

SALTASH TOWN COUNCIL

Minutes of a Meeting of Saltash Town Council held in The Guildhall on Thursday 5th April 2018 at 7.00 p.m.

PRESENT: Councillors: R Bickford, J Brady, G Challen, C Cook, J Dent (Chairman), S Lennox-Boyd, S Miller, M Parker, A Pinckney, J Rance, P Samuels, S Thorn, C Warrington, D Yates.

ALSO PRESENT: R Lane, Town Clerk, A-J Thomas, Senior Administration Officer, 1 member of the press, 6 members of the public.

APOLOGIES: Councillors: W Phillips, G Taylor.

HEALTH AND SAFETY ANNOUNCEMENTS

The Mayor informed those present of the actions required in the event of a fire or emergency.

1/18/19 RECORDING OF MEETINGS – PLEASE NOTIFY THE CHAIRMAN IF YOU ARE INTENDING TO RECORD THIS MEETING

One member of the public.
One member of council staff.

PRAYERS

Reverend Bob Munro led the prayers.

2/18/19 DECLARATIONS OF INTEREST

- a. Declarations from Members of any registerable (5A of the Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting.
- b. Declarations from Members of Matters of Public Interest regarding matters to be considered at this meeting
- c. To consider dispensations required:

Councillor	Agenda Item	Pecuniary/Non Pecuniary	Reason
Bickford	25,27a,b	Non Pecuniary	CIC Director
Challen	30	Non Pecuniary	Member of Lions Club
Pinckney	30	Non Pecuniary	Member of Lions Club

3/18/19 **CHAIRMAN'S REPORT**

It was **RESOLVED** to note.

4/18/19 **MONTHLY CRIME FIGURES**

In addition to the monthly crime figures Councillor Challen reported that there had been four crimes in Fore Street this week.

It was **RESOLVED** to note.

5/18/19 **REPORT BY COMMUNITY ENTERPRISES PL12**

No report.

6/18/19 **CORNWALL GATEWAY COMMUNITY NETWORK AREA**

It was **RESOLVED** to note.

7/18/19 **QUESTIONS FROM THE PUBLIC**

A member of the public asked if it was a requirement for Councillors to undertake Code of Conduct training and how many Members of the Council had done so. The Town Clerk advised that the Senior Administration Officer will reply in writing.

A member of the public asked for an update on the broadcasting of meetings. The Town Clerk confirmed this is budgeted for and is being looked into.

A member of the public asked why the Town Council were buying new regalia for the Mayor. The Mayor advised that a written reply will be given to this question.

8/18/19 **MINUTES**

Please see a copy of the minutes on STC website or request to see a copy at the Guildhall.

The Minutes of the Full Town Council Meetings held on Thursday 8th March 2018, Tuesday 20th March 2018 and an Extraordinary Full Town Council Meeting held on Tuesday 27th February 2018 were confirmed and signed as a correct record.

It was **RESOLVED** to note.

9/18/19 **MATTERS ARISING FROM THE MINUTES**

None.

10/18/19 **FINANCE**

- a. To advise receipts and payments in February 2018.

It was **RESOLVED** to note.

- b. Urgent and essential works actioned by the Clerk under Financial Regulation 3.4 of the Town Council's Standing Orders.

None.

- c. To note that bank reconciliations up to 31st January 2018 were reviewed as correct by the Chairman of the Policy & Resources Committee and the Town Clerk.

It was **RESOLVED** to note.

11/18/19 **CORRESPONDENCE**

- a. Letter from Sheryll Murray re St Barnabas.

It was **RESOLVED** to note.

12/18/19 **TO APPROVE THE MINUTES OF THE FOLLOWING COMMITTEES**

Please see a copy of the minutes on STC website or request to see a copy at the Guildhall.

The minutes of the meetings of the Services Committee held on Wednesday 14th March 2018 and the Staffing Committee held on Tuesday 20th March 2018 were confirmed and signed as a correct record.

It was **RESOLVED** to note.

13/18/19 **TO APPROVE THE MINUTES OF THE FOLLOWING SUB-COMMITTEES**

None.

14/18/19 **TO APPOINT COUNCILLOR BICKFORD ONTO THE BUSINESS STRATEGY AND FORWARD PLANNING SUB-COMMITTEE**

It was **RESOLVED** to appoint Councillor Bickford to the Business Strategy and Forward Planning Sub-committee.

15/18/19 **SAFER CORNWALL**

The Mayor and Deputy Mayor briefed Members on the background to this initiative and confirmed that there is no cost to the Town Council. The Anti-social Behaviour Officer has been invited to the Town Council meeting in June.

It was **RESOLVED** to note.

16/18/19 **TO RECEIVE A REPORT ON THE ELECTORAL REVIEW – COUNCILLOR LENNOX-BOYD.**
(Pursuant to FTC 08.03.18 minute no. 566/17/18)

It was **RESOLVED** to note.

17/18/19 **ELECTORAL REVIEW – DIVISION NAMES**

It was **RESOLVED** that the Mayor will invite suggestions from the public for names for the new Cornwall Council Divisions in the next Town Messenger. Councillors are also invited to submit suggestions by email.

18/18/19 **STATION BUILDING: CORNWALL COUNCIL FUNDING AGREEMENT – COUNCILLOR BICKFORD**
(Pursuant to Extraordinary FTC 27.02.18 minute no. 540/17/18)

It was **RESOLVED** to approve the Cornwall Council Funding Agreement.

19/18/19 **TO RECEIVE THE CEMETERY WALL TENDER REPORT AND TO APPOINT A CONTRACTOR – COUNCILLOR PHILLIPS**

It was **RESOLVED** to appoint MP Landscaping to undertake the rebuilding of the Cemetery Wall.

