

**Minutes of The Saltash Neighbourhood Plan Steering Group Meeting No 106
held on Wednesday 21st February 2018 at Saltash Guildhall.**

Attending:- Cllr. David Yates (In the chair) (Town : Saltash West) (DY)
Cllr. Jean Dent (Town : Saltash West) (DY)
Cllr. Steve Miller ((Town : Saltash West) (SM)
Ian Taylor (Port View Estate) (IT)
William Holman (N&M Pill Landowners Consortium) (WH)
Steve Besford-Foster (Consultant) (SB-F)

Apologies:- Cllr. Derek Holley (County : Saltash East) (DH)
Mike Hocking (N&M Pill Neighbourhood Assoc'n) (MH)
John Percil (Latchbrook Neighbourhood Association) (JP)
David Bennett (SWRA and Essa Cycling) (DB)

The meeting was not recorded.

Minute No.	Item	Action
703.	Declaration of Interest. A Declaration of Interest was recorded by William Holman with regard to his pecuniary interest in a development project at North & Middle Pill.	
704.	Minutes of Meetings 105. Approved	WH
705.	Matters Arising from Meeting 105. 1. Minute 701.2. The Quora Ltd. Application - the former Sandford site Carkeel DY advised on the amended application submitted by the company. Cornwall Council were referring consideration of the application to the forthcoming East Sub-Area Planning Committee on 5 th March 2018.	
706.	The Saltash Neighbourhood Plan Consultation Draft. 1. Status Report. SB-F ran through the latest version of the Consultation Draft on screen. There were still minor matters to address before it was complete. These included:- a) A need to provide info-cons for the Saltash in Figures section. The Safer Cornwall : Focus on Saltash document provided an option; b) Insertion of a Summary Strategy Map in the Vision section; c) Insertion of the Green Boulevard plan being prepared by JH. A draft would hopefully be available for the 7 th March meeting; and d) Insertion of photographs; 2. Approval Process. The Steering Group acted on behalf of Saltash Town Council. Accordingly it was agreed that :- a) Once completed and agreed by the Steering Group, the Consultation Draft should be published on the Plan4Saltash web-site indicating that it was not a	SB-F JH

	<p>formally adopted document however it was a public document and the work of the Steering Group was undertaken in an open and public meeting. Mid-March would be targeted for this action.</p> <p>b) Simultaneous with 1. above an e-mail should be sent to all Town Councillors advising that the document was available on the web-site and that a report would be prepared seeking the formal approval of the Town Council “to endorse the Consultation Draft as a basis for public consultation.” The Full Council meeting scheduled for the 17th April 2018 would be targeted for the approval process.</p> <p>3. Community Consultation</p> <p>1. It was agreed to provide a summary sheet for distribution to each household requesting comments. A “You told us this! This is what we have done!” approach would be adopted similar to the Liskeard and Falmouth examples examined. SB-F to research delivery agency charges and arrangements for distribution to all 7000 households.</p> <p>2. The consultation process would be for six weeks.</p> <p>3. The consultation would mirror that adopted for the Resident’s Survey process being:-</p> <ul style="list-style-type: none"> • Drop-in sessions at the Guildhall, Burraton Community Centre and Saltash Library; • Drop-in sessions with the exhibition trailer at Waitrose and Saltash Leisure Centre; • Exhibition at the May Fair (5th May 2018); and • Exhibition at Saltash Regatta (9th and 10th June 2018). <p>4. In terms of managing responses, a table would be produced recording :-</p> <ul style="list-style-type: none"> • Plan Section; • Reference Number; • Summary of Issue raised; • Steering Group response; and • Proposed Amendment(s). <p>The Plymouth and SW Devon Local Plan public consultation included a web-site approach for responding which might provide a further option for consideration.</p>	<p>DY/JD Town Clerk</p> <p>SB-F</p>
707.	<p>The Strategic Environment Assessment.</p> <p>1. SB-F presented a Draft Saltash Neighbourhood Plan - Sustainability Checklist. This was a document which embodied all proposed objectives and supporting policies against which a sustainability assessment was required. The intent was to complete the document utilising, where possible, the results of the sustainability assessments undertaken previously, but leaving for review and/or completion those additional or amended policies that arose during the detailed policy formulation process. The resultant document would provide a sustainability “heat map.”</p> <p>2. It was agreed that an early copy of the Consultation Draft with Sustainability Checklist should be sent to Cornwall Council for screening as a “peer review.”</p>	<p>SB-F</p> <p>DY/SB-F</p>

