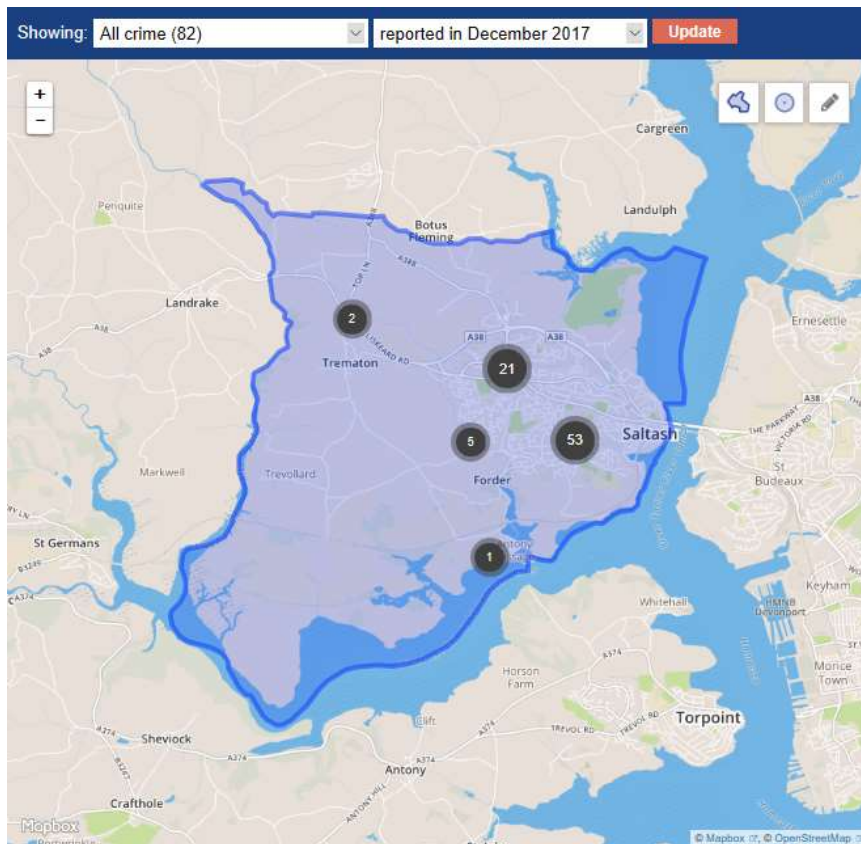


Agenda no. 6

MAYOR'S REPORT TO SALTASH TOWN COUNCIL 5TH APRIL 2018

Since the last meeting, the Mayor has attended the following:

Friday 16 th March	RWindband "Sea to Sky" Concert at Saltash Social Club.
Saturday 17 th March	Launch and re-name of the Sailing Club launch.
Saturday 24 th March	Abbeyfield Coffee Morning at Cresta House in aid of Children's Hospice SW.
Sunday 25 th March	Lord Mayor of Plymouth's Civic Church Service.

Agenda No. 7**All crime (82)****Crime types**

- Anti-social behaviour (26)
- Bicycle theft (0)
- Burglary (1)
- Criminal damage and arson (5)
- Drugs (2)
- Other crime (4)
- Other theft (5)
- Possession of weapons (1)
- Public order (5)
- Robbery (0)
- Shoplifting (4)
- Theft from the person (0)
- Vehicle crime (1)
- Violence and sexual offences (28)

Agenda No. 8

A Report by Community Enterprises PL12 will not be provided at this Full Town Council.

Agenda No. 9**Notes**

Meeting:	Cornwall Gateway Community Network Panel
Date:	Thursday 22 February 2018
Time:	6.30pm
Location:	St Germans (Eliot Hall) Community Centre

Present	Title/Representing
Derek Holley	Cornwall Councillor – Saltash East (Chairman)
Sam Tamlin	Cornwall Councillor – Saltash West
Jesse Foot	Cornwall Councillor – St Germans and Landulph
Gary Davis	Cornwall Councillor – Torpoint East
John Crago	Cornwall Councillor – Torpoint West
George Trubody	Cornwall Councillor – Rame Peninsula
Jean Dent	Mayor of Saltash, Saltash Town Council
Steve Miller	Saltash Town Council
Steve Thorn	Saltash Town Council
Gloria Challen	Saltash Town Council
Trevor Aughey	Botus Fleming Parish Council
Alan Hodge	St Germans Parish Council
Mike Erith	St Germans Parish Council
Martin Worth	Chairman of Landulph Parish Council
Chris Wilton	Chairman of Maker with Rame Parish Council
Nicky Roberts	Millbrook Parish Council
Tony Parry	Saltash CIC
Bob Austin	Saltash CIC
Inspector Julian Morris	Devon and Cornwall Police
Lucy Allison	Community Safety Officer, Cornwall Council
Dawn Bebe	Co-founder and Director, Crowdfunder
Paul Walker	Service Director, Resilient Cornwall, Cornwall Council
Catherine Thomson	Community Link Officer, Cornwall Council
Lisa Grigg	Communities Support Assistant, Cornwall Council

3 members of the public attended the meeting

Apologies for absence:

Sheila Lennox-Boyd - Cornwall Councillor (Saltash North)

Councillor John Tivnan BEM - Torpoint Town Council

Nigel Witton - St Germans Parish Council

Apology for late arrival:

Sam Tamlin - Cornwall Councillor (Saltash West)

Item	Key/Action Points	Action by:
1.	Welcome and Introductions Cornwall Councillor Derek Holley, Chairman of the Community Network Panel welcomed all present and invited everyone to introduce themselves.	
2.	Public Participation As members of the public were present for items on the agenda, the Chairman advised that questions could be raised following these	

	presentations.	
3.	Notes of the last meeting The notes of the last meeting held on 6 th December 2017 were agreed.	
4.	Devon and Cornwall Police Update Inspector Julian Morris was welcomed to the meeting and provided an update on policing issues across the sector; There has been a 26% increase in recorded crime. However, this is partly due to a change introduced by HIMC in 2015 in how historical crimes are recorded. The current staffing structure includes 5 Sergeants, 30 PCs, 7 PCSOs, 4 Neighbourhood Beat Managers and 1 Neighbourhood Team Leader although there are some vacancies at present. Sgt Rupert Engley is the new Neighbourhood Sergeant replacing Sgt Jo Williams who left the force at the end of January having served for 30 years. PCSO Sid Lawrence is the new PCSO for Torpoint and Rame following the retirement of PCSO John Riggall. No decisions have yet been made regarding Project Genesis which is looking at the future of neighbourhood policing. The Police and Crime Commissioner (PCC) has announced an extra 100 officers over the next 4 years as a result of the Council Tax increase. A Tri-Service Officer is operating out of Liskeard on a pilot basis. The PCC is jointly funding a minimum of 20 'blue light' officers across the force together with the Fire and Ambulance Services. Operation Encompass is helping the force and schools to focus on supporting children suffering harm from domestic abuse. 109 people have been reported missing in East Cornwall since January. As is the case across the country, officers are dealing with a rapidly changing face and patterns to crime including cybercrime, modern slavery and human trafficking etc. The public are reminded to report any issues to the police or to crimestoppers; https://crimestoppers-uk.org/give-information/how-to-give-information/ With regard to police stations, Saltash has recently been refurbished, plans are still in the pipeline to develop the Torpoint site into residential accommodation with a community policing hub and the Liskeard demolition is planned for late 2018 followed by a rebuild. <u>Comments, Questions and Answers</u> C. I would like to praise Operation Encompass for this excellent initiative. The project is still in its early stages but initial reports have been positive.	

	<p>Q. You refer to 109 missing people in East Cornwall - can you clarify the 'East Cornwall' area?</p> <p>A. It covers from Bodmin to Bude down to Torpoint.</p> <p>Q. Are there any plans to make the crime figures on the police website more up-to-date as they are currently only available for the previous 3 month period.</p> <p>A. We are aware of this but unfortunately it is a resource issue.</p> <p>Q. Can mobile telephone numbers be issued for our local PCSOs?</p> <p>A. We no longer give out mobile numbers as officers are often on different shift patterns, responding to incidents etc and are unable to answer calls. We encourage reports to be made through the 101 system so calls can be logged and signposted accordingly.</p> <p>Inspector Morris and his officers were thanked for their continued invaluable assistance.</p>	
5.	<p>Presentation from Lucy Allison, the new Community Safety Officer for East Cornwall</p> <p>Lucy was introduced to the meeting and gave an overview of her role and how community safety issues in the area can be addressed through developing sustainable partnership solutions. Please see attached presentation.</p> <p>The Safer Town Profile is also attached for information.</p> <p><u>Comments, Questions and Answers</u></p> <p>Q. What is classed as an environment nuisance?</p> <p>A. It's a broad category but includes dog fouling, noise, smells, flytipping etc. It was noted that environmental nuisance is the top priority in the majority of town profiles.</p> <p>Q. How can the effectiveness of the Safer Towns be measured?</p> <p>A. Reduced crime levels can be an indicative measure but it will largely be through public feedback and resident surveys, community engagement and benchmarking.</p> <p>C. This seems to focus on the towns but please don't forget the parishes who also experience similar issues.</p> <p>Q. This seems like a great initiative but do you have the resources to be able to do it effectively?</p> <p>A. The real benefit is that it will be a 'partnership' approach. This is not just about organisations working together and providing a framework, we will be looking for the community to get actively involved. It needs to be a process that is both achievable and sustainable.</p> <p>C. There are a number of active youth organisations in Saltash who could be involved; Livewire, The Core, Junkyard Skatepark and Saltash Baptist Church.</p> <p>A. Thank you, we will liaise with them.</p> <p>Q. Are there many cases of racial crime?</p> <p>A. There have been some reports, not a high number but it is monitored.</p>	LA

	<p>Q. You refer to 'Police Problem Solvers' - are these new posts?</p> <p>A. Yes, this is a new concept and is still in its infancy. There are 2 in post across Cornwall. Their role is to work closely with community safety partners and neighbourhood policing teams.</p> <p>It was agreed that CT will work with Lucy to establish a Safer Saltash Working Group.</p>	CT/LA
6.	<p>Crowdfunder Dawn Bebe, Co-Founder and Director was welcomed to the meeting and gave an overview of Crowdfunder. Please see presentation attached.</p> <p>If any groups are interested in setting up a Crowdfunder project or would like further advice, please contact; support@crowdfunder.co.uk</p>	ALL
7.	<p>Cornwall Councillor Updates</p> <p>Boundary Review - Under the proposed changes, the number of Cornwall Councillors for the Cornwall Gateway Community Network Area will reduce from 8 to 5, which will have a significant impact on the area. A decision by the Local Government Boundary Commission is expected in May.</p> <p>Budget - Cornwall Council has agreed its budget for 2018/19 with a 4.99% Council Tax increase.</p> <p>Single Use Plastic - Cornwall Council has passed a motion proposed by Councillor Jesse Foot that Cornwall Council will, wherever possible, phase out the use of all single use plastic from its entire estate by 2020. In addition, Cornwall Council will urge all businesses with which it works, through procurement avenues and other networks, to promote the banning of similar products in their business environments.</p>	
8.	<p>Town and Parish Council Updates</p> <p>Landulph - The Parish understood that its requirement for new affordable housing is 2 and developed its Neighbourhood Plan in line with this. However, following a recent presentation to the Parish Council, it now appears to be in the region of 24. The Parish are concerned at this change and are seeking clarification from Cornwall Council's Affordable Housing Officers. It was suggested that the figure of 24 could refer to the housing register and not the housing target figure as set out in the Local Plan. CT suggested the Parish Council also include her in the correspondence and she will undertake to look into this.</p> <p>Botus Fleming - Feedback is awaited from Cornwall Council on the initial draft of the Neighbourhood Plan.</p> <p>Saltash - Good progress has been made with the Neighbourhood Plan which is about to be submitted to Cornwall Council. Positive meetings have also taken place with Cornwall Council Officers regarding Green Infrastructure for Growth and a number of walking/cycling projects, as funding has been identified for Saltash for both of these initiatives.</p>	
9.	Cornwall Gateway Community Network Panel Priorities	

