



# Saltash Town Council

Konsel an Dre Essa



The Guildhall  
12 Lower Fore Street  
Saltash  
PL12 6JX  
Telephone: 01752 844846  
[www.saltash.gov.uk](http://www.saltash.gov.uk)

4<sup>th</sup> April 2018

Dear Councillor,

I write to summon you to a meeting of the **Policy and Resources Committee** to be held at the Guildhall on **Tuesday 10<sup>th</sup> April 2018 at 6:00 p.m.**

Yours sincerely,

R Lane  
Town Clerk

To: Councillors:

|                     |   |
|---------------------|---|
| R Bickford          | J Dent (Mayor, ex-officio voting)         |
| G Challen           | D Yates (Deputy Mayor, ex-officio voting) |
| C Cook - Vice-Chair |   |
| S Miller            |   |
| W Phillips - Chair  |   |
| J Rance             |   |
| P Samuels           |   |
| G Taylor            | All other Councillors for information.    |

## AGENDA

1. Health and Safety Announcements.
2. Recording of meetings – please notify the Chair if you are intending to record this meeting.

Please note: All meetings are open to the public and could be filmed or recorded by broadcasters, the media, council members, the council, or members of the public. Please be aware that whilst every effort is taken to ensure that members of the public are not filmed we cannot guarantee this especially if you are speaking or taking an active role.

3. Apologies.
4. Declarations of Interest:
  - a. To receive any declarations from Members of any registerable (5A of the Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting.
  - b. To receive any declarations from Members of Matters of Public Interest regarding matters to be considered at this meeting.
  - c. To consider dispensations required.
  - d. To Note ongoing dispensations:
    - i. for Councillor Rance to act as Chair of the Saltash Team for Youth and commissioning of Youth Work.
    - ii. for Councillors Challen and Miller for Full Council and all associated Committees in relation to their roles as representatives of Saltash Town Council on the Chamber of Commerce.
5. Questions from the public.
6. Finance: No Report.
7. Policies and Protocols:
  - a. To consider a report on Declaration of Interest – Councillor Samuels. **(Pursuant to FTC 01.02.18 minute no. 489/17/18)**
  - b. To consider a recommendation from the Auditor to amend the Supplier Bank Detail procedure.
  - c. To consider an uplift in the thresholds for tendering and the authorised level of expenditure by delegation.

- d. To consider adopting the NALC Model Standing Orders as recommended under the CALC review.  
**(Pursuant to FTC 01.02.18 minute no. 503/17/18)**
  - e. To consider a policy procedure for Code of Conduct complaints.  
**(Pursuant to P&R 17.10.17 minute no. 59/17/18)**
  - f. To consider a report on Dress Code for Councillors – Councillor Challen.
  - g. To consider a policy for receiving public questions at Committee meetings.
  - h. To consider the Mayor’s Protocol Guide – Councillor Dent.
  - i. To consider a Festival Fund Policy.
  - j. To consider a Community Chest Policy.
  - k. To review the policy for meeting with developers.
  - l. To consider the Civic Parade Protocol
8. Public Bodies (Admission to Meetings) Act 1960: To resolve that pursuant to Section 1(2) of the Public Bodies (Admission to meetings) Act 1960 the public and press leave the meeting because of the confidential nature of the business to be transacted.
9. As required or if necessary.
10. Public Bodies (Admission to Meetings) Act 1960: To resolve that the public and press be re-admitted to the meeting.
11. Urgent non-financial matters brought forward at the discretion of the Chair.
12. Press releases.
13. Date of next meeting:        Tuesday 17<sup>th</sup> April 2018 at 7:00 p.m.