

Agenda no. 6a

Saltash Town Council

Services Committee - Budget Report - February 2018

Code	Income Description	Received 2016/17	Budgeted Income 2017/18		Received YTD 2017/18	Yet to Receive		Comments	Proposed Estimated Y/E Income	Proposed Budgeted Income 2018/2019		Comments	Forecast 2019/2020	Forecast 2020/2021	
4500	Allotment Income	2,760	2,500		2,745	-			2,500	2,500		FIXED INCOME	2,550	2,601	
4510	Public Footpath Grant	1,038	1,000		1,117	-			1,000	1,000		FIXED INCOME	1,020	1,040	
4311	Miscellaneous Income	1,157	75		894	-			75	75		FIXED INCOME - Boats £75.00	77	78	
4521	Waterfront Income - Annual Mooring Fees	-	14,000		6,022	7,978			14,000	14,000			14,280	14,566	
4522	Waterfront Income - Daily Mooring Fees	-	1,000		777	223			1,000	1,000			1,020	1,040	
	Total Income	4,958	18,675		11,566	8,201			18,675	18,675			18,947	19,326	
Code	Expenditure Description	Spend 2016/17	Budget 2017/18	From/to reserve 2017/18	Actual Spend YTD 2017/18	Actual Funds Available to date	Funds Available after Planned Spend	Comments	Proposed Estimated Y/E Spend	Proposed Budget 2018/2019		Comments	Forecast 2019/2020	Forecast 2020/2021	
6500	Environment	-	8,000		-	8,000	8,000	£5,000 (Enhanced Cutting) £3,000 (Budget)	-	3,000			3,060	3,121	
6501	Highways Weed Control	9,923	13,500		-	13,500	13,500	3 applications	13,500	3,500			3,570	3,641	
6502	Civic Christmas Event	6,553	500		-	500	500		500	500			510	520	
6503	Allotments	786	1,605		562	1,043	1,043		1,605	1,600			1,632	1,665	
6504	Street Furniture (Maintenance)	1,319	3,000		1,227	1,773	1,773		3,000	3,000			3,060	3,121	
6505	Street Lighting	696	550		95	645	645	Account 2016-2017	550	550		FIXED COST	561	572	
6506	Grounds Maintenance & Watering	20,879	23,000		20,523	2,477	2,477		23,000	23,000			23,460	23,929	
6507	Community Toilet Scheme	800	1,600		-	1,600	1,600		-	800			816	832	
6508	Public Toilets (Operational Costs)	22,100	30,000		20,759	9,241	9,241	£10,000 (Dele Vue) £10,000 (Watercote) £10,000 (Longstone)	20,000	15,000			15,300	15,606	
6509	Miscellaneous	10	115		21	94	94		115	100			102	104	
6510	Trailer (Repair & Maintenance)	516	1,020		-	1,020	1,020		500	500			510	520	
6511	Tourism & Signage	310	2,095		170	1,925	1,925		170	1,000			1,020	1,040	
6512	Bus Shelters (Maintenance)	110	600		-	600	600	£800 (Window Cleaning)	-	600			612	624	
6513	Twining	31	110		-	110	110		110	110			112	114	
6514	Town Leaflets/Reprinting	20	1,075		-	1,075	1,075		-	500			510	520	
6515	Festive Lights Maintenance & Electricity	419	1,555		466	1,089	1,089		1,555	1,500		£500 (Electricity - FIXED COST)	1,530	1,561	
6516	Road Safety Grant	200	200		-	200	200		200	200		FIXED COST	204	208	
6517	Cross & Ewell Woods (Maintenance)	634	1,570		781	789	789		1,570	1,000		£250 (Electricity - FIXED COST)	1,020	1,040	
6518	Highways Training & Equipment	-	2,000		-	2,000	2,000		-	1,000			1,020	1,040	
6519	Flags & Bunting	1,186	1,530		661	869	869		280	1,000			1,020	1,040	
6520	Community Payback Scheme	4,107	5,000		3,360	1,640	1,640		5,000	-		FIXED COST	-	-	
6521	Pillmere Estate (Maintenance)	-	6,000		1,536	4,464	4,464		6,000	6,000			6,120	6,242	
6522	Waterfront (Maintenance Costs)	2,650	5,000		1,271	3,729	3,729		5,000	5,000			5,100	5,202	
6523	Public Footpaths & Bridleways	-	2,000		-	2,000	2,000		-	1,000			1,020	1,040	
6524	Vehicle Maintenance and Repair Costs	-	-	10,000	10,761	761	761	Overspend	10,715	4,000			4,080	4,162	
	Total Expenditure	73,248	-	111,636	10,000	82,003	68,632		83,380	74,480			75,848	77,488	
Code	Expenditure Description	Spend 2016/2017	Balance B/F	Budget 2017/18	From/to reserve 2017/18	Spend YTD 2017/18	Actual Funds Available to date	Funds Available after Planned Spend	Comments	Proposed Estimated Y/E Balance	Proposed Budget 2018/2019		Comments	Forecast 2019/2020	Forecast 2020/2021
6570	EMF Notice Boards (Repair & Replace)	822	4,330	-	1,943	445	1,942	1,942		1,942	-			-	-
6571	EMF Saltash Recreation Areas	-	26,740	-	16,740	-	10,000	10,000		10,000	-			-	-
6572	EMF Festive Lights	2,507	29,872	6,000	-	10,900	24,972	24,972	£500 (Watercote Lights) £20,000 (Town Lights) £5000 (Saltmill etc.) £5000 (Carnival)	24,972	-			-	-
6573	EMF Public Art and Maintenance	2,770	7,230	5,000	5,000	5,411	1,819	1,819		1,819	-			-	-
6574	EMF Salt Bins	-	19,422	-	10,000	-	9,422	9,422		9,422	-			-	-
6575	EMF Street Furniture (New and Replace)	-	7,000	3,000	5,000	-	5,000	5,000		5,000	-			-	-
6576	EMF Discused Toilets Repair/H.S	-	5,000	-	4,000	-	1,000	1,000		1,000	-			-	-
6577	EMF Pillmere Estate (Capital Works)	5,950	7,050	8,000	-	3,839	11,211	11,211	£12000 (Allotment & Capital Works) £400 (Consultancy ONLY) £20000 (2100 Porton Application) £10,000 (1 new bus shelter) £5000 (5 year Repair Programme Figures - Watercote)	11,211	-			-	-
6578	EMF Waterfront Capital Works, Equipment & Machinery	175	37,625	12,650	20,000	12,849	57,426	57,426		57,426	-			-	-
6579	EMF Bus Shelter Installation	-	10,000	-	10,000	-	-	-		-	-			-	-
6580	EMF Public Toilets	16,707	20,133	-	9,671	860	9,602	9,602		9,602	-			-	-
6581	EMF Christmas Support Fund	-	1,125	-	-	1,125	-	-		-	-		To be deleted		
6582	EMF Town War Memorial	-	-	2,000	-	22	1,978	1,978		1,978	-				
6583	EMF Funds for Works Approved in 2016/17	-	2,710	-	-	2,710	-	-		-	-		To be deleted		
	Total EMF	28,831	178,237	38,650	42,364	38,181	134,371	134,371		134,371	-			-	-
	Grand Total	102,180	178,237	148,286	32,364	100,186	184,003	184,003		227,751	74,480			75,848	77,488

Agenda no. 7a – Minutes for Approval

DRAFT Waterfront Management Sub-Committee Minutes 24th January 2018:
Please see Website.

