



# **Saltash Town Council**

**Konsel An Dre Essa**

*The Guildhall*  
12 Lower Fore Street  
Saltash  
PL12 6JX  
Telephone: 01752 844846  
[www.saltash.gov.uk](http://www.saltash.gov.uk)

1<sup>st</sup> June 2018

Dear Councillor,

I write to summon you to a meeting of **Saltash Town Council** to be held at the Guildhall on **Thursday 7<sup>th</sup> June 2018 at 7:00 p.m.**

Planning applications can be viewed by Members of the Council immediately prior to the meeting or by arrangement with the Town Clerk. Please note that the applications may also be seen on the Cornwall Council's website [www.cornwall.gov.uk](http://www.cornwall.gov.uk).

Members of the public may view planning applications during normal working hours of 9:30 a.m. – 4:30 p.m. daily at the Guildhall or at Saltash Library on Saturday mornings.

Any member of the public requiring to put a question to the Council must complete a request form to be returned to the Guildhall 24 hours prior to the meeting.

Yours sincerely,

R Lane  
Town Clerk

To:

<b>Saltash North</b>	<b>Saltash South</b>	<b>Saltash East</b>	<b>Saltash West</b>
J Brady	S Lennox-Boyd	R Bickford	G Challen
C Cook	A Pinckney	M Parker	J Dent
W Phillips	S Thorn	J Rance	S Miller
G Taylor	C Warrington	P Samuels	D Yates

## Agenda

1. Health and safety announcements.
2. Recording of meetings – please notify the Chairman if you are intending to record this meeting.

Please note: All meetings are open to the public and could be filmed or recorded by broadcasters, the media, council members, the Council, or members of the public. Please be aware that whilst every effort is taken to ensure that members of the public are not filmed we cannot guarantee this especially if you are speaking or taking an active role.

3. Prayers.
4. Apologies.
5. Declarations of Interest:
  - a. To **APPROVE** a dispensation for Councillors Challen and Miller for Full Council and all associated Committees in relation to their roles as representatives of Saltash Town Council on the Chamber of Commerce to the end of the municipal year 2018/19.
  - b. To **APPROVE** an ongoing dispensation for Councillor Rance to act as Chairman of the Saltash Team for Youth and commissioning of Youth Work to the end of the municipal year 2018/19.
6. Chairman's Report.
7. Monthly Crime Figures.
8. Report by Community Enterprises PL12.
9. CNA report for noting or matters arising.
10. Questions - A 15-minute period when members of the public may ask questions of Members of the Council.

Please note: Questions must be submitted in writing to the Guildhall 24 hours before the meeting and that responses may be in writing at a later date.

11. To approve the Minutes of the Full Town Council Meetings held on Thursday 3<sup>rd</sup> May 2018 and Tuesday 15<sup>th</sup> May 2018.

12. Finance:
  - a. To advise the following receipts in:
    - i. April 2018.
  - b. To advise the following payments in:
    - ii. April 2018.
  - c. Urgent and essential works actioned by the Clerk under Financial Regulation 3.4 of the Town Council's Standing Orders.
  - d. To note that bank reconciliations up to 30<sup>th</sup> April 2018 were reviewed as correct by the Chairman of Policy & Resources Committee and the Town Clerk.
  - e. To note that an audit on recent supplier payments was conducted by the Chairman of Policy & Resources in line with the Councils Financial Regulations. It was noted that there are no discrepancies to report.
13. Correspondence:
  - a. Sheryll Murray MP – Clean Air Strategy.
14. To approve the minutes of the following Committees:
  - a. Services held on Wednesday 9<sup>th</sup> May 2018.
  - b. Staffing held on Tuesday 22<sup>nd</sup> May 2018.
  - c. Burial Board held on Tuesday 5<sup>th</sup> June 2018.
  - d. Burial Authority held on Tuesday 5<sup>th</sup> June 2018.
15. To consider Recommendations and Matters Arising from the minutes.
16. To approve the minutes of the following Sub Committees: None.
17. S106 Applications:
  - a. Former Belle Vue Toilets.
  - b. Scrapstore.
  - c. Christmas Festival 2018.
  - d. Replacement of Town Welcome Directional Sign.
18. To receive an update on General Data Protection Regulation.
19. To approve and adopt the Data Protection Policy.
20. To approve and adopt the Freedom of Information Policy.
21. To note a progress report on behalf of the Great War 1914-1918 Commemorative Committee.
22. To consider a request from the Great War 1914-1918 Commemoration Events Group that the opening of the Silent Solider be a Civic Event to be held on the 4<sup>th</sup> August 2018.

23. To receive the Longstone Park Toilet report and to appoint a contractor.
24. To receive an update on the Approved Mixed-Use Scheme, Quora Site.
25. To receive the results of a Member Survey Poll – Mayoresses Chain.
26. Planning:
  - a. Applications for consideration: None.
  - b. Tree applications/notifications:
    - i. Applications: None.
    - ii. Notifications: None.
27. Consideration of License Applications: None.
28. Meet your Councillors:
  - a. Arrangements for future meetings.
29. Public Bodies (Admission to Meetings) Act 1960  
To resolve that pursuant to Section 1(2) of the Public Bodies (Admission to meetings) Act 1960 the public and press leave the meeting because of the confidential nature of the business to be transacted.
30. To consider any items referred from the main part of the agenda.
31. Public Bodies (Admission to Meetings) Act 1960  
To resolve that the public and press be re-admitted to the meeting.
32. To consider urgent non-financial items at the discretion of the Chairman.
33. Press releases.
34. Date of next meeting: Tuesday 19<sup>th</sup> June 2018 at 6:15 p.m.
35. Common Seal:  
To Order that the Common Seal of the Council be affixed to all Deeds and Documents necessary to give effect to the foregoing Acts and Proceedings.

**Please note: It is Members responsibility to disclose a non-registerable interest or a disclosable pecuniary interest in any matter being considered or to be considered at the meeting.**

**Please leave the form in your folder provided for the Administration Officer to collect at the end of the meeting.**

Councillor: \_\_\_\_\_

Committee: \_\_\_\_\_

Date of Meeting: \_\_\_\_\_

Declarations of Interest:

- a. To receive any declarations from Members of any registerable (5A of the Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting.
- b. To receive any declarations from Members of Matters of Public Interest regarding matters to be considered at the meeting.
- c. To consider dispensations required.

<b>Agenda Item</b>	<b>Pecuniary</b>	<b>Non-Pecuniary</b>	<b>Reason</b>	<b>Left the Meeting</b>	<b>Remained at Meeting</b>	<b>Ongoing Dispensation</b>	<b>Dispensation Requested</b>