

**Agenda No. 6 – Sub-Committee Minutes for Approval**DRAFT Property Maintenance Minutes 20<sup>th</sup> July 2018 – Please see website.**Agenda No. 10**Saltash Town Council  
Report Date: 12/09/2018

Cover Sheet – Budget Report – September 2018

<b>Budget Report as at 12th September 2018</b>						
	Received 2017/2018	Budgeted Income 2018/2019	From/to reserve	Received YTD 2018/19	Yet to Receive	
<b>Income</b>						
Burial Board : St. Stephen's	£ 13,751	£ 12,000	£ -	£ 2,449	-£ 9,551	
Burial Authority : Churchtown	£ 12,838	£ 10,000	£ -	£ 6,802	-£ 3,198	
Services Committee	£ 11,784	£ 18,575	£ -	£ 14,708	-£ 3,867	
P&R Property	£ 8,903	£ 10,345	£ -	£ 5,049	-£ 5,296	
P&R General	£ 2,428	£ 3,000	£ -	£ 1,185	-£ 1,815	
P&R Office	£ -	£ -	£ -	£ -	£ -	
Staffing	£ -	£ -	£ -	£ -	£ -	
<b>Total</b>	<b>£ 49,700</b>	<b>£ 53,920</b>	<b>£ -</b>	<b>£ 30,193</b>	<b>-£ 23,727</b>	
<b>Expenditure</b>						
	Spend 2017/2018	Budget 2018/2019	From/to reserve	Actual Spend YTD 2018/19	Actual Funds Available to date	Funds Available after Planned Spend
Burial Board : St. Stephen's	£ 1,592	£ 6,492	£ -	£ 512	£ 5,980	£ 5,980
Burial Authority : Churchtown	£ 22,832	£ 24,807	£ -	£ 12,028	£ 12,779	£ 12,779
Services Committee	£ 70,805	£ 74,460	£ -	£ 22,003	£ 52,457	£ 52,457
P&R Property	£ 26,145	£ 34,285	£ 15,000	£ 35,717	£ 13,568	£ 13,568
P&R General	£ 92,071	£ 118,842	£ -	£ 28,911	£ 89,931	£ 89,931
P&R Office	£ 14,305	£ 20,857	£ -	£ 16,170	£ 4,487	£ 4,487
Staffing	£ 280,722	£ 357,486	£ 6,000	£ 168,448	£ 195,038	£ 195,038
<b>Total</b>	<b>£ 508,273</b>	<b>£ 637,029</b>	<b>£ 21,000</b>	<b>£ 283,789</b>	<b>£ 374,240</b>	<b>£ 374,240</b>
<b>EMF expenditure</b>						
	EMF b/f 2017/18	Budget 2018/2019	From/to reserve	Spend YTD 2018/19	Actual Funds Available to date	Funds Available after Planned Spend
Burial Board : St. Stephen's	£ 25,840	£ 35,110	£ -	£ 5,000	£ 55,750	£ 55,750
Burial Authority : Churchtown	£ 15,337	£ -	£ -	£ 1,207	£ 14,131	£ 14,131
Services Committee	£ 112,191	£ -	£ -	£ 9,010	£ 103,180	£ 103,180
P&R Property	£ 50,189	£ 55,000	£ 5,208	£ 53,599	£ 56,797	£ 56,797
P&R General	£ 37,748	£ 25,000	£ -	£ 7,243	£ 55,505	£ 55,505
P&R Office	£ 3,588	£ 7,500	£ -	£ 9,269	£ 1,817	£ 1,817
Staffing	-£ 3,347	£ 53,623	£ -	£ 6,845	£ 43,431	£ 43,431
<b>Total EMF expenditure</b>	<b>£ 241,344</b>	<b>£ 176,233</b>	<b>£ 5,208</b>	<b>£ 92,173</b>	<b>£ 330,612</b>	<b>£ 330,612</b>
<b>Grand Total</b>	<b>£ 749,617</b>	<b>£ 813,262</b>	<b>£ 26,208</b>	<b>£ 375,962</b>	<b>£ 704,852</b>	<b>£ 704,852</b>
<b>STC Funds @ 12th September 2018</b>				<b>BALANCE</b>	<b>ESTIMATED INTEREST</b>	<b>MATURITY DATE</b>
Barclays Current Account				£ 51,502		
Barclays Active Saver - 0.20%				£ 600,860		
Lloyds Current Account				£ 65		
Lloyds Investment - 12 months - 0.85%				£ 100,151	£ 851	01/02/2019
Nationwide - 95 Day Notice - 1%				£ 100,850	£ 1,000	
Public Sector Deposit Fund - CCLA - 0.65				£ 200,000	£ -	
<b>Total</b>				<b>£ 1,053,029</b>	<b>£ 1,851</b>	