Agenda no. 8**GRITTING**

1. Review of Grit Bin condition and location.
2. Consideration of setting up “quick reaction store” for road grit.

All grit bins were surveyed and Cornwall Council refilled the grit bins as required prior to “the freezing season”. Now that a lot of grit has been used and further top ups have been carried out a further survey needs to be done. Although the bins were put in what seemed to be the best places this last winter should have shown if any need to be moved for best coverage.

We will soon have somewhere to store grit under cover. This will allow the storage of small amounts of grit for carrying out rapid response if needed for example on pavements and key locations.

Bagged road grit is available for about £5 for a 25Kg bag.
Bulk road salt is usually cheaper, but more difficult to handle and store.

The storage location can also be used to hold spare bins and bulk grit from damaged bins.

Locations that ran out of grit this winter are:

- Pollards Way
- Forder
- Summerfields

STC have received a request for an extra grit bin at:

- Esso Road / King Edwards Road.

Councillor Yates.

Agenda no. 9**Gritting Costs**

I brought 49 X 25 Kilo bags "in bulk" for £246.00.

I have sold/used about 20 bags.

I have, therefore, about 25 bags available at about £5/bag (say) for £125.00 in round terms.

A quick check shows that 20Kg bags are on sale at £4.20 which is about £5.25 for 25Kg.

Bulk road salt is usually cheaper, but more difficult to handle and store.

If the figures are not regarded as satisfactory value for money I will keep the bags.

Regards
David Yates

Costs received from Cormac are as follows and all prices shown are excluding VAT:

Salt bin 0.17 m ³ - Empty (Dimensions mm L x W x H 790 x 500 x 755)	£63.78
Salt bin 0.17 m ³ filled with salt (holds 204 kg)	£72.25
Fill salt bin 0.17 m ³	£8.48
Salt bin 0.28 m ³ - Empty (Dimensions mm L x W x H 1085 x 500 x 730)	£91.25
Salt bin 0.28 m ³ filled with salt (holds 340kg)	£105.39
Fill salt bin 0.28 m ³	£14.14
1 Tonne Dumpy bag of salt	£44.69
Delivery	£89.68
HIAB delivery (for 1T dumpy bags)	£152.50

Saltash Town Council currently service 51 salt bins.

Agenda no. 10**Water Savings**

Hippo water saver is the simple, proven and low-cost water saving device to help conserve water in toilet cisterns. Every time a toilet is flushed the Hippo not only saves up to 3 litres of water, but it will also reduce your carbon footprint and saves money.

By putting Hippos into your cisterns, you can reduce the amount flushed away and for those on a metered supply this means a significant and sustained saving on water and the water bills.

Installation of the Hippo is very straightforward. Remove the cistern lid and submerge the Hippo in the water positing under the ball cock.

Hippo are only suitable for toilets with a single flush lever. Dual flush toilets are already water efficient.

South West Water provide Hippo bags for free to households but not sure if the same applies to businesses. The bags can be purchased for approximately £1.80 per bag.

Councillor Thorn.

Agenda no. 11**FORE STREET HANGING BASKETS**

The following suppliers where asked to quote for 36 number, 18" made up summer hanging baskets, fully lined, topped with good quality compost and filled with various plants. Delivery to Longstone Park Depot around the 3rd week of June 2018.

1. Tartendown – £26 per basket = £936 + VAT.
2. Glendale – Priced on 16" baskets as 18" unavailable - £58.55 per basket = £2,108 + VAT.
3. Tamar View Nurseries – £37.50 per basket = £1,350 + VAT.

Agenda no. 12

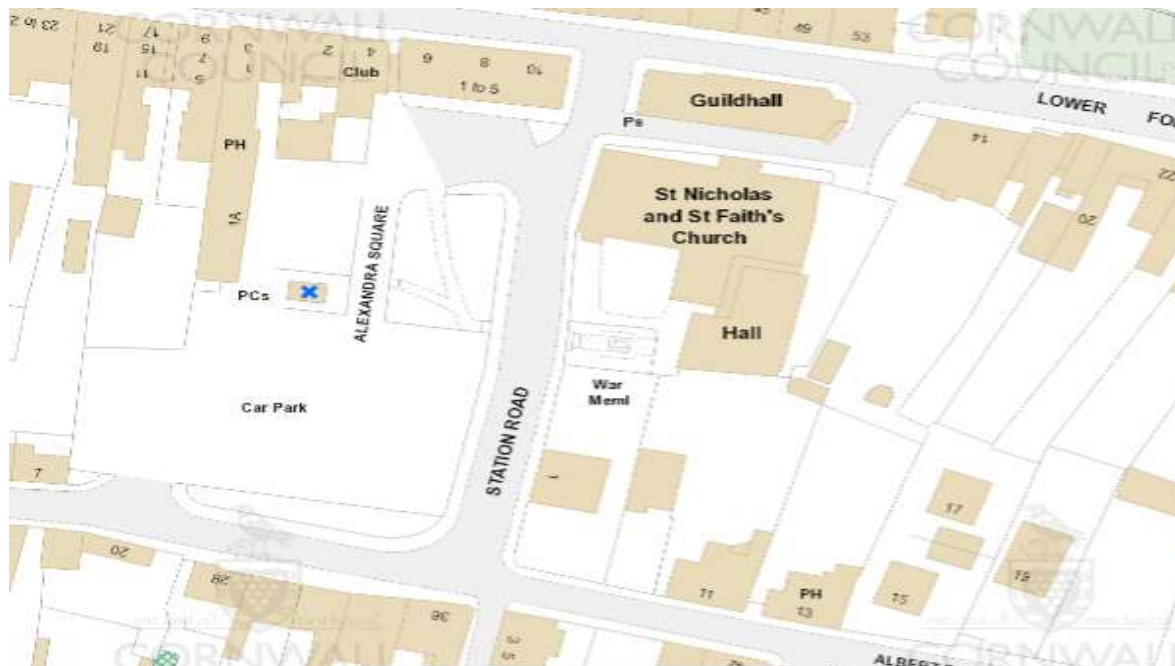
Weed Spraying Options/Costs

Cormac:

In the past STC appointed Cormac three times a year to execute the herbicide spraying of weeds, based upon the measured distance of 54.876 detailed on the accompanying maps.