	<p>Air Quality in Tideford Next meeting is scheduled for the 22nd March, led by St Germans Parish Council, with Cornwall Councillor Jesse Foot, Highways England and Cornwall Council Officers. Councillor Foot is also looking to set up a meeting with Mr Fleckney and the Portfolio Holder.</p> <p>A38 Next meeting to be held on the 23rd March, led by Sheryll Murray MP with Cornwall Councillors, Highways England and Plymouth City Council representatives.</p> <p>Highways England has also agreed to finance two improvements; the Lean Quarry/Menheniot junction and the Bodmin Parkway bridge.</p>													
10.	<p>Strengthening Community Networks Update Following the recent presentation by Councillor Hannaford on proposals to strengthen community networks, CT is producing a progress report which will demonstrate the proposals adopted so far by the CNP and those that are still in progress.</p> <p>CT advised that one of the proposals relates to the frequency of meetings which has previously been discussed by the CNP. The CNP reaffirmed its decision to continue with its current arrangement of quarterly meetings.</p> <p>Following a query on the Highways Budget, the CNP requested further guidance on the process to be provided at the next meeting in May.</p>	<p>CT</p> <p>CT</p>												
11.	<p>Urgent Items The Chairman advised that the Stadium for Cornwall had offered to give a presentation to the CNP meeting, however, it was considered not appropriate at this time.</p>													
12.	<p>Proposed meeting dates for 2018</p> <ul style="list-style-type: none">• Thursday 24 May (AGM)• Wednesday 5 September• Monday 3 December <p><u>The meeting closed at 8.30pm</u></p>	<p>ALL</p>												
<p>Contact Officers: If you have any queries about the Community Network Panel, please contact:</p> <table><tr><th>Name</th><th>Role</th><th>Telephone</th><th>Email</th></tr><tr><td>Catherine Thomson</td><td>Community Link Officer</td><td>07769 724877</td><td>catherine.thomson@cornwall.gov.uk</td></tr><tr><td>Lisa Grigg</td><td>Communities Support Assistant</td><td>01726 223604</td><td>lisa.grigg@cornwall.gov.uk</td></tr></table> <p>Website: http://www.cornwall.gov.uk/community-and-living/communities-and-devolution/community-networks/cornwall-gateway/</p>			Name	Role	Telephone	Email	Catherine Thomson	Community Link Officer	07769 724877	catherine.thomson@cornwall.gov.uk	Lisa Grigg	Communities Support Assistant	01726 223604	lisa.grigg@cornwall.gov.uk
Name	Role	Telephone	Email											
Catherine Thomson	Community Link Officer	07769 724877	catherine.thomson@cornwall.gov.uk											
Lisa Grigg	Communities Support Assistant	01726 223604	lisa.grigg@cornwall.gov.uk											

Agenda No. 11 - Minutes for Approval

DRAFT Full Town Council Minutes 8th March 2018 – Please see website.

DRAFT Town Council (Planning) Minutes 20th March 2018 – Please see website.

DRAFT Full Town Council Minutes 27th February 2018 - Please see website.

Agenda No. 13

February Income

	Details	Net	VAT	Gross	S106
Allotment Income		£330.00		£330.00	
Guildhall Income		£922.50	£4.40	£926.90	
Public Sector Deposit Fund	Interest	£69.96	£0.00	£69.96	
Barclays	Loyalty Reward	£8.71		£8.71	
Moorings Income		£66.67	£3.33	£70.00	
Photocopying		£3.58	£0.72	£4.30	
Cornwall Council	Contribution towards Repairs to Brunel Green Slipway & Steps at Waterfront	£730.09	£146.02	£876.11	
Aviva Community Fund	Station Building	£500.00		£500.00	
HMRC	VAT Refund	£11,880.46		£11,880.46	

February Expenses

Supplier	Details	Net	VAT	Gross	S106
Barclays	Bank Charges	£34.81		£34.81	
Sage Pay	Card Machine Charges	£8.89		£8.89	
Staff Salaries		£14,938.81		£14,938.81	
Mayor's Allowance		£368.00		£368.00	
Cornwall Pension Fu	Pensions Jan 2018	£4,648.91		£4,648.91	
Cornwall Pension Fu	Pensions Feb 2018	£4,661.35		£4,661.35	
HMRC	PAYE Jan 2018	£4,556.99		£4,556.99	
HMRC	PAYE Feb 2018	£4,039.15		£4,039.15	
ASG Security	Alarm Annual Maintenance	£147.32	£29.46	£176.78	
Ashtorre Rock	Hire & Refreshments	£10.00		£10.00	
Bailey Partnership	Station Feasibility Report	£1,500.00	£300.00	£1,800.00	

Brandon Hire	Concrete Mixer Hire	£20.82	£4.16	£24.98	
Brandon Hire	Hire of Fencing at Pillmere Jan 18	£39.60	£7.92	£47.52	
Chubb Fire Ltd	Extinguishers Rental Feb 18	£38.76	£7.75	£46.51	
Consortium	Guildhall Kitchen Fridge	£192.99	£38.60	£231.59	
Consortium	Various Stationery	£6.70	£1.34	£8.04	
Consortium	Storage Boxes	£23.28	£4.66	£27.94	
Consortium	Various Stationery	£15.56	£3.11	£18.67	

Cornac Solutions Ltd	Street Works Course - Grounds & Premises Warden	£320.64		£320.64	
Cornac Solutions Ltd	Street Works Course - Town & Waterfront Leader	£320.64		£320.64	
Cornac Solutions Ltd	Service of Mowers	£428.26	£85.65	£513.91	
Cube Services	Air Conditioning Service	£60.00	£12.00	£72.00	
Dainton Group Services	Storage Feb 18	£120.00	£24.00	£144.00	
Devon Contract Waste	Blue Waste Bags	£356.00	£71.20	£427.20	
Dorset, Devon & Cornwall CRC Ltd	Community Payback Scheme Grass Cutting	£373.33	£74.67	£448.00	
EE	Mobile Phone Charges Jan 18	£82.50	£16.50	£99.00	
Efficient Comms Ltd	Guildhall Telephone Charges	£50.23	£10.05	£60.28	
EON	Cemetery Electricity Dec 17 - Jan 18	£28.81	£1.44	£30.25	
EON	Guildhall Electricity Jan 18 - Feb 18	£373.69	£74.74	£448.43	
Glensdale Grounds Management Ltd	Grounds Maintenance Contract Jan 18	£1,384.45	£276.89	£1,661.34	
Glensdale Grounds Management Ltd	Cutting Grass & Footpaths Jan 18	£135.55	£27.11	£162.66	
Hampshire Flag	Waterfront Bunting	£381.49	£76.30	£457.79	
Hays	Admin Temp Jan	£444.64	£88.93	£533.57	
Hays	Admin Temp Jan	£444.64	£88.93	£533.57	
Hays	Admin Temp Jan	£555.80	£111.16	£666.96	
Hays	Admin Temp Feb	£555.80	£111.16	£666.96	
Hays	Admin Temp Feb	£444.64	£88.93	£533.57	

IRQ Systems Ltd	IT Maintenance	£321.35	£64.27	£385.62	
Livewire Youth Music Project	Building Works to Livewire Building	£4,585.00		£4,585.00	
Moor - 06	Mooring Fees Refund	£86.56	£12.31	£98.87	
Otis Ltd	Lift Maintenance	£513.37	£102.67	£616.04	
Parish Online	Annual Subscription	£500.00	£100.00	£600.00	
Rosevear Accountants	Finance Consultancy Jan 18	£1,120.00		£1,120.00	
Sage UK Ltd	Card Machine Charges	£28.00	£5.60	£33.60	

Saltash & District Observer	Town Messenger Feb 18	£300.00		£300.00	
Saltash DIY and Home Decorating	Various DIY Supplies	£29.09	£5.78	£34.87	
Saltash DIY and Home Decorating	Various Parts for Street Furniture Maintenance	£311.45	£62.30	£373.75	
Saltash Window Cleaning	Guildhall Window Cleaning	£45.00		£45.00	
Savills (UK) Ltd	Oyster Beds Rent	£1.00		£1.00	
Screw Fix	Safety Boots - Cemetery Warden	£37.99		£37.99	
South West Water	Belle Vue Water Charges Sept - Dec 17	£233.39		£233.39	
South West Water	Guildhall Water Sept 17 - Dec 17	£134.80		£134.80	
South West Water	Fairmead Road Sept 17 - Dec 17	£65.44		£65.44	
Tamar Bridge	Refund for Overpayment	£0.10		£0.10	
The Cartridge People	Cartridges	£56.77		£56.77	
The Core	First Payment - Delivery Youth Work	£5,000.00		£5,000.00	
Travis Perkins	Various Tools	£29.94	£5.99	£35.93	
Travis Perkins	Various Tools	£42.28	£8.46	£50.74	
Travis Perkins	Materials for Waterfront Steps	£154.35	£30.88	£185.23	
Travis Perkins	Safety Boots for Town & Waterfront Warden	£37.00		£37.00	
Travis Perkins	Wardens PPE Gear	£71.09	£6.82	£77.91	
UK Fuels	Fuel for STC Vehicle	£21.32	£4.26	£25.58	
Westcare Supply Zone	Various Stationery	£3.99	£0.80	£4.79	

Agenda No. 14a.



Sheryll Murray MP

Councillor Jean Dent
Saltash Town Council
12 Lower Fore Street
Saltash
Cornwall
PL12 6JX

23 March 2018

Our Ref: ZA34354

Dear Jean

Re: St Barnabas Hospital

Thank you for your recent correspondence in respect of the above.

I have now written to Cornwall Partnership NHS Foundation Trust to ask for your concerns to be investigated and provide me with a response that I can forward on to you. I will endeavour to keep the Town Council updated when any information about St Barnabas' hospital comes my way.

I appreciate you taking the time to contact me on this matter and should I be of any further assistance in the future, please do not hesitate to contact me again.

Kind regards

Sheryll

Sheryll Murray MP
Your Local Member of Parliament

26 MAR 2018

Agenda No. 15 – Committee Minutes for Approval

DRAFT Services Committee Minutes Wednesday 14th March 2018 – Please see website.

DRAFT Staffing Committee Minutes Tuesday 20th March 2018 – Please see website.

Agenda No. 18

Kernow Salwa

Safer Towns Summary

Author: Lucy Allison
V0.2 13.03.18

1.0 Background

Crime and anti-social behaviour is concentrated within our larger towns and these are persistent problems, frequently co-existing with other social issues, such as deprivation, homelessness, health inequalities and worklessness.

Over the past two years we have seen an escalation in visible street problems in our town centres – including anti-social behaviour, street drinking, problem use of drugs, drug dealing and rough sleeping, with the cohorts of people involved being very vulnerable and having entrenched and complex underlying issues.

At the same time we are seeing levels of recorded crime rise and, although we know that some of this is driven by changes in recording practice, we may now also be seeing a change in crime prevalence and behaviour – which has been flagged on the national radar.

So far in 2017/18, the Partnership has co-ordinated effective multi-disciplinary operations in Truro, St Austell and Penzance responding to specific community problems. These responses have provided a balance of enforcement to address immediate crime and safety concerns, and provided targeted and intensive support to individuals with the aim of achieving longer term, sustainable positive outcomes.

Building on this success and that of our previous place-based initiatives that we ran in 8 towns between 2012 and 2015, Safer Cornwall is re-establishing the Safer Towns programme across ten designated towns.

These partnerships will be tailored to the needs of each area, to facilitate a co-ordinated, consistent multi-agency approach to complex localised issues. Membership will be drawn from public sector, private and voluntary sector and community groups.

2.0 Purpose and Scope

Multi-agency Safer Town partnerships will be established in ten designated towns to target persistent problem places and people; work with communities, partners and the business and voluntary sectors to develop sustainable solutions.