## Burial Board - St. Stephens - Budget Report - September 2018

Saltash Town Council

Code	Income Description	Received 2017/18		Budgeted Income 2018/19		Received YTD 2018/19	Yet to Receive		Comments
	<b>Income</b>								
4600	Cemetery Fees	13,751		12,000		2,449	- 9,551		
4613	Memorial Bench Income	-		-		-	-		
	<b>Total Income</b>	<b>13,751</b>		<b>12,000</b>		<b>2,449</b>	<b>- 9,551</b>	<b>-</b>	
Code	Expenditure Description	Spend 2017/18		Budget 2018/19		Actual Spend YTD 2018/19	Actual Funds Available to date	Funds Available after Planned Spend	Comments
6100	Petrol	445		717		85	632	632	
6101	Machinery Maintenance Costs	288		1,024		23	1,001	1,001	
6102	Refuse Disposal Sacks			174		-	174	174	
6103	Health & Safety	-		256		-	256	256	
6104	General Site Maintenance	458		922		44	878	878	
6105	Fire Extinguishers	-		102		-	102	102	
6106	Miscellaneous Costs	-		174		-	174	174	
6107	Hand Tool Costs	-		51		-	51	51	
6108	Tree Survey & Tree Maintenance	400		3,072		360	2,712	2,712	
6109	Memorial Bench (Expenditure)	-		-		-	-	-	
	<b>Total Expenditure</b>	<b>1,592</b>		<b>6,492</b>		<b>512</b>	<b>5,980</b>	<b>5,980</b>	
Code	Earmarked Reserves (EMF)	Spend 2017/2018	Balance B/F	Budget 2018/19	From/to reserve 2018/19	Spend YTD 2018/19	Funds Available to date	Funds Available after Planned Spend	Comments
6170	EMF Repairs to Cemetery Wall	230	24,890	35,110		5,000	55,000	55,000	
6172	EMF War Memorial (St. Stephens)	-	750	-		-	750	750	
	<b>Total EMFs</b>	<b>230</b>	<b>25,640</b>	<b>35,110</b>	<b>-</b>	<b>5,000</b>	<b>55,750</b>	<b>55,750</b>	
	<b>Grand Total</b>	<b>1,822</b>	<b>25,640</b>	<b>41,602</b>	<b>-</b>	<b>5,512</b>	<b>61,730</b>	<b>61,730</b>	