There is also an additional one-off chemical application for Pillmere Drive, Grassmere Way, Alexandra Square toilets and St Nicholas & St Faith War Memorial.



Cost Per Application: £3,337.56 plus VAT.

Three Times a Year: £10,012.68 plus VAT.

Saltash Town Council

Should the Council wish to consider taking on the weed spraying in-house then the following would need to be considered:

Currently, the Cemetery Warden is fully trained in mix weed spraying, the next available date for two of the Waterfront and Town Wardens to attend the course at Notter Bridge, is the 17th to the 19th April, at a cost of £400 per person plus VAT.

The following equipment would need to be purchased:

1. Nomix Frontline Classic - £320.00 includes, lance, battery, charger, backpack and nozzles. This is a one-off purchase.
2. Hilite - 1 x 5L - £72.10 – Ongoing cost to purchase as and when required.
3. Cleaner - 1 x 5L – £20.30 – Ongoing cost to purchase as and when required.

Upfront Costs: £1,212.40 + VAT for Training staff and purchasing equipment.

Ongoing Costs: £92.40 + VAT for the highlight weed killer solution as and when required.

Available Budget: Highways Weed Control - £13,500.

Agenda no. 13**UNMAINTAINED LAND**

Maintenance of currently unmaintained land within Saltash needs to be managed.

A number of pieces of land in Latchbrook have recently been identified where the ownership or maintenance responsibility is unclear or maintenance is not being carried out. Some of these, which are alongside rights of way or adjacent to properties, apparently belong to the original developers or their successors. In some cases nearby landowners wish to buy this adjacent land or take over their maintenance, in other cases no-one has expressed an interest.

Where no maintenance is being done there is a risk that these areas will become unkempt and potentially hazardous. We need to agree how to identify these areas and what our management arrangements will be.

The same situation may also occur in other relatively recently built areas (similar issues have already been identified in Pillmere).

Councillor Yates.

Agenda no 14



the play inspection company
the safest hands around playgrounds

Annual Inspection

Barratt Homes

Kernow Gate/Ashton Way

Saltash, Cornwall, PL12 6JE





Unit 5 Glenmore Business Park, Blackhill Road, Poole, Dorset, BH16 6NL
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Risk Assessment Matrix

Probability>>	5	Very High	VL	L	M	H	VH
	4	High	VL	L	M	H	H
	3	Moderate	VL	L	L	M	M
	2	Low	VL	L	L	L	L
	1	Very Low	VL	VL	VL	VL	VL
			Very Low	Low	Moderate	High	Very High
			1	2	3	4	5

Severity>>

Probability Score	Probability of Occurrence
1 – Very Low	No significant probability; lightning Strike
2 – Low	Minimal probability of occurrence. Requires significant factor or combination of factors to take place. Significant increase in intensity of use.
3 – Moderate	Moderate probability. An added factor is needed to cause an accident. Designed use is unlikely to be problematic, additional factor is required. Covers or guards loose, removed or vandalised. Absent guard rail or barrier at high levels
4 – High	High probability. Accident is probable without any added factor. Glass contaminant in loose fill surface. Exposed sharp edges on equipment.
5 – Very High	Very High probability. If the situation is not addressed an accident is almost certain. Severely worn chains/shackles. Severely damaged surfacing within impact area

Severity Score	Severity of injury
1 – Very Low	No injury likely e.g. damaged or soiled clothing, minor bruising
2 – Low	Minor injury – Laceration or bruising requiring first aid only
3 – Moderate	Injury requiring medical intervention e.g. laceration requiring stitches, sprain, fracture of small bones of hand or foot.
4 – High	Serious injury including hospitalisation for observation e.g. concussion, fracture of long bones of leg/arm, back/neck injuries, fractured skull.
5 – Very High	Severe injury involving the potential for permanent disability e.g. amputation, loss of sight, spinal injury, fatality.

NB: When we inspect we only see a snapshot of the current condition of the equipment. It is the operator's responsibility to ensure that there is a continuing level of maintenance to keep the equipment in good working order and the site fit for use.

BS EN 1176:2008 Parts 1-11 (Playground equipment and surfacing)
 BS EN 14974 (Facilities for users of roller sports equipment)
 BS EN 15312 (Free access multi-sports equipment)
 BS 10075 (Specification for Parkour Equipment)



The Play Inspection Company Ltd
Unit 5 Glenmore Business Park
Blackhill Road
Poole
Dorset
BH16 6NL

Site Information

Inspection Ref: 322730

Site Ref: 37779

Customer Order No: None

Annual Inspection - 28 November 2016 at 14:45 Inspector: Dr. Jody Chilton RPII Annual Inspector

Risk Assessment: 8 - Low Risk



Location: The site is located in an area of public open space and is overlooked by a number of properties in the local community.

Disabled Access: Generally accessible; an area accessible to most but not all people even when help is at hand.



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8 - Low Risk	
Item:	Ancillary Items - Gate - Self Closing
Manufacturer:	Unknown
Surface Type:	Bitmac
Equipment Compliance:	N/A
Surface Area Compliance:	N/A
Ref/Part Number:	
Total Findings:	1



Finding 1

The gate is not a contrasting colour to the fencing making it difficult for users with impaired sight to distinguish it from the fence - We would recommend that the gates are painted a distinguishable colour to that of the fence

3 - Very Low Risk	
Item:	Ancillary Items - Gate - Maintenance
Manufacturer:	Unknown
Surface Type:	Grass
Equipment Compliance:	N/A
Surface Area Compliance:	N/A
Ref/Part Number:	
Total Findings:	1



Finding 1

This item is satisfactory - no work required




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i 8 - Low Risk	
Item:	Ancillary Items - Fence - Bow Top
Manufacturer:	Unknown
Surface Type:	Grass
Equipment Compliance:	N/A
Surface Area Compliance:	N/A
Ref/Part Number:	
Total Findings:	3



Finding 1 There are post caps missing from the item - Replace missing post caps	Finding 2 There are a number of loose posts around the fence - Monitor for any further deterioration and reset as required
Finding 3 A number of fixings have worked loose around the fencing - Secure all loose fixings	

i 3 - Very Low Risk	
Item:	Ancillary Items - Brick Wall
Manufacturer:	Unknown
Surface Type:	Grass
Equipment Compliance:	N/A
Surface Area Compliance:	N/A
Ref/Part Number:	
Total Findings:	1




Finding 1 This item is satisfactory - no work required
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3 - Very Low Risk	
Item:	Ancillary Items - Fencing - Timber
Manufacturer:	Unknown
Surface Type:	Grass
Equipment Compliance:	N/A
Surface Area Compliance:	N/A
Ref/Part Number:	
Total Findings:	1



