

**Minutes of the Annual Town Meeting with Parishioners of Saltash held in The Guildhall on 2nd March 2017 at 6.00 p.m.**

**PRESENT:**

Councillors: Mrs H Frank (Chairman), R Austin, R Bickford, J Brady, Mrs G Challen, Mrs J Dent, J Ellison, W Phillips, Mrs J Rance, D Yates.

**ALSO PRESENT:**

3 Members of the press, 2 Members of the public, Mr P Thistlewaite, CIC, R Lane, Town Clerk, Mrs S Burrows, Administration Officer.

**APOLOGIES:**

Councillors: M Coot, D Holley, Mrs S Hooper MBE, A Killeya, W Phillips – late arrival, Mrs J Rance – late arrival, J Shepherd.

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**HEALTH AND SAFETY ANNOUNCEMENTS**

The Chairman informed those present of the actions required in the event of a fire or emergency.

**01/16/17**

**DECLARATIONS OF INTEREST**

- a. Declarations from Members of any registerable (5A of the Interim Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting.
- b. Declarations from Members of Matters of Public Interest regarding matters to be considered at this meeting
- c. Dispensations required

Councillor	Agenda Item	Pecuniary/Non Pecuniary	Reason
None			

**02/16/17**

To note an on-going dispensation for Councillor Shepherd to act as Chairman of the Saltash Team for Youth.

It was **RESOLVED** to note.

**03/16/17**

**CHAIRMAN'S ANNUAL REPORT**

See attached appendix A to the minutes.

It was **RESOLVED** to note.

Councillor Mrs J Rance arrived at the meeting.

**04/16/17      MINUTES OF THE LAST ANNUAL TOWN MEETING HELD ON 3<sup>rd</sup> MARCH 2016**

See attached appendix B to the minutes.

The minutes of the meeting held on 3<sup>rd</sup> March 2016 were confirmed and signed as a correct record.

It was **RESOLVED** to note

**05/16/17      ANNUAL CRIME FIGURES**

See attached appendix C to the minutes.

It was **RESOLVED** to note.

**06/16/17      CORNWALL COUNCIL ANNUAL REPORT**

See attached appendix D to the minutes.

It was **RESOLVED** to note.

**07/16/17      SALTASH GATEWAY COMMUNITY INTEREST COMPANY (CIC) ANNUAL REPORT**

See attached appendix E to the minutes.

It was **RESOLVED** to note.

**08/16/17      REPORTS FROM REPRESENTATIVES**

Age UK - Saltash & District Age UK report

See attached appendix F to the minutes.

It was **RESOLVED** to note.

Community Action Through Sport

See attached appendix G to the minutes.

It was **RESOLVED** to note. It was further agreed that when councillors are appointed to outside bodies in the new council, the appointment of a councillor to CATS is reviewed.

Cornwall Association of Local Councils

See attached appendix H to the minutes.

It was **RESOLVED** to note, and recommended that in future the representative of the council be the Town Clerk.

Governor – Saltash.net

See attached appendix I to the minutes.

It was **RESOLVED** to note.

Livewire

See attached appendix J to the minutes.

It was **RESOLVED** to note.

The Mabbot Trust

See attached appendix K to the minutes.

It was **RESOLVED** to note.

Saltash Area Road Safety Committee

See attached appendix L to the minutes.

It was **RESOLVED** to note.

Saltash Gateway Community Interest Company

Councillor Brady did not provide a written report but verbally thanked Mr P Thistlewaite and members at Saltash Gateway Community Interest Company for their ongoing hard work and commitment to the community.

It was **RESOLVED** to note.

Saltash Gateway Community Network Area

See attached appendix M to the minutes.

It was **RESOLVED** to note.

Saltash Heritage

See attached appendix N to the minutes.

It was **RESOLVED** to note.

Saltash May Fair Committee

See attached appendix O to the minutes.

It was **RESOLVED** to note.

Saltash Neighbourhood Plan

See attached appendix P to the minutes.

It was **RESOLVED** to note.

Saltash Regatta Committee

See attached appendix Q to the minutes.

It was **RESOLVED** to note.

Saltash Waterfront Residents Association

See attached appendix R to the minutes.

It was **RESOLVED** to note.

Tamar Valley Tourism Association (TAVATA)

See attached appendix S to the minutes.

It was **RESOLVED** to note.

Councillor Philips arrived at the meeting.

The Core Youth Project

See attached appendix T to the minutes.

It was **RESOLVED** to note.

Saltash Youth Council

See attached appendix U to the minutes.

It was **RESOLVED** to note.

The Chairman thanked all the councillors and the groups for their hard work and commitment to the community.

09/16/17

**QUESTIONS FROM THE PUBLIC**

None.

Rising at: 18:30

Signed: Chairman

Dated

## APPENDIX A

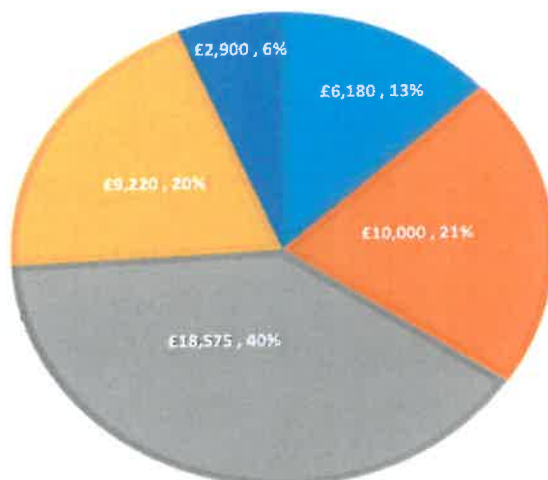
### Chairman's Report for Annual Meeting 2<sup>nd</sup> March 2017

Over the previous year, officers of Saltash Town Council have continued to ensure that Council business is conducted in accordance with the law and proper standards, and that public money has been safeguarded and properly accounted for. The Council has secured continuous improvement in the way in which its functions have been exercised, with new policy introduced for procedures governing the election of Mayor and Deputy Mayor. Continued investment in the fabric of the Guildhall saw, for example, the installation of a new Hearing Loop system.

**FINANCE** The estimated income for the forthcoming financial year is £46,875, as shown in the pie chart on the previous page. Saltash Town Council also receives.

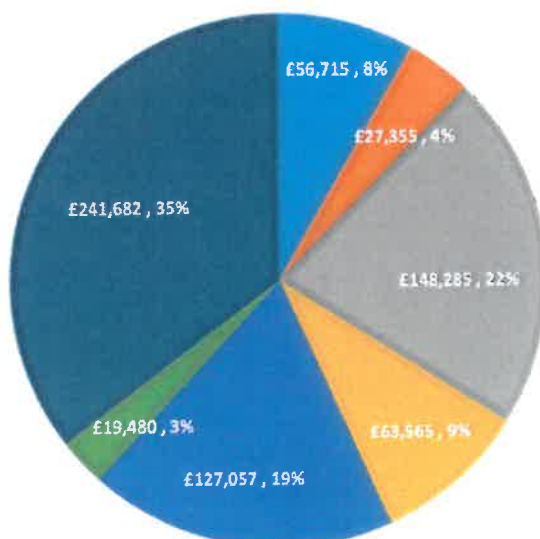
#### INCOME : £46,875

■ Burial Board ■ Burial Authority ■ Services ■ P & R Property ■ P & R General ■ P & R Office ■ Staffing



#### EXPENDITURE : £684,139

■ Burial Board ■ Burial Authority ■ Services ■ P & R Property ■ P & R General ■ P & R Office ■ Staffing



£28,591 in Council Tax Support Funding from central government, bringing our total projected income to £75,466. The difference between our projected income and our projected expenditure of £684,139 is the amount that Saltash Town Council will need to receive from the precept. This amounts to £608,673, which is a 1.6% increase over the previous year.