## Saltash Town Council

Code	Income Description	Received 2017/18	Budgeted Income 2018/19	Received YTD 2018/19	Yet to Receive	Comments			
	<b>Income</b>								
4612	Cemetery Fees	12,836	10,000	6,802	- 3,198				
4614	Memorial Bench Income	-	-	-	-				
	<b>Total Income</b>	<b>12,836</b>	<b>10,000</b>	<b>6,802</b>	<b>- 3,198</b>				
Code	Expenditure Description	Spend 2017/18	Budget 2018/19	Actual Spend YTD 2018/19	Actual Funds Available to date	Funds Available after Planned Spend	Comments		
6000	Petrol	10	307	135	172	172			
6001	Machinery Maintenance Costs	519	307	35	272	272			
6002	Refuse Disposal Sacks	94	51	47	4	4			
6003	Health & Safety		102	36	67	67			
6004	General Site Maintenance	68	1,024	240	784	784			
6005	Fire Extinguishers		51	-	51	51			
6006	Miscellaneous Costs	33	102	21	82	82			
6007	Hand Tools Costs	55	102	109	- 6	- 6			
6008	Tree Survey & Tree Maintenance	70	666	540	126	126			
6009	Electricity Costs	252	256	97	159	159			
6010	PWLB Loan Repayment & Interest	21,385	21,385	10,692	10,693	10,693			
6011	Water	-	307	-	307	307			
6012	Memorial Bench (Expenditure)	-	-	-	-	-			
6013	Security Alarm Maintenance	147	145	75	70	70			
	<b>Total Expenditure</b>	<b>22,632</b>	<b>24,807</b>	<b>12,028</b>	<b>12,779</b>	<b>12,779</b>			
Code	Ear Marked Reserves (EMF)	Spend 2017/2018	Balance B/F	Budget 2018/19	From/to reserve 2018/19	Actual Spend YTD 2018/19	Funds Available to date	Funds Available after Planned Spend	Comments
6070	EMF Churchtown Cemetery Capital Works		6,495	-		952	5,543	5,543	Including Churchtown Water Pipe Brackets Work (£1500) Compound Gates (£5000)
6071	EMF Replace Machinery & Equipment	46	6,913		-		6,913	6,913	
6072	EMF Burial Administration	181	1,929		-	255	1,674	1,674	
	<b>Total EMFs</b>	<b>227</b>	<b>15,337</b>	<b>-</b>	<b>-</b>	<b>1,207</b>	<b>14,131</b>	<b>14,131</b>	
	<b>Grand Totals</b>	<b>22,859</b>	<b>15,337</b>	<b>24,807</b>	<b>-</b>	<b>13,234</b>	<b>26,910</b>	<b>26,910</b>	