Finding 1
This item is satisfactory - no work required

8 - Low Risk	
Item:	Ancillary Items - Fence - Chainlink
Manufacturer:	Unknown
Surface Type:	Grass
Equipment Compliance:	N/A
Surface Area Compliance:	N/A
Ref/Part Number:	
Total Findings:	3



Finding 1	Finding 2
The fence is damaged and there is an informal access to the site - Repair the fence to prevent access	There are a number of loose posts around the fence - Monitor for any further deterioration and reset as required

Finding 3
There is surface corrosion present on the posts - Consider treating and repainting the item



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8 - Low Risk	
Item:	Ancillary Items - Litter Bin
Manufacturer:	Unknown
Surface Type:	Grass
Equipment Compliance:	N/A
Surface Area Compliance:	N/A
Ref/Part Number:	
Total Findings:	1



Finding 1
There is surface corrosion present on the item - Consider treating and repainting the item

3 - Very Low Risk	
Item:	Ancillary Items - Bench
Manufacturer:	Unknown
Surface Type:	Bitmac
Equipment Compliance:	N/A
Surface Area Compliance:	N/A
Ref/Part Number:	
Total Findings:	1



Finding 1
This item is satisfactory - no work required



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8 - Low Risk	
Item:	Ancillary Items - Palisade Logs
Manufacturer:	Unknown
Surface Type:	Grass
Equipment Compliance:	N/A
Surface Area Compliance:	N/A
Ref/Part Number:	
Total Findings:	3



Finding 1 There are a large number of logs missing from site - Replace as required	Finding 2 Some logs are slightly loose in their foundations - Monitor for any further deterioration and repair as required
Finding 3 A number of the logs display moderate to severe rot - Replace all affected logs	



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i 8 - Low Risk	
Item:	Ancillary Items - Site General
Manufacturer:	Unknown
Surface Type:	Grass
Equipment Compliance:	N/A
Surface Area Compliance:	N/A
Ref/Part Number:	
Total Findings:	4



Finding 1 There are gaps opening between the surfacing and the edging surround or between the joints in the surfacing throughout the site - Monitor for any further deterioration and repair as required	Finding 2 There is algae or moss growth on the wetpour surfaces throughout the site resulting in slippery conditions - Clean and treat appropriately
Finding 3 There are trip hazards at the edges of the surfaces throughout the site - Reinstate surrounding surface levels to remove the trip points	Finding 4 The safety surfaces throughout the site are beginning to wear - Monitor for any further deterioration and repair as required

i 8 - Low Risk	
Item:	Activity Equipment - Activity Trail
Manufacturer:	Record RSS
Surface Type:	Grass
Equipment Compliance:	No
Surface Area Compliance:	Yes
Ref/Part Number:	
Total Findings:	1




Finding 1 The manhole forms a hard object within the falling space of the equipment in contravention of the requirements of BS EN 1176 Part 1 - Monitor use



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8 - Low Risk	
Item:	Activity Equipment - Multi Play (Junior)
Manufacturer:	Record RSS
Surface Type:	Wet Pour
Equipment Compliance:	No
Surface Area Compliance:	Yes
Ref/Part Number:	
Total Findings:	5




Finding 1 There are a number of dents in the slide surface - Monitor for any further deterioration and repair as required	Finding 2 There is algae or moss on the surface of the equipment - Clean and treat appropriately
Finding 3 The chain openings are in excess of the 8.6mm as recommended by BS EN 1176 - Monitor use and replace with compliant chains during next maintenance cycle.	Finding 4 There is/are finger entrapment/s in the top of the slide and the item fails to meet the requirements of BS EN 1176:2008 Part 1 4.2.7.8 Entrapment of fingers - Monitor use
Finding 5 There is surface corrosion present on the item - Consider treating and repainting the item	



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8 - Low Risk	
Item:	Rocking Equipment - Spring See-Saw
Manufacturer:	Ledon
Surface Type:	Wet Pour
Equipment Compliance:	Yes
Surface Area Compliance:	Yes
Ref/Part Number:	
Total Findings:	2



Finding 1	Finding 2
The safety surface under or around this unit has been damaged - Monitor for any further deterioration and repair as required	The paintwork on the spring has been damaged or worn exposing the metal underneath which is rusting - Treat any rusting components and repaint



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8 - Low Risk	
<p>Item: Rocking Equipment - Misc Springer</p> <p>Manufacturer: Ledon</p> <p>Surface Type: Wet Pour</p> <p>Equipment Compliance: No</p> <p>Surface Area Compliance: Yes</p> <p>Ref/Part Number:</p> <p>Total Findings: 6</p>	
<p>Finding 1</p> <p>The end of handgrips and/or footrests have a cross section of less than 15cm2 and fail to meet the requirements of BS EN 1176:2008 Part 6 - This is a relatively low risk failure and no remedial action is recommended</p>	<p>Finding 2</p> <p>There is algae or moss on the surface of the equipment - Clean and treat appropriately</p>
<p>Finding 3</p> <p>There is/are bolt cap covers missing or damaged on the item - Replace missing or damaged bolt cap covers</p>	<p>Finding 4</p> <p>There is minor damage to the seat - Remove any sharp edges and monitor for any further deterioration and repair as required</p>
<p>Finding 5</p> <p>The Handgrips/Footrests rotate and may cause an unexpected movement for the user - Secure Handgrips/Footrests to prevent rotation.</p>	<p>Finding 6</p> <p>The paintwork on the spring has been damaged or worn exposing the metal underneath which is rusting - Treat any rusting components and repaint</p>



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6 - Low Risk	
<p>Item: Swings - 1 Bay 2 Seat (Flat)</p> <p>Manufacturer: Record RSS</p> <p>Surface Type: Wet Pour</p> <p>Equipment Compliance: No</p> <p>Surface Area Compliance: Yes</p> <p>Ref/Part Number:</p> <p>Total Findings: 6</p>	
<p>Finding 1</p> <p>The use of tab end shackles is not recommended as they can catch a users clothing or jewellery - Consider replacing with button end or countersunk fixings</p>	<p>Finding 2</p> <p>There is some wear to the shackles - Monitor for any further deterioration and replace when 40% worn</p>
<p>Finding 3</p> <p>There is some chain wear - Monitor for any further deterioration and replace when 40% worn</p>	<p>Finding 4</p> <p>The chain openings are in excess of the 8.6mm as recommended by BS EN 1176 - Monitor use and replace with compliant chains during next maintenance cycle.</p>
<p>Finding 5</p> <p>The swing seat connectors are loose - Tighten to secure</p>	<p>Finding 6</p> <p>The seat has minor damage or wear - Monitor for any further deterioration and replace as required</p>