### **DEVOLUTION OF ASSETS**

Saltash Town Council has taken over the management of various assets from Cornwall Council, including:

- \* The toilets in Longstone Park, Belle Vue and Alexandra Square
- \* Gardens in Alexandra Square, which have been transformed in to a tranquil Memorial Peace Garden

It is currently in the process of taking on various areas of the Waterfront, including the refurbished pontoon and Jubilee Green boat park.

### **VIBRANT LOCAL GROUPS**

Yet again, this has been another year when community groups and individuals have dedicated themselves to the welfare of residents - Saltash is truly a community with a beating heart. The Town Council was pleased to host a reception to celebrate the achievements of the Caradon Ladies Gig Club team in the World Championships, and individuals/groups who are active in the community have been invited to give presentations to the following Town Council meetings:

#### **JULY**

Georgia Owen (from the Duke of Edinburgh's Award Scheme) along with Chris Fox and Molly Green (from Waterside Explorer Scouts) talked about their D of E gold awards

#### **AUGUST**

Yvonne Oake from the Saltash Chronicles Embroidery Project

#### **SEPTEMBER**

Mark Hawker and volunteers from Saltash Foodbank

#### **OCTOBER**

Brunel Harmony Chorus

#### **NOVEMBER**

Isobel Bryce (retiring head of Saltash.net Community School) and Kate Littledyke (incoming head)

#### **DECEMBER**

David Wilde – volunteer organising the Saltash Christmas lights

#### **FEBRUARY**

First Senior Section, Girlguiding Saltash

### **JOINED AND LEFT**

We welcomed the appointments of Town Piper (Stu Hannaford) and Waterfront and Town Warden (Jeff Diamond), but at the same time were saddened as Lee Russell stepped down from his role as town councillor, Brian Whipp from Town Crier and Floch de Rijke Winter from Tree Warden. We thank Lee, Brian and Floch for their dedicated contribution to the life of the town and send them every good wish for the future.

## **NEIGHBOURHOOD PLAN**

Work on the Neighbourhood Plan continues, with 12 core themes identified, as follows:

1. Secure a Diverse and Prosperous Local Economy.
2. Regenerate the Town Centre, especially Fore Street.
3. Manage the Growth of "Out of Town" shopping.
4. Revitalise the Waterfront.
5. Ensure a Balanced Range of Quality New Housing.
6. Protect and Enhance the Built Environment.
7. Enhance the Natural Environment of the Parish.
8. Manage the Rural Areas of the Parish in a Sympathetic Manner.
9. Meet the Changing demand for Health, Education, and Community Services and Facilities.
10. Meet the growing demand for additional Sport, Recreation and Leisure facilities.
11. Improved Connectivity around the Parish.
12. Improved and Safer Traffic Flow.

## **FESTIVALS and GROUPS FUNDED**

Festivals that have received financial support from the Town Council over the last year:

Love Saltash  
Saltash Regatta  
Kalan Gwav  
Passport to Sport  
Festival of Remembrance  
Saltash May Fair  
Cornwall International Male Choral Festival

Community Groups that have received financial support from the Town Council over the last year:

Saltash Sailing Club  
Tamar Protection Society  
Saltash United Football Club  
Rotary Club of Saltash  
Saltash Maritime Cadets  
Tamar Trotters Juniors

In this uncertain economic climate there are various challenges ahead, especially given the ongoing consultations surrounding the Sustainability and Transformation Plan, but Saltash Town Council is in a strong position to benefit from opportunities that may arise.



## **APPENDIX B**

### **Minutes of the Annual Town Meeting with Parishioners of Saltash held in The Guildhall on 3rd March 2016**

**PRESENT:**

Councillors: W Phillips (Chairman), R Austin, R Bickford, J Brady, Mrs G Challen, M Coot, Mrs J Dent, Mrs. H Frank, Mrs S Hooper MBE, Mrs J Rance, J Shepherd, D Yates.

**ALSO PRESENT:**

Reverend Michelle Parkman, Mr P Thistlethwaite – CIC, PC M Rothwell, 3 Members of the press, 3 Members of the public, R Lane - Town Clerk.

**APOLOGIES:**

Councillors: J Ellison, D Holley, A Killea, L Russell.

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### **HEALTH AND SAFETY ANNOUNCEMENTS**

The Chairman informed those present of the actions required in the event of a fire or emergency.

**01/15/16      DECLARATIONS OF INTEREST**

- a. Declarations from Members of any registerable (5A of the Interim Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting.
- b. Declarations from Members of Matters of Public Interest regarding matters to be considered at this meeting
- c. Dispensations required

Councillor	Agenda Item	Pecuniary/Non Pecuniary	Reason
None			

**02/15/16      CHAIRMAN'S ANNUAL REPORT**

It was **RESOLVED** to note.

**03/15/16      MINUTES OF THE LAST ANNUAL TOWN MEETING HELD ON 5<sup>th</sup> MARCH 2015**

The minutes of the meeting held on 5th March 2015 were confirmed and signed as a correct record.

**04/15/16     POLICE ANNUAL REPORT**

It was **RESOLVED** to note.

**05/15/16     CORNWALL COUNCIL ANNUAL REPORT**

No Report

**06/15/16     SALTASH GATEWAY COMMUNITY INTEREST COMPANY (CIC)  
ANNUAL REPORT**

It was **RESOLVED** to note.

**07/15/16     REPORTS FROM REPRESENTATIVES**

Age UK

Saltash & District Age UK report

It was **RESOLVED** to note.

K3 (The Core)

It was **RESOLVED** to note.

Road Safety

It was **RESOLVED** to note.

Saltash Heritage

It was **RESOLVED** to note.

Livewire

It was **RESOLVED** to note.

Youth Council

It was **RESOLVED** to note.

May Fair Committee

It was **RESOLVED** to note.

Cornwall Association of Local Councils

No report.

Saltash Gateway CIC

No report.

Saltash Gateway CNA

It was **RESOLVED** to note.

Section 106 Steering Group

It was **RESOLVED** to note.

Saltash Town Centre Improvement Group

It was **RESOLVED** to note.

TAVATA

No report.

Saltash Publicity Local Action Team

SPLAT Report - March 2015

It was **RESOLVED** to note.

Festive Representatives of Saltash Town

It was **RESOLVED** to note.

CATS

It was **RESOLVED** to note.

Mabbot Trust

It was **RESOLVED** to note.

Neighbourhood Plan Steering Group

It was **RESOLVED** to note.  
Governor Saltash.net

It was **RESOLVED** to note.

Devolutions Options Group

It was **RESOLVED** to note.

Regatta Committee

It was **RESOLVED** to note.

**08/15/16      QUESTIONS FROM THE PUBLIC**

None

Rising at: 7. 05 p.m.