## Saltash Town Council

## Services Committee – Budget Report – September 2018

Code	Income Description	Received 2017/18	Budgeted Income 2018/19	Received YTD 2018/19	Yet to Receive	Comments			
4500	Allotment Income	2,745	2,500	40	- 2,460	Not Yet Invoiced 2019			
4510	Public Footpath Grant	1,117	1,000	415	- 585				
4311	Miscellaneous Income	894	75	2,305	2,230	Extra income for works at Waterfront			
4521	Waterfront Income - Annual Mooring Fees	6,001	14,000	7,239	- 6,761	Over Budgeted Income (Only 10 Annual Berth Spaces)			
4522	Waterfront Income - Daily Mooring Fees	1,027	1,000	4,709	3,709	Increase in Trusted Boat Scheme Users			
	<b>Total Income</b>	<b>11,784</b>	<b>18,575</b>	<b>14,708</b>	<b>- 3,867</b>				
Code	Expenditure Description	Spend 2017/18	Budget 2018/19	From/to reserve 2018/19	Actual Spend YTD 2018/19	Actual Funds Available to date	Funds Available after Planned Spend	Comments	
6500	Environment	-	3,000	-	-	3,000	3,000		
6501	Highways Weed Control	-	3,500	-	2,153	1,347	1,347		
6502	Civic Christmas Event	-	500	-	-	500	500		
6503	Allotments	627	1,800	-	167	1,433	1,433		
6504	Street Furniture (Maintenance)	1,052	3,000	-	1,139	1,861	1,861		
6505	Street Lighting	329	550	-	69	481	481		
6506	Grounds Maintenance & Watering	20,645	23,000	-	9,427	13,573	13,573		
6507	Community Toilet Scheme	-	800	-	400	400	400		
6508	Public Toilets (Operational Costs)	27,372	15,000	-	4,665	10,335	10,335		
6509	Miscellaneous	39	100	-	33	67	67		
6510	Trailer (Repair & Maintenance)	-	500	-	-	500	500		
6511	Tourism & Signage	370	1,000	-	50	950	950		
6512	Bus Shelters (Maintenance)	-	600	-	-	600	600		
6513	Twinning	-	110	-	65	45	45		
6514	Town Leaflets/Reprinting	-	500	-	-	500	500		
6515	Festive Lights Maintenance & Electricity	492	1,500	-	53	1,553	1,553		
6516	Road Safety Grant	-	200	-	-	200	200		
6517	Cross & Elwell Woods (Maintenance)	890	1,000	-	412	588	588		
6518	Highways Training & Equipment	-	1,000	-	-	1,000	1,000		
6519	Flags & Bunting	661	1,000	-	194	806	806		
6520	Community Payback Scheme	2,987	-	-	-	-	-		
6521	Pillmere Estate (Maintenance)	1,811	6,000	-	583	5,417	5,417		
6522	Waterfront (Maintenance Costs)	2,906	5,000	-	1,156	3,844	3,844		
6523	Public Footpaths & Bridleways	-	1,000	-	-	1,000	1,000		
6524	Vehicle Maintenance and Repair Costs	10,824	4,000	-	1,543	2,457	2,457		
	<b>Total Expenditure</b>	<b>70,805</b>	<b>74,460</b>	<b>-</b>	<b>22,003</b>	<b>52,457</b>	<b>52,457</b>		
Code	Earmarked Reserve (EMF)	Spend 2017/2018	Balance B/F	Budget 2018/19	From/to reserve 2018/19	Spend YTD 2018/19	Actual Funds Available to date	Funds Available after Planned Spend	Comments
6570	EMF Notice Boards (Repair & Replace)	445	1,942	-	-	-	1,942	1,942	
6571	EMF Saltash Recreation Areas	-	10,000	-	-	2,650	7,350	7,350	
6572	EMF Festive Lights	10,900	24,972	-	-	-	24,972	24,972	
6573	EMF Public Art and Maintenance	5,411	1,819	-	-	6	1,813	1,813	
6574	EMF Salt Bins	-	9,422	-	-	-	9,422	9,422	
6575	EMF Street Furniture (New and Replace)	508	4,492	-	-	1,623	2,869	2,869	
6576	EMF Disused Toilets Repair/H&S	-	1,000	-	-	-	1,000	1,000	
6577	EMF Pillmere Estate (Capital Works)	5,679	9,371	-	-	180	9,191	9,191	
6578	EMF Waterfront Capital Works, Equipment & Machinery	13,431	37,470	-	-	3,606	33,864	33,864	£450 (Consultancy ONLY!)
6579	EMF Bus Shelter Installation	-	-	-	-	-	-	-	
6580	EMF Public Toilets	736	9,726	-	-	945	8,780	8,780	
6582	EMF Town War Memorial	22	1,978	-	-	-	1,978	1,978	
	<b>Total EMF</b>	<b>37,133</b>	<b>112,191</b>	<b>-</b>	<b>-</b>	<b>9,010</b>	<b>103,180</b>	<b>103,180</b>	
	<b>Grand Total</b>	<b>107,938</b>	<b>112,191</b>	<b>74,460</b>	<b>-</b>	<b>31,013</b>	<b>155,637</b>	<b>155,637</b>	

