



Saltash Town Council

Konsel An Dre Essa

*The Guildhall
12 Lower Fore Street
Saltash
PL12 6JX
Telephone: 01752 844846
www.saltash.gov.uk*

26th October 2018

Dear Councillor,

I write to summon you to a meeting of **Saltash Town Council** to be held at the Guildhall on **Thursday 1st November 2018 at 7:00 p.m.**

Planning applications can be viewed by Members of the Council immediately prior to the meeting or by arrangement with the Town Clerk. Please note that the applications may also be seen on the Cornwall Council's website www.cornwall.gov.uk.

Members of the public may view planning applications during normal working hours of 9:30 a.m. – 4:30 p.m. daily at the Guildhall or online at Saltash Library.

Any member of the public requiring to put a question to the Council must do so 24 hours prior to the meeting by writing or email enquiries@saltash.gov.uk

Yours sincerely,

R Lane
Town Clerk

To:

Saltash North	Saltash South	Saltash East	Saltash West
J Brady	S Lennox-Boyd	R Bickford	G Challen
W Phillips	S Martin	M Parker	J Dent
B Samuels	A Pinckney	J Rance	S Miller
G Taylor	Vacancy	P Samuels	D Yates

Agenda

1. Health and safety announcements.
2. Recording of meetings – please notify the Chairman if you are intending to record this meeting.

Please note: All meetings are open to the public and could be filmed or recorded by broadcasters, the media, council members, the Council, or members of the public. Please be aware that whilst every effort is taken to ensure that members of the public are not filmed we cannot guarantee this especially if you are speaking or taking an active role.

3. Prayers.
4. Apologies.
5. Declarations of Interest:
 - a. To receive any declarations from Members of any registerable (5A of the Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting.
 - b. To receive any declarations from Members of Matters of Public Interest regarding matters to be considered at this meeting.
 - c. To consider dispensations required:
To approve a dispensation to Full Council to allow a debate and a resolution for Remembrance Sunday Service and Parade 2018 without the dispensation the number of persons unable to participate in the transaction of business would be so great as to impede the transaction of the business.
6. Chairman's Report.
7. Monthly Crime Figures.
8. Report by Community Enterprises PL12.
9. CNA report for noting or matters arising.
10. Questions - A 15-minute period when members of the public may ask questions of Members of the Council.

Please note: Any member of the public requiring to put a question to the Council must do so 24 hours prior to the meeting by writing or email.

11. To approve the Minutes of the Full Town Council Meetings held on Thursday 4th October 2018 and Tuesday 16th October 2018 and Minutes of the Extraordinary Full Town Council Meeting held on Monday 22nd October 2018.

12. Finance:

- a. To advise the following receipts in:
 - i. September 2018.
- b. To advise the following payments in:
 - ii. September 2018.
- c. Urgent and essential works actioned by the Clerk under Financial Regulation 3.4 of the Town Council's Standing Orders.
- d. To note that bank reconciliations up to 30th September 2018 were reviewed as correct by the Chairman of Policy & Resources Committee and the Town Clerk.
- e. To note that an audit on recent supplier payments was conducted by the Chairman of Policy & Resources in line with the Councils Financial Regulations. It was noted that there are no discrepancies to report.

13. Correspondence:

- a. Cornwall Council – Housing Supplementary Planning Document.
- b. Community Safety Accreditation Scheme - Introduction training for Local Authority and public sector partners.
- c. Cornwall Council – Positive Parking Framework/Festive Period.
- d. Cornwall Council – Parking Charge Increases.
- e. Cornwall Council – Community Network Highways Scheme.

14. To approve the minutes of the following Committees and to consider any Recommendations:

- a. Staffing held on the 18th October 2018.
- b. Services held on the 18th October 2018.
- c. Policy & Resources held on the 23rd October 2018.

15. To approve the minutes of the following Sub Committees and to consider any Recommendations:

- a. Business Strategy & Forward Planning held on the 18th October 2018.
- b. Property Maintenance held on the 30th October 2018.
- c. Library held on the 31st October 2018.
- d. Station Property held on the 31st October 2018.

16. To receive Code of Conduct Determination Notices:

Date	Reference	Councillor
16.08.17	CCN002/17/18	Brady
04.10.18	CCN018/18/19	Brady
20.04.18	CCN046/17	Brady
17.10.18	CCN020/18/19	Challen

17. To consider appointment to Committee:
 - a. Burial Board and Burial Authority to appoint one member.
18. To consider appointment to Outside Bodies:
 - a. Community Enterprises PL12 to appoint one representative.
(Pursuant to minute nr.259/18/19 held on 06.09.18)
19. S106 Applications: None.
20. To consider the tender analysis report from Bailey Partnership and approve the appointment of a main contractor for the Saltash station refurbishment works – Councillor Bickford.
21. Remembrance Sunday Service and Parade 2018.
22. Planning:
 - a. Applications for consideration: None.
 - b. Tree applications/notifications:
 - i. Applications: None.
 - ii. Notifications: None.
23. Consideration of License Applications:

LI18_004398
Dynnargh, Cornwall College Saltash, Church Road, Saltash, PL12 4AE
Application Type: Grant
Application Accepted: 23.10.2018
Licensable Activities: Alcohol
Representations Deadline: 20.11.2018
Case Officer: Michelle Honey, Bodmin
Ward: South
24. Meet your Councillors:
 - a. Arrangements for future meetings.
25. Public Bodies (Admission to Meetings) Act 1960
To resolve that pursuant to Section 1(2) of the Public Bodies (Admission to meetings) Act 1960 the public and press leave the meeting because of the confidential nature of the business to be transacted.
26. To consider any items referred from the main part of the agenda.
27. Public Bodies (Admission to Meetings) Act 1960
To resolve that the public and press be re-admitted to the meeting.
28. To consider urgent non-financial items at the discretion of the Chairman.

29. Press releases.

30. Date of next meeting: Tuesday 20th November 2018 at 6:15 p.m.

31. Common Seal:

To Order that the Common Seal of the Council be affixed to all Deeds and Documents necessary to give effect to the foregoing Acts and Proceedings.

Please note: It is Members responsibility to disclose a non-registerable interest or a disclosable pecuniary interest in any matter being considered or to be considered at the meeting.

Please leave the form in your folder provided for the Administration Officer to collect at the end of the meeting.

Councillor: _____

Committee: _____

Date of Meeting: _____

Declarations of Interest:

- a. To receive any declarations from Members of any registerable (5A of the Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting.
- b. To receive any declarations from Members of Matters of Public Interest regarding matters to be considered at the meeting.
- c. To consider dispensations required.

Agenda Item	Pecuniary	Non-Pecuniary	Reason	Left the Meeting	Remained at Meeting	Ongoing Dispensation	Dispensation Requested	No Interest Declared