Signed:      Chairman

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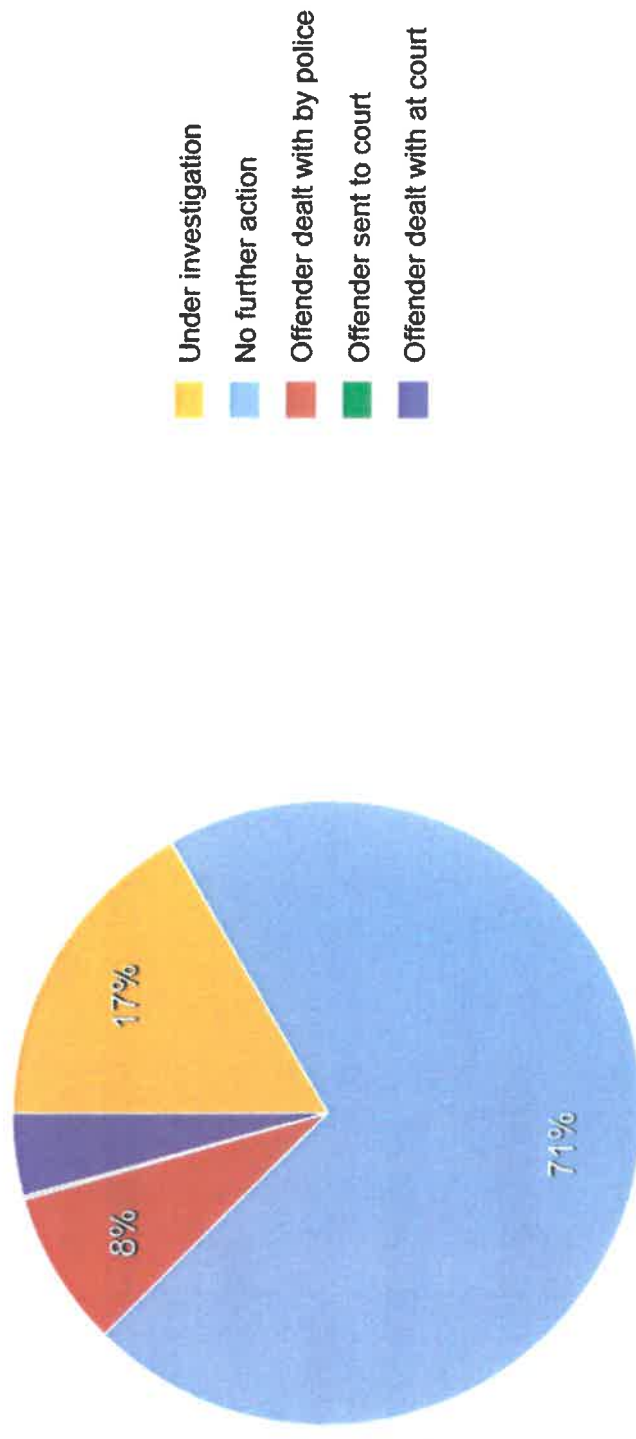
Dated

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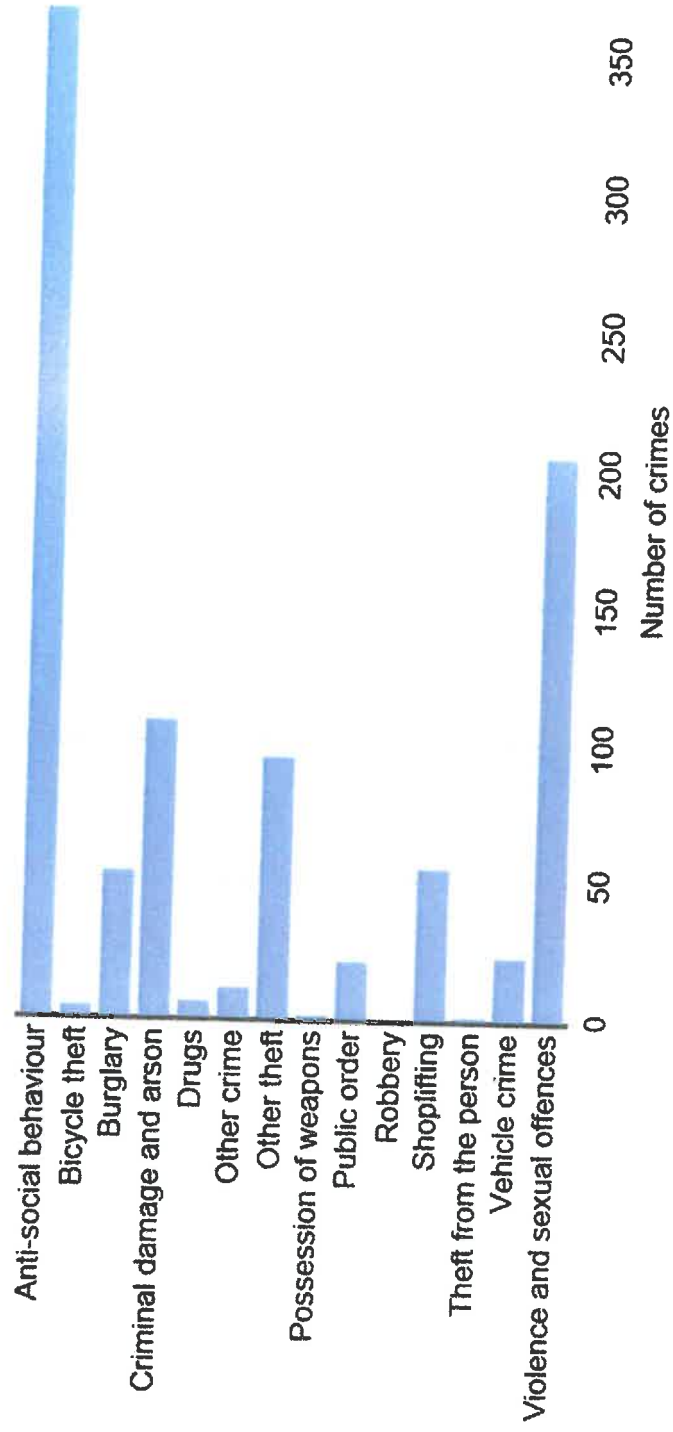
## **APPENDIX C**