2.1 Safer Town Partnerships will;

- Develop evidence-based Delivery Plans focused on local priorities
- Embed a consistent problem solving approach

- Identify and deliver best practice approaches
- Lead and co-ordinate community events

2.2 The Safer Towns will be established in;

1. Penzance	2. Redruth	3. Camborne
4. Falmouth	5. Truro	6. Newquay
7. St Austell	8. Bodmin	9. Liskeard
10. Saltash		

3.0 Accountable Body

Safer Towns will be accountable to Safer Cornwall; the statutory Community Safety Partnership for Cornwall. The Safer Cornwall Strategic Board is chaired by Chief Fire Officer and Director of Resilient Cornwall Paul Walker and comprises of senior officers from the Responsible Authorities.

4.0 Core Membership

Core membership will be drawn from public sector, private and voluntary sector and community groups and will include;

- Community Safety Officer
- Cornwall Council ASB- case worker for area
- Cornwall Council Community Link Officer for area
- Cornwall Council Communications lead for area
- BID Manager for area (where applicable)
- Chamber of Commerce
- Cornwall Housing Ltd
- Office of the Police and Crime Commissioner - Community Link Officer
- Devon and Cornwall Police-

Sector Inspector
Neighbourhood Team Leader
Neighbourhood Beat Manager
Specialist Problem Solver

- Addaction
- Town Council Clerk
- Local Councillors; elected members representation
- Integrated Offender Management Team/Turnaround
- Cornwall Fire and Rescue Service- Prevention Watch Manager
Station Manager
- Adult Social Care
- Cornwall Council Licensing
- Environmental Protection
- Local voluntary and community sector organisations including Neighbourhood Watch and Crimestoppers
- Education lead

This list is not exclusive and local Safer Town membership will reflect the local organisations and current need. Task and finish groups will be set up to focus on specific emerging themes in order to deliver sustainable solutions.

5.0 Delivery

Each Safer Town will develop and consult on a delivery plan that will detail actions that represent Safer Cornwall priorities and reflect the findings from the Town Profile and Residents Survey pertaining to that Town. The delivery plans will contain specific, measurable actions that are realistic and time bound; each action will have a named owner(s).

6.0 Performance Management

Safer Town performance indicator; 3 year target with the final performance to be measured against the 2021 residents' survey question;

"Do you believe that the council and the police are dealing with crime and antisocial behaviour issues that matter in your area?"

Performance of this measure will give an indication of public confidence in the effectiveness of the police and Council working together to tackle local crime and anti-social behaviour issues.

The measurement method is the Cornwall Council Residents' Survey, with the baseline taken in 2017 and the final outcome in 2021.

This indicator mirrors one of the questions in the annual Crime Survey for England and Wales as well as our local community safety survey "Have Your Say" (HYS) and satisfaction surveys. The local surveys will be used as an indicative proxy measure, with the caveat that the question is asked in different contexts and should thus be interpreted with a degree of caution.

Individual Safer Town targets will be announced shortly.

7.0 The Launch of Safer Towns

The Safer Towns will be established and launched in April 2018. The launch of the 10 towns will be publicised across 10 days; with a large social media campaign highlighting the partnerships and purpose of these groups, along with the town profiles and targeted work each Safer Town will conduct. The launch events will be comprised of inaugural Safer Town meetings, workshops and engagement events.

Each Safer Town will have a page on the Safer Cornwall website and press releases will be issued to inform the public about Safer Towns and raise awareness of the key priorities.

Police and Crime Commissioner Alison Hernandez has committed £50,000 seed funding in support of the programme.

8.0 Further Information

If you would like to find out more about the Safer Town initiative please contact; communitysafety@cornwall.gov.uk

Safer Cornwall focus on Saltash

The **Cornwall Gateway Network Area (CNA)** is made up of **eleven parishes**; Antony, Botus Fleming, Landrake and St Erney, Landulph, Maker-with-Rame, Millbrook, Saltash, Shevioc, St Germans, St John and Torpoint. Bordering with Plymouth, the network area extends from Rame Head on the South Coast to the Landulph Parish in the North.



This profile provides a **picture of crime and community safety issues** for this area. It incorporates information from other sources including Cornwall Council's Residents Survey¹ and the wider socio-economic, health² and community safety profiles that are available for this area.

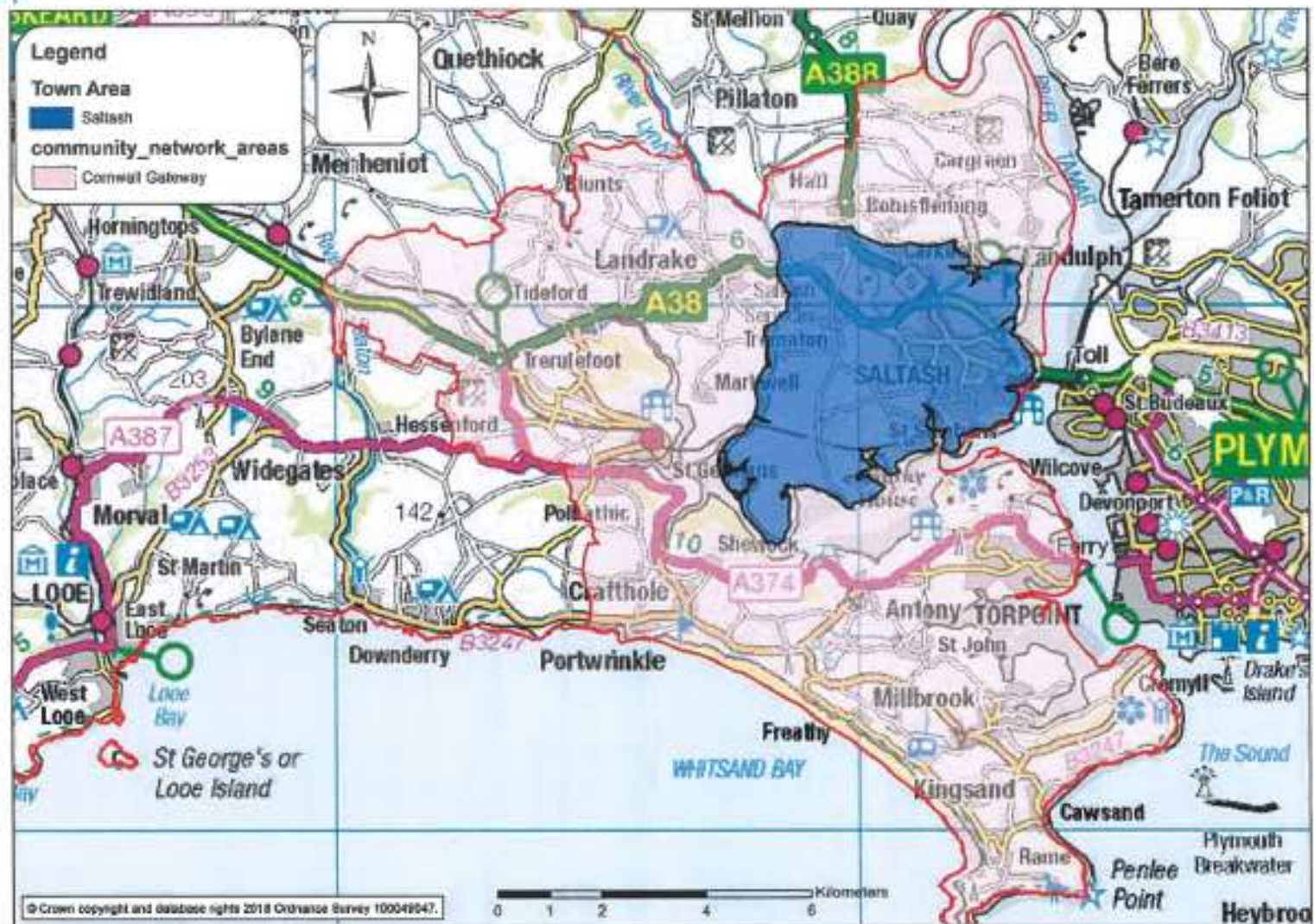
Except where stated this profile provides information for the geographical area defined as Saltash town centre (see map overleaf); comparisons are drawn with the average for other large towns in Cornwall (with a population of 10k or more, also described as "urban") and Cornwall as a whole.

About the area: key statistics

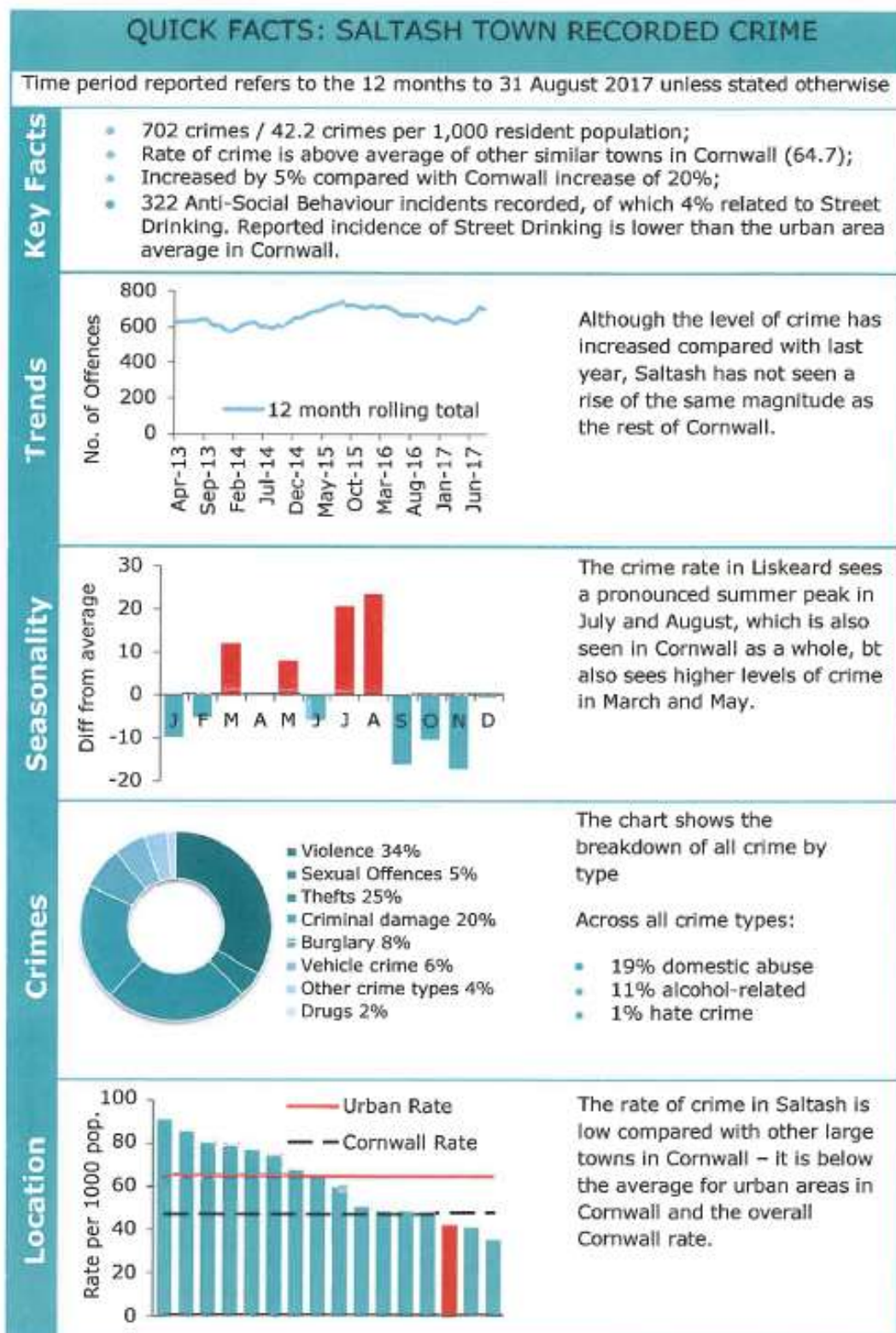
	Current population is 33,040 and projected to decrease by 2% to 32,375 by 2025	26% are aged under 25 27% Cornwall / 30% England
People	9% increase projected for Cornwall overall	23% are aged over 65 24% Cornwall / 18% England
	1 in 33 live in the 20% most deprived neighbourhoods in England	
Vulnerable groups	16% of children are living in poverty 19% in Cornwall 20% across England	Education & skills
	6% of households lack central heating	
Housing	7% in Cornwall 3% across England	Economy
	19% of people have a limiting long-term illness	
Health & wellbeing	21% in Cornwall 18% across England	Access & transport
		17% of households do not have a car
		17% in Cornwall 26% across England

¹ Resident Survey Network Area Profiles will be available in early 2018

² Network area [Community Profiles](#) and [Health Profiles](#) are available from the Joint Strategic Needs Assessment (Public Health) website pages

Area Map³

3 Truro Town and Network areas are not coterminous as the town area is made up of Lower Super Output Areas (LSOA), allowing for statistical comparisons, whereas the Network area is made up of Parish boundaries.



