

**Minutes of the Business Strategy & Forward Planning Sub-Committee held at The Guildhall on Tuesday 24<sup>th</sup> April 2018 at 4:30 p.m.**

**PRESENT:** Councillors: R Bickford, J Brady - Vice-Chair, J Dent - Chair, W Phillips, G Taylor, D Yates.

**ALSO PRESENT:** G Peggs – Building Consultant, S Emmett – Finance Officer, J Virgo – Grounds & Premises Warden, R Lane - Town Clerk, S Burrows – Administration Officer.

**APOLOGIES:** Councillors: J Rance.

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**HEALTH AND SAFETY ANNOUNCEMENTS**

The Chairman informed those present of the actions required in the event of a fire or emergency

**1/18/19** **RECORDING OF MEETINGS – PLEASE NOTIFY THE CHAIRMAN IF YOU ARE INTENDING TO RECORD THIS MEETING**

**2/18/19** **DECLARATIONS OF INTEREST**

- a. Declarations from Members of any registerable (5A of the Code Declarations from Members of any registerable (5A of the Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting.
- b. Declarations from Members of Matters of Public Interest regarding matters to be considered at this meeting.
- c. Dispensations required:

<b>Councillor</b>	<b>Agenda Item</b>	<b>Pecuniary/Non-Pecuniary</b>	<b>Reason</b>
None			

- d. To Note ongoing dispensations:

**3/18/19** To note an on-going dispensation for Councillor Rance to act as Chairman of the Saltash Team for Youth and Commissioning of Youth Work.

It was **RESOLVED** to note.

**4/18/19** To note an on-going dispensation for Councillors Challen and Miller for Full Council and all associated Committees in relation to their roles as representatives of Saltash Town Council on the Chamber of Commerce.

It was **RESOLVED** to note.

**5/18/19**      **QUESTIONS FROM THE PUBLIC**

None.

**6/18/19**      **STATION BUILDING**

Councillor Bickford updated members on additional future funding requirements and asked members to consider the options to fully complete the Station project.

Councillor Bickford informed members of timelines attached to GWR and the Railway Heritage Trust Funding and that the Railway Heritage Trust pay on completion of works that may require STC to initially cover the funding.

It was **RECOMMENDED** that a Saltash Town Councillor be considered as a representative on the Quora S106 terms of agreement panel.

It was **RESOLVED** to note and that:

1. The Committee agree that no further funding at this time be required and that additional funding be noted at a future stage of the project.
2. Councillor Bickford continues to work with RIO (Real Ideas Organisation) in considering future use plans for the Station Building.

**7/18/19**      **LIBRARY**

Councillor Dent informed members of Cornwall Council's library offer.

It was unanimously **RECOMMENDED** that STC accept the Library on a freehold basis.

**8/18/19**      **LONGSTONE DEPOT AND WORKSHOP**

No Report.

**9/18/19**      **WATERFRONT**

No Report

**10/18/19**      **MAURICE HUGGINS ROOM**

STC Building Consultant informed members that a Planning Application for construction of an extension to form disabled toilet facilities had been submitted.

It was **RESOLVED** to note.

**11/18/19**      **SALTASH TOWN COUNCIL LAND AND PROPERTY**

a. Pillmere:

Councillor Brady informed members of the offer of a parcel of land at Kernow Gate and that a site visit and neighbourhood survey had been conducted.

It was unanimously **RECOMMENDED** that:

1. The transfer of a parcel of land at Kernow Gate with the offer of a one-off maintenance payment to Saltash Town Council of £30,000 plus payment of transfer legal fees subject to all terms and conditions on receipt being approved.
2. The land be referred to the Services Committee for its future use and management.

b. Valuation:

The Town Clerk informed members that the valuations are ongoing.

It was **RESOLVED** to note.

c. Wheatsheaf:

It was **RESOLVED** that the Compulsory Purchase Order and Community Asset Interest Register remains on hold until further notice.

d. Victoria Gardens:

STC Building Consultant carried out a building survey report and informed members of recommended works.

It was unanimously **RECOMMENDED** that in principal STC seek a 50-year lease from Cornwall Council in association with the Maurice Huggins Room.

**12/18/19**      **PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**  
Pursuant to Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, it was **RESOLVED** that the public and press leave the meeting because of the confidential nature of the business to be transacted.

**13/18/19**      **PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960:**  
To resolve that the public and press be re-admitted to the meeting.

**14/18/19**      **CONSIDER ANY ITEMS REFERRED FROM THE MAIN PART OF THE AGENDA**

None.

**15/18/19**      **URGENT NON-FINANCIAL ITEMS AT THE DISCRETION OF THE CHAIRMAN**

None.

**16/18/19**      **PRESS RELEASES**

None.

**17/18/19**      **DATE OF NEXT MEETING**

To be confirmed.

Rising at: 17:45 p.m.

Signed: \_\_\_\_\_  
Chairman

Dated: \_\_\_\_\_