**Crime Figures for Saltash – January 2016 to December 2016.**

## Comparison of outcomes in this area between January 2016 and December 2016

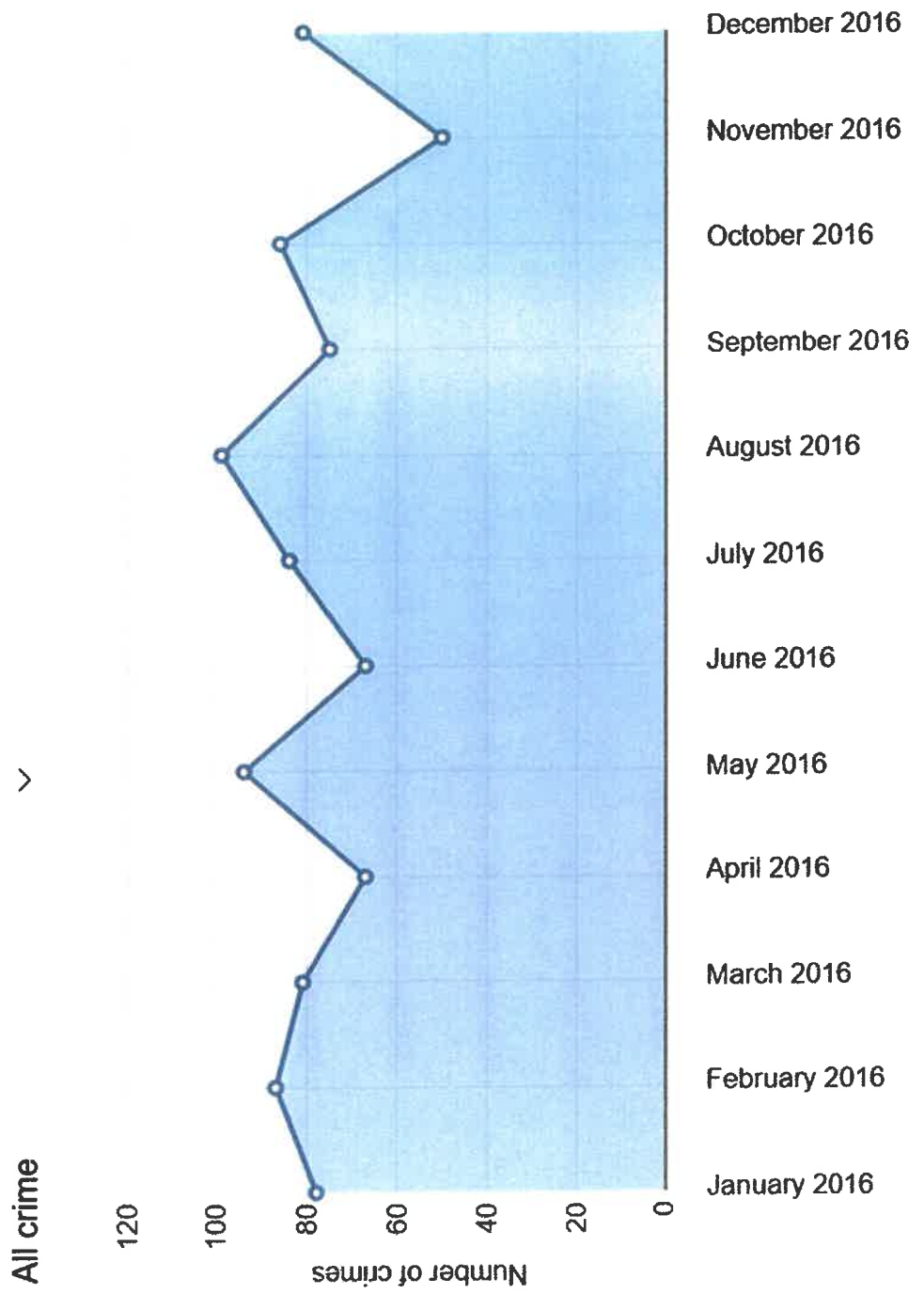


# Comparison of crime types in this area between January 2016 and December 2016



Outcome type	Total	Percentage
<b>Under investigation</b>	<b>97</b>	<b>16.64%</b>
Under investigation	97	16.64%
<b>No further action</b>	<b>413</b>	<b>70.84%</b>
Formal action is not in the public interest	3	0.51%
Further investigation is not in the public interest	0	0.00%
Investigation complete; no suspect identified	258	44.25%
Unable to prosecute suspect	152	26.07%
<b>Offender dealt with by police</b>	<b>47</b>	<b>8.06%</b>
Action to be taken by another organisation	0	0.00%
Offender given a drugs possession warning	2	0.34%
Offender given penalty notice	1	0.17%
Offender given a caution	11	1.89%
Local resolution	33	5.66%

# Crime levels in this area between January 2016 and December 2016





## APPENDIX D

### CORNWALL COUNCIL REPORT

Saltash has four Cornwall Councillors – Bob Austin (West), Derek Holley (East), Hilary Frank (South) and myself, Joe Ellison (North). We have all served a four-year term, that comes to an end on May 4th this year when elections will be held across Cornwall - on the same date, all 16 seats for Saltash Town Council will be contested. It is no secret that two of us, Bob and I will not be standing for this election.

2016/17 has not been an easy year to be a Cornwall Councillor. It is the second year of austerity when the Central Government Rate Support has been cut, and all the “easy” efficiency savings have already been made so that nowadays actual cuts in front line services are necessary are inevitable – in childrens services, leisure centres and libraries for instance. Above all, the Adult Social Services budget is the subject of national debate, faced with an ageing population with increasingly complex demands, and increasing use of A & E and hospital services. The new national Sustainability and Transformation Plan (STP), with GP led management, has already seen the closure of St Barnabas MIU and its invaluable use as an in-patient respite resource.

Like most other Unitary and County local authorities in the region, Cornwall Council has just set its 2017/18 budget based on further cuts (£32 million in our case) but with the maximum allowable increase of 1.97% in the rate of Council Tax. Also in line with national trends, the Government has allowed a further rate increase of 2%, specifically earmarked for measures to address the crisis in Adult Social Care. If Cornwall Council wished to preserve services by an increase of over 2%, we would be compelled to hold an expensive County-wide referendum (with a very uncertain outcome).

Therefore, under the Localism agenda, more powers are being devolved to town and parish councils, who are not yet subject to central government capping, as above. In the case of Saltash, during 2017, the town will certainly become responsible for management of the entire Waterside area – beaches, quays, slipways and the pontoon, and will appoint a Waterside warden to do so. It is also likely that Saltash Library will come under local control.

## APPENDIX E

### Annual Report to Saltash Town Council, March 2 2017

Key issues and events in the last year have been:

- Our business plan for **18 Belle Vue Road** is on track. Most of the building is occupied, with a suitable mix of tenants contributing to the community and economic wellbeing of the town. We look forward to being able to acquire the building during the course of 2017 if Cornwall Council could agree its Transfer.
- Our **hub/market at 4 Fore Street** is also going strong, and is our “HQ” for operational coordination. There are fewer stalls being let, but we have established our own Fruit and Veg stall, introduced lettings to groups like Dementia Voice, and developed the building as an information point and admin centre for bookings, **SaltashCard** sales, etc
- We acquired a brand new bus via a bid to a government scheme, increasing our capacity considerably. Numbers using the **Hopper** have increased significantly over

the last year. We are now trying to grasp the nettle of a regular service to Derriford for our members. It is too early to say how this will work out.

- The weekly **Volunteering Advice** sessions are productive, linking individuals to groups needing help. We are really pleased to be able to keep this sort of service going in the town.
- We continue to support **Patient Participation Groups** in local surgeries, in order to promote the voice of the patient in the NHS and care services. Cornwall is currently in the middle of a major review of health and care and we have ensured good inputs into consultations.
- Our initiative to find ways of using unoccupied shops in Fore Street for business purposes resulted in one new project - a **Pop-Up Shop** which has been going for several months now. However, some local traders are currently querying the approach. We believe we have improved the look of the building, and facilitated retail experience for a group of people, but we will discuss the issues with traders and seek a resolution of their concerns. We are nevertheless disappointed at the low number of projects for other empty shops being put forward despite a lot of interest initially.
- **Dementia Voice PL12** is now formally one of our Enterprises. It grew from an initiative launched by Patient Participation Groups, and it later established a drop-in service on Tuesdays at 4 Fore Street. Its original committee will continue, but the formal link with us will assist its sustainability.
- We reluctantly conceded during the year that we could not continue to be responsible for the management of the **Maurice Huggins Room**. We took the financial risk of running it for 15 months and broke even, but Directors concluded that we would start to lose too much money if the building could not be made more attractive to potential customers, maybe as part of a new vision for Victoria Gardens.