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 8 - Low Risk	
<p>Item: Activity Equipment - Multi Play (Junior)</p> <p>Manufacturer: Record RSS</p> <p>Surface Type: Wet Pour</p> <p>Equipment Compliance: Yes</p> <p>Surface Area Compliance: Yes</p> <p>Ref/Part Number:</p> <p>Total Findings: 6</p>	
<p>Finding 1</p> <p>There are a number of dents in the slide surface - Monitor for any further deterioration and repair as required</p>	<p>Finding 2</p> <p>There is algae or moss on the surface of the equipment - Clean and treat appropriately</p>
<p>Finding 3</p> <p>There is surface corrosion present on the item - Consider treating and repainting the item</p>	<p>Finding 4</p> <p>There is some graffiti present - Remove the graffiti</p>
<p>Finding 5</p> <p>The climb post is slightly loose in its foundations - Monitor for any further deterioration and repair as required</p>	<p>Finding 6</p> <p>The access ramp frame has corroded internally and blown - Monitor for any further deterioration in structural integrity and repair as required</p>




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i 8 - Low Risk	
Item:	Rotor Play - Roundabout
Manufacturer:	Record RSS
Surface Type:	Wet Pour
Equipment Compliance:	Yes
Surface Area Compliance:	Yes
Ref/Part Number:	
Total Findings:	1



Finding 1
The bearing on the unit is dry and stiff - Service and lubricate the bearing(s)

i 8 - Low Risk	
Item:	Rocking Equipment - See Saw
Manufacturer:	Record RSS
Surface Type:	Wet Pour
Equipment Compliance:	Yes
Surface Area Compliance:	Yes
Ref/Part Number:	
Total Findings:	4



Finding 1	Finding 2
The mounting fixings are corroded - Replace all affected fixings	The seat has minor damage or wear - Monitor for any further deterioration and replace as required
Finding 3	Finding 4
There is surface corrosion present on the item - Consider treating and repainting the item	There is algae or moss on the surface of the equipment - Clean and treat appropriately



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Findings Information

6 - Low Risk (Finding 1)

Item:	Ancillary Items - Gate - Self Closing	Risk Level:	L - Low Risk
Manufacturer:	Unknown	Surface:	Bitmac



Finding: The gate is not a contrasting colour to the fencing making it difficult for users with impaired sight to distinguish it from the fence

Action: We would recommend that the gates are painted a distinguishable colour to that of the fence

6 - Low Risk (Finding 1)

Item:	Ancillary Items - Fence - Bow Top	Risk Level:	L - Low Risk
Manufacturer:	Unknown	Surface:	Grass



Finding: There are post caps missing from the item

Action: Replace missing post caps



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8 - Low Risk (Finding 2)			
Item:	Ancillary Items - Fence - Bow Top	Risk Level:	L - Low Risk
Manufacturer:	Unknown	Surface:	Grass
			
Finding:	There are a number of loose posts around the fence		Action: Monitor for any further deterioration and reset as required

8 - Low Risk (Finding 3)			
Item:	Ancillary Items - Fence - Bow Top	Risk Level:	L - Low Risk
Manufacturer:	Unknown	Surface:	Grass
			
Finding:	A number of fixings have worked loose around the fencing		Action: Secure all loose fixings



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8 - Low Risk (Finding 1)			
Item:	Ancillary Items - Fence - Chainlink	Risk Level:	L - Low Risk
Manufacturer:	Unknown	Surface:	Grass
			
Finding: The fence is damaged and there is an informal access to the site		Action: Repair the fence to prevent access	

8 - Low Risk (Finding 2)			
Item:	Ancillary Items - Fence - Chainlink	Risk Level:	L - Low Risk
Manufacturer:	Unknown	Surface:	Grass
			
Finding: There are a number of loose posts around the fence		Action: Monitor for any further deterioration and reset as required	



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i 8 - Low Risk (Finding 3)

Item:	Ancillary Items - Fence - Chainlink	Risk Level:	L - Low Risk
Manufacturer:	Unknown	Surface:	Grass



Finding: There is surface corrosion present on the posts

Action: Consider treating and repainting the item

i 8 - Low Risk (Finding 1)

Item:	Ancillary Items - Litter Bin	Risk Level:	L - Low Risk
Manufacturer:	Unknown	Surface:	Grass







Finding: There is surface corrosion present on the item

Action: Consider treating and repainting the item



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8 - Low Risk (Finding 1)			
Item:	Ancillary Items - Palisade Logs	Risk Level:	L - Low Risk
Manufacturer:	Unknown	Surface:	Grass
			
			
Finding:	There are a large number of logs missing from site		Action: Replace as required



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8 - Low Risk (Finding 2)			
Item:	Ancillary Items - Palisade Logs	Risk Level:	L - Low Risk
Manufacturer:	Unknown	Surface:	Grass
			
Finding:	Some logs are slightly loose in their foundations		Action: Monitor for any further deterioration and repair as required

8 - Low Risk (Finding 3)			
Item:	Ancillary Items - Palisade Logs	Risk Level:	L - Low Risk
Manufacturer:	Unknown	Surface:	Grass
			
Finding:	A number of the logs display moderate to severe rot		Action: Replace all affected logs



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6 - Low Risk (Finding 1)			
Item:	Ancillary Items - Site General	Risk Level:	L - Low Risk
Manufacturer:	Unknown	Surface:	Grass
			
Finding: There are gaps opening between the surfacing and the edging surround or between the joints in the surfacing throughout the site		Action: Monitor for any further deterioration and repair as required	


8 - Low Risk (Finding 2)			
Item:	Ancillary Items - Site General	Risk Level:	L - Low Risk
Manufacturer:	Unknown	Surface:	Grass
			
Finding: There is algae or moss growth on the wetpour surfaces throughout the site resulting in slippery conditions		Action: Clean and treat appropriately	



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8 - Low Risk (Finding 3)

Item:	Ancillary Items - Site General	Risk Level:	L - Low Risk
Manufacturer:	Unknown	Surface:	Grass





Finding: There are trip hazards at the edges of the surfaces throughout the site

Action: Reinstate surrounding surface levels to remove the trip points

8 - Low Risk (Finding 4)

Item:	Ancillary Items - Site General	Risk Level:	L - Low Risk
Manufacturer:	Unknown	Surface:	Grass



Finding: The safety surfaces throughout the site are beginning to wear

Action: Monitor for any further deterioration and repair as required







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B - Low Risk (Finding 1)			
Item:	Activity Equipment - Activity Trail	Risk Level:	L - Low Risk
Manufacturer:	Record RSS	Surface:	Grass
			
			
Finding:	The manhole forms a hard object within the falling space of the equipment in contravention of the requirements of BS EN 1176 Part 1		
Action:	Monitor use		



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6 - Low Risk (Finding 1)			
Item:	Activity Equipment - Multi Play (Junior)	Risk Level:	L - Low Risk
Manufacturer:	Record RSS	Surface:	Wet Pour
			
Finding: There are a number of dents in the slide surface		Action: Monitor for any further deterioration and repair as required	

