

## **SALTASH TOWN COUNCIL**

### **Minutes of a Meeting of Saltash Town Council held in The Guildhall on Thursday 16th April 2009 at 8.00 pm**

**PRESENT:** Councillors D Holley (Chairman), R Austin, R Bickford, N Challen, P Clements, M Gee, Mrs S Hooper MBE, A Killeya, Mrs Merryn Killeya, C Oakes, B Reid, P Stephens ISM, D Yates

**ALSO PRESENT**

Mr L Bradley (Saltash Gateway Community Interest Company)  
Mrs M Small (Town Clerk)

**APOLOGIES:** Councillors E Ellison, Mrs F Knight, C Riches  
Cornwall Councillors Mrs J Mepsted, B Preston

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**07/09/10      DECLARATIONS OF INTEREST**

Councillors Austin, Clements, Reid, Stephens, Mrs Knight, Killeya, Mrs Merryn Killeya and Gee declared a prejudicial interest in payment of Councillors Basic Allowance in Minute No. 11/09/10(b) as had they had received the allowance and did not vote on the payment of this item.

Councillor Stephens declared a personal interest in Minute No. 13/09/10(c) regarding the road run by the Tamar Trotters as they are a member of the Mayfair Committee of which he is Chairman.

**08/09/10      MINUTES**

It was **RESOLVED** that the Minutes of the meetings held on 19<sup>h</sup> March and 14<sup>th</sup> April 2009, be confirmed and signed as a correct record subject to in Minute No. 256/08/09 matters arising from Minute No. 191/08/09, second line delete 7 feet and insert 7 inches.

**09/09/10      MATTERS ARISING**

146/08/09(d) Unlock Democracy – in the absence of Councillor Riches this will be deferred until the next meeting.

235/08/09(a) Annual Minerals and Waste Monitoring report for 2007/08 – in the absence of Councillor Riches, this will be deferred to the next meeting.

240/08/09 Councillor Killeya reported that he had spoken with the District Council's Planning Solicitor who had said that it would be a bad idea to have a policy on green spaces unless it had been agreed through a proper process of consultation. A discussion was held on what could be a proper process and it was **RESOLVED** that Councillor Holley will talk to Mrs Mary Cooper, Head of Localism, at their next meeting to ask what the process will be for updating the Town Plan.

CIC Report Councillor Clements reported that he had led the walk to search for 'dock dung' and nine walkers had attended. They had found quite a bit of broken pottery which will be used by the artist undertaking the mosaic. The Mayor thanked Councillor Clements for leading the walk.

County Report It was noted that there are ongoing issues raised at the last meeting and the Clerk was asked to get an update from Cornwall Councillors particularly relating to Taylor Road.

03/09/10(b) Councillor Holley reported that the sub-committee had met and agreed a draft response to the Local Area Agreements consultation. It was **RESOLVED** that the draft is circulated to Councillors who will send back any further comments over the weekend prior to sending response.

**10/09/10**

**SALTASH GATEWAY COMMUNITY INTEREST COMPANY (CIC)**

Mr Bradley presented the report for April and began by thanking the Town Council for their support over the last twelve months. Mr Bradley stated that the Fore Street re-generation study is expected within the next two months. Councillor Mrs Hooper asked if the Government's initiative for empty shops in city centres will have an affect upon the work of the re-generation group. Mr Bradley stated that it will, although it is felt that it is something the Town can do themselves and not as part of the consultants report.

A series of Broadmoor Farm Steering Group meetings over the last three years culminated in a meeting in January 2009 at which the major land owner committed to produce a master plan for the site in 2009/10. Whilst it was regretted that the change to the criteria for the Buildings Schools for the Future programme had put Saltash.net Community School with a lower priority, the CIC Steering Group has been maintaining close contacts with the former District Council in a bid for European Convergence Programme funding for employment land development at Carkeel and also with Plymouth City Council in their proposal for a transport hub on the west side of the Tamar Bridge. Councillors felt that it might be worth returning to Cornwall Council after the elections in June as the criteria for Building Schools Programme might alter with the new Council.

**(Councillor A Killeya declared a prejudicial interest as a teacher at Saltash.net Community School and Councillor Yates declared a prejudicial interest as a Governor of the School)**

Mr Bradley stated that CIC are disappointed to be losing Jo Baskott who has worked tirelessly to develop a sculpture and art trail.