Crime trends

- The rate of **all recorded crime in Saltash town centre is low**, it is lower than the Cornwall rate and much lower than the average for large towns in Cornwall;
- The volume of crime is increasing, however, and this is mainly being driven by increases in offences such as **violence without injury and Public Order Offences**;
- The rate of **anti-social behaviour** incidents are also **below the average** seen across large towns in Cornwall, with the number of incidents **continuing to reduce**. The rate of reports of **Street Drinking** has also reduced and is **significantly lower** than the average for urban areas.

Domestic Abuse and Sexual Violence

Crime / Incident type	Trend	Rate per 1000	Year ending August 2017	Annual Change	All Towns Comparison	All Towns Trend
Domestic Abuse (total incidents)	▼	12.9	215	-24%	●	▶
Domestic Abuse Crimes	▲	7.8	130	23%	●	▲
Rape	▶	0.7	12	9%	●	▲
Other Sexual Offences	▶	1.1	18	29%	●	▲

Note that increases in sexual offences and violent crime, including domestic abuse offences, should be seen in the context of **the police focus on improving the quality of crime recording**, combined with a universal drive to improve victim confidence and improve reporting rates.

- Reported **levels of domestic abuse are lower than the average** for large towns across Cornwall. The number of **domestic abuse crimes is increasing**, in line with the trend across all urban areas, and the number of non-crime incidents is reducing (whereas it is static elsewhere);
- Using prevalence estimates from the Crime Survey for England and Wales, we can estimate that **551 people in Saltash were victims of domestic abuse in the last 12 months**, of which two thirds were female and a third male;
- Reported rates of **rape offences and other sexual offences** are both **significantly lower** compared with the averages for urban areas in Cornwall. There has been little notable change compared with last year's figures (changes of less than 5 crimes), which is contrary to the steep rising trends noted elsewhere in Cornwall.

Alcohol-related harm

Crime / Incident type	Trend	Rate per 1000	Year ending August 2017	Annual Change	All Towns Comparison	All Towns Trend
Alcohol related Crime	▶	4.4	74	3%	●	▶
ASB street drinking	▶	0.8	13	-13%	●	▲

- The **rate of alcohol-related crime** around half the urban area average (8.7 crimes per 1000 population) and the trend is fairly stable;
- There has been a small **reduction** in the number of **Street Drinking** incidents reported in the area compared with the previous year. Street

- Drinking makes up **4% of all reported anti-social behaviour incidents**, which again is around half the average for Cornwall's large towns (8%);
- Based on national estimates, we would expect there to be around **200 dependent drinkers** resident in the Saltash town area, making up 1.5% of the population. There are 36 people in **alcohol treatment** in the town, which equates to **1 in 5** of the dependent drinkers estimate, much lower than the average for large towns (27%);
 - The clustering of **alcohol-related crime** is illustrated in the hotspot map (page 6) and shows that there are concentrations in **Fore Street**, an area associated with the **evening and night time economy**;
 - There is a secondary hotspot related situated around a **supermarket** on the outskirts of the town and this is mainly due to **alcohol-related thefts**.

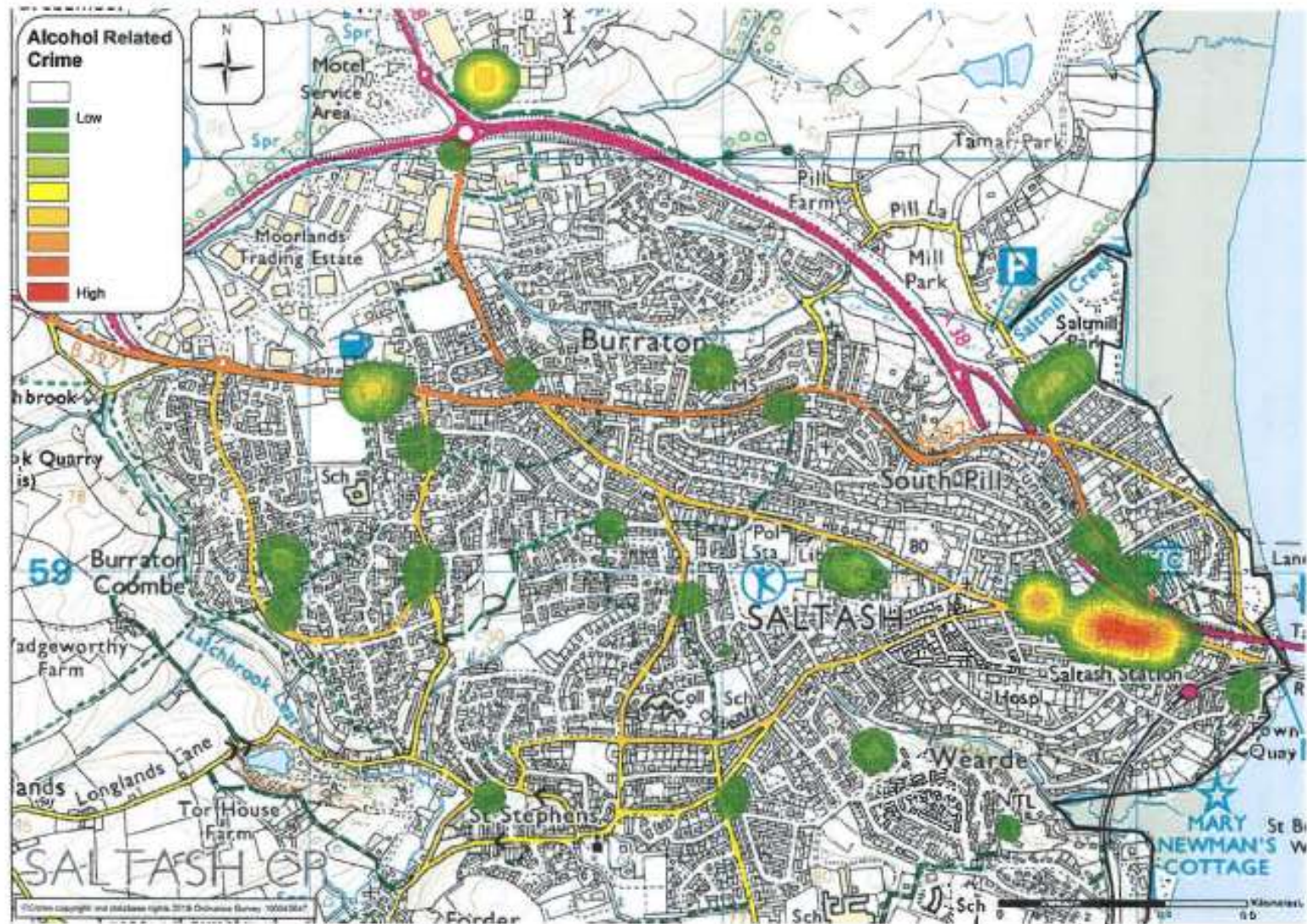
What residents say

In 2017, Cornwall Council commissioned a **large scale residents' survey** which is now planned to take place every 4 years. With 11,247 responses, this was the **largest survey** conducted by the Council **since the 2008 Place Survey**.

597 residents in the area responded to a range of questions about their satisfaction with Council services and the way things are run, alongside detailed questions about their community, perceptions of crime and safety and their own health and wellbeing. Results are presented at **network area level**, and provide a good indicator for the major urban area within this boundary.



Alcohol-related crime hotspot map



Crime Table

The table below provides a quick glance at all crime and disorder types in the Saltash town area, describing whether the trend is increasing (▲), decreasing (▼) or stable (▶) and how this area compares with the urban area average for Cornwall (high ●, above average ●, average or lower ●).

There have been increases in most types of crime across Devon and Cornwall and other police forces nationally. Although improvements in crime recording are a key factor, largely driven by recommendations from the national 2016 crime data integrity inspection,⁴ there are **indications of adverse trends** emerging, particularly in **thefts**.

- There have been **increases in some crime types** in the Saltash area but on the whole **crime has remained comparatively stable**, particularly when compared with the rising trends noted elsewhere.

Crime / Incident type	Trend	Rate per 1000	Year ending August 2017	Year ending August 2016	Annual Change	All Towns Comparison	All Towns Trend
All crime	▲	42.2	702	668	5%	●	▲
Domestic Abuse (total incidents)	▼	12.9	215	283	-24%	●	▶
Domestic Abuse Crimes	▲	7.8	130	106	23%	●	▲
Rape	▶	0.7	12	11	9%	●	▲
Other Sexual Offences	▶	1.1	18	14	29%	●	▲
Alcohol Related Crime	▶	4.4	74	72	3%	●	▶
Public Order Offences	▲	3.2	54	37	46%	●	▲
Anti-social behaviour incidents	▼	19.3	322	385	-16%	●	▶
ASB street drinking	▶	0.8	13	15	-13%	●	▲
Hate Crime	▶	0.4	7	5	40%	●	▲
Homicide	▶	0.0	0	0	0%	●	▶
Violence with Injury	▶	5.7	95	92	3%	●	▲
Violence without Injury	▲	8.4	140	98	43%	●	▲
Drug Offences	▶	0.7	11	9	22%	●	▼
Possession of Weapons	▶	0.1	1	5	-80%	●	▲
Dwelling burglary [1]	▶	2.1	15	17	-12%	●	▶
Non-dwelling burglary	▶	2.2	36	39	-8%	●	▶
Robbery	▶	0.0	0	0	0%	●	▲
Vehicle Offences	▼	2.3	38	51	-25%	●	▲
Shoplifting	▲	5.0	84	52	62%	●	▲
Other Theft	▶	5.2	87	87	0%	●	▲
Criminal Damage	▼	5.0	83	146	-43%	●	▲
Arson	▶	0.1	2	5	-60%	●	▲
Other Offences	▲	1.6	26	5	420%	●	▲
Road Traffic Collisions [2]	▶	0.4	6	3	100%	●	▲

[1] based on rate per 1000 households

[2] figures are for 2016 calendar year

⁴ Devon and Cornwall Police: Crime Data Integrity Inspection 2016, Her Majesty's Inspectorate of Constabulary (HMIC, 2017)

Agenda No. 19**Executive Summary**

The members were asked to finalise the councils response to the Local Government Boundary Commissions current consultation on division boundaries, to accommodate the future Council size of 87 determined by the Commission. This is the first of the two Consultation periods. The second consultation by the Commission will be based on the Proposed scheme of divisions and that will be published in May, at which time there second consultation will open. That will present another opportunity for Members to make representation on the future division boundaries for Cornwall.

The Councils work on the review has been overseen by the Electoral Review Panel, Supported by officers.

There have been numerous consultation events held by the Council and other opportunities to inform the Councils work for divisional Members, Parish, Town and City Councils and Members of the public.