8 - Low Risk (Finding 2)			
Item:	Activity Equipment - Multi Play (Junior)	Risk Level:	L - Low Risk
Manufacturer:	Record RSS	Surface:	Wet Pour
			
Finding: There is algae or moss on the surface of the equipment		Action: Clean and treat appropriately	



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4 - Very Low Risk (Finding 3)

Item:	Activity Equipment - Multi Play (Junior)	Risk Level:	V - Very Low Risk
Manufacturer:	Record RSS	Surface:	Wet Pour




Finding:	The chain openings are in excess of the 8.6mm as recommended by BS EN 1176	Action:	Monitor use and replace with compliant chains during next maintenance cycle.
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5 - Very Low Risk (Finding 4)

Item:	Activity Equipment - Multi Play (Junior)	Risk Level:	V - Very Low Risk
Manufacturer:	Record RSS	Surface:	Wet Pour




Finding:	There is/are finger entrapment/s in the top of the slide and the item fails to meet the requirements of BS EN 1176:2008 Part 1 4.2.7.6 Entrapment of fingers	Action:	Monitor use
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6 - Low Risk (Finding 5)

Item:	Activity Equipment - Multi Play (Junior)	Risk Level:	L - Low Risk
Manufacturer:	Record RSS	Surface:	Wet Pour



Finding: There is surface corrosion present on the item

Action: Consider treating and repainting the item

4 - Very Low Risk (Finding 1)

Item:	Rocking Equipment - Spring See-Saw	Risk Level:	V - Very Low Risk
Manufacturer:	Ledon	Surface:	Wet Pour






Finding: The safety surface under or around this unit has been damaged

Action: Monitor for any further deterioration and repair as required



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 6 - Low Risk (Finding 2)			
Item:	Rocking Equipment - Spring See-Saw	Risk Level:	L - Low Risk
Manufacturer:	Ledon	Surface:	Wet Pour
			
Finding:	The paintwork on the spring has been damaged or worn exposing the metal underneath which is rusting		Action: Treat any rusting components and repaint

 4 - Very Low Risk (Finding 1)			
Item:	Rocking Equipment - Misc Springer	Risk Level:	V - Very Low Risk
Manufacturer:	Ledon	Surface:	Wet Pour
			
Finding:	The end of handgrips and/or footrests have a cross section of less than 15cm ² and fail to meet the requirements of BS EN 1176:2008 Part 6		Action: This is a relatively low risk failure and no remedial action is recommended




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8 - Low Risk (Finding 2)			
Item:	Rocking Equipment - Misc Springer	Risk Level:	L - Low Risk
Manufacturer:	Ledon	Surface:	Wet Pour
			
Finding:	There is algae or moss on the surface of the equipment		Action: Clean and treat appropriately

8 - Low Risk (Finding 3)			
Item:	Rocking Equipment - Misc Springer	Risk Level:	L - Low Risk
Manufacturer:	Ledon	Surface:	Wet Pour
			
Finding:	There is/are bolt cap covers missing or damaged on the item		Action: Replace missing or damaged bolt cap covers



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6 - Low Risk (Finding 4)			
Item:	Rocking Equipment - Misc Springer	Risk Level:	L - Low Risk
Manufacturer:	Ledon	Surface:	Wet Pour
			
Finding: There is minor damage to the seat		Action: Remove any sharp edges and monitor for any further deterioration and repair as required	



6 - Low Risk (Finding 5)			
Item:	Rocking Equipment - Misc Springer	Risk Level:	L - Low Risk
Manufacturer:	Ledon	Surface:	Wet Pour
			
Finding: The Handgrips/Footrests rotate and may cause an unexpected movement for the user		Action: Secure Handgrips/Footrests to prevent rotation.	



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8 - Low Risk (Finding 8)

Item:	Rocking Equipment - Misc Springer	Risk Level:	L - Low Risk
Manufacturer:	Ledon	Surface:	Wet Pour



Finding: The paintwork on the spring has been damaged or worn exposing the metal underneath which is rusting

Action: Treat any rusting components and repaint

5 - Very Low Risk (Finding 1)

Item:	Swings - 1 Bay 2 Seat (Flat)	Risk Level:	V - Very Low Risk
Manufacturer:	Record RSS	Surface:	Wet Pour





Finding: The use of tab end shackles is not recommended as they can catch a users clothing or jewellery

Action: Consider replacing with button end or countersunk fixings






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6 - Low Risk (Finding 2)			
Item:	Swings - 1 Bay 2 Seat (Flat)	Risk Level:	L - Low Risk
Manufacturer:	Record RSS	Surface:	Wet Pour
			
Finding: There is some wear to the shackles		Action: Monitor for any further deterioration and replace when 40% worn	

6 - Low Risk (Finding 3)			
Item:	Swings - 1 Bay 2 Seat (Flat)	Risk Level:	L - Low Risk
Manufacturer:	Record RSS	Surface:	Wet Pour
			
Finding: There is some chain wear		Action: Monitor for any further deterioration and replace when 40% worn	



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 4 - Very Low Risk (Finding 4)			
Item:	Swings - 1 Bay 2 Seat (Flat)	Risk Level:	V - Very Low Risk
Manufacturer:	Record RSS	Surface:	Wet Pour
			
Finding:	The chain openings are in excess of the 8.6mm as recommended by BS EN 1176		Action:
			Monitor use and replace with compliant chains during next maintenance cycle.

 6 - Low Risk (Finding 5)			
Item:	Swings - 1 Bay 2 Seat (Flat)	Risk Level:	L - Low Risk
Manufacturer:	Record RSS	Surface:	Wet Pour
			
Finding:	The swing seat connectors are loose		Action:
			Tighten to secure



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i 8 - Low Risk (Finding 8)			
Item:	Swings - 1 Bay 2 Seat (Flat)	Risk Level:	L - Low Risk
Manufacturer:	Record RSS	Surface:	Wet Pour
			
Finding:	The seat has minor damage or wear		Action: Monitor for any further deterioration and replace as required

i 8 - Low Risk (Finding 1)			
Item:	Activity Equipment - Multi Play (Junior)	Risk Level:	L - Low Risk
Manufacturer:	Record RSS	Surface:	Wet Pour
			
Finding:	There are a number of dents in the slide surface		Action: Monitor for any further deterioration and repair as required



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8 - Low Risk (Finding 2)

Item:	Activity Equipment - Multi Play (Junior)	Risk Level:	L - Low Risk
Manufacturer:	Record RSS	Surface:	Wet Pour



Finding: There is algae or moss on the surface of the equipment

Action: Clean and treat appropriately

8 - Low Risk (Finding 3)

Item:	Activity Equipment - Multi Play (Junior)	Risk Level:	L - Low Risk
Manufacturer:	Record RSS	Surface:	Wet Pour