The CIC has been working with the Saltash Health Strategy Group to advise on community consultations and it is hoped that the strategy will bring additional funding to St Barnabas Hospital. CIC has also worked with PL12 representatives to establish local transport needs and this has culminated in an agreement with Cornwall Council to carry out a survey of all PL12 households

regarding transport. Councillor Austin stated that he had invited Mrs Renfree to the ICTT meeting when First Bus are present. The Saltash Card is to be launched on the 25<sup>th</sup> April and there are now about twelve businesses signed up to the loyalty card. The financial report was circulated. Mr Bradley stated that it had been agreed with the project co-ordinators that from April 2009 their hours will be reduced by half ie. from 40 to 20 hours per month. Mr Evans will work as a consultant with payment for hours worked. This will ensure project co-ordination throughout the year and further funding sources are being pursued.

Councillor Austin stated that the CIC is looking to Torpoint and asked if the Town Council could now have a meeting with Torpoint Council to discuss proposals of interest to both towns. Councillor Holley stated that he would call a joint meeting with the Council as one of the items to be discussed should be representation on the new Boards.

The Mayor thanked Mr Bradley for his report and asked him to pass on the thanks of the Town Council to the Directors of CIC for their work during the year.

11/09/10

## **FINANCE**

(a) The following receipts in March 2009 were noted.

	£
Guildhall Hire	2163.00
Burial Board	2652.00
Community Chest Refund	4.01
Cornwall Council (Footpaths)	637.60

(b) The following payments in March 2009 were noted.

	£	p	£	p	
	Gross	Excl	VAT		Remarks
H3G	131.22	116.58			Mobile phone
D Holley	13.10				Travel to Truro
Caradon District Council	245.34				Parking permit
Caradon District Council	2139.75				Election – Essa Ward
Simon Shaw	120.00				Repair water heater
Lynher Training	125.00				Strimmer course
Tartendown Nursery	65.55	57.00			Top soil
Caradon District Council	1044.81	916.35			Christmas event
Westcountry Bldg Maint.	1598.50	1390.00			Repairs Guildhall
D Bartlett	17.60				Travel to course
Post Office Ltd	491.23				Christmas lights
Eclipse Internet	23.44	20.38			Broadband
Grantham Piano Services	50.00				Piano tuning
D Holley	9.00				Travel to Truro
Post Office Ltd	875.81	761.57			Electricity
Caradon District Council	75.00				Community Fund Advert
Post Office Ltd	2184.00	1899.65			Gas
Streamline Protect Ltd	245.81	213.75			Replace batteries
Caradon District Council	304.84				Winter 2008 Messenger
Post Office Ltd	117.71				Guildhall water
	2135				

D Holley	16.40	Travel to Truro
Cornwall County Council	12.00	Refund GH booking
D Whittlely	240.00	Mural maintenance
R Austin	144.00	Councillors Basic Allowance
G Ellison	144.00	Councillors Basic Allowance
C Riches	144.00	Councillors Basic Allowance
P Clements	144.00	Councillors Basic Allowance
B Reid	144.00	Councillors Basic Allowance
P Stephens	144.00	Councillors Basic Allowance
Mrs F Knight	144.00	Councillors Basic Allowance
A Killeya	144.00	Councillors Basic Allowance
Mrs M Killeya	36.00	Councillors Basic Allowance
M Gee	144.00	Councillors Basic Allowance
J&M Garden Machinery	35.00	Strimmer line
P Stribling	4070.00	Shelter North Road
Saltash Gateway CIC	10000.00	Project Officer
Saltash Gateway CIC	2300.00	Audio Guides/Fore St Regen.
Inland Revenue	3602.21	Tax & NI
Cornwall County Council	1661.40	Superannuation
Petty Cash	250.00	Petty cash
Staff salaries	8122.61	Staff salaries

**(Councillors Austin, Clements, Reid, Stephens, Mrs Knight, Killeya, Mrs Merryn Killeya and Gee took no part in the voting on the Councillors basic allowance having declared a prejudicial interest before but voted on all other payments.)**

**12/09/10**

## **PLANNING**

- (a) A letter was reported from Mr Hoare, Systems Improvement Officer for Planning and Re-generation stating that from 1<sup>st</sup> April Parish and Town Councils will be able to speak in support or objection to any planning application within their area. A registration form must be submitted two working days before the meeting and only one representative from the Parish or Town Council will be allowed to speak per application. On discussion it was felt that an agenda should be sent direct to the Town Council and not left for the Town Council to have to find out what is on an agenda. It was **RESOLVED** that:
  - (i) as a matter of policy if there is a planning application on the agenda for Saltash the Clerk should register that the Town Council wish to speak and Councillors will decide amongst themselves who is free to attend.
  - (ii) the Clerk takes up with Mr Hoare on how the Town Council is to be notified.
- (b) The Town Clerk reported that planning application number 09/00165/FUL for removal of condition 4 (agricultural occupancy) at Burrhills Farm Carkeel was approved by the Town Council but refused by the former Caradon District Council as there was no substantive evidence put forward to demonstrate that there is no longer a functional

need for an agricultural dwelling on the site and in the wider area and is therefore against a policy.

