

**Minutes of The Saltash Neighbourhood Plan Steering Group Meeting No 111
held on Wednesday 11th April 2018 at Saltash Guildhall.**

Attending:- Cllr. David Yates (In the chair) (Town : Saltash West) (DY)
Cllr. Jean Dent (Town : Saltash West) (JD)
David Bennett (SWRA and Essa Cycling) (DB)
Steve Besford-Foster (Consultant) (SB-F)
William Holman (N&M Pill Landowners Consortium) (WH)

Apologies:- Cllr. Derek Holley (County : Saltash East) (DH)
Ian Taylor (Port View Estate) (IT)
Mike Hocking (N&M Pill Neighbourhood Assoc'n) (MH)
Adrian White (STC Tree Warden) (AW)
John Percil (Latchbrook Neighbourhood Association) (JP)

The meeting was not recorded.

| Minute No. | Item | Action |
|-------------------|---|----------------------------|
| 737. | Declaration of Interest. A Declaration of Interest was recorded by William Holman with regard to his pecuniary interest in a development project at North & Middle Pill. | |
| 738. | Minutes of Meeting 110. Approved | WH |
| 739. | Matters Arising from Meeting 110. 1. Minute 732 1. The Saltash Neighbourhood Plan Consultation Draft. a) DY advised that the Consultation Draft and Sustainability Checklist had been included on the agenda for the Full Council meeting on 17 th April 2018. b) The Green Boulevard – JH’s sketch drawings covering the full length of the proposed boulevard were considered and approved for inclusion in the Consultation Draft. Consent was also given for the inclusion of JH’s company logo of a discrete size on the suite of drawings. WH to copy the suite of drawings to SB-F. 2. Minute 734. The National Planning Policy Framework Consultation Draft. WH still to prepare the required response | WH WH |
| 740. | Preparation of the Regulation 14 : Community Consultation Programme 1. The following matters were considered :- 1. The STC exhibition trailer was available for the programme other than for the May Fair and Regatta dates. It has subsequently been confirmed that “Livewire” can be used for the Regatta consultation. | |

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| | <p>2. DY referred to the General Data Protection Regulations 2016 and requirements for the use of mailing lists.</p> <p>3. SB-F referred to correspondence with Cornwall Council on their requirements for the production, presentation and timeframes for screening the Consultation Draft and Checklist. It was agreed that the proposed Consultation Programme should continue, although May Fair would be used to publicise the Consultation process.</p> <p>4. SB-F to complete the required Evidence Base for CC.</p> <p>5. SB-F to prepare a formal letter to CC to instigate the screening and to be sent to them by 23rd April 2018.</p> <p>6. That the Consultation Draft would not have weight in terms of planning policy until after the Reg. 14 Consultation process had been completed.</p> <p>7. WH to prepare an updated feedback sheet taking account of comments made.</p> <p>8. Use Survey Monkey as the response platform.</p> <p>9. DY to continue to develop and prepare the power-point presentation viewed.</p> <p>10. DB had prepared an insert for inclusion within #LoveSaltash due for publication on 16th April 2018</p> <p>11. Further consideration required on display board presentation needs.</p> <p>12. DY to update A5 handout leaflet. DB to e-mail screen grab of the special strategy to DY. Include a “This is what you told us – This is what we have done” approach.</p> <p>13. A contact/ mailing list as per Reg. 14 requirements required preparation.</p> <p>14. Consider running power-point presentation on a loop via a TV screen.</p> <p>15. Establish a Launch Date for the Guildhall event.</p> <p>Chairman’s addendum.</p> <p>16. consider use of business cards and bumper stickers to promote the consultation.</p> | <p>SB-F</p> <p>SB-F</p> <p>WH</p> <p>DY</p> <p>DY/DB</p> <p>DY</p> |
| 741. | <p>Any Other Business. None</p> | |
| 742. | <p>Date of Next Meetings. Steering Group – Wednesday 18th April 2018 The Guildhall at 6.00pm.</p> | ALL |

The meeting ended at 7.58 pm.

All Minutes of Steering Group meetings together with extensive information on the preparation of The Saltash Neighbourhood Plan can be found at plan4saltash.co.uk

Circulation List

(Names in ***Bold Italics*** denote an elected member of the Steering Group.)

| | | | |
|--------------------------------------|--|-------------------|--------------------------------------|
| <i>Cllr. David Yates</i> | <i>Saltash West (STC)</i> | Jacky Swain | Commercial Estates Gp (Broadmoor Fm) |
| <i>Cllr. Jean Dent</i> | <i>Saltash West (STC)</i> | Catherine Thomson | CC Community Network |
| Cllr. Sheila Lennox-Boyd | Saltash North (CC) | Peter Ryland | Chamber of Commerce; CIC; STIG |
| Cllr. Chris Cook | Saltash North (STC) | Andy Rance | Cornwall County Youth Work |
| <i>Cllr Derek Holley</i> | <i>Saltash East (CC)</i> | Colin Breed | Resident |
| <i>Cllr. Richard Bickford</i> | <i>Saltash East (STC)</i> | Simon Cronk | Resident and Chartered Surveyor |
| <i>Bob Austin</i> | <i>Former CC & STC</i> | Ray Lane | Town Clerk |
| <i>Mike Finch</i> | <i>Saltash Environmental Action</i> | Zoe Bernard-John | CC Senior Development Officer |
| <i>Mike Hocking</i> | <i>N&M Pill Neighbourhood Assoc'n</i> | Richard Hall | Resident |
| <i>Leslie Rust</i> | <i>Latchbrook Neighbourhood Assoc'n</i> | Vanessa Luckwell | CC Community Regeneration Officer |
| <i>John Percil</i> | <i>Latchbrook Neighbourhood Assoc'n</i> | Caroline Righton | Aston Getty (Broadmoor Farm) |
| <i>Denise Watkins</i> | <i>Waterfront Residents Assoc@n</i> | Tunde Awe | Resident |
| <i>Gail Swift</i> | <i>Pillmere Community Association</i> | Geoff Mawson | Resident |
| <i>William Holman</i> | <i>N&M Pill Landowner Consortium</i> | Michael Griffin | MA Griffin Associates (Hole Farm) |
| <i>Jane Hamlyn</i> | <i>Architect & Pillmere Resident</i> | Andrew Williams | Resident (Middle Pill) |
| <i>David Bennett</i> | <i>SWRA & Essa Cycling</i> | Simon Walker | (Landrake and St. Erney N. Assocn.) |
| <i>Ian Taylor</i> | <i>Port View Estate</i> | Sue Newell | (Landrake and St. Erney N. Assocn.) |
| <i>Lee Russell</i> | <i>Pillmere</i> | Ken Martin | Governor Saltash.net |
| David Orr | Consultant | William Cotton | Chamber of Commerce |
| Steve Besford-Foster | Consultant PlanSupport | Rev. Tom Osborne | Methodist Church |
| Simon Wagemakers | Persimmon Homes | Alex Sharpe | China Fleet Country Club |
| Adrian White | Saltash TC Tree Warden | | |