The deadline for the consultation responses to be made to the Commission was the 19th of February. There is expectation on the part of the Commission that the Council will submit a scheme of 87 Electoral divisions and a legitimate expectation on the part of the local councils and other who have participated in the Councils work to develop a scheme that will happen. When visiting the Council in October last year, the Lead Commissioner at that time was also clear that the Commission may develop a scheme of either 86 divisions or 88 divisions, instead of 87 , if considered appropriate to ensure the scheme was sound. He was also clear that the variance was limited to only 1 division. As the Commission has indicated, through the previous Lead Commissioner, that it may develop a scheme of divisions plus or minus 1 from the Council size of 87 , it is considered legitimate for the Council to submit a scheme of 86 or 88 divisions in addition to a scheme of 87 divisions. This appears to be within the scope of the rules within which the Commission is working. If the Council makes such a submission it is then a matter for the Commission whether they attach any weight to it.

The Electoral Review Panel is recommending that schemes of both 87 and 88 divisions are submitted in response to the current consultation. A scheme of 86 divisions has not been prepared.

2 Purpose of the report.

This report is the culmination of several months of work since the Local Government Boundary Commission announced the new council size of 87 in late September 2017. There were many months of work before that in order that the Council could make a submission on Council size. Decisions are sought on the scheme or schemes of divisions that will form the basis of the Councils response to the Commissions consultation.

We will be aware that there has been a significant amount of activity leading up to this point, to enable the Council to make a comprehensive response to the current consultation on division patterns being undertaken by the Local Boundary Commission. This has included meetings for Division Members, public meetings, the provision of information to the public and local councils, receiving written submissions from divisional Members local councils, community groups and individual members of the public. There have , of course , been competing arguments and representations put forward and the Electoral Review Panel has robustly considered and credibly balanced those , given the enormity of the task. Necessarily, it has not been possible to accommodate every representation or argument

The deadline for responding to the consultation was 19th of February.
The Criteria for developing divisions

It is worth mentioning the criteria applicable to the development of a scheme of electoral divisions the statutory criteria the Commission is required to balance are:

To deliver electoral equality where each councillor represents roughly the same number of electors as others across the Council (+- 10 %)

That the pattern of divisions should, as far as possible, reflect the interests and identities of local communities

That the Electoral arrangements should provide for effective and convenient local government.

The forecast electorate for 2023 was projected to be 449,182 giving an average electorate of 5,163 for 87 divisions, with a permitted range of 4647 to 5679.

For the scheme of 88 divisions, based on the forecast total electorate, the target electorate is 5104 with a permitted range of 4593 to 5614.

The local criteria established by the Panel to complement the Commissions criteria are :

Single Members divisions

A balance between preserving Parish boundaries and Community Network Area boundaries, recognising both as fundamental priorities

A sympathetic approach be applied to the separation between rural and urban areas

Existing polling districts be kept except where sub divisions are necessary to assist in the creation of new divisions with appropriate numbers electors but recognising that specific local conditions may effect the application of these criteria. It has proved necessary, as might be expected, to develop divisions that depart from these ideas. There has been a need to make compromises and, in some cases, determine what is the best of the

available options, to enable a scheme of divisions for the whole of Cornwall to be developed.

The decision reached by the Council on Tuesday 13th February 2018 was for 87

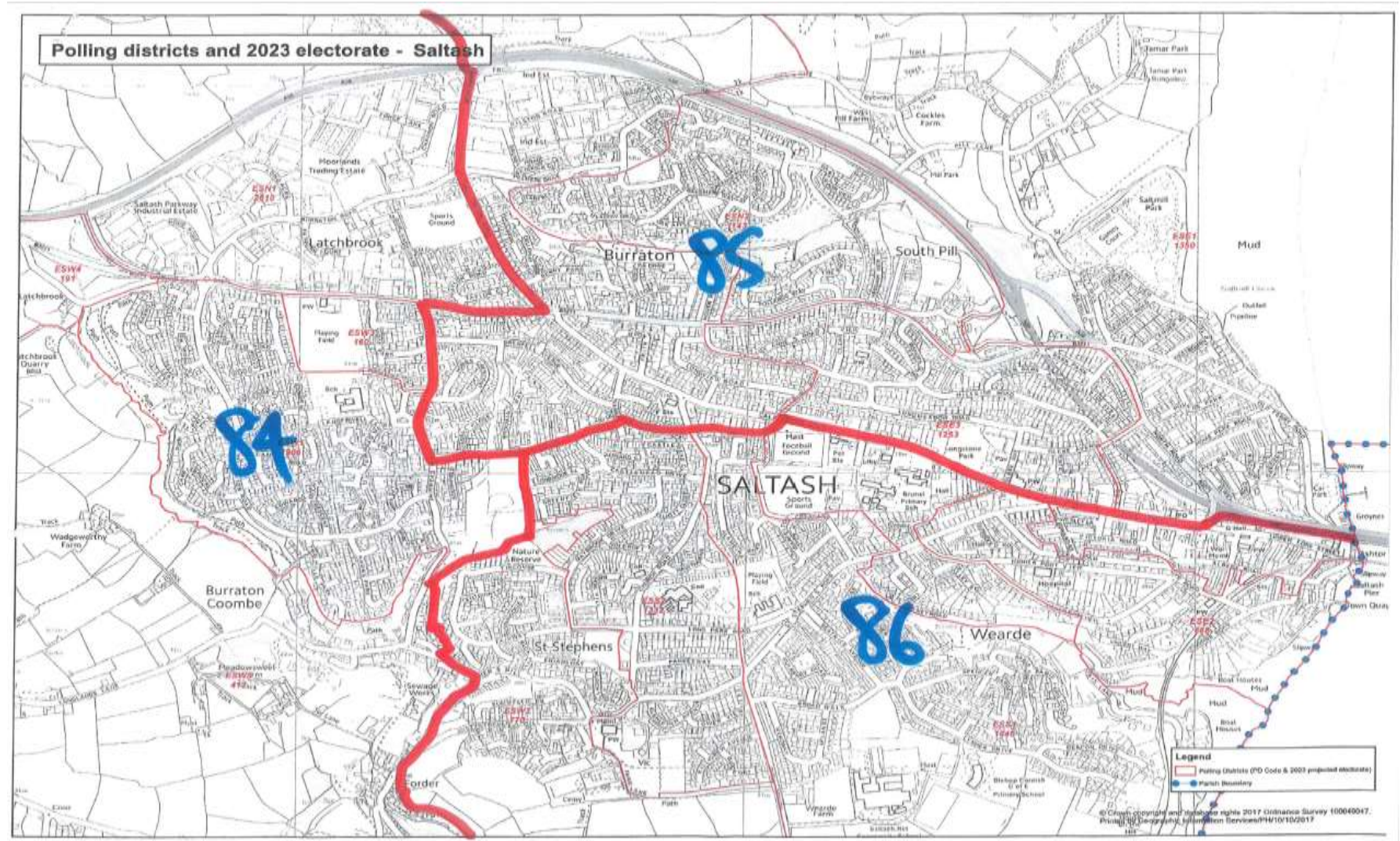
In Saltash the Proposals of the Commission are as follows

Saltash West 5053

Saltash North 5354

Saltash South 5202

There is also going to be a decision on new names for these boundaries some suggestions so far are: 86 Essa 85 Saltash Tamar 84 Cornwall Gateway.

Agenda No. 20

Agenda No. 21

From: **Krempel Steven** Steven.Krempel@cornwall.gov.uk
Subject: Saltash Railway Station - Grant Funding - Subject to Formal Agreement
Date: 22 January 2018 at 13:46
To: R.Bickford@saltash.gov.uk
Cc: Harris Hannah haharris@cornwall.gov.uk

KS

Dear Cllr. Bickford,

I have been asked to prepare the necessary Deed of Grant for the grant that Cornwall Council proposes to make to Saltash Town Council in respect of the proposed refurbishment of Saltash Station.

I have had a discussion with Hannah Harris, the Council's Transport Principal Officer, Transport and Infrastructure, who is overseeing the making of this Grant for the Council and together we have identified a number of issues that will need to be addressed before the grant Funding can be put in place and during the continuance of the Project.

The Deed of Grant will follow the Council's standard format, but will contain bespoke conditions that must be observed before the Grant is released (Conditions Precedent) and/or during the currency of the project (Ongoing Conditions).

I have summarised the conditions, below, in these two groups, but it should be noted that whilst some conditions may be ongoing in nature, they have only been listed once:-

Conditions Precedent

- 1 Sight of the Business Case being developed. The Council would expect to be provided with a copy of and approve the business case being created to support this Project.
- 2 Confirmation of the Project Cost. The Council would expect to have confirmation of the various contract costs associated with the Project. It will also reserve a right to call for a copy of the works and other contracts.
- 3 Confirmation that all necessary funding is in place to achieve this Project. The Council has earmarked a further £140,000 (in addition to the £5,000 already made available), but will need to see that the total cost of the Project is met by these funds and any other fully committed funds.
- 4 Evidence that all Project contracts have been properly procured, in accordance with Saltash Town Council's Procurement Obligations and good procurement practice.
- 5 Copies of all relevant consents; Planning, Listed Building Consents, Building Regulations, Restrictive Covenants, train operator/franchisee, Department for Transport, Railtrack, English Heritage. (This list is based on my conjecture and is not intended, at this stage, to be definitive.)
- 6 Confirmation that grant funds are to be used for passenger facilities - including specific matters (to be enumerated by Hannah Harris).
- 7 Confirmation that any surplus funds are to be either returned to

- 7. Confirmation that any surplus funds are to be either returned to the Council or, with Cornwall Council consent, used towards other suitable station/passenger facility/experience improvements.

Ongoing Conditions

- 8. Whilst the Council does not require the Grant Funds to be ring-fenced, they must be held in a specific Project fund bank account with rights reserved to the Council to audit the same.
- 9. The Council will require all or part of the Grant Funds to be returned to it (Clawback) if they have not been spent or committed by end of March 2020 or in the event of breach of any condition.
- 10. Saltash Town Council is required to acknowledge the support of Cornwall Council in this Project and will be required to liaise with Hannah Harris to agree the content and/or format of any statement to the Press or any other publicity associated with the Project and on all Project site boards.
- 11. Cornwall Council will reserve rights to identify itself with this Project in Cornwall Council reports and information/promotional material.
- 12. The parties will be required to deal with each other in good faith in connection with the delivery of the Grant Funding and the Project.
- 13. The Deed of Grant will contain the usual grant provisions relating to the elimination of Bribery and Corruption and preservation of Cornwall Council's reputation.
- 14. There will also be a declaration that any consent given by Cornwall Council in respect of this Grant are only given as grantor and not in any other capacity.

It would be helpful if you would signify the Town Council's approval, in principle, of these terms so that the draft Deed of Grant may be prepared to reflect them.

So that there is no misunderstanding at this stage, and whilst it is entirely supportive of the Town Council's proposals, any commitment on Cornwall Council's part is contingent on the satisfaction of conditions precedent and will be dependent on the negotiation and conclusion of an appropriate Deed of Grant.

For this reason this email and subsequent correspondence on this subject must remain subject to formal agreement. Saltash Town Council is advised not to make any formal commitment to spend or engage in any other activity which might expose it to financial risk until such time as the Deed of Grant is completed and any conditions set out in it are satisfied.

Cornwall Council is represented by Cornwall Legal, an element of the Cornwall Council, and Saltash Town Council is therefore advised to seek its own legal advice as to this letter and any Deed of Grant that may arise from it.

Kind regards

Steven Krempel

Locum Solicitor
Cornwall Legal
Cornwall Council

Agenda No. 22**TENDERS & APPOINTMENT OF CONTRACTOR****Rebuilding the Cemetery Wall – whole cost & cost per 10m**

Tender advertised in the Cornish Times, Evening Herald, Town Notice Boards, Contract Finder Website, STC Website and Social Media.

A total number of 11 tender packs were issued.

Tenders received:

- a. MP Landscaping
- b. Devon & Cornwall Maintenance Solutions Ltd
- c. UK Restoration Services

Tender amount:

- 1. Cost per 10m £11,985 / whole cost approx. £101,000.
- 2. Cost per 10m £18,990 / whole cost £179,000.
- 3. Cost per 10m £6,100 / whole cost £63,500.