We continue to be compliant with the requirements of Companies House, and are financially stable. We are trying to secure a sustainable future for current and future projects, and have proposed a slight amendment to our "Mem & Arts" to confirm more clearly that any surplus we make is reinvested for community benefit - with no dividends to Directors.

None of this would be possible without consistent, and in some cases considerable, input from our Directors and other volunteers. One Director resigned in the last year, and a new one was appointed. We have one current vacancy.

We are also grateful to Saltash Town Council and Cornwall Council for their support to our work.

**Peter Thistlethwaite, Chair**  
February 20 2017

## **APPENDIX F**

### **Age UK Report**

The lunches at The Burraton Community Centre continue on Thursdays, this is not only for the food, but also for companionship. The ladies and gentlemen are fetched by minibus, fed and watered, there is often some entertainment and then they are returned home. This may well be one of the few opportunities for interaction that some elderly people may have. This must support physical and mental health. On Tuesdays you can go and do, or watch, sequence dancing, and finally there is a monthly social club.

The mini-bus, with its volunteer driver, is often seen around Saltash ferrying ladies and gentlemen to activities or for day trips.

There is a core of dedicated volunteers who keep this club going so successfully, but they are always looking for others to help.

## **APPENDIX G**

### **COMMUNITY ACTION THROUGH SPORTS (CATS)**

#### **ANNUAL REPORT FOR STC – March 2017**

CAT's committee/volunteers and supporters give an outstanding platform for young people to give freely of their time during the year as volunteers to help their schools and communities.

CATS committee are made up from teams from Saltash and Callington and are sponsored by Saltash.net School, Callington School, Saltash Youth Council and Cornwall Councillors (Saltash and Callington). Committee members are also endeavouring to raise funds through other means to involve young people and tapping into or training them in new skills in marketing, publicity and promotion.

Each year, there is a bumper presentation (subject to funding) to the successful young people (many from Saltash) and they are presented with their medals and certificates and prizes by notable sports men and women.

Some young people work with year 7 offering reading lessons and music lessons – they also work in homes for the elderly and help with computer skills. Others give their time performing for charitable and worthy causes. Young people perform all kinds of voluntary tasks to benefit their local communities involving hundreds of hours of community work.

Some young people who have their own sports and musical skills help their younger colleagues to train, using their own experiences, in football, surfing and bands, plus many more.

They are recognised and given small awards as encouragement such as free tickets to football, rugby, skiing, gymnastics, super-bowl, basketball events etc. – all donated by the management of the events.

This is a very worthy organisation and is young people friendly and has expanded throughout the UK. I have been pleased to support CATS since its inception of around 11 years.

In conclusion, there has been funding cut backs in various quarters, therefore CATS administration had been greatly reduced. I shall be attending a meeting in March to see what continued support there is/is not for the continuation of CATS as we see it.  
Councillor Sue Hooper MBE  
Saltash Town Council rep on CATS

## **APPENDIX H**

### **CALC**

As an alternative member, I have not attended any meetings in the last year. In fact, since nearly all of the regular members of CALC are officers and not councillors from towns around Cornwall, I strongly recommend that the delegate from Saltash should be our Town Clerk or his deputy. Attendance is incredibly useful as fellow town clerks have much comparative data and practices to share, to the benefit of Saltash. Last year CALC also provided Saltash with professional paid advice to resolve the disputed election of the Deputy Mayor.

## **APPENDIX I**

### **saltash.net Annual Meeting report 2017**

It is difficult for my report to sum up the last year at saltash.net in a few words, so I would encourage you to look at the saltash.net website for more information. It would, however be remiss of me not to start by saying thank you to Isobel Bryce, who, as our last Headteacher, has done so much for .net and its staff and students. I can, I think, do no better than to quote some of the comments made by the new headteacher, Kate Littledyke

"Isobel is an incredibly hard act to follow, but I will do my best to honour the things that make **saltash.net** such an excellent school: its inclusivity; the broad and balanced curriculum; the wide range of extra-curricular activities; sporting successes; a flourishing performing arts agenda; committed staff who value developing the whole child and enabling creativity. In short, a school that cares about head, heart and hand. We pride ourselves on academic success, but also on caring for the wellbeing of our young people and in giving them the skills to succeed in the twenty-first century. No wonder we are already oversubscribed for next academic year! None of that is going to change. I am committed to maintaining all the things that make **saltash.net** such a great school,

Just to get a flavour of what has been going on to achieve .net's success in preparing the students for the future I will paraphrase just a few extracts from the website:

**saltash.net** was recently re-accredited as an International School, recognising the school's ability to bring an international dimension to teaching and learning.

To mark the award, Headteacher Isobel Bryce, alongside Miss Tremellat and Mrs Carr from the Languages department at **saltash.net** attended a celebration at Plymouth Council House on Thursday 10 November 2016.

Also in attendance representing the school were Year 13 students Dan Frankland and Zac Hyams, who confidently spoke of the opportunities they have received at **saltash.net**.

British Council Ambassador, Jill Bailey, said Dan and Zac "definitely stole the show and really impressed the audience."

The award means the school is accredited until 2021, having first been awarded back in 2010.

As part of the careers advice it provides, Saltash.net was pleased to welcome a number of local employers to the school to take part in the annual post-16 careers evening on Thursday 26 January.

Major employers, including the Royal Navy, Army, Plymouth University and Babcock were present to help students make up their minds about what career they would like to pursue after finishing their GCSE's at saltash.net. The event was very well attended. The businesses in attendance offered guidance on the opportunities for students post-16. One of the comments after the evening was; "The event was a total success, with many of our students attending from across our year groups, to find out about a range of different career options and pathways that they can take. We were thrilled that so many organisations attended, a number of them bringing previous students from saltash.net who are now doing a variety of different apprenticeships and courses, and have clearly done very well for themselves."

At the annual BETT (British Educational Training and Technology) Show in London, Ministers from a number of countries were given the expert opinions of our Year 7 and 9 SMART leaders.

The BETT show, which took place at ExCeL London, is the largest exhibition in the world that focuses on the role of technology in education. Members of the Multi Academy Trust attended for the second year running, following the visit of saltash.net and Landulph students in 2016.

Students from Liskeard, Looe and saltash.net gave a confident and informed performance, with the Romanian Ambassador to London describing their presentation as, "an amazing demonstration of how much education has changed and how much we need to catch up as adults."

He described the experience of being presented with a business card by Holly from the Tech Team in Year 7 as, "truly remarkable".

Technology company Siveco had visited saltash.net earlier in the year, meeting the students. They were so impressed they agreed to cover the total cost of the trip. As lead programmer Marius put it, "a wider audience needs to see how skilled these guys are."

Morgan from Looe stole the limelight in the Q and A session by explaining why children are in such a good position to deal with technological change.

"We have grown up expecting change, we see it as essential and part of everyday life. Apps change and children have learned the skills to adapt where adults may not have these skills," he said.

James from Liskeard impressed the audience when he explained the work he had done leading discussions with primary children from the MAT whilst Lottie from saltash.net summed it up well in her report. She remarked that the, "whole experience of BETT was a once in a lifetime... it was pretty much all amazing."

