

## SALTASH TOWN COUNCIL

### Minutes of a Meeting of the Services Committee held in The Guildhall on Wednesday 12<sup>th</sup> September 2018 at 6.30 p.m.

**PRESENT:** Councillors: J Brady – Chairman (Mayor, ex-officio voting), R Bickford, J Dent, M Parker – Vice Chairman, B Samuels, D Yates.

**ALSO PRESENT:** 5 Members of the Public, Mr Harrison, Mrs S Hooper M.B.E., R Lane – Town Clerk, A Chick – Administration Officer, J Diamond – Town and Waterfront Leader, J Virgo – Grounds and Premises Warden.

**APOLOGIES:** Councillors: G Challen (Deputy Mayor, ex-officio voting), S Lennox-Boyd, S Miller, G Taylor.

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### HEALTH AND SAFETY ANNOUNCEMENTS

The Chairman informed those present of the actions required in the event of a fire or emergency.

### **46/18/19** RECORDING OF MEETINGS – PLEASE NOTIFY THE CHAIRMAN IF YOU ARE INTENDING TO RECORD THIS MEETING

None.

### **47/18/19** DECLARATIONS OF INTEREST

- a. To receive any declarations from Members of any registerable (5A of the Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting.
- b. To receive any declarations from Members of Matters of Public Interest regarding matters to be considered at this meeting.

<b>Councillor</b>	<b>Item</b>	<b>Pecuniary/Non-Pecuniary</b>	<b>Reason</b>
Bickford	None.		
Brady	None.		
Dent	None.		
Parker	None.		
B Samuels	None.		
Yates	None.		

### **48/18/19** QUESTIONS FROM THE PUBLIC

None.

**49/18/19**      **TO APPROVE THE MINUTES OF THE SUB-COMMITTEES**

None.

**50/18/19**      **FINANCE**

a. To receive the current Committee budget statement.

It was **RESOLVED** to:

1. Note.
2. Establish two separate EMF codes from the Waterfront EMF; one for equipment, machinery and vehicles of £25,000 and the remainder of £8,864.00 for pontoon and waterfront maintenance costs.

**51/18/19**      **TO CONSIDER THE ANGLERS' PETITION**

The Chairman reported a petition of 124 signatures had been received asking to allow senior fishermen to fish off the pontoon. The Chairman reported he had a conversation with Mr Marshall the owner of the tackle shop to discuss the petition and invited him to speak at this meeting. Mr Marshall could not attend so Mr Harrison spoke on his behalf and he stated the senior anglers are happy to pay £20 per annum. The Town and Waterfront Leader outlined problems previously encountered between fishermen and pontoon users who use the berths as in the past the pontoon wasn't managed as it is now, and unfortunately the two activities proved not to be compatible. The Chairman suggested the possibility of funding streams to the anglers to provide another pontoon for fishing and Councillor Parker advised Mr Harrison that the anglers form a constituted club which would mean STC, along with other bodies, may be able to assist financially.

It was **RESOLVED** that there will be no fishing off the pontoon.

**52/28/19**      **TO RECEIVE A REPORT FROM SUE HOOPER ON SALTASH TOWN COUNCIL ADOPTING THE GREAT WAR MEMORIAL ITEMS**

Members considered a report from the Saltash Great War 1914-18 Commemorative Events Committee requesting that the Council adopts the two Memorial Plaques and the two Pictorial Display Boards.

Mrs Hooper M.B.E. advised that the Memorial Garden and benches were paid for by STC. The Grounds and Premises Warden reported he had received a quote for a backing for the Silent Soldier. The backing is made of heavy duty, very strong white plastic in an oval shape to protect the Soldier himself and to overcome H&S issues. Concerns were raised regarding vandalism and perhaps the backing needs to be made of thick, heavy metal.

It was **RESOLVED** that:

1. The Grounds and Premises Warden seeks quotes for a backing and an aluminium box to display the Silent Soldier.
2. The Services Committee pay for the backing out of the budget 6504 Street Furniture (Maintenance).
3. In principle to support the maintenance and ownership of the plaques and notice boards subject to budget and that the committee are satisfied with H&S, insurance and costs.