708.	<p>Any Other Business.</p> <p>1. The Saltash Green for Growth Proposals. JD reported on the discussions taking place for this scheme. A public consultation on proposals for Longstone Park, Warfelton playing field, Salt Mill park and Oaklands Drive would be taking place in the near future. The intent was to involve communities in both the initial planting and subsequent maintenance. Maintenance funding could be provided for up to 15 years under the scheme.</p> <p>2. The Cornwall Council Cycleways Infrastructure Proposals. JD reported on the initial schemes being planned for the £1M investment allocated to the Town. Proposals were indicating significant changes to some existing routes to provide improved cycling and pedestrian routes. A priority route was from Carkeel roundabout into the Town Centre and on to the Railway Station. This could include the possible removal of traffic lights at Burraton Cross. Proposals would be put to public consultation.</p> <p>3. The Cornwall Rural Housing Proposal. DY drew attention to the activities and ambitions of this organisation in the provision of affordable housing.</p>	
709.	<p>Date of Next Meetings.</p> <p>Steering Group – Wednesday 7th March 2018 The Guildhall at 6.00pm. Steering Group – Wednesday 21st March 2018 The Guildhall at 6.00pm. Steering Group – Wednesday 28th February 2018 The Guildhall at 6.00pm.</p> <p>NB. There will be no meeting on Wednesday 14th March 2018.</p>	ALL

The meeting ended at 7.45pm.

All Minutes of Steering Group meetings together with extensive information on the preparation of The Saltash Neighbourhood Plan can be found at plan4saltash.co.uk

Circulation List

(Names in ***Bold Italics*** denote an elected member of the Steering Group.)

<i>Cllr. David Yates</i>	<i>Saltash West (STC)</i>	Matthew Tunley	Commercial Estates Gp (Broadmoor Fm)
<i>Cllr. Jean Dent</i>	<i>Saltash West (STC)</i>	Catherine Thomson	CC Community Network
Cllr. Sheila Lennox-Boyd	Saltash North (CC)	Peter Ryland	Chamber of Commerce; CIC; STIG
Cllr. Chris Cook	Saltash North (STC)	Andy Rance	Cornwall County Youth Work
<i>Cllr Derek Holley</i>	<i>Saltash East (CC)</i>	Colin Breed	Resident
<i>Cllr. Richard Bickford</i>	<i>Saltash East (STC)</i>	Simon Cronk	Resident and Chartered Surveyor
<i>Bob Austin</i>	<i>Former CC & STC</i>	Ray Lane	Town Clerk
<i>Mike Finch</i>	<i>Saltash Environmental Action</i>	Zoe Bernard-John	CC Senior Development Officer
<i>Mike Hocking</i>	<i>N&M Pill Neighbourhood Assoc'n</i>	Richard Hall	Resident
<i>Leslie Rust</i>	<i>Latchbrook Neighbourhood Assoc'n</i>	Vanessa Luckwell	CC Community Regeneration Officer
<i>John Percil</i>	<i>Latchbrook Neighbourhood Assoc'n</i>	Caroline Righton	Aston Getty (Broadmoor Farm)
<i>Denise Watkins</i>	<i>Waterfront Residents Assoc@n</i>	Tunde Awe	Resident
<i>Gail Swift</i>	<i>Pillmere Community Association</i>	Geoff Mawson	Resident
<i>William Holman</i>	<i>N&M Pill Landowner Consortium</i>	Michael Griffin	MA Griffin Associates (Hole Farm)
<i>Jane Hamlyn</i>	<i>Architect & Pillmere Resident</i>	Andrew Williams	Resident (Middle Pill)
<i>David Bennett</i>	<i>SWRA & Essa Cycling</i>	Simon Walker	(Landrake and St. Erney N. Assocn.)
<i>Ian Taylor</i>	<i>Port View Estate</i>	Sue Newell	(Landrake and St. Erney N. Assocn.)
<i>Lee Russell</i>	<i>Pilmere</i>	Ken Martin	Governor Saltash.net
David Orr	Consultant	William Cotton	Chamber of Commerce
Steve Besford-Foster	Consultant PlanSupport	Rev. Tom Osborne	Methodist Church
Robert Taylor	Persimmon Homes	Alex Sharpe	China Fleet Country Club