Budget – EMF Repairs to cemetery wall - £50k.**REPORT:**

UK Restoration – Based in Burnley and their price reflects travel and accommodation if directly employed masons are used. It is more likely that they will subcontract the work to others and simply add profit.

DCMS – priced the work as specified but also suggest that only ‘refurbishment’ of the wall is necessary. The only way to guarantee the wall will stay for the foreseeable future is to take it down and rebuild in the correct manner. Raking out and repointing where necessary is not the way forward. No guarantees can be given that all defective pointing has been replaced, and repointing may lead to discolouration of existing stone.

MP Landscaping – Re-built the length of cemetery wall at the top end of Farm Lane and that the length of the wall is there for all to see if Councillor’s wish to see the standard of workmanship.

Tenders were opened on the 11.10.2017 and scored by Councillors Dent and Phillips.

The Building Surveyor **RECOMMENDS** that given the above comments that discussions are opened with the lowest tenderer regarding the total length of wall that be accommodated with the budget and that MP Landscaping be appointed. Works could

start in June and would take approximately 15 weeks, this is an estimate as its difficult to gauge until the works start.

Agenda No. 23

Civic Regalia

On Thursday, the 5th of October 2017 at full council meeting it was resolved to allocate up to £1000 from reserves to fund the Badge of office for the Deputy Mayor to be mounted on a dark blue velvet collar and the Mayors Consort badge of office that is currently in use to be mounted on a velvet collar. To date these Badges of office have been sent off.

Replace Civic regalia - Also I provided costings to Council for a new Mayoral Robe and Civic Hats I believe by our Town Clerk that this item needs to go to a Full Council meeting for approval.

All costings were given to Council for consideration some time ago at a meeting.

New Mayoral robe material selected is Melton Dark Scarlet & the cost of the new robe is £1,350.95 + VAT plus delivery (we will need to supply some measurements from the current robe but it does not need to be sent away).

There are two Civic Bicorn Hats – one for the Mayor (gold loop) and one for the Deputy Mayor (silver loop). The cost per hat is £410 + VAT plus delivery. There is also a Civic Tricorn Hat with a gold loop – replacement cost is also £410 + VAT.

Regalia working party have been working together looking at all Civic regalia since September 2017.

The budget in the EMF Robes & Civic Regalia for 2018/19 is £5000.

Many thanks
Councillor Challen.

Agenda No. 24**St Barnabas Hospital**

As a town councillor I have been approached on several occasions by members of the public enquiring about the future of St Barnabas Hospital.

St Barnabas Hospital is I believe offering limited services since its closure as an in-patient Hospital, and our nurses being transferred to Liskeard Hospital with much publicity at the time.

There has been much speculation around Saltash on the current situation of St Barnabas as a working Hospital, and on behalf of the residents who are asking questions and have concerns, may I ask that the Saltash Town Council writes a letter to NHS Kernow (Property Section) to seek clarification please.

I am not seeking internal email messages thank you, I am asking this matter to be addressed within open council please as an agenda item on the next planning meeting.

In the meantime, please see recent photos which I took to support my request for clarification.

The photos show that the exterior of the building is being allowed to get into disrepair and can only get worse if we as councillors and members of the public (who have put tens of thousands of pounds into equipment over the years) are not kept openly and regularly informed of St Barnabas (our Community Hospital's) current situation.

I therefore ask again strongly that STC seeks an open and transparent update as a matter of urgency!



Councillor Gloria Challen.

Agenda No. 25**RE. GILSTON ROAD – QUORA DEVELOPMENT**

As councillors will be aware, the Chamber continued to engage with Quora, the developers of the Gilston Road site, throughout the planning process. As a result of this continued dialogue we were able to agree a few extra items with the developer over and above the other amendments to the scheme upon which the consent is being made.

Before taking matters further with the developers the Chamber would like to have the Town Council's input relating thereto:-

1. The developers will provide on site signage within the car park to promote the town centre by way of:-
 - a. A notice board which can be used to promote activities/shops etc. within the town centre. This can be updated on a regular basis and, in our opinion, will be of a similar, but smaller, nature to the one outside Superdrug in Fore Street.
 - b. Other signage on site adjacent to the queuing for the drive thrus to promote the town centre.
 - c. The developers are also prepared to consider short posts adjacent to roundabout on the periphery of the site to affix banners to promote events (as per the banners on the fencing facing the slip road from the Tamar Bridge).
2. The developers have agreed to provide, at the top of Fore Street and adjacent (visible from) the slip road from the Tamar Bridge, signs with the wording "Saltash Town Centre – The Gateway to Cornwall".
3. The developers would support additional road signage, so that traffic leaving Gilston Road could be directed to the town centre, to be funded out of S.106 funds.
4. The developers have agreed that the 5000sq.ft. will not be let to a retailer in direct competition (in its main trade) to any town centre retailer.

In our discussions with the developers, the Chamber has tried to mitigate the impact of the development on our members both in the town centre and on the industrial estates. However, before we take location and design issues re. 1 and 2 above further we would like to know if the Town Council would want to take on responsibility for these issues. Obviously such would also be subject to any Cornwall Council consents and, in the case of the signage within the car park, the CIC would be willing to take on the opportunity if the Town Council did not want to do so.

Please advise.

Peter Ryland
Chairman
Saltash Chamber of Commerce

Agenda No. 26**Report on Saltmill Park.**

The sculpture on Saltmill Park is no longer safe and is going to be demolished.

It was built less than 20 years ago but the materials were not good and it is not financially viable to repair it.

Cornwall Council has issued the following statement

The Eternal Parents timber sculpture in Saltmill Park has been fenced off for some time because it is suffering from wet rot and the timbers have begun to fail. The Council is now making arrangements to remove the sculpture, as a recent independent inspection found it to be beyond repair and a risk to public safety.

It would be good if Saltash Town Council could have an input into what its replacement might be. There will need to be a grant sourced to pay for it.

Is there anyone who would like to work with Cornwall Councillors on this project.

Jean Dent

Agenda No. 27a.**SALTASH SECTION 106 FUNDING DEPLOYMENT PANEL
APPLICATION FORM****A. Overview**

1. Name & Address of Organisation COMMUNITY ENTERPRISES P L12
4 FORE STREET SALTASH
2. Title of Project BELLE VUE (FORMER TOILETS)

3. Brief description of project: To take a 50 year lease of the building and use
it for craft workshops/storage/sales. Ideas include as a start up base for
Craftstore

4. Total Funding requested : £8750

5. Dates/instalments that funding is required: ASAP

6. Please tick to indicate that the following documents have been enclosed:-

Copy of accounts (except for public bodies)	<input type="checkbox"/>	N/A
Copy of Standing Orders (except for public bodies)	<input type="checkbox"/>	N/A
Copy of Insurance for this project (if applicable)	<input type="checkbox"/>	N/A

B. Declaration:-

I confirm that all of the details on this form, including any attachments, are correct to the best of my knowledge, and understand that false or inaccurate information on the form may result in funding being refused or withdrawn

Project Contact : Date: 12/2/18

C. About the applicant organisation:-

1. Brief description of aims of organisation: COMMUNITY INTEREST
COMPANY

2. Status of organisation:-


Charity ☐ Public Body ☐ Community Organisation ☐

CIC ☒ Other ☐

3. Date founded: _____

4. Project contact name: PETER RYLAND


Position: DIRECTOR

Contact tel.: 

E-mail: _____

5. Senior contact name: PETER THISTLETHWAITE

Position: CHAIRMAN

Contact tel.: 

E-mail: _____

6. Please give a brief description of other projects delivered by the organisation; particularly those of a similar nature to the project you are bidding for: Belle Vue Road, No. 4 Fore Street, Hopper Bus, Pop-up shops

7. In the event that your organisation ceased to exist, what would happen to its resources and assets? As per articles of Association

D1. About the Project/Project Element

1. Title of Project/Project Element: WORKSHOPS AND FORMER BELLE VUE ROAD TOILETS
2. Description: To create space within the building to form craft/arts workshops but initially to provide space to accommodate scrapstore
3. Please tick to indicate which priorities your project (element) meets, and explain how it meets them:-
 - i) Town Centre Regeneration ☒
The building has been redundant for a few years and the proposed use would regenerate it and provide something different in the town
 - ii) Generation of Employment Space ☒
A manager/manageress would run the venture as scrapstore and, when in use as craft units it would provide the ability for 'at home' crafters to expand and take on staff
 - iii) Other Community Benefit ☐
4. Details of volunteer time involved in project: Negotiation of lease from Cornwall Council, overseeing the works and dealing with lettings
5. Details of other sources/amounts of funding secured: None secured to date but other opportunities being considered
6. Details of other sources/amounts of funding pending:

7. Breakdown of costs

Item	Cost	Source of cost (including estimate)
1. Removal of internal Walls/structural beam Installation	£1500	Local contractor
2. Plumbing/provision of Staff facilities	£2000	Local contractor/plumber
3. Rewire lighting/power	£1500	Local electrician
4. Basic heating system	£1000	Local electrician
5. Window/door	£1000	UPVC supplier
6. Roof overhaul	£1000	Roofing contractor
7. Decoration/peripherals	£750	Decorator
TOTAL	£8750	

8. Total costs requested from Section 106 Funding: £8750
9. If approved, when would the project begin? ASAP
10. When would the project be complete? Works to be completed in 4 months but with a 50 YEAR LEASE
11. What ongoing maintenance would be required, and how would this be funded (including if it is part of the bid)? Funded from revenue
12. Do you require insurance for this project? Yes ☒ No ☐
 If yes, please give details Buildings Insurance/ Public Liability
13. Does the project require work valued at £2,500 or above from any individual supplier? Yes ☐ No ☒
If yes, please note that submitting this form commits you to obtain three quotations for any such piece of work.

14. Does the project require work valued at £25,000 or above from any individual supplier? Yes ☐ No ☒

If yes, please note that submitting this form commits you to carry out a full tender process for any such piece of work.

15. Do you require any further permission(s) for this work, including planning permission? If so, please indicate the permissions required and current stage: Completion of lease

16. Please provide a brief summary of any project risks and how they will be mitigated:

Risk Item	Severity	Proposed Mitigation

E. Project Management

1. Project Managers name: PETER RYLAND

Position: See Section B

Contact tel.: See Section B

E-mail: See Section B

2. Breakdown of Project Management Costs N/A

Item	Cost	Source of cost (inc. estimate).	Included in Section D estimates?
Total			

F. Total Costs requested from Section 106 Funding - £8750

G. Treatment of Value Added Tax –

Please note that the grants under this scheme are provided net of VAT.

Agenda No. 27b**SALTASH SECTION 106 FUNDING DEPLOYMENT PANEL**
APPLICATION FORM**A. Overview**

1. Name & Address of Organisation JOINT VENTURE BETWEEN
COMMUNITY ENTERPRISES PL12/SALTASH CHAMBER OF
COMMERCE
2. Title of Project SALTASH SCRAPSTORE
3. Brief description of project: The collection of excess fabric/stationery/clean
manufacturing waste for onward sale at minimal cost to the community
of Saltash for re-use in creative and community projects
4. Total Funding requested : £6830
5. Dates/instalments that funding is required: ASAP
6. Please tick to indicate that the following documents have been enclosed:-

Copy of accounts (except for public bodies)	<input type="checkbox"/>	N/A
Copy of Standing Orders (except for public bodies)	<input type="checkbox"/>	N/A
Copy of Insurance for this project (if applicable)	<input type="checkbox"/>	N/A

B. Declaration:-

I confirm that all of the details on this form, including any attachments, are correct to the best of my knowledge, and understand that false or inaccurate information on the form may result in funding being refused or withdrawn

Project Contact :

Date: 12/2/18

C. About the applicant organisation:-

1. Brief description of aims of organisation: At present this is a joint venture between the CIC and the Chamber and, if successful will be set up as a separate non-profit making organisation

2. Status of organisation:-

Charity ☐ Public Body ☐ Community Organisation ☐

CIC ☐ Other ☐

3. Date founded: To be founded as a separate entity

4. Project contact name: ROSIE WATERS

Position: FOUNDER

Contact tel.:

E-mail:

5. Senior contact name: DANIELLE FRITH

Position: FOUNDER

Contact tel.:

E-mail:

6. Please give a brief description of other projects delivered by the organisation; particularly those of a similar nature to the project you are bidding for: The main participants have been involved in various social activities including: (Rosie) setting up and and running a Community Market and Hub; (Danielle) the organisation of Saltash Community Cinema, the Love Saltash Day, the Arts Festival, May Fair and Xmas Festival.