13/09/10

### **CORRESPONDENCE**

- (a) A letter was reported from Mr Vinson from the former Caradon District Council regarding Lidl section 106 money. It emphasised that the money can only be spent upon eligible items in the 106 agreement, that a record of approvals and expenditure of these monies is kept and available if Lidl or District Audit require them. He had enquired about the interest earned on the money since it was paid to Caradon and this is not possible to pass on as the interest has not been accrued. The balance of any uncommitted monies left after 10 years needs to be repaid to Lidl.

In answer to the Town Council's question regarding the Waitrose money, Mr Vinson suggested that it might be a good idea for the Town Council to register an early interest in progress with any further Saltash related Section 106 receipts. There is nothing specific in the agreement relating to how the interest from the money can be spent and therefore it can be assumed that it can be spent for any legal purpose. The Clerk advised that this year's audit is likely to cost nearly £2000 as the Lidl money is classed as income and audit fees are based on income. It was **RESOLVED** that:

- (i) the Town Council advise Saltash Gateway Community Interest Company of the receipt of the money and the conditions.
- (ii) the Town Council register an interest in future Saltash Section 106 monies.
- (b) A letter was reported from Cornwall Council consulting on proposed alterations to the road at Homer Park because of issues raised with access for emergency vehicles.

It was **RESOLVED** that the alterations are considered at an informal meeting of ward members on the 20<sup>th</sup> April and delegated authority is given to the Mayor, Deputy Mayor and Town Clerk to respond to the consultation.

- (c) A letter was reported from Tamar Trotters advising of their road run on Sunday 19<sup>th</sup> July. It was **RESOLVED** that they are thanked for the notification and are wished well for the event.

14/09/10

### **INDUSTRY, COMMERCE, TRANSPORTATION AND TOURISM**

It was **RESOLVED** that the Minutes of the Industry, Commerce, Transportation and Tourism Committee held on the 23<sup>rd</sup> March 2009 be confirmed and signed as a correct record and that the recommendations contained therein be endorsed.

**15/09/10**      **BURIAL BOARD**

It was **RESOLVED** that the Minutes of the Burial Board Committee held on 30<sup>th</sup> March 2009 be confirmed and signed as a correct record and that the recommendations contained therein be endorsed.

**16/09/10**      **CIVIC AMENITIES**

It was **RESOLVED** that the Minutes of the Civic Amenities Committee held on the 1<sup>st</sup> April 2009 be confirmed and signed as a correct record and that the recommendations contained therein be endorsed.

**17/09/10**      **POLICY AND RESOURCES COMMITTEE**

It was **RESOLVED** that the Minutes of the Policy and Resources Committee held on the 7<sup>th</sup> April 2009 be confirmed and signed as a correct record subject to the deletion of Councillor Stephens' name in the list of those present and the insertion of his name in the list of apologies and that the recommendations contained therein be endorsed.

**18/09/10**      **MAYOR CHOOSING**

Arrangements were made for Councillors to propose and second resolutions at the Mayor Choosing event.

**19/09/10**      **PRESS RELEASES**

It was **RESOLVED** that the following press releases are issued.

- (a)      Mayfair needs assistance on the day (Councillor Stephens/Town Clerk).
- (b)      A further press release on Beating the Bounds (Councillor Ellison).

**20/09/10**      **EMERGENCY NOTIFICATION SERVICE**

Councillor Yates advised the meeting of an emergency notification service which is being implemented for alerting of any dangers along the Tamar. It is now possible to register a website, mobile number or telephone number to receive any emergencies. It was **RESOLVED** that the information is circulated to all Councillors.

**21/09/10**      **COMMON SEAL**

It was unanimously **RESOLVED** that the Common Seal of the Council be affixed to all Deeds and Documents necessary to give effect to the foregoing Acts and Proceedings.