## Saltash Town Council

## P &amp; R Property – Budget Report – September 2018

Code	Income Description	Received 2017/18		Budgeted Income 2018/19		Received YTD 2018/19	Yet to Receive		Comments
4200	Guildhall - Bookings	8,626		10,000		4,762	- 5,238		
4201	Guildhall - Refreshments Income	201		250		136	- 114		
4202	Guildhall - Piano Bookings	10		20		-	- 20		
4204	Guildhall - Photocopying Income	66		75		-	- 75		
4206	Miscellaneous Property Income (Trailer)			-		151	151		
	<b>Total Income</b>	<b>8,903</b>	<b>-</b>	<b>10,345</b>		<b>5,049</b>	<b>- 5,296</b>		
Code	Expenditure Description	Spend 2017/18		Budget 2018/19	From/to reserve 2018/19	Actual Spend YTD 2018/19	Actual Funds Available to date	Funds Available after Planned Spend	Comments
6400	Rates - Guildhall	7,387		7,988		8,179	- 191	- 191	
6401	Water Rates - Guildhall	588		973		111	861	861	
6402	Gas - Guildhall	2,858		3,174		347	2,828	2,828	
6403	Electricity - Guildhall	4,421		4,710		1,700	3,010	3,010	
6404	Fire & Security Alarm - Guildhall	711		1,024		-	1,024	1,024	
6405	Fire Extinguishers - Guildhall	544		788		198	590	590	
6406	Window Cleaning - Guildhall	495		614		180	434	434	
6407	Refuse Collection - Guildhall	722		1,024		309	715	715	
6408	Cleaning Materials & Equipment - Guildhall	789		666		332	334	334	
6409	Boiler Service & Maintenance	-		2,150		-	2,150	2,150	
6410	General Repairs & Maintenance	680		666		83	583	583	
6411	TV License	123		154		-	154	154	
6412	Lift Service & Maintenance	2,041		2,253		1,395	858	858	
6413	Refreshments Costs - Guildhall	194		358		81	278	278	
6414	Replace Equipment - Guildhall	222		1,638		7	1,631	1,631	
6415	Miscellaneous Property Costs - Guildhall	143		568		234	334	334	
6416	Maurice Huggins Room (Operational Costs)	1,151		1,536		- 239	1,775	1,775	
6417	Belle Vue Office Costs	3,075		4,000		1,700	2,300	2,300	
6418	Professional Costs					2,140	- 2,140	- 2,140	No budget set for 18/19
6419	Longstone Depot	307			15,000	18,960	- 3,960	- 3,960	Overspend due to setup costs
	<b>Total Expenditure</b>	<b>26,145</b>	<b>-</b>	<b>34,285</b>	<b>15,000</b>	<b>35,717</b>	<b>13,568</b>	<b>13,568</b>	<b>-</b>
Code	Earmarked Reserves (EMF)	Spend 2016/2017	Balance B/F	Budget 2018/19	From/to reserve 2018/19	Spend YTD 2018/19	Actual Funds Available to date	Funds Available after Planned Spend	Comments
6470	EMF Guildhall maintenance	37,876	12,298	20,000		24,216	8,082	8,082	£28,290 (5 yr Repair Programme Figures) £6000 (Sound Equipment)
6471	EMF Heritage Centre	420	23,801	- 16,801		-	7,000	7,000	
6472	EMF Maurice Huggins Room	-	1,284	16,801		-	18,085	18,085	
6473	EMF Station Building (Purchase & Capital Works)	178,224	12,806	25,000	5,208	29,383	13,630	13,630	
6474	EMF Saltash Library	-	-	10,000	-	-	10,000	10,000	
	<b>Total EMF</b>	<b>216,520</b>	<b>50,189</b>	<b>55,000</b>	<b>5,208</b>	<b>53,599</b>	<b>56,797</b>	<b>56,797</b>	<b>-</b>
	<b>Grand Total</b>	<b>242,665</b>	<b>50,189</b>	<b>89,285</b>	<b>20,208</b>	<b>89,316</b>	<b>70,366</b>	<b>70,366</b>	

## Saltash Town Council

## P &amp; R General – Budget Report – September 2018

Code	Income Description	Received 2017/18	Budgeted Income 2018/19	Received YTD 2018/19	Yet to Receive	Comments
4901	Bank Interest Received	2,426	3,000	1,185	1,815	
4908	P & R Miscellaneous Income	-	-	-	-	
	<b>Total Income</b>	<b>2,426</b>	<b>3,000</b>	<b>1,185</b>	<b>1,815</b>	

  

