

SALTASH TOWN COUNCIL COMMUNITY CHEST APPLICATION FORM

Name of Community Group	SALTASH - PLOUGASTEL TWINNING ASSOCIATION
Person to contact	ANDREW BOWDEN
Address:	
Telephone:	
Email address:	
Give details of exactly how the money would be spent if granted (continue on a separate sheet if necessary)	THE MONEY WOULD BE SPENT ON CREATING 6 PHOTO ALBUMS, RECORDING THE HISTORY OF THE LINKS BETWEEN SALTASH AND OUR TWIN TOWN OF PLOUGASTEL-DAOULAS SEE APPENDUM SHEET. ITEM (1)
How much money do you want from the Community Chest Fund?	£600 TO COVER THE COSTS OF 6 PHOTO ALBUMS.
What other funds do you have?	FUNDS RAISED THROUGH EVENTS HOSTED BY THE ASSOCIATION AND MEMBERS' SUBSCRIPTIONS.
What other resources do you have (e.g. volunteer time, donated materials, access to tools and equipment)?	VOLUNTEER TIME IN RESEARCHING RECORDS AND COLLECTING AND EDITING PHOTOGRAPHS @ 5HRS/WEEK. ACCESS TO SCANNER, CAR, COMPUTER.
When do you plan to finish the project?	END OF APRIL 2019, 1ST ALBUM 1987 TO 1996 " " OCTOBER 2019, 2ND ALBUM 1997 TO 2006 " " APRIL 2020, 3RD ALBUM 2007 TO 2016
What visible benefits will your project give to the town	OUR INTENTION IS TO MAKE 2 COPIES OF EACH ALBUM AND WE ARE HOPING THAT SALTASH HERITAGE WILL AGREE TO DISPLAY & STORE 1 COPY THE OTHER PRESENTED TO THE MAYOR OF PLOUGASTEL-DAOULAS. THE DISPLAY WILL ENABLE SALTASH RESIDENTS TO VIEW THE HISTORY OF THE SALTASH-PLOUGASTEL TWINNING LINKS (SEE APPENDUM ITEM 2).
How will you report back to the Town Council on the success of your project?	WE WILL SHOW THE ALBUM TO THE TOWN COUNCIL.
How will you publicise Town Council support and the Community Chest?	PRESS RELEASES WILL BE ISSUED WHEN PROJECT IS COMPLETE. A CEREMONY TO BE ORGANISED TO PRESENT AN ALBUM TO THE MAYOR OF PLOUGASTEL CEMENTING OUR LONG STANDING TWINNING CONNECTIONS.

05 NOV 2018

How the grant will be paid

Saltash Town Council will make an offer of grant (which may be conditional) to successful applicants, who will then have 2 months to accept the grant on the terms offered. The grant will normally be paid in advance to the organisation. Money cannot be paid into individuals accounts.

Applicants will normally be required to produce evidence (e.g. receipts, photos, press reports) to prove that the grant has been used for the purposes intended within the financial year that the grant has been paid, or exceptionally for a longer period defined by STC. Failure to do so will prejudice future applications.

Applications will not be considered in retrospect.

Saltash Town Council reserves the right to change these rules at any time and without notice.

CHECKLIST

Please note, prior to submission of your application, please ensure that you have enclosed and complied with the following:

Signed and completed application form



Bank account details



Copy of full audited accounts



Estimates/quotes (project specific)



Registered charity/company number

..... N/A

I hereby submit my application and confirm that I have enclosed the above:

Signed

.....

Dated

..... 31st October 2018

If you have not submitted any of the above, your application will not be considered and will be returned to you.

COMMUNITY CHEST APPLICATION FORM ADDENDUM SHEET.

(SALTASH TOWN COUNCIL)

1) COSTS INVOLVED:

£ 599.94 (£99.99 PER 90 PAGE ALBUM FROM "PHOTOBOX")
SEE ATTACHED SHEET.

£ 15.00 DELIVERY COST.

£ 180.00 FUEL COSTS (@ £10 PER MONTH FOR 18 MONTHS)

£ 10.00 TAMAR BRIDGE TOLL (SAY 10 CROSSINGS TO CARRY
OUT RESEARCH.).

£ 13.00 (MEMORY STICK, 16 GB FROM TESCO).

£ 817.94

2) BENEFITS TO TOWN:

RESIDENTS WILL LEARN ABOUT OUR TOWN'S HISTORY AND
DISCOVER MORE ABOUT THE CELTIC CONNECTION WITH
PLOUGASTEL, BRITTANY AND FRANCE.

REPRESENTATIVES FROM PLOUGASTEL REGULARLY VISIT SALTASH
AND HAVE BEEN ACTIVELY INVOLVED IN EVENTS INCLUDING
THE SALTASH REGATTA AND MAY FAIR AS WELL AS
CHORAL AND DANCING EVENTS.

THESE ALBUMS WILL RAISE THE PROFILE OF SALTASH,
DELIVERING TOURISM AND ECONOMIC BENEFITS.

3) BANK ACCOUNT DETAILS:

4) ACCOUNTS BALANCE SHEET ATTACHED.

(PLEASE NOTE THAT

PRESENT LOOKING FOR A NEW TREASURER TO TAKE
UP THE ROLE). YOUR UNDERSTANDING WOULD BE APPRECIATED).

JV 2018

2211

Saltash Twinning Association
Accounts 2017/18

Balance Sheet as at 03/07/2018

	£	£
In hand at 01 October 2017	2,207.85	
add Receipts	1,476.00	
deduct Payments	2,587.00	
In hand at 03 July 2018		1,096.85
Represented by		
Deposit Account	63.98	
Current Account	637.87	
Cash	395.00	
		1,096.85

21
16 -
£ 526.89

float £100

Income and Expenditure - Year to

30/09/2018

	Income £	Expenditure £	Surplus/ £
Fund Raising			
Mayfair	68.00	15.00	53.00
May Fair tickets	137.00	34.25	102.75
Regatta	12.00	15.00	
Regatta tickets	100.00	25.00	75.00
Other MF Tickets			
Totals	317.00	89.25	227.75
Administration			
Subs	350.00		350.00
Interest			
Postage and Stationery			
TCC/ Insurance		90.00	
Misc	1.00		1.00
Totals	351.00	90.00	261.00
French visit	740.00	2,323.75	
Social events			
Town Quiz		10.00	
Boules		6.00	
Meal at "Who'd a thought it"	68.00	68.00	
Totals	68.00	84.00	
Grand Totals	1,476.00	2,587.00	

03 NOV 2018



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