

SALTASH TOWN COUNCIL

Minutes of the Library Sub-Committee held at The Guildhall on Wednesday 22nd August 2018 at 1:30 p.m.

PRESENT: Councillors: J Dent - Chairman, S Lennox-Boyd, G Taylor, D Yates.

ALSO PRESENT: C Thomson – Cornwall Gateway Community Link Officer, S Marsh – Cornwall Council Project Coordinator, R Lane – Town Clerk, S Emmett – Finance Officer, S Burrows – Office Manager.

APOLOGIES: Councillor: W Phillips.

HEALTH AND SAFETY ANNOUNCEMENTS

The Chairman informed those present of the actions required in the event of a fire or emergency.

24/18/19 **RECORDING OF MEETINGS – PLEASE NOTIFY THE CHAIRMAN IF YOU ARE INTENDING TO RECORD THIS MEETING**

None.

25/18/19 **DECLARATIONS OF INTEREST**

- a. Declarations from Members of any registerable (5A of the Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting.
- b. Declarations from Members of Matters of Public Interest regarding matters to be considered at this meeting.
- c. Dispensations required.

Councillor	Agenda Item	Pecuniary/Non Pecuniary	Reason
None.			

- d. To note on-going dispensations:

26/18/19 To note an on-going dispensation for Councillor Rance to act as Chair of the Saltash Team for Youth and Commissioning of Youth Work to 31st March 2019.

It was **RESOLVED** to note.

27/18/19 To note an on-going dispensation for Councillors Challen and Miller for Full Council and all associated Committees in relation to their roles as representatives of Saltash Town Council on the Chamber of Commerce to 31st March 2019.

It was **RESOLVED** to note.

28/18/19 **QUESTIONS FROM THE PUBLIC**

None.

It was **RESOLVED** at the request of Cornwall Council that due to the confidentiality of the business to be conducted until further notice all agenda items will be taken in Part 2.

29/18/19 **PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

Pursuant to Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, it was **RESOLVED** that the public and press leave the meeting because of the confidential nature of the business to be transacted.

30/18/19 **REGISTRATION OFFICE**

It was **RESOLVED** to note.

31/18/19 **TRANSFORMATION PROGRAMME**

It was **RESOLVED** to note.

32/18/19 **DRAFT BUSINESS PLAN FOR THE FUTURE OF THE LIBRARY**

It was **RESOVLED** to note.

33/18/19 **POLICIES**

It was **RESOLVED** to note.

34/18/19 **FINANCE**

It was **RESOLVED** to note.

- 35/18/19** **LEGAL**
It was **RESOLVED** to note.
- 36/18/19** **BUILDING**
It was **RESOLVED** to note.
- 37/18/19** **CORMAC CLEANING CONTRACT**
It was **RESOLVED** to note.
- 38/18/19** **I.T.**
It was **RESOLVED** to note.
- 39/18/19** **TRAINING**
It was **RESOLVED** to note.
- 40/18/19** **INSURANCE**
It was **RESOLVED** to note.
- 41/18/19** **RISK ASSESSMENTS**
It was **RESOLVED** to note.
- 42/18/19** **GDPR**
It was **RESOLVED** to note.
- 43/18/19** **STAFFING**
It was **RESOLVED** to note.
- 44/18/19** **PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**
It was **RESOLVED** that the public and press be re-admitted to the meeting.

45/18/19 **TO CONSIDER ANY ITEMS REFERRED FROM THE MAIN PART OF THE AGENDA**

None.

46/18/19 **URGENT NON-FINANCIAL ITEMS AT THE DISCRETION OF THE CHAIRMAN**

None.

47/18/19 **PRESS RELEASES**

None.

48/18/19 **DATE OF NEXT MEETING**

Wednesday 5th September at 1:30 p.m.

49/18/19 **COMMON SEAL**

It was **RESOLVED** that the Common Seal of the Council be affixed to all Deeds and Documents necessary to give effect to the foregoing Acts and Proceedings.

Rising at: 3.10 pm.

Signed: _____
Chairman

Dated: _____