Code	Expenditure Description	Spend 2017/18	Budget 2018/19	From/to reserve 2018/19	Actual Spend YTD 2018/19	Actual Funds Available to date	Funds Available after Planned Spend	Comments
6200	Bank Charges	839	1,000		365	635	635	
6201	Audit	3,239	3,200		- 1,998	5,198	5,198	Accruals
6202	Civic Occasions (including Road Closures)	1,669	4,608		452	4,156	4,156	
6203	Mayors Allowance	4,600	4,600		1,674	2,926	2,926	
6204	Councillors Allowance	2,652	3,265		-	3,265	3,265	£204 per Councillor
6205	Insurance	11,816	25,000		8,305	16,695	16,695	
6206	Youth Council	3,000	3,000		3,000	-	-	
6208	Subscriptions	2,976	3,500		3,015	485	485	
6209	Oyster Beds	1	1		-	1	1	
6210	Community Chest	5,690	7,500		4,212	3,288	3,288	
6211	Website Maintenance	150	543		45	498	498	
6212	Councillor Expenses	-	543		-	543	543	
6213	Councillor Training	180	2,000		30	1,970	1,970	
6214	Health & Safety	2,712	4,250		4,031	219	219	
6215	Annual Report	-	430		-	430	430	
6216	Miscellaneous	160	102		80	22	22	
6217	Data Protection	35	46		620	- 574	- 574	Overspend due to GDPR Expenditure
6218	Mayors Badges	7	47		-	47	47	
6219	Local Council Award Scheme	-	205		-	205	205	
6220	Festival Fund & Event Expenditure	9,345	10,906		3,580	7,326	7,326	
6221	Town Messenger	3,000	4,096		1,500	2,596	2,596	
6222	Commissioning Youth Work	40,000	40,000		-	40,000	40,000	
	<b>Total Expenditure</b>	<b>92,071</b>	<b>118,842</b>		<b>- 28,911</b>	<b>89,931</b>	<b>89,931</b>	

  

Code	Earmarked Reserves (EMF)	Spend 2017/2018	Balance B/F	Budget 2018/19	From/to reserve 2018/19	Spend YTD 2018/19	Actual Funds Available to date	Funds Available after Planned Spend	Comments
6270	EMF Crime Reduction	-	6,950	10,000	-	-	16,950	16,950	
6271	EMF Election	22,863	5,300	10,000	-	177	15,123	15,123	
6272	EMF Robes & Civic Regalia	986	4,671	5,000	-	3,269	6,402	6,402	Replace Mayors Robe & Hat
6273	EMF Legal Fees	1,728	4,273	-	-	798	3,475	3,475	
6274	EMF Internet Redevelopment	-	2,025	-	-	-	2,025	2,025	
6275	EMF Neighbourhood Plan	6,873	8,054	-	-	2,999	5,055	5,055	
6276	EMF Support/Promote Public Transport	1,146	6,475	-	-	-	6,475	6,475	
	<b>Total EMF</b>	<b>33,596</b>	<b>37,748</b>	<b>25,000</b>		<b>7,243</b>	<b>55,505</b>	<b>55,505</b>	
	<b>Grand Total</b>	<b>125,667</b>	<b>37,748</b>	<b>143,842</b>		<b>- 36,154</b>	<b>145,436</b>	<b>145,436</b>	

Saltash Town Council

P&amp;R Office - Budget Report - September 2018

Code	Expenditure Description	Spend 2017/18		Budget 2018/19		Actual Spend YTD 2018/19	Actual Funds Available to date	Funds Available after Planned Spend	Comments
6300	Telephone	719		973		219	754	754	
6301	Stationery/Postage/Printing	3,000		2,693		1,861	832	832	
6302	Office & IT Equipment	639		3,430		4,591	- 1,161	- 1,161	Overspend due to Devolution Expenditure
6303	Copier Maintenance	3,815		5,100		3,066	2,034	2,034	
6304	Broadband	949		461		272	189	189	
6305	SAGE Accounts	2,316		4,000		2,562	1,438	1,438	
6306	IT Maintenance	2,867		4,000		3,599	401	401	
6307	Miscellaneous	-		-		-	-	-	
	<b>Total Expenditure</b>	<b>14,305</b>		<b>20,657</b>		<b>16,170</b>	<b>4,487</b>	<b>4,487</b>	
Code	Earmarked Reserves (EMF)	Spend 2017/2018	Balance B/F	Budget 2018/19	From/to reserve 2018/19	Spend YTD 2018/19	Actual Funds Available to date	Funds Available after Planned Spend	
6370	EMF Computer Equipment Renewal	675	3,586	7,500	-	9,269	1,817	1,817	New Server (£6500)      New Computers (£4500)
	<b>Total EMF</b>	<b>675</b>	<b>3,586</b>	<b>7,500</b>	<b>-</b>	<b>9,269</b>	<b>1,817</b>	<b>1,817</b>	
	<b>Grand Total</b>	<b>14,980</b>	<b>3,586</b>	<b>28,157</b>		<b>25,439</b>	<b>6,304</b>	<b>6,304</b>	