The students were joined by Dan Buckley, joint CEO of SMART, who presented alongside the students. After returning from BETT, Mr. Buckley praised the students. He said: "I was both proud and inspired to see students from across the MAT working so well together. Most adults would find this difficult enough in their own place of work

but to perform at the BETT show to ministers and ambassadors from all over the world is exceptional. SMART is well and truly on the map

## **APPENDIX J**

### **Report on Livewire youth project for Saltash Town Council**

Over the past year Livewire has worked with various organisations including Saltash.net, the locality targeted youth support team, Social care, local colleges, alternative education providers and the youth offending service to deliver daytime programmes, 1 to 1 and group support and mentoring. There was also two employability programmes for local young people not in education employment or training referred to Livewire by job centres and careers advisers, which supported them back into work and college and an ongoing Job Club on Wednesday mornings for unemployed young people.

Livewire has also continued to run the open accesses evening sessions which include Monday and Thursday evenings for 13 to 21 year olds and those with additional needs up to the age of 25 and Wednesday evenings for children in school years 6 to 8. During these sessions young people have the opportunity to engage in music lessons, art and drama, volunteering, various single issue programmes and group work or access 1 to 1 youth work support from a team of highly qualified and experienced professional youth workers. During the latter part of last year Livewire's membership saw a sudden influx of younger people from the Saltash area.

In addition to this Livewire has also engaged in various festivals/events throughout the year including, running their own stages at Port Elliot and Boradmasters festivals and offering technical support to all other stages which in some cases included stage management at both festivals, support at Glastonbury festival, Saltash May fair and Regatta and various other outdoor events as well as running various other indoor events at Livewire including a Royal visit, Company B's 1940's/50's themed night and Phil Campbell (Motorhead) All star band. All of these events have offered young people many opportunities for volunteering and skill development and some have led to employment.

Livewire also featured in BBC1'S operation people power, Livewire was sought out by the BBC as it was considered to be an inspirational project.

Livewire has a great debt of gratitude to Saltash Town Council as the grant for professional youth work has enabled a lot of this work to take place.

## **APPENDIX K**

**The Mabbott Hayward and United Charities of Saltash** is an Open Charity registered with the Charity Commission. (Charity no. 1013497)

Its working name is '**The Mabbott Trust**'.

### **Aims & activities**

Relief of people in need in Saltash and adjoining parishes by making grants for specific purposes.

### **What the charity does**

The prevention or relief of poverty

**Who the charity helps**

Children/young people, Elderly/old people, People with disabilities, and other defined groups.

**How the charity works**

Makes grants to individuals and organisations.

**Charitable objects**

Relieving either generally or individually persons resident in the parish of Saltash who are in conditions of need, hardship or distress by making grants of money or providing or paying for items, services or facilities calculated to reduce the need, hardship or distress of such persons.

**Trustees**

The Revd C Sigrist

Mr P Clements

Mrs J Dent

Mr L R Maddock

Mr K S Martin

**Contact details**

Email: [themabbotttrust@outlook.com](mailto:themabbotttrust@outlook.com)

Tel: 01752 843800

**Public address**

Miss P D Dorrington, 52 Hillside Road,  
Saltash, PL12 6EY

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**THE MABBOTT HAYWARD AND UNITED CHARITIES OF SALTASH**  
(The Mabbott Trust)

Trustees

Registered No. 1013497 Clerk to the Trustees

The Revd C Sigrist

Mr P Clements

Mrs J Dent

Mr L R Maddock

Mr K S Martin

Please reply to the Clerk

27 January 2017

Miss P Dorrington

52 Hillside Road

SALTASH Cornwall

PL12 6EY

Tel: 01752 843800

e-mail:

themabbotttrust@outlook.com

Letter with appropriate amendments sent to

The Two Health Centres

To Age Concern

Jenny Lightly c/o the Guildhall on behalf of Saltash Youth Council

#the Cornwall Councillors for Saltash

Sgt Angela Crow at the Police Station for the Police Community Officers

AND prepare an article to appear in Love Saltash – though I am afraid this will have to wait

Dear The Mabbott Trust

I have been asked by the Trustees to inform you of the existence of the above charity although we prefer the word "Trust" as it does not have the same connotations as the word "charity". The Trust was founded in 1992 as a result of the amalgamation of the charities referred to in the formal name above though individual parts may date back to the 18th century.

The basic purpose of the Trust is the relief of "poverty" for residents of Saltash or exceptionally people living in adjoining parishes. In the past the Trust has been able to assist pupils at local schools with payment for outdoor educational pursuits where the parents could not meet either the whole or part of the cost, clothes and the last grant was to assist a resident with heating costs. They have also assisted the Foodbank, purchased a washing machine and re-carpeted a property after flooding.

The income of the Trust is only in the region of £1500 per annum so the amount of each grant is restricted although sometimes even a small grant will make a difference. Similar to the Foodbank, the Trustees do require a written application from a formal body such as yourselves with full details of the applicant's name and address and the reason for the request. Grants are not generally made direct to the applicant but to the supplier of the service for which the grant is required.

The Trustees are required to meet a minimum of twice a year and it is rare that there are three meetings as there are interim powers to make grants although these are limited. The next meeting of the Trustees will be in early April and if you do wish to make an application for a grant this must please be made by the end of March as I regret late applications will not be considered unless there is an emergency.

If you require any further details please do not hesitate to contact me. My e-mail address is given above as is my telephone number though I prefer calls not to be made before 10 am!

Yours sincerely

Mabbott/Notifications 2017.01



## **APPENDIX L**

### Saltash Road Safety Committee report for the Town Council AGM March 2017

The committee comprises councillors from Saltash, parish councillors from St Germans and Tideford, Landrake, Botus Fleming and Hatt and Landulph, Speedwatch representatives, a representative from heavy haulage, from [Saltash.net](http://Saltash.net) school, the police and visiting members of the public bringing special issues. The committee is served by a secretary, Mrs Helen Moram and Chair, Derek Holley.

The committee's parish councillor representatives have asked that their grateful thanks be given to Saltash Town Council for the meeting rooms and administrative help given.

The committee meets quarterly meetings and holds site meetings as appropriate.

Sadly the police have been unable to attend two of the four meetings because of the cut from five to four of the PCSO's in Saltash and other changes to staffing. This has made the operation of the committee difficult because the presence of the police enables matters to be resolved quickly and answers given on the spot. Police views on road safety matters and answers to queries have been very important in the past. The parishes find the absence of the police especially difficult because they no longer attend Parish Council meetings.

The committee has discussed, written letters and taken advice from Speedwatch and requested Speedwatch surveys around the committee's area. Speedwatch remain an essential part of the committee's work and the committee is very grateful to the volunteers involved. More volunteers are needed (training is given) and residents are asked to contact the Guildhall, Saltash on 01752 844846 if they can help. Speeding drivers are sent warning letters and if a driver is caught speeding three times in the area a normal speeding penalty is applied through the police. Over the last year Speedwatches have taken place in Polbathic, Tideford, Hatt and a variety of sites within Saltash. Again and sadly the Devon and Cornwall anti-speeding programmes and in particular the "Operation Slowdown" on main roads have been virtually cut because of the government's cutbacks to police budgets. This matches the road safety cutbacks from Cornwall Council which have taken place (road safety has now been tagged onto the Fire Service responsibilities).

Other issues covered include inconsiderate parent parking around schools (every meeting and all schools, and regular letters are sent to Heads), signage on the A38, the Carkeel roundabout works, traffic intensity and pollution in Tideford, the A388 around the Hatt roundabout, the A388 at Painters Cross, heavy haulage lorries around Landrake, the main A38 junction at Landrake, child safety around the Landrake playing field. Within Saltash there have been, amongst many other issues, child pedestrian matters around Longstone Park (the county will shortly repair the gates), road humps in Fore Street, Lollipop ladies, crossings of roads including at Burraton Methodist Chapel, safe routes to school, the new cycling proposals and road lighting and turning out from exits onto Broadwalk.

