parks
EDF Energy Ltd	7.61		Street light
Ashtorre Rock	7300.00		Festival Fund – Brunel 150
Maurice Huggins	1000.00		Community Chest Grant
Saltash Ladies Choir	400.00		Community Chest Grant
Tamar Trotters	493.00		Community Chest Grant
Saltash ATC	1000.00		Community Chest Grant
Brunel Chorus	150.00		Community Chest Grant
Saltash May Fair	3000.00		Festival Fund
Saltash Music Fest.	1000.00		Festival Fund
Inland Revenue	2737.16		Tax & NI
Silvanus	399.50	340.00	Clear rubbish - cemetery
SEC Ltd	4415.69	3839.73	Christmas lights
Caradon DC	326.10		Designated Place
Inland Revenue	1511.80		Tax & NI
Cornwall CC	1611.80		Superannuation
Cornwall CC	1611.80		Superannuation
Hine Brothers	1510.00		Footpaths/hedge cutting
Hospital Radio	325.00		Christmas event
Speedy Hire	144.70		Barriers – Christmas
Cornwall CC	172.50		Road closure – Christmas
Petty Cash	250.00		Petty Cash
Staff salaries	6052.76		Staff salaries

**(Declarations of personal interest were declared by Councillor Mrs Hooper for personal travel payment, Livewire, Ashtorre, Saltash Ladies Choir and the music festival. Councillor Ellison in SWRA, Councillor Stephens in Mayfair and Youth Council, Councillor Mrs Merryn Killea in Mayfair, Councillor Clements in Mayfair and the music festival, Councillor Mrs Knight in Mayfair and Livewire, Councillor Holley in Saltash Wesley Church, Councillor Austin in Saltash Wesley Church, Mayfair and personal travel, Councillor Bickford in Ashtorre and Councillor Killea in Livewire)**

**234/08/09**

## **PLANNING**

- (a) It was noted that District Councillors voted upon the information before them at this meeting but in the light of subsequent information received at the District Council, Councillors may vote differently at that meeting.

It was noted that Councillor Austin is a member of the South East Cornwall Interim Planning Committee and may vote differently at that meeting, if further information becomes available.

- (b) Applications for consideration:

<b>Date received</b>	<b>Application no.</b>	<b>Details of application</b>
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09.02.2009	09/00149/FUL	Waitrose Ltd - <b>Tamar View Industrial Estate, Prideaux Close</b> - installation of free standing ATM machine. <b>It was unanimously RESOLVED to RECOMMEND APPROVAL subject to no neighbour objection.</b>
09.02.2009	09/00197/FUL	Latchbrook Community Centre Management Committee – <b>Latchbrook Community Centre, Yellowtor Road</b> - construction of two storey extension to existing community centre ( <b>revised design to application no 08/01035/FUL dated 12.11.08</b> ) <b>It was unanimously RESOLVED to RECOMMEND APPROVAL subject to no neighbour objection.</b>
12.02.2009	09/00212/FUL	Mr A Lewis - <b>Former Sewage Treatment Works, Babis Lane, St Stephens</b> - construction of dwelling and associated access and landscaping. ( <b>Revised design to application number 08/00613/FUL dated 06.06.2008</b> ) <b>It was unanimously RESOLVED to RECOMMEND APPROVAL subject to no neighbour objection.</b>

Councillor Clements reported on how the application could affect Footpath 48 and it was **RESOLVED** that this is raised at the Civic Amenities Committee.

- (c) The Town Clerk reported on planning applications decided by the District Council which were contrary to the recommendations of the Town Council, as follows:-
- (i) Land adjacent to Curlew at Anthony Passage. Town Council recommended approval but it was refused by the District Council as it will be a new Residential Unit in the open countryside and as it is an outline application with access and scale under consideration the proposed construction of one dwelling has been submitted with indicative plans showing the suggested layout and footprint and based on this it would represent a cramped and congested form of development that would constitute over development of the plot and provide insufficient amenity space, it would be an apparent feature within the open countryside which would fail to reflect the rural character and appearance of the area, would result in the loss of an area of undeveloped land and form a visually prominent development which would be intrusive in terms to its conservation area and area of outstanding natural beauty.

- (ii) The Ferns, 41 Home Park Road where the Town Council recommended approval but it was refused at the District Council as it was overdevelopment of the plot and would constitute a substandard amenity space and it fails to provide two of the proposed three bedrooms with an adequate degree of outlook, it would represent over development of the site and discordant within the street scene.