7. In the event that your organisation ceased to exist, what would happen to its resources and assets? AS PER SEPARATE CONSTITUTIONS

D1. About the Project/Project Element

1. Title of Project/Project Element: SALTASH SCRAPSTORE - EXCESS PRODUCT RE-USE
2. Description: The collection of safe excess (eg stationery/fabric/laminates/plastics) donated from local businesses to recycle to schools/members of the public for craft use. The concept allows for the reuse of a variety of materials which may otherwise go to waste/landfill. After sorting for safety and suitability these are then offered to local playgroups, schools and other groups and individuals at minimal cost.
3. Please tick to indicate which priorities your project (element) meets, and explain how it meets them:-
 - i) Town Centre Regeneration ☐

Refurbishment of an unused building in the town centre and the generation of footfall from young families - which are the main customers.

The Scrapstore will support and actively participate in town centre initiatives where appropriate. The vision for the future will be to encourage creative arts through 'hands on' activities at events such as the May Fair and Christmas Festivals and 'maker' sessions in empty shops.
 - ii) Generation of Employment Space ☐

Although run by volunteers there will be a requirement for a part-time manager/manageress
 - iii) Other Community Benefit ☐

The concept allows schools/general public to access products at a reduced price and in quantities not normally accessible.

The provision of a public exterior drinking-water tap will enable bottle refilling, supporting the local campaign to reduce plastic waste.

The Scrapstore will be a visible reminder to 'reuse, recycle' and echo Saltash Environmental Action's message to cut waste and take care of the planet.
4. Details of volunteer time involved in project: Formulating concept, promotion on social media and ongoing collection of product/sales.

Sorting materials and staffing the unit during opening hours (some weekend and evening hours included).

Running craft sessions in the town centre and at public events.

5. Details of other sources/amounts of funding secured: To be reviewed if product proves successful.

6. Details of other sources/amounts of funding pending: NIL

7. Breakdown of initial costs

Item	Cost	Source of cost (including estimate)
FIXTURING	£1000	Various
PUBLICITY	£250	Press/Social Media/Leaflets/Posters
Vol staff uniform	£50	Logo T-shirts
Pre/Launch events	£50	Venue hire, refreshments,
STORAGE OF EXCESS STOCK	£300	Unit hire
Employment of Manager/Manageress	£2730	Employee
Insurance	£300	Via local Broker
Membership Cards	£250	
Laptop or Tablet/Printer for stock management, record keeping and promotion	£400	
Utilities	£300	
Public drinking water tap	£200	
Signage and exterior lighting	£1000	
TOTAL	£6830	

8. Total costs requested from Section 106 Funding: £6830

9. If approved, when would the project begin? ASAP

10. When would the project be complete? N/A

11. What ongoing maintenance would be required, and how would this be funded (including if it is part of the bid)? N/A

12. Do you require insurance for this project? Yes ☐ No ☐

If yes, please give details Public Liability

13. Does the project require work valued at £2,500 or above from any individual supplier? Yes ☐ No ☐

If yes, please note that submitting this form commits you to obtain three quotations for any such piece of work.

14. Does the project require work valued at £25,000 or above from any individual supplier? Yes ☐ No ☐

If yes, please note that submitting this form commits you to carry out a full tender process for any such piece of work.

15. Do you require any further permission(s) for this work, including planning permission? If so, please indicate the permissions required and current stage: NO

16. Please provide a brief summary of any project risks and how they will be mitigated:

Risk Item	Severity	Proposed Mitigation

--	--	--

E. Project Management

1. Project Managers name: DANIELLE FRITH/ROSIE WATERS

Position: See Section B

Contact tel.: See Section B

E-mail: See Section B

2. Breakdown of Project Management Costs N/A

Item	Cost	Source of cost (inc. estimate).	Included in Section D estimates?
Total			

F. Total Costs requested from Section 106 Funding - £6830

G. Treatment of Value Added Tax – N/A

Please note that the grants under this scheme are provided net of VAT.

From: Mandy Cook

Date: 4 February 2018 at 13:07:22 GMT

To: Danielle Frith

Subject: Scrap Store

My thoughts and reasons why I feel the Scrap store would be beneficial to local families / schools / community groups / home ed families is because so much is destroyed and thrown away these days.

I run two Beaver Scout Colonies and am always looking for ideas and materials to use with them. It's also costly to buy many things in large quantities.

Like wood and old canes for making bug houses

Card and paper for making things.

Cord, rope and string for learning to tie knots.

I know that Saltash.net struggle to find material for sewing projects and the same must be said for other DT projects.

Our society is become so wasteful. By using things from a scrap store the younger generation can hopefully learn to be less frivolous and wasteful. The Scouts core fundamentals is to love our world, build friendships and to help others in the community, to trust one and other etc etc.

I hope the store will open soon and that it will be well supported by all in the community.

Mandy Cook

From: Sarah Bettison

Date: 8 February 2018 at 18:32:53 GMT

To: Danielle Frith

Subject: Saltash Scrap Store

Hi. I am an assistant leader for a Rainbows group, doing a placement in a local preschool and have 6 children who love creating. I hope to use your scrap store lots because I don't drive and getting back from Plymouth Scrap store with all my "treasure" is usually tricky.

Sarah

From: Sue Bullock

Date: 3 February 2018 at 20:22:02 GMT

To: Danielle Frith

Subject: Saltash Scrap Store

Hi,

I'm very keen for a community Scrap Store to be developed in Saltash.

I work as Teaching Assistant at a local primary school where (along with most other schools) we have seen budget cuts have a huge impact on the school.

Unfortunately one of the areas affected is the art / creative side of education. Resources are not as freely available as they used to be due to monetary issues, this is such a shame for all of this children but I feel it greatly affects those children who maybe don't excel academically but have artistic talents which could and should be encouraged. Also, a large percentage of our children don't have access to arts and crafts type activities at home and are not attending out of school clubs where they could enjoy these activities so school may be their only opportunity to have a go at being creative.

On a more personal level I have a young niece who is showing signs of having ADHD, interestingly she finds art and craft activities very calming and is able to focus relatively easily when she's absorbed in a crafty activity so I would definitely use the store to buy resources.

I really hope that you can get this off the ground and that you get the support of needs. If you need a hand with sorting / organising stock let me know and I'll gladly help.

Regards

Sue Bullock (Kissinger)

From: Teresa Lindeyer

Date: 13 February 2018 at 21:18:53 GMT

To: Danielle Frith

Subject: Saltash Scrapstore

Hi,

I'm really excited about the prospect of a Scrapstore in Saltash! My family uses the Plymouth one regularly so it will be so much easier to be able to pop into one much nearer. My youngest son finds crafting to be a way of calming down and expressing himself creatively and we have a cupboard of recycling materials that he is able to use on demand. However, he absolutely loves going to the Scrapstore and choosing his own bits and pieces and then planning a project around what he has chosen. I think he considers the Scrapstore as his own personal crafting cupboard!

I do a lot of sewing and managed to make all the costumes for the school Christmas play purely from fabric and accessories found in the Plymouth Scrapstore and even incorporated bits and pieces that I hadn't previously considered, but were perfect for the job!

I love the reuse, recycle, and create ethos of Scrapstores. I thoroughly enjoy the dual challenges of both creating a project in mind from available materials, as well as creating something from materials I stumble across in the 'bins of joy' (as they are known in our family!!)

I will fully support the Scrapstore in Saltash and can't wait for it to open!

Thanks,

Teresa

From: T Rhodes

Date: 3 February 2018 at 19:52:37 GMT

To: Danielle Frith

Subject: Saltash Scrapstore

Hi Danielle

I think this idea is brilliant for many reasons. Firstly as it will be an avenue for people/businesses to donate things instead of them being destined for landfill and then secondly for local playgroups, schools, libraries and other organisations to buy these things at a reasonable price.

Personally I will definitely use this for my children's homework projects and possibly for our fundraising with Cutetique.

Thankyou for all your efforts in trying to get this set up

Tracey

From: katie kemp
Date: 5 February 2018 at 21:36:31 GMT
To: Danielle Frith
Subject: Scrap store

Hi Danielle,

I saw the post asking for support for the scrap store and the reasons why it would be a good idea.

I have used Plymouth scrap store. It has provided a place for me to donate crafting materials from projects that haven't quite got off the ground 🗑️ Some things weren't really suitable for the charity shop and would otherwise have gone to landfill. It's been useful for cheap materials for sensory play with Chloe which is great when you're budgeting. We enjoyed filling a bag with bits and pieces for a set price and will probably end up taking a lot of it back to a scrap store when we're finished with it. I think a scrap store in Saltash would be even better. I'd probably go there on foot and make use of local shops at the same time.

I think it would be a real community asset and a sociable and fun resource.

Cheers and good luck

Katie Bennett
From: Marion Roue
Date: 4 February 2018 at 10:09:49 GMT
To: Danielle Frith
Subject: Scrap Store

Dear Danielle

I'm contacting you to let you know what a great idea it is to create a scrapstore in Saltash.

As a community project it would provide a valuable resource for people in the town, and surrounding areas, it would encourage creativity in people of all ages and more importantly, it would bring people together.

There are a great many creative people in the local area who I'm sure would love to be involved, many of whom would quite possibly donate to the store.

It's a great idea and I for one would welcome it to our town. We need to bring more life into Fore Street and this would be an ideal way of doing so.

Kind Regards

Marion Roue
Pillmere

From: Jenny German
Date: 4 February 2018 at 21:23:01 GMT
To: Danielle Frith
Subject: Scrapstore

We would love to donate unwanted materials to the scrap store, particularly items that cannot be recycled. I think it would be great to see items being made that would be useful on a day to day basis (lampshades, vases, house hold items, artwork) rather than a random piece of arts and crafts that may end up in the bin a couple of weeks later. I would love to get involved with this and my children would too!

Kind regards,

Jenny German

From: Linda Taylor
Date: 3 February 2018 at 20:02:25 GMT
To: Danielle Frith
Subject: Scrapstore

We would use the scrapstore for projects and activities with the various sections of the scout group.

Regards
Linda

From: T Chang

Date: 13 February 2018 at 22:19:35 GMT

To: Danielle Frith

Subject: Scrapstore

To whom it may concern,

A scrapstore would be an invaluable resource in Saltash. I would access this as a parent but also as an informal sensory integration specialist.

I work in a school which caters for children as young as 2 years, right through to the age of 19 years. The children I work with have various sensory disorders and my job is to let them experience the world in any way I can bring it to them. Most of the equipment I use is second hand resources and a scrapstore would be an ideal place for fantastic educational tools.

I can say this confidently as I am a frequent user of the Plymouth scrapstore. However having one in Saltash would mean that I could do more as it would be local without the time, hassle and expense of having to travel into Plymouth. I also feel that having a scrapstore in Saltash would draw people into Saltash to shop.

Also from an environmental level a scrapstore can only be a positive resource in helping to reduce, re-use and recycle!

Yours sincerely

Mrs T Chang

Agenda No. 27c**Saltash Section 106 Funding Deployment Panel****Application Form****A. Overview****1. Name & Address of Organisation**

Saltash May Fair, 183 Callington Road, Saltash, PL12 6LL.