The Chair represents the committee at the regular update meetings held about the new Carkeel roundabout and has represented the committee on a Facebook interview. The Chair has also put the committee's views and attended meetings on the forthcoming Traffic Regulation Orders around the town.

Derek Holley  
Chair.

## **APPENDIX M**

### **Cornwall Gateway Community Network Area (CNA)**

#### **Report for Annual Meeting**

**2<sup>nd</sup> March 2017**

The CNA meetings have proved to be a useful forum for debating shared issues, with proactive input from town and parish councils across the area. The meetings were held as follows:

<b>April</b>	Torpoint
<b>July</b>	Botus Fleming
<b>October</b>	Saltash
<b>January</b>	Saltash

Guest speakers have included:

Inspector Julian Morris, Devon and Cornwall Police

Gary Davis, Chair of Torpoint and Rame Peninsula Coastal Community Team

Richard Martin, Office of Police and Crime Commissioner

Edwina Hannaford, Portfolio holder for Planning, Cornwall Council

Ffion Stanton, Young People Cornwall

Andrew George, Cornwall Community Land Trust

Dr. Iain Chorlton, Chair of NHS Kernow

Caroline Court, Acting Director of Public Health, Cornwall Council

Special thanks must be given to Cornwall Council officers Catherine Thomson and Lisa Grigg, who have enabled the CNA meetings to be effective and productive, and to Councillor Bob Austin for chairing the meetings.

## **APPENDIX N**

### **Saltash Heritage Report**

This has been yet another busy year for the committee and volunteers of Saltash Heritage. We have 63 volunteers at present, but more would always be welcome to keep the service running. Helpful training is on-going.

Last year's exhibition 'Tale of Retail' was as always successful. A very interesting experience, looking back at changes on Fore St over the years. This display will probably continue this year with minor changes. Next year will be the centenary of the end of World War 1 and the exhibition will reflect this.

The local heritage centre remains open all year. Opportunities to have help and support with local history questions and family genealogy are always available.

The Archaeology Group, called the Tamarside Archaeological Unit travel all around south East Cornwall using the Resestivity equipment and Magnotrometer. Although this sounds very technical most of the work still requires measuring, holding poles and assisting our resident Archaeologist. Its lots of fun, especially when the sun is shining and you all sit down to your packed lunch on the wet grass, and put the world to rights, imagining the Roman villa under your feet.

They do talks, visit schools and have loan boxes which can be borrowed by Memory Groups, Nursing Homes etc.

The work on the building has begun and should hopefully be finished before the season starts.

As ever this is a thriving Saltash society run by people of great enthusiasm and dedication.

## **APPENDIX O**

### **The Saltash Fair Committee - Meeting with Parishioners Report - Given by Cllr Coot**

The return of the traditional May Fair to the town centre was a success in 2016 and we are planning to continue its growth in popularity, size and scope of possibilities.

We have sought various avenues of funding this year to ensure that the event can meet, or even exceed, expectations. The Saltash Fair Committee (or more commonly known as The Saltash May Fair Committee) would like to thank the Saltash Town Council, the S106 Committee and the individual councillors who have given sponsorship so that the Saltash May Fair can be a success. We also want to thank our other sponsors: Waitrose, Plymouth Sports Charity, Rallidae Productions, DB Autos and the China Fleet Club. We have also had kind donations from a variety of businesses and organisations from throughout the South West for our new raffle. The raffle will help raise funds for the May Fair, but will have a percentage of the profit being donated to a charity in honour of Chris Tandy.

2017 started in a bad shape for those on the committee. One of our own, someone we all loved and respected, passed away. Chris Tandy was a member of our committee and was an inspiration to us all. His parents, Chris and Eve, will be joining us on the day to help with the traffic management. They have been joining us for our committee meetings for the last few months too. We agreed that we would be holding the May Fair unofficially in honour of Chris. This will, in fact, be most prominent when at the end of the civic parade, the piper will play the Last Post and there will be a minute's silence.

The funding gained throughout the year will be used to improve and grow upon what the committee did last year. It is hoped that there will be two professional stages (one large stage in Longstone Park and one smaller stage at the bottom of Fore Street) and another 'stage' for Wesley Road, which is most likely going to be the gazebo like last year! The three stages will allow for even more performances to take place. We have moved the dog show to Victoria Gardens and the may pole performances will take place in Longstone Park. We have a variety of paid and community acts performing throughout the day - these are acts from throughout the South West, all of whom have a growing fanbase. We hope that this will increase the footfall and visiting numbers to the area.

As reported in a previous meeting, I have been working alongside the committee to produce the very first national short story competition based in Saltash. The Saltash Short Story Competition will have the winners of each category announced at the May Fair with the hope that the winning entries will be read out. This has gained national attention, especially on social media but also in the bestselling The Writing Magazine.

We have been on a massive volunteer recruitment drive. Plymouth College of Art invited the committee to join their 'refresher fair', which a couple of the committee attended and hope to attract volunteers with a free first aid training course (courtesy of our sponsor Plymouth Sports Charity). We have also been invited in by the head of sixth form at Saltash.net Community School (Academy Trust) to recruit some willing student volunteers. Barn Barton Community Ambassadors will again be joining us for the day. We are hoping we can attract as many volunteers as possible bearing in mind that we are such a small committee running such a large event!

The committee consists of: Vera Forbes (Chair), Tanya Hatch (Treasurer & Vice-Chair), and Matt Coot (Secretary & STC Representative). We also have Aaron Monk as a paid events manager (Diverse Events) who manages our bookings and event plan administration. Of course, as per the constitution, the Saltash Mayor is the committee's honorary president and we have been happy to welcome along both the mayor and deputy mayor to several of our meetings. We are hoping to attract more people to the committee for 2018.

For up-to-date information, please do check out the following page. You do not need to be a Facebook user to access it: <https://www.facebook.com/SaltashMayFair/>

## **APPENDIX P**

### **Saltash Neighbourhood Plan Report Annual Meeting March 2017**

Once again I will only give a brief summary of Neighbourhood Plan activities since my last report to the Annual Parish Meeting and Town Council

More detailed information on the Saltash Neighbourhood Plan (including meeting minutes) is available on the Neighbourhood Plan Website.

On Tuesday 27<sup>th</sup> September 2016 the second Neighbourhood Plan Workshop was held in the Guildhall. Thirty people attended.

There were presentations on the Cornwall Local Plan and the Saltash Neighbourhood Plan and reports from the 4 Theme Teams:

The Making Community Team, which is looking at open spaces and community facilities.

The Housing Theme Team, which is looking at all aspects of housing in Saltash.

The Invest Work & Learn Team, which is also dealing with general development issues and has examined the policies embodied in other Neighbourhood Plans.

The Moving about Theme Team, which is looking into providing "Safe Space" highway design solutions along the Spine Route from Carkeel to Fore Street and evaluating novel ways of connecting the Waterside to Fore Street.

The emphasis then moved to consolidating the Theme Team reports into policy topic based work streams.

The Theme Teams reports have now been consolidated into a list of proposed draft policies which are being reviewed by the Theme Teams to ensure the results of the public and business questionnaires have been incorporated and produce further draft policies where gaps have been identified.

