

**Minutes of The Saltash Neighbourhood Plan Steering Group Meeting No 118
held on Wednesday 6th June 2018 at Saltash Guildhall.**

Attending:- Cllr. David Yates (In the chair) (Town : Saltash West) (DY)
David Bennett (SWRA and Essa Cycling) (DB)
Adrian White (SEA and Saltash Tree Warden)
William Holman (N&M Pill Landowners Consortium) (WH)

Apologies:- Cllr. Derek Holley (County : Saltash East) (DH)
Cllr. Jean Dent (Town : Saltash West) (JD)
Ian Taylor (Port View Estate) (IT)
John Percil (Latchbrook Neighbourhood Association) (JP)
Mike Hocking (N&M Pill Neighbourhood Assoc'n) (MH)
Steve Besford-Foster (Consultant) (SB-F)

The meeting was not recorded.

Minute No.	Item	Action
787.	Declaration of Interest. A Declaration of Interest was recorded by William Holman with regard to his pecuniary interest in a development project at North & Middle Pill.	
788.	Minutes of Meeting 117. Approved	WH
789.	Matters Arising from Meeting 117. 1. Minute 781.1. – Community Consultation Programme Arrangements. i) DY advised on discussions with CC relating to the appropriate timing of the SNP Consultation. These were on-going due to their need to re-address the Housing component of the Site Allocations DPD and its consequential impact on the Housing content of the Saltash Neighbourhood Plan. ii) It was agreed that publicising the Consultation should continue. WH pointed out that some 85% of the Consultation Draft would be unaffected and that CC's potential consultation would inform the SNP content. iii) DY was arranging the printing of the A7 and A4 handouts. 2. Minute 781.2. - Examination of The Cornwall Site Allocations Development Plan Document (CSADPD) i) DY advised that CC had inspected potential housing sites in Saltash on Thursday 31 st May 2018. The purpose was to meet the Planning Inspector's request to identify sites for an additional 85 homes. ii) CC were proposing to re-write the Saltash Site Allocations document which would include additional MM's (Main Modifications). It was understood that this would be prepared by 30 th June 2018. This might require further public consultation. CC would be reporting on this matter in due course. The meeting was then interrupted by a Fire Alarm. The Guildhall was evacuated, the attendees rendezvoused at the appropriate location and names	DY DY

	<p>where checked off the SNP Attendance Register. It transpired that this was a practice drill.</p> <p>3. Minute 781.4. The General Data Protection Regulation (EU 2016/679) STC were checking to see whether there were specific advice and requirements in relation to the work of the Neighbourhood Plan Steering Group.</p> <p>4. Minute 782.3. SNP Evidence Base – Green Space Assessment AW indicated that he was willing to look at the assessment tool once available. AW to look at the Plan4saltash web-site and assess how they want to contribute.</p>	<p>WH/AW AW</p>
790.	<p>The Waterside Improvement Consultation Launch.</p> <p>WH advised that arrangements for the Launch at the Regatta on 9th June were well in hand. The Feedback survey format was approved and SB-F would be asked to place it on the Plan4Saltash website together in due course with the Powerpoint presentation that had been prepared by IT.</p>	<p>IT/WH</p>
791.	<p>Preparation of the Reg. 14 : Community Consultation Programme</p> <p>The following matters were agreed for the Launch event. N.B. Items 1,2 and 3 have been taken from previous minutes as an aid to preparations.</p> <p>1. DY to continue preparation of the power-point display being :- (15/20 minutes max.) to provide:-</p> <ul style="list-style-type: none"> • Process, Principles and where we are; • This is what you said, This is what we have done approach incl key resident survey results. • Vision; • The Strategic Plan. SB-F to prepare based upon The Green Boulevard plan • Each Objectives with key policies and related projects; • Response arrangements. <p>2. DB to continue preparation of the Prezi Display on a loop to provide:-</p> <ul style="list-style-type: none"> • This is what you said, This is what we have done approach incl key resident survey results; • Key maps and Plans; • The Strategic Plan; • The Waterfront Development options. WH to provide material. • The Railway Station Improvement scheme. WH to source material. • The Green Boulevard; • Village proposals; • Broadmoor; • Green areas; • Cycle network; • Other drawings from the Consultation Draft; • Response arrangements. <p>3. Display Boards to provide:-</p> <ul style="list-style-type: none"> • Process Board, where we are and Next Steps; • This is what you said, This is what we have done approach incl key resident survey results; 	<p>DY</p> <p>SB-F</p> <p>DB</p> <p>WH WH</p>

	<ul style="list-style-type: none"> • Station Improvement Drawings • Waterfront Options; • Green Boulevard; • Village Proposals • Broadmoor; • Response arrangements. <p>WH to obtain costings for A1 mounted prints with IT</p> <p>4. SB-F to send WH/IT files of presentation plans for printing and mounting.</p> <p>5. WH to send the Regatta consultation presentation to DB for inclusion in his PREZI presentation.</p> <p>6. Launch set-up to take place on Friday 15th June 2018 at 10.00am.</p>	<p>WH/IT</p> <p>SB-F/WH/IT</p> <p>WH/DB</p> <p>ALL</p>
792	<p>Any Other Business</p> <p>None</p>	
793.	<p>Date of Next Meeting.</p> <p>Steering Group – Wednesday 12th June 2018 The Guildhall at 6.00pm</p>	ALL

The meeting ended at 7.55 pm.

All Minutes of Steering Group meetings together with extensive information on the preparation of The Saltash Neighbourhood Plan can be found at plan4saltash.co.uk

Circulation List (Under Review to make General Data Protection Regulation EU 2016/679 compliant.)

(Names in ***Bold Italics*** denote an elected member of the Steering Group.)

<i>Cllr. David Yates</i>	<i>Saltash West (STC)</i>	<i>Alex Sharpe</i>	<i>China Fleet Country Club</i>
<i>Cllr. Jean Dent</i>	<i>Saltash West (STC)</i>	<i>Cllr. Sam Tamlin</i>	<i>Saltash West (CC)</i>
<i>Cllr Derek Holley</i>	<i>Saltash East (CC)</i>	<i>Adrian White</i>	<i>Saltash TC Tree Warden</i>
<i>Mike Hocking</i>	<i>N&M Pill Neighbourhood Assoc'n</i>	<i>Ray Lane</i>	<i>Town Clerk</i>
<i>John Percil</i>	<i>Latchbrook Neighbourhood Assoc'n</i>	<i>Roger Fursier</i>	<i>Forder Comm & Consvn. Assocn.</i>
<i>Denise Watkins</i>	<i>Waterfront Residents Assoc@n</i>	<i>Catherine Thomson</i>	<i>CC Community Network Manager</i>
<i>William Holman</i>	<i>N&M Pill Landowner Consortium</i>	<i>Jacky Swain</i>	<i>CEG Ltd. (Broadmoor Farm)</i>
<i>Jane Hamlyn</i>	<i>Architect & Pillmere Resident</i>		<i>All Local Councillors</i>
<i>David Bennett</i>	<i>SWRA & Essa Cycling</i>		
<i>Ian Taylor</i>	<i>Port View Estate</i>		
<i>Steve Besford-Foster</i>	<i>Consultant PlanSupport</i>		