

SALTASH TOWN COUNCIL

Minutes of an Extraordinary Meeting of Saltash Town Council held in The Guildhall on Tuesday 27th February 2018 at 6:00 p.m.

PRESENT: Councillors: R Bickford, G Challen, J Dent - Chairman, S Lennox-Boyd, S Miller, M Parker, W Phillips, A Pinckney, J Rance, P Samuels, S Thorn, C Warrington, D Yates.

ALSO PRESENT: 3 Members of the Public, Ian Newcombe – Bailey Partnership, R Lane - Town Clerk, S Burrows – Administration Officer.

APOLOGIES: Councillors: J Brady, C Cook, G Taylor.

HEALTH AND SAFETY ANNOUNCEMENTS

The Chairman informed those present of the actions required in the event of a fire or emergency.

533/17/18 **RECORDING OF MEETINGS – PLEASE NOTIFY THE CHAIRMAN IF YOU ARE INTENDING TO RECORD THIS MEETING**

534/17/18 **DECLARATIONS OF INTEREST**

- a. Declarations from Members of any registerable (5A of the Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting.
- b. Declarations from Members of Matters of Public Interest regarding matters to be considered at this meeting.
- c. Dispensations required:

Councillor	Agenda Item	Pecuniary/Non-Pecuniary	Reason
None.			

- d. To Note ongoing dispensations:

535/17/18 To note an on-going dispensation for Councillor Rance to act as Chairman of the Saltash Team for Youth and Commissioning of Youth Work.

It was **RESOLVED** to note.

536/17/18 To note an on-going dispensation for Councillors Challen and Miller for Full Council and all associated Committees in relation to their roles as representatives of Saltash Town Council on the Chamber of Commerce.

It was **RESOLVED** to note.

537/17/18 **QUESTIONS FROM THE PUBLIC**

None.

538/17/18 **TO CONSIDER BUILD DESIGN OPTIONS AND OUTLINE COSTS FOR THE STATION BUILDING**

The Architect updated members on build design options and outline costs for the Station Building.

It was **RESOLVED** to approve:

1. Bailey Partnership to draw up a complete build design and costs for the Station Building.
2. Bailey Partnership to submit the complete build design for Planning consideration.
3. RIO to deliver a complete Business Plan for consideration at the next Business Strategy and Forward Planning Sub-Committee.

539/17/18 **TO CONSIDER FUNDING**

It was **RESOLVED** to note Councillor Brady's report and defer to the next Business Strategy and Forward Planning Sub-Committee for consideration.

540/17/18 **APPROVAL OF THE MINUTES OF THE FOLLOWING SUB-COMMITTEE**

Please see a copy of the Sub-Committee minutes on STC website or request to see a copy at the Guildhall.

The minutes of the meeting of the Station Property Sub-Committee held on Tuesday 13th February 2018 were confirmed and signed as a correct record and all recommendations resolved as listed below:

Finance - Minute no. 46/17/18

- b. To formally agree VAT position for the building post completion.

It was **RECOMMENDED** that STC opt to tax VAT on all income for the building post completion on the recommendation of the VAT Consultant.

Funding - Minute no. 49/17/18

a. Update

The Chairman asked members to consider options to conduct the refurbishment works.

It was resolved to **RECOMMEND** approval to proceed with option B and that Bailey Partnership submit a specification of works for STC to tender.

b. To approve platform side panels (funded externally)

The Chairman informed members STC have been offered funding to cover the costs of a hoarding along the platform side. This will be paid by the Devon and Cornwall Rail Partnership and Cornwall Council. Cornwall Council have already made the transfer of around £5,500. The remaining £5,500 will come from the Devon and Cornwall Rail Partnership.

The Chairman reported Rydon Signs Ltd are approved contractors to work on railway property, especially railway platforms, and have been recommended by Great Western Railway.

It was resolved to **RECOMMEND** approval to appoint Rydon Signs Ltd at a cost of £8,680 under Financial Regulation 12.1 a. ii.

It was **RESOLVED** subject to agreeing the final design for the hoarding along the platform side.

c. To approve in principle the Cornwall Council funding agreement (£140k)

It was **RESOLVED** to defer the Cornwall Council funding agreement of £140k to a future meeting.

541/17/18 **PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

Pursuant to Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, it was **RESOLVED** that the public and press leave the meeting because of the confidential nature of the business to be transacted.

542/17/18 **CONSIDER ANY ITEMS REFERRED FROM THE MAIN PART OF THE AGENDA**

None.