In parallel the Coastal Communities group is considering the possible options for improvements to the waterside and waterfront.

The new Cornwall Local Plan is being reviewed to evaluate its effects on the proposed Saltash Neighbourhood Plan

It is hoped that the finalised list of draft policy topics and the majority of the policies themselves will be produced by the beginning of this month.

## **APPENDIX Q**

### **Saltash Regatta and Waterside Festival**

#### **Saturday 11<sup>th</sup> June 2016**

Gig Rowing and Dinghy Pursuit Racing  
Royal Tea Parade  
Market, Music and Street Entertainers

#### **Sunday 12<sup>th</sup> June 2016**

Livewire Youth Music Showcase  
Wild Swim  
Cardboard Box Boat Race  
Blues Festival

All credit to the team of volunteers who staged another hugely successful event, despite various challenges including the lack of a usable pontoon. The fact that a small band of 5 people can successfully manage such a large-scale Festival is testament to their meticulous planning and dedicated commitment.

Some highlights:

- \* With 97 market stalls (down only two from the previous year), the range of products was varied and enticing.
- \* Active engagement with local schools led to a colourful Parade attended by well over 100 children in fancy dress.
- \* 2016 saw the introduction of the Cardboard Box Boat Race, which was massively entertaining.
- \* The varied programme of musical entertainment was extremely popular.

Thanks to dedicated hard work from the Caradon Pilot Gig Club, the gig racing was run to the highest standard. Thanks also go to Saltash Sailing Club and Tamar Canoe Association for the water-based activities.

Special mention goes to Karen Lilley, who after acting as Treasurer for a few years has taken on the role of Chair for Regatta 2017.

And finally: a tribute to Chris Tandy, who tragically passed away at the age of 23. Chris was a stalwart member of the Regatta team, and it is thanks to his well-drafted traffic management plans that the Regatta passed off safely. He will be sorely missed.

## **APPENDIX R**

### **SWRA**

Saltash Waterfront Residents Association is still active, but now meeting quarterly instead of monthly. The principal reasons are that there are fewer potential development projects left to undertake on Waterside, hence no need for the effort of collecting membership fees door to door.

However, SWRA continues to oversee maintenance work in Elwell Woods and has recently cleared overgrown land at the Elwell Road end of Sand Quay Lane. SWRA also continues to supply swan food to Ashtorre, Just Be and the Union Inn.

SWRA continues to be responsible for Christmas trees on Waterside and also organised the highly successful Christmas Carol service around the big tree, attended by several hundred residents.

## **APPENDIX S**

### **TAVATA**

Tamar Valley Tourism Association continues to grow steadily. Saltash Town Council is a corporate member, costing £50, and I normally attend the AGM and the occasional member event. TAVATA's membership is primarily accommodation providers (hotels, guest houses and b & bs), pubs and restaurants and tourist attractions, and the tourist association is particularly strong in the upper Tamar Valley from Calstock through to Launceston.

Great efforts are being made to recruit new members in the lower Tamar Valley, in Plymouth and in the Rame peninsula. TAVATA produces a series of six themed brochures (stocked at the Guildhall), and each member is entitled to a comprehensive website listing and its own page.

## **APPENDIX T**

### **Report for STC on The Core Youth Project – 2016-17**

Over the last year The Core has substantially developed the support and services it offers young people living in Saltash. Key to this has been the enormous effort put in by its lead youth worker, Charlotte Carpenter. With her leadership the charity's youth work is now delivered to a very high professional standard and it has all the relevant systems in place to ensure the wellbeing and safety of young people, staff and volunteers at the centre.

Over the last year the number of young people requiring individual support has substantially increased. There is no doubt that budget cuts to youth services by central government and Cornwall Council have substantially contributed to this situation. For example, it is now almost impossible for a young person to get mental health support such as counselling. The Core is now supporting young people referred from Cornwall Council as well as supporting young people who ask for help themselves. Some of the issues include homelessness, teenage pregnancy and mental health.

The Core is also working closely with Saltash.net to help deliver the Tictac service. The service provides advice and support for young people and deals with a wide range of issues including bullying, being a young carer, illness, sexuality, drugs and alcohol, puberty, sexual health. The Core is also helping Saltash.net with young people who refuse to take part in PE by providing alternative exercise opportunities and working on the issues that prevent them taking part in mainstream activities.

The charity's management committee has also welcomed new members, bringing in extra expertise in youth work, crafts, catering and fund raising. Young people have

also formed their own committee to help direct how the centre develops and organise their own events.

The Core provides two open-access evening sessions a week providing a range of engagement activities and support when needed.

The Boxing Club continues to thrive with increasing numbers despite only running one night a week. Similarly the Climbing Club is going well with a more structured approach to developing climbing skills.

The Core also runs a number of holiday and half-term activities including outdoor pursuits, trips out and a pop-up cinema.

The Core is indebted to Mike Snook who has developed the 'Cafe at The Core' over the last twelve months. The cafe is run on a commercial basis but with reduced prices for young people. Most mornings and lunchtimes during term-time the cafe is very busy helping generate additional funding to support The Core and providing a great meeting place for people of all ages. Mike has recently moved to set up another cafe in Plymouth so The Core is looking for a replacement. In the meantime, a number of volunteers have displayed incredible commitment and enthusiasm to keep the cafe open.

The building is now no longer just a youth centre, but a thriving community hub. A range of community organisations use the centre on a regular basis including dance, indoor bowls, band practice and a church.

Cllr James Shepherd  
23rd February 2017

## **APPENDIX U**

### **YOUTH COUNCIL REPORT**

Saltash Youth Council is an excellent platform in support of young people and youth organisations.

The Youth Council meets quarterly and has a wide range of membership – including uniformed organisations – youth organisation – schools etc.

The Youth Council acts as the catalyst (although independently) for the Saltash Town Council for funding opportunities for groups and young individuals – and to that effect has distributed thousands of pounds to worthy organisations/individuals.

In the past, it has also worked closely with Cornwall Youth Sports Development officers to provide facilities for young people during school holidays in Saltash.

The past few years the SYC has supported the CATS scheme – (Community Action through Sports). CATS give a platform for recognition of young people who have given endless time to benefit the local community.

Every year a presentation evening is arranged to reward the young people involved and attendees include the young people themselves, parents, teachers, Police, local, regional and National celebrities. Names are put forward by Schools, organisations and individuals.

That said the future of CATS at the moment is unclear, I will know more sometime in March when I attend the next CATS meeting.

Organisations can attend SYC meetings to convey information on their work and what they provide and achieve and all are willing to communicate, and share such information and resources to a mutual benefit.

A very worthy organisation and appreciative of the support of the Saltash Town Council and the valued funding provided.

Most of the recipients following their project attend the Youth Council and demonstrates their project for the members present.

These have included, Scouts, Guides, Fire Cadets, Drama students, Music Students, Ballet students, Air Cadets, Duke of Edinburgh candidates, Youth Performing Arts Companies, Youth Sports Clubs etc.

The SYC has two very reliable youth secretaries from Saltash.net School (Philippa Rule and Rose Bonner).

Mrs Jenny Lightley who has been chairing the SYC for the past year has to stand down due to overwhelming work and family commitments. I will be able to advise on her replacement in due course.

Jenny has been an outstanding Chairman and we will miss her services deeply.

Councillor Sue Hooper MBE (Council representative to the Saltash Youth Council)