20/18/19 **TO CONSIDER A REPORT ON CIVIC REGALIA – COUNCILLOR CHALLEN**

Councillor Challen advised Members of the recommendations of the Civic Regalia Review Working Party. The Mayoral Robe is in need of repair. The Mayor confirmed it is many years old and is not a good advert for the town in its current condition.

It was **RESOLVED** to:

- a. purchase a new Mayoral Robe at a cost of £1350.95 + VAT from Michaels.
- b. offer the old Mayoral Robe and hats to Saltash Heritage.

21/18/19 **TO CONSIDER A REPORT ON ST BARNABAS HOSPITAL – COUNCILLOR CHALLEN**

It was **RESOLVED** to note the report and that Councillor Challen will follow this matter up with the NHS Kernow Property Section.

Councillor Bickford declared an interest in the next item but remained in the room.

22/18/19 **TO CONSIDER A REPORT FROM THE CHAMBER OF COMMERCE ON THE QUORA DEVELOPMENT AT GILSTON ROAD**

It was **RESOLVED** to support the offer of additional signage subject to the Chamber of Commerce and CIC (both organisations having Council representatives) undertaking negotiations on behalf of the Town Council.

23/18/19 **TO CONSIDER A REPORT ON SALTMILL PARK SCULPTURE**

It was **RESOLVED** to defer this item.

24/18/19 **TO CONSIDER THE FOLLOWING S106 APPLICATIONS:**

Councillor Bickford declared an interest in the next two items and left the meeting.

- a. Former Belle Vue Toilets.

It was **RESOLVED** to defer consideration of this application pending the submission of a full business plan and attendance of the applicants at the meeting to answer questions.

b. Scrapstore

Councillor Challen advised that one of the applicants had not consented to her name being put on the application.

It was **RESOLVED** to defer consideration of this application pending the submission of a full business plan and attendance of the applicants at the meeting to answer questions.

Councillor Bickford was invited and returned to the meeting.

c. May Fair

It was **RESOLVED** to approve the application for £1550.00 for Saltash May Fair.

d. Summer Hanging Baskets

It was **RESOLVED** to approve the application for £936.00 + VAT for summer hanging baskets. It was noted that the maintenance of the baskets will be done in house.

25/18/19

COUNCIL TO CONSIDER APPROVING A BUDGET OF £1,000 TO THE WWI COMMEMORATION COMMITTEE

Councillor Brady briefed Members on the emerging plans to commemorate this event. It was noted that the last remaining 'Silent Soldier' had been reserved for the Town Council.

It was **RESOLVED** to establish a budget of £1000 from reserves to facilitate the event which will be operated by the community.

26/18/19

TO RECEIVE A REPORT FROM THE CHAIRMAN REGARDING MATTERS ARISING FROM THE CODE OF CONDUCT TRAINING

The Chairman briefed Members on matters arising from the recent Code of Conduct training in regard to safeguarding against identity theft.

It was **RESOLVED** that:

- a. Councillors use a Council signature when signing documents relating to Council business.
- b. The Councillors page on the website remains unchanged.

Councillors Challen and Pinckney declared an interest in the next item and left the meeting.

27/18/19 **TO RECEIVE A REPORT FROM THE CHAIRMAN CONCERNING THE WATERFRONT EVENT**

It was **RESOLVED** to note.

Councillors Challen and Pinckney were invited and returned to the meeting.

28/18/19 **PLANNING**

- a. It was noted that Cornwall Councillors will vote upon the information before them at this meeting but in the light of subsequent information received at Cornwall Council, Councillors may vote differently at that meeting.
- b. To note that in the event that the Cornwall Council officer wishes to recommend opposite to the Town Council's view they will contact the Town Council by email. In light of time constraints, the Town Council will then hold an online poll of Councillors to determine whether to accept the officer's view or to ask for the application to be called into committee. The results of these polls will be read into the record at the next town council meeting. Members of the public may request, via the clerk, to be copied into any correspondence.
- c. Applications for consideration: None.
- d. Tree applications/notifications: None.
- e. Decisions taken by Cornwall Council where the decisions reached were contrary to the recommendations made at the Town Council meeting or a poll taken: None.

29/18/19 **CONSIDERATION OF LICENSE APPLICATIONS**

None.

30/18/19 **MEET YOUR COUNCILLORS:**

- a. Arrangements for future meetings

It was **RESOLVED** that Councillors Brady and Yates attend.

31/18/19 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

Pursuant to Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, it was **RESOLVED** that the public and press leave the meeting because of the confidential nature of the business to be transacted.

32/18/19 CONSIDER ANY ITEMS REFERRED FROM THE MAIN PART OF THE AGENDA

None.

33/18/19 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

It was **RESOLVED** that the public and press be re-admitted to the Meeting.

34/18/19 URGENT NON-FINANCIAL ITEMS AT THE DISCRETION OF THE CHAIRMAN

None.

35/18/19 PRESS RELEASES

It was **RESOLVED** to issue the following press releases:

- a. St Barnabas.
- b. Town and Waterfront Wardens.
- c. Commemoration of the end of hostilities in World War One.

36/18/19 DATE OF NEXT MEETING

Tuesday 17th April 2018 at 6.15 p.m.

37/18/19 COMMON SEAL

It was **RESOLVED** that the Common Seal of the Council be affixed to all Deeds and Documents necessary to give effect to the foregoing Acts and Proceedings.

Rising at 8.45pm

Signed: _____
Chairman

Dated: _____