**53/18/19**     **TO CONSIDER THE FUTURE OF THE BEACON (Pursuant to minute no. 08/18/19 Property Maintenance 14.06.18)**

It was **RESOLVED** to dispose of the Beacon, keep the signage and offer Heritage any items of interest.

**54/18/19**     **TO CONSIDER LIGHTING THE PONTOON AND WALKWAY**

Members considered the report of the Town and Waterfront Leader to provide H&S lighting on the pontoon.

The Town Clerk advised STC will need Cornwall Council approval as STC are managing the pontoon under a tenancy at will.

It was **RESOLVED**:

1. To accept the quotation for £1,190.05 plus VAT and labour.
2. To ask a qualified electrician to check the installation when completed.
3. To be budgeted from EMF to be established for pontoon and waterfront maintenance costs.

**55/18/19**     **ST NICHOLAS & ST FAITH ANNUAL CHRISTMAS TREE FESTIVAL**

It was **RESOLVED** to approve £100 from the budget code 6502 to purchase a green Christmas tree to go into the festival and any remaining money used to purchase decorations.

**56/18/19**     **PUBLIC TOILETS**

- a. To consider a school visit reporting vandalism costs and effect on the Town – Councillor Taylor.

It was **RESOLVED** not to visit the school.

- b. To receive an update on refurbishment works to Longstone Park toilets.

It was **RESOLVED** that the Grounds and Premises Warden inform Councillors Brady, Dent and Parker when the works have been completed so it can be decided what the opening hours will be.

- c. To receive an update on the closed toilets.

No report.

**57/18/19**      **OTHER AREAS THAT THE SERVICES COMMITTEE IS RESPONSIBLE FOR**

- a. Street Furniture.

The Chairman reported that he and the Town Clerk are meeting Cormac to determine ownership and the future maintenance of street furniture.

It was **RESOLVED** to note.

**58/18/19**      **PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960:**

To resolve that Pursuant to Section 1(2) of the Public Bodies (Admission to meetings) Act 1960 the public and press leave the meeting because of the confidential nature of the business to be transacted.

**59/18/19**      **AS REQUIRED OR IF NECESSARY**

- a. To receive a report and quotes to reinstate Pillmere play park as a community green space – Councillor Phillips.  
(Pursuant to minute no.11/18/19 Services held on the 09.05.18).  
(Pursuant to minute no. 30/18/19 Services 16.07.18).  
(Pursuant to minute no.28/18/19 Property Maintenance 20.07.18).

The Chairman reported on proposals and quotes for the reinstatement of the play park.

It was **RESOLVED** to

1. Accept the quotation of D&CMS at a cost of £15,400.
2. Budgeted from codes 6571 and 6521.

- b. To receive a report of land valuation.

It was **RESOLVED** to note the report and that all future acquisitions or ownerships as a matter of process will automatically receive a professional

commercial market valuation for the asset register and will be listed on the mapping system together with any covenants or restrictions.

**60/18/19**     **PUBLIC BODIES (Admission to Meetings) ACT 1960**

To resolve that the public and press be re-admitted to the meeting.

**61/18/19**     **URGENT NON-FINANCIAL MATTERS BROUGHT FORWARD AT THE DISCRETION OF THE CHAIR**

- a. Councillor Parker – disabilities and sight impairment negotiating the town.

The Chairman reported he has sent an email to Cornwall Councillors asking to meet as soon as practicable and will confirm tomorrow. Safer Saltash and any other organisations where this is part of their remit may also be involved.

It was **RESOLVED** to note.

**62/18/19**     **PRESS RELEASES**

None.

**63/18/19**     **DATE OF NEXT MEETING**

Wednesday 14<sup>th</sup> November 2018 at 6.30 p.m.

Rising at: 8.45p.m.

Signed: \_\_\_\_\_  
Chairman

Dated: \_\_\_\_\_