Finding: There is surface corrosion present on the item

Action: Consider treating and repainting the item



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2 - Very Low Risk (Finding 4)			
Item:	Activity Equipment - Multi Play (Junior)	Risk Level:	V - Very Low Risk
Manufacturer:	Record RSS	Surface:	Wet Pour
			
Finding: There is some graffiti present		Action: Remove the graffiti	

6 - Low Risk (Finding 5)			
Item:	Activity Equipment - Multi Play (Junior)	Risk Level:	L - Low Risk
Manufacturer:	Record RSS	Surface:	Wet Pour
			
Finding: The climb post is slightly loose in its foundations		Action: Monitor for any further deterioration and repair as required	







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8 - Low Risk (Finding 8)			
Item:	Activity Equipment - Multi Play (Junior)	Risk Level:	L - Low Risk
Manufacturer:	Record RSS	Surface:	Wet Pour
			
			
Finding:	The access ramp frame has corroded internally and blown		Action: Monitor for any further deterioration in structural integrity and repair as required



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8 - Low Risk (Finding 1)			
Item:	Rotor Play - Roundabout	Risk Level:	L - Low Risk
Manufacturer:	Record RSS	Surface:	Wet Pour
			
Finding: The bearing on the unit is dry and stiff		Action: Service and lubricate the bearing(s)	

8 - Low Risk (Finding 1)			
Item:	Rocking Equipment - See Saw	Risk Level:	L - Low Risk
Manufacturer:	Record RSS	Surface:	Wet Pour
			
Finding: The mounting fixings are corroded		Action: Replace all affected fixings	



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6 - Low Risk (Finding 2)			
Item:	Rocking Equipment - See Saw	Risk Level:	L - Low Risk
Manufacturer:	Record RSS	Surface:	Wet Pour
			
Finding: The seat has minor damage or wear		Action: Monitor for any further deterioration and replace as required	

6 - Low Risk (Finding 3)			
Item:	Rocking Equipment - See Saw	Risk Level:	L - Low Risk
Manufacturer:	Record RSS	Surface:	Wet Pour
			
Finding: There is surface corrosion present on the item		Action: Consider treating and repainting the item	



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8 - Low Risk (Finding 4)			
Item:	Rocking Equipment - See Saw	Risk Level:	L - Low Risk
Manufacturer:	Record RSS	Surface:	Wet Pour
			
Finding:	There is algae or moss on the surface of the equipment		Action: Clean and treat appropriately

Agenda no. 15**PROPOSED WORK ROTA FOR 2 CLEANERS @ 12 HRS PER WEEK EACH.****48 hours over any 28-day period**

This rota and work schedule is based on the following:

All toilets with the exception of Waterside having automatic locks, negating the need for them to be manually closed in the evenings.

Jeanette to clean Alexandra Sq. Monday to Friday

Waterside to be locked by the Wardens which means closing time of the WC will coincide with Wardens finishing times

Cleaners will be paid additional hours to cover sickness and holidays of other cleaner.

As directed, cleaners will walk to the toilet blocks. Location of cleaning tools and materials to be decided

With the available hours and 7 day requirements, there are two possible shift patterns.

Shift 1, is a 1 week on, 1 week off.

Shift 2, requires 1 cleaner to do 3 days of 4 hours and one cleaner to do 4 days of 3 hours

Cleaner to commence work at 7 am.

SHIFT PATTERN 1**CLEANER A**

Monday	4 hr	deep clean after weekend usage
Tuesday	3 hr	
Wednesday	3 hr	
Thursday	3 hr	
Friday	3 hr	
Saturday	4 hr	to cover Alexandra Sq
Sunday	4 hr	"

CLEANER B

Monday	4 hr	Deep clean after weekend usage
Tuesday	3 hr	
Wednesday	3 hr	
Thursday	3 hr	
Friday	3 hr	

Saturday	4 hr	to cover Alexandra Sq.
Sunday	4 hr	"

SHIFT PATTERN 2

Cleaner A

Monday	4 hr	deep clean
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Cleaner B 4 day shift:

Tuesday	3 hr
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Wednesday	3 hr
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Thursday	3 hr
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Friday	3 hr
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Cleaner A 3 day shift :

Saturday	4 hr
----------	------

Sunday	4 hr
--------	------

Monday	4 hr
--------	------

Cleaner B 4 day shift:

Tuesday	3 hr
---------	------

Wednesday	3 hr
-----------	------

Thursday	3 hr
----------	------

Friday	3 hr
--------	------

Cleaner A 3 day shift:

Saturday	4 hr
----------	------

Sunday	4 hr
--------	------

Monday	4 hr
--------	------

Cleaner B: 4 day shift:

Tuesday	3 hr
---------	------

Wednesday	3 hr
-----------	------

Thursday	3 hr
----------	------

Friday	3 hr
--------	------

Cleaner A: 3 day shift:

Saturday	4 hr
----------	------

Sunday	4 hr
--------	------

Monday	4 hr
--------	------

Cleaner B : 4 day shift:

Tuesday	3 hr
---------	------

Wednesday	3 hr
-----------	------

Thursday	3 hr
----------	------

Friday 3 hr

Cleaner A 2 day shift:

Saturday 4 hr

Sunday 4 hr

Then continuing the above shift pattern, which could be rotated on a month by month basis for each cleaner.

SCHEDULE OF CLEANING DUTIES

Clean all windows, doors, walls, ledges, ceilings, woodwork, paintwork, lights, fixtures and fittings as appropriate inside and out:

- Clean 'Wallgate' units (where installed)
- Clean and refill paper streams, mini jumbo toilet roll dispensers or other type toilet roll dispenser.
- Clean off any dirty marks / chewing gum on paintwork
- Clean/scour disinfect all urinals, WC/s pans
- Clean/scour wash hand basins
- Collect and dispose of litter and debris within curtilage of each site or within 5 metres of building.
- Empty/clean sanitary and/or litter bins.
- Replenish liquid soap in 'Wallgate' units and polish stainless steel surfaces.
- Scrub/wash clean floor areas, including entrance to facility
- Sweep floor areas as necessary.
- Check for Health and Safety issues and report/rectify as appropriate

Additional Check and Restock Service:

- Restock Consumables.
- Spot clean as necessary to ensure facilities are maintained to a reasonable standard
- Check for Health and Safety issues and report/rectify as appropriate

After discussions with Jeanette, the following is the minimum tools/equipment requirements to carry out the cleaning duties as listed above.

Mop, (red)

Bucket x 2 (red)

Sweeping Brush

Shovel

Cloths (yellow for sinks, Blue for walls)

Disinfectant
Bleach
Liquid soap
Spray bottles x 2
Glass cleaner

If it is decided that walking to each toilet block is not feasible, the following transport options could be considered.

TRANSPORT

There are 3 options as to how the cleaners will be transported to the toilets complete with all the tools, chemicals etc needed to carry out their duties.

Option 1.