2. Title of Project

Saltash May Fair

3. Brief Description of Project

A community event providing a free family fun day for the local community and surrounding communities. The day continues to focus on the revival of the community spirit in Saltash and aiding in the promotion of local voluntary organisations and charities.

4. Total Funding Requested

£1,550

5. Dates/instalments that funding is Required

No later than the 1st of May.

6. Please tick to indicate that the following documents have been enclosed

Copy of Accounts (except for public bodies) ☒

Copy of Standing Orders (except for public bodies) ☒

Copy of Insurance for this project (if applicable) ☒

B. Declaration

I confirm that all of the details on this form, including any attachments, are correct to the best of my knowledge, and understand that false or inaccurate information on the form may result in funding being refused or withdrawn

Project Contact Vera Forbes

Date 18/02/2018

C. About the applicant organisation**1. Brief description of aims of organisation**

To provide a free family fun day whilst aiding the local voluntary organisations and charities of Saltash by means of the provision of the May Fair.

2. Status of organisation

Charity ☐ Public Body ☐ Community Organisation ☒
CIC ☐ Other _____ ☐

3. Date founded 22nd July 1980**4. Project Contact name** Tanya Hatch

Position Treasurer

Contact tel.

Email

5. Senior Contact name Vera Forbes

Position Chair Person

Contact tel. _____

Email

Please give a brief description of other projects delivered by the organisation; particularly those of a similar nature to the project you are bidding for

The Saltash May Fair 2017, The Saltash May Fair 2016

6. In the event that your organisation ceased to exist, what would happen to its resources and assets?

A winding up committee shall be appointed at the AGM, comprising one member appointed by Saltash Town Council, at least two other Saltash Fair Committee members who shall be empowered to distribute the assets of the Committee to local charities.

D. About the Project / Project Element

1. Title of Project / Project Element

Saltash May Fair 2018

2. Description

A free family fun day open to all the local community and communities further afield. The Saltash May Fair continues to focus on the revival of the community spirit in Saltash, providing aid for the local voluntary organisations and charities of Saltash, by means of the provision of the May Fair.

3. Please tick to indicate which priorities your project (element) meets, and explain how it meets them

- i) Town Centre Regeneration ☒

In recent years the Fair has been moved back to Fore Street which has been received with an overwhelming positivity from the Saltash Community. The event offers live music, family activities, sports and child friendly entertainment. A market alongside the days activities has grown exponentially and stalls are carefully selected to offer different products from the ones already on offer in Saltash Fore Street.

- ii) Generation of Employment Space ☐

iii) Other Community Benefit ○

4. Details of volunteer time involved in project

The event is organised by a small team of local resident volunteers, sourcing everything from toilet facilities, medical cover, logistical support from commercial businesses, marketing and funding applications.

5. Details of other sources/amounts of funding secured

Community Chest £300

Business sponsorship (Quickstore £75, St Mellion Resort £150) £225

6. Details of other sources/amounts of funding pending

Waitrose Green Token scheme, Saltash Festival Fund, Co-op Local Community Fund and FEAST.

7. Breakdown of costs

Item	Cost	Source of cost (including estimate)
Stage hire for Longstone Park, SL50 mobile stage generator, speakers, cables, sound engineer.	£1,300	Based of 2017 quotes. Regatta application has the same quote.
Hire of speakers, cables and sound engineer for council stage on Fore Street	£250	2018 Quote
TOTAL	£1,550	

8. Total costs requested from Section 106 Funding £1,550

9. If approved, when would the project begin? 5th of May 2018

10. When would the project be complete? 5th of May 2018

11. What ongoing maintenance would be required, and how would this be funded (including if it is part of the bid)?

None Required

12. Do you require insurance for this project? Yes ☒ No ☐

If yes, please give details

£5million PLI, £10million ELI

13. Does the project require work valued at £2,500 or above from any individual supplier? Yes ☐ No ☒

If yes, please note that submitting this form commits you to obtain three quotations for any such piece of work.

14. Does the project require work valued at £25,000 or above from any individual supplier? Yes ☐ No ☒

If yes, please note that submitting this form commits you to carry out a full tender process for any such piece of work.

15. Do you require any further permission(s) for this work, including planning permission? If so, please indicate the permissions required and current stage

Use of land from Cornwall Council, temporary events notices from Cornwall Council, both submitted in late 2017.

14. Please provide a brief summary of any project risks and how they will be mitigated:

Risk Item	Severity	Proposed Mitigation
Saltash Town Council delayed processing of applications and payments as per 2017	HIGH	Contingency Fund

NOTE: A FURTHER SECTION D SHOULD BE SUBMITTED FOR EACH DISCRETE PROJECT OR PROJECT ELEMENT. Please number as D1, D2 etc.

E. Project Management

1. Project Manager name

Vera Forbes

Position

Chair of Committee

Contact tel.

Email

2. Breakdown of Project Management Costs

Item	Cost	Source of cost (inc. estimate).	included in Section D estimates?
SEE ATTACHED BREAKDOWN OF COSTS			
Total	£		

F. Total Costs requested from Section 106 Funding

1. Costs from Section D1 £_____
2. Costs from Section D2 £_____
3. Costs from Section E £_____
4. TOTAL COSTS £1,550

G. Treatment of Value Added Tax

Please note that the grants under this scheme are provided net of VAT.

Agenda No. 27d**Saltash Section 106 Funding Deployment Panel****Application Form****A. Overview**

1. Name & Address of Organisation Saltash Town Council
Lower Fore St. Saltash

2. Title of Project : Town hanging baskets

3. Brief Description of Project: Provision of 36 made up hanging baskets with summer plants to be hung from designated brackets in Fore Street _____

4. Total Funding Requested £936 + vat _____

5. Dates/instalments that funding is Required: on approval of applicaton _____

6. To be ready by 18th June 2018 _____
7. Please tick to indicate that the following documents have been enclosed
Copy of Accounts (except for public bodies) ☐
Copy of Standing Orders (except for public bodies) ☐
Copy of Insurance for this project (if applicable) ☐

B. Declaration

I confirm that all of the details on this form, including any attachments, are correct to the best of my knowledge, and understand that false or inaccurate information on the form may result in funding being refused or withdrawn

Project Contact John Brady

Date 28/03/2018

C. About the applicant organisation

1. Brief description of aims of organisation : STC are committed to supporting foot flow through Saltash during the summer by adding colour to the shopping area_____

2. Status of organisation

Charity ☐ Public Body ☐ Community Organisation ☐

CIC ☐ Other _____ ☐

3. Date founded _____

4. Project Contact name John Brady_____

Position Councillor, Chairman Services Committee

Contact tel. _____

Email _____

5. Senior Contact name _____

Position _____

Contact tel. _____

Email _____

6. Please give a brief description of other projects delivered by the organisation; particularly those of a similar nature to the project you are bidding for: N/A _____

7. In the event that your organisation ceased to exist, what would happen to its resources and assets? N/A_____

D. About the Project / Project Element

1. Title of Project / Project Element _____

2. Description _____

3. Please tick to indicate which priorities your project (element) meets, and explain how it meets them

i) Town Centre Regeneration ☐

The provision of hanging baskets added to the planting troughs brings colour to Fore Street which is the shopping/business centre of Saltash

ii) Generation of Employment Space ☐

N/A

iii) Other Community Benefit ☐

Provides a welcoming, aspirational & safe shopping environment look to residents and visitors

4. Details of volunteer time involved in project N/A

5. Details of other sources/amounts of funding secured: N/A

6. Details of other sources/amounts of funding pending: N/A

7. Breakdown of costs

Item	Cost	Source of cost (including estimate)
36 HANGING BASKETS	£936+VAT	SUPPLIER
TOTAL		

8. Total costs requested from Section 106 Funding £936+VAT

9. If approved, when would the project begin? June 18th 2018

10. When would the project be complete? 12 weeks hence from
18/06/2018

11. What ongoing maintenance would be required, and how would this be funded (including if it is part of the bid)? All maintenance to be

undertaken by STC Staff

12. Do you require insurance for this project? Yes ☐ No ☐

If yes, please give details

13. Does the project require work valued at £2,500 or above from any individual supplier? Yes ☐ No ☐

If yes, please note that submitting this form commits you to obtain three quotations for any such piece of work.

14. Does the project require work valued at £25,000 or above from any individual supplier? Yes ☐ No ☐

If yes, please note that submitting this form commits you to carry out a full tender process for any such piece of work.

15. Do you require any further permission(s) for this work, including planning permission? If so, please indicate the permissions required and current stage: N/A

16. Please provide a brief summary of any project risks and how they will be mitigated:

Risk Item	Severity	Proposed Mitigation
N/A	N/A	N/A

NOTE: A FURTHER SECTION D SHOULD BE SUBMITTED FOR EACH DISCRETE PROJECT OR PROJECT ELEMENT. Please number as D1, D2 etc.

E. Project Management

1. Project Manager name _____
 Position _____
 Contact tel. _____
 Email _____

2. Breakdown of Project Management Costs

Item	Cost	Source of cost (inc. estimate).	included in Section D estimates?
Total	£		

F. Total Costs requested from Section 106 Funding

1. Costs from Section D1 £ _____
 2. Costs from Section D2 £ _____
 3. Costs from Section E £ _____
 4. TOTAL COSTS £936 _____

G. Treatment of Value Added Tax

Please note that the grants under this scheme are provided net of VAT.

Agenda No. 28**WW1 commemorations and events working group, marking the end of the Great War.**

Some months ago the incumbent Mayor Councillor Jean Dent suggested a working group to look at various events to commemorate WW1 1914 -1918.

This small group met recently and had preliminary discussions.

Followed by a few Councillors and members of the public and representatives of local organisations had met again and the notes of the last most recent meeting reflected various ideas that the group may like to pursue including 'The Silent Soldier' that could be placed in a suitable place (suggested the Memorial Peace Garden).

There were other very good ideas put forward last week that the group enthusiastically put forward with the view of organising as many of the suggestions as possible.

A proposal of a sympathetic re-enactment of the troops leaving Saltash (Saltash Railway Station and Waterside Ferry Slip) was also embraced (more details later).

More suggestions will come forward as the group meet to discuss further events to mark this important Centenary.

The group at the last meeting were very enthusiastic and visionary.

It was felt that as time was the essence they agreed to order the 'Silent Soldier' at a cost of £250 from The Royal British Legion (sponsorship would be sought if council funding is not forthcoming).

It was felt that as the origin of the WW1 celebrations was through the STC it would be sensible to ask the STC for £1,000 funding to stage many of the events for the town with various town Councillors supporting the project on the working group.

One of the members wished to extend the sites for poppy seed planting; therefore site meetings will take place to hopefully accommodate these commemorative poppy displays.

It was suggested that if all the requested £1,000 was spent, the remainder would be returned to STC.

Councillor John Brady proposed that Freeman Sue Hooper MBE should chair the WW1 commemoration event committee, this was seconded by Mr Peter Clements and unanimously agreed.

Agenda No. 29**Report on Code of Conduct Training and how it impacts on Saltash Town Council**

During the recent code of conduct training a couple of aspects of STC procedures came under possible review.

- The necessity to put dispensations on the agenda and read out at every meeting. These should only be included when there is an agenda item when the dispensations are needed.
- The fact that the members' personal details and photos are available on the web site leaves them open to ID fraud. Should contact be through the Guildhall and the contacts could then be forwarded onto individual members.

This is apart from a clarification of the necessity to declare 5a and 5b interests at council meetings.

Standing Orders say that all councillors must attend a Code of Conduct training within the first 6 months of their election to the council. I hope this now includes everyone.

Councillor Jean Dent

Agenda No. 30**Report on Waterfront Event**

Some clarification is needed as to the status of this event. As I understand it this is not a Saltash Town Council event but one kindly sponsored by the local Lion's Club.

If the wardens working in their own time as suggested by Cllr Challen then STC are not supporting it as is implied on their Facebook page. However if the wardens are working for STC at the time, then should there be a minute allowing this to be the case and should they also be supporting other local events such as the Regatta and the May Fair?

Councillor Jean Dent