235/08/09

**CORRESPONDENCE**

- (a) The annual minerals and waste monitoring report for 2007/8 was received from the County Council. It was **RESOLVED** that Councillor Riches looks through the document to see if anything affects Saltash and reports back.
- (b) The Derriford and Seaton area action plan was received from Plymouth City Council for consultation. It was **RESOLVED** that the report be noted.
- (c) The South Hams local development framework policies were received. It was **RESOLVED** that Councillor Killeya look at the documents to see if anything affects Saltash and report back as appropriate.
- (d) A copy of the report by the Head of Economic and Community Services relating to Saltash 106 disbursements was received from the District Council. It was **RESOLVED** to write to the District Council to ask how the money may be transferred and also to enquire about the Waitrose money.
- (e) The Cornwall Association of local councils reported that a One Cornwall Planning Forum is proposed and was looking for representatives. It was **RESOLVED** that Councillor Holley is nominated with Councillor Ellison as a substitute.

Councillor Holley reported that he had a further meeting with Mary Cooper and the Larger Local Councils meeting as a follow up to that which he had already attended.

- (f) There is consultation on a document for the validation of planning applications for the new Cornwall Council. The Clerk reported that the document is 142 pages and it was **AGREED** to order one hard copy and Councillors Holley and Killeya will look at the document and report back.

236/08/09

**INDUSTRY, COMMERCE, TRANSPORTATION AND TOURISM**

It was **RESOLVED** that the Minutes of the Industry, Commerce, Transportation and Tourism Committee held on the 26<sup>th</sup> January 2009 be confirmed and signed as a correct record subject to Minute No. 128/08/09(b) in the recommendation, delete 'is put to the scheme' and insert 'match funding is provided' and Minute No. 128/08/09(d) in the declaration add after 'Merryn' 'Killeya' and that the recommendations contained therein be endorsed.

**(Councillor Killeya declared the same interest as declared at the meeting)**



**237/08/09      POLICY AND RESOURCES COMMITTEE**

It was **RESOLVED** that the Minutes of the Policy and Resources Committee held on the 3<sup>rd</sup> February 2009 be confirmed and signed as a correct record, and that the recommendations contained therein be endorsed.

**238/08/09      CIVIC AMENITIES**

It was **RESOLVED** that the Minutes of the Civic Amenities Committee held on the 4<sup>th</sup> February 2009 be confirmed and signed as a correct record, and that the recommendations contained therein be endorsed.

**239/08/09      ELWELL WOODS**

Councillor Ellison reported that with reference to the public consultation on work proposed for Elwell Woods, Groundwork had suggested the development of three design options for the space and for the consultation there should be some colour visual material available. Councillor Ellison updated the Council on the application to community spaces which had been submitted in the name of SWRA and Gateway CIC. As SWRA cannot demonstrate ownership it may be that the application is in the name of CIC only.

It was **RESOLVED** that the quotation by Groundwork in the sum of £1325 for visual material for the consultation is obtained from the Caradon Community Fund grant for Elwell Lane.

Councillor Holley thanked Councillor Ellison for all the work he has done so far on this project.

**240/08/09      GREEN SPACES WITHIN SALTASH**

Councillor Holley stated that he has concerns at the gradual erosion of some of the green spaces within Saltash and asked if the Town Council should have a policy on the future use of the remaining small and middle sized green spaces. It was **RESOLVED** that this is added to the next agenda in order that information can be obtained whether this would constitute a pre determination of some applications and whether this could be overcome by supplementary planning guidance or attached to the MCTI plan.

**241/08/09      MAYOR ELECT 2009/10**

Councillor Ellison proposed Councillor Mrs Hooper and this was seconded by Councillor Clements. It was **RESOLVED** by 13 in favour and 1 abstention (Councillor Mrs Hooper) that Councillor Mrs Sue Hooper be nominated as Mayor Elect for the ensuing year.

**242/08/09      DEPUTY MAYOR ELECT 2009/10**

Councillor Holley proposed Councillor Killea and this was seconded by Councillor Ellison. It was **RESOLVED** by 13 in favour and 1 abstention (Councillor Killea) that Councillor Adam Killea be nominated as Deputy Mayor Elect for the ensuing year.

**243/08/09      PRESS RELEASES**

It was **RESOLVED** that press releases are issued on the nomination of Mayor and Deputy Mayor Elect. Councillor Ellison will issue a press release on the Beating of the Bounds. A press release is also required on digital.

**244/08/09      COMMON SEAL**

It was unanimously **RESOLVED** that the Common Seal of the Council be affixed to all Deeds and Documents necessary to give effect to the foregoing Acts and Proceedings.