The cleaners to supply their own vehicles suitable for the work required and carrying suitable business insurance. STC to pay mileage allowance of £0.45 per mile. This would pay approx. £0.90 per day. Comment: Highly unlikely to have any take up on that basis.

Option 2.

Use existing STC vehicle. Cleaner to collect from Longstone and return at end of each duty.

Comment: As this vehicle will be used more often by the wardens to carry out works in the Town etc, this will entail the wardens having to empty the van of all equipment each evening ready for the cleaner to collect the van. As the cleaner under normal circumstances will not be finished with the van until approx. 10 am, this will delay the wardens commencing their duties.

Option 3.

Purchase a small van that the cleaners could use that would be permanently stocked with the tools and materials required for their duties.

Comment: This vehicle can then be made available during the day for other members of staff to use.

JG.

Agenda no. 16**TOOLS OFFERED FOR SALE TO STC****TOOLS OFFERED FOR SALE TO STC**

	<u>OFFERED PRICE</u>	<u>RETAIL</u>
Record 14" Band Saw		£999.99
Record Planer/Thickener		£1099.99
Record Table Saw		£999.99
Record Wood Chip Extractor		£ 449.99
Jet Air Filtration Unit		£394.04
Propane Workshop Heater		£64.99
Propane Gas Bottle		£16.00
McAllister Wet/Dry Vacuum Cleaner		£80.00
Bosch 12 Radial saw plus stand		£804. 95
<u>3 Record 5ft clamps</u>		<u>£150.00</u>
TOTALS	£2265	£5059.94

Agenda no. 17**Children's Murals**

The last Mayor commissioned these murals done by local young people to be put on the walls of the Longstone and Belle Vue toilets. The Guiding movement was particularly engaged with this project.

The problem has been to obtain a lease from Cornwall Council, which I have recently signed, but now we have to ask them for landlord's permission to do any work on the buildings. This has meant that it has been over 12 months since the murals were made without them appearing. They are being stored in the churchyard building at St Stephens Church.

I have been approached by the District Commissioner of Saltash Girl guides, saying they would like to bring this to fruition. Please see attached.

As STC paid for the artist and materials I am asking permission to allow them to choose where they would like to put the murals, with building owner's permission of course.

Jean Dent

Dear Madam Mayor,

My name is Julie Dingle and I am the District Commissioner for Saltash Girlguides.

I am writing to ask about the murals some of our girls were involved in creating in a Town Council project in March last year.

The girls thoroughly enjoyed the workshop and were very proud of their creations. I understand the murals were going to be placed on buildings owned or managed by Saltash Town Council (public toilets, perhaps), and the girls have been excited at the thought of seeing their artwork on display.

To date, however, no murals have been put on display. Could you advise me where the murals are now and if the Town Council has plans to place them on any buildings? It would be great to have at least one of them on display on a public building. Otherwise, we could perhaps have one on our Guiding HQ. I understand that The Core (whose members also took part in creating the murals) would also be interested in having one on their wall.

I look forward to hearing from you and hope this project can be concluded.

Kind Regards
Julie Dingle

Agenda no. 18a**Community Project****Objective of the project**

To provide opportunities for engagement in outdoor learning and therapy with the main target groups being young people between 2 and 7 years and those seeking gardening as mindfulness therapy.

The use of the site will be dependent upon the suitability and access of the plot to the plans we have.

Funding

The funding required will largely vary according to the provision we can offer through the project granted by the Council.

Costs will come from plot rental, purchase of equipment (detailed comprehensive list to be made), marketing and advertising. These costs will be covered by my garden services business, All The Trimmings, joining fees and funding available through Saltash Town Council.

About Us

Stacey and Chris Clements are perfectly placed to serve the community with their gardening programmes.

Chris is the founder of All The Trimmings, specialising in garden design and maintenance. He is currently studying for a garden design qualification with Royal Horticultural Society and has over twenty years of gardening experience under his belt.

Prior to him setting up All The Trimmings, he had a successful career as a science teacher working in both mainstream and alternative provision settings where he supported young people with complex and challenging behaviour needs.

Stacey also has a wealth of experience within education working in the secondary sector since 2006. Her role saw her becoming a pastoral leader supporting young people with complex challenges such as bereavement, mental health and substance misuse, family breakdown and additional learning needs amongst others. She worked closely with a large number of professionals and external agencies including the NHS and the charitable sector and has worked to signpost families to organisations where they can find support.

Both Stacey and Chris are keen to raise their two young children to be aware of the natural world that surrounds them. You'll often find the little ones in their wellington boots and puddles suits pottering around the garden; messy mud and water are embraced and the children are encouraged to discover the plants, insects and animals that rely on the garden and surrounding areas.

Gardening has not only proven to be a beneficial platform to educate their children about the environment but also a lifeline. Both Stacey and Chris have suffered with anxiety and depression at various points over the last three years but Chris in particular found gardening to be very therapeutic and noticed a big improvement to his mood and his general wellbeing after spending time working in the garden.

The Plan

A community allotment space would enable Chris and Stacey to engage the people of Saltash in an educational and therapeutic programme of events.

Part 1: EarthWorms

Aimed at younger children, initially from 2-7 years of age and their families.

The weekly programme would include covering the following key areas:

- understanding how plants grow
- where our food comes from and why our food choices are important
- the impact that we can have on our environment both locally and globally
- how native plants can support the local environment
- insects and animals that rely on our gardens

Typical activities might include:

- planting and growing plants including fruit and vegetables
- identifying plants and flowers
- minibeast safaris
- cooking on a campfire
- weather watching including measuring rainfall
- assessing the impact of waste on the environment

This project would require some initial funding for marketing materials, initial set-up and to buy in some tools for children and families to use. In addition to this we'd also require a small level of funding from children and their families in order to make this a sustainable project that can continue to serve the young families within Saltash.

Promoting this group through the Children's Centre, local nurseries and local primary schools would allow us to build up a sound base group.

Depending on demand we may split the groups into 2-4 years and 5-7 years with some room to extend this further if there was sufficient demand.

Groups would be signed up and paid for on a termly basis with approximately 10 weeks per term. The activities and themes would be seasonal so those who continued for successive terms would always get to do something new! Those signed up to the group could gain recognition for the completion of tasks and key skills, known as a 'segment' to their worms.

Part 2: Garden Club

Aimed at adults, encouraging those suffering with mild to moderate mental health problems to partake. What happens at Garden Club stays at Garden Club!

This programme will be very flexible and adaptable to meet the needs, interests and ability of those taking part. We are aware some adults might have interest but lack skills or space of their own, might lack confidence or might simply want to become involved socially in the community.

THIS PROGRAMME IS INTENDED FOR USE AS A COMPLEMENTARY THERAPY AND SHOULD NOT REPLACE THE ADVICE OF AND TREATMENT FROM MEDICAL PROFESSIONALS.