## Saltash Town Council

Staffing - Summary Budget Report - September 2018

Code	Expenditure Description	Spend 2017/18		Budget 2018/19	From/to reserve 2018/19	Budget YTD 2018/19	Actual Spend YTD 2018/19	Actual Funds Available to date	Funds Available after Planned Spend	Comments
	Guildhall Admin Costs	150,601		151,857	-	63,274	76,881	74,976	74,976	
	Guildhall Caretaking Costs	19,110		34,762	-	14,484	8,255	26,507	26,507	
	Grounds & Premises Staff Costs	22,552		23,056	-	9,607	9,982	13,074	13,074	
	Cemetery Staff Costs	21,649		39,958	-	16,649	16,411	23,547	23,547	
	Town & Waterfront Staff Costs	48,501		73,686	-	30,703	38,227	35,459	35,459	
	Cleaning Staff Costs	-	-	13,276	-	5,532	5,370	7,906	7,906	
6650	Parking Space	284		325			292	33	33	
6651	Staff Insurance	177		700		58.33	624	76	76	
6652	Employers Pension - Monthly Fee	3,900		4,600		383.33	1,919	2,681	2,681	
6653	Grounds & Premises Staff - Clothing	631		540		45.00	847	-	307	-
6654	Grounds & Premises Staff - Mobile Phones	638		750		62.50	552	198	198	
6655	Staff Travelling Expenses	776		1,090		90.83	633	457	457	
6656	Staff Training	3,191		2,170	6,000	680.83	5,238	2,932	2,932	
6657	Staff Recruitment Advertising	3,401		4,000		333.33	1,710	2,290	2,290	
6658	Miscellaneous Staffing Expenditure	215		-		-	-	-	-	
6659	Town Sergeant & Mace Bearer Fees	537		735		61.25	187	548	548	
6660	Town Crier Competition Fund	-		200		16.67	-	200	200	
6661	Finance Consultancy Fees	4,560		5,780		481.67	1,320	4,460	4,460	
	<b>Revenue Expenditure</b>	<b>280,723</b>		<b>357,486</b>	<b>6,000</b>	<b>142,462</b>	<b>168,448</b>	<b>195,038</b>	<b>195,038</b>	<b>Overspend due to Devolution Expenditure</b>
Code	Earmarked Reserves (EMF)	Spend 2017/2018	Balance B/F	Budget 2018/19	From/to reserve 2018/19		Actual Spend YTD 2018/19	Actual Funds Available to date	Funds Available after Planned Spend	Comments
6690	EMF Staff contingency reserve	11,058	- 3,347	53,623		-	6,845	43,431	43,431	
	<b>Total EMF's</b>	<b>11,058</b>	<b>- 3,347</b>	<b>53,623</b>		<b>-</b>	<b>6,845</b>	<b>43,431</b>	<b>43,431</b>	
	<b>Grand Totals</b>	<b>291,781</b>	<b>- 3,347</b>	<b>411,109</b>	<b>6,000</b>	<b>142,462</b>	<b>175,293</b>	<b>238,468</b>	<b>238,468</b>	



**Agenda No. 11**

**P & R Committee – 18<sup>th</sup> September 2018**

**Finance:**

**Report from Finance Officer**

**11. To receive a report on investments**

- £200,000 with Public Sector Deposit Fund (interest rate 0.65)
- £400,660 with Barclays Active Saver. (Interest Rate 0.30%)
- £300,650 with nationwide on a 95 Days' Notice. (Interest Rate 1.1%, estimated interest £1,000 after a year)
- £100,151 with Lloyds Bank due to mature on 1<sup>st</sup> February 2019. (Interest Rate 0.85% £851)

I reviewed the council's investments after receiving the 2<sup>nd</sup> instalment of precept funds for 2018/19 and invested £200,000 into Nationwide until January to take advantage of the interest rate.