

Code	Income Description	Received 2017/18	Budgeted Income 2018/19	Received YTD 2018/19	Yet to Receive	Comments	Proposed Estimated Y/E Income	Proposed Budgeted Income 2019/2020	Comments	Forecast 2020/2021	Forecast 2021/2022			
4200	Guildhall - Bookings	8,626	10,000	5,309	- 4,691	From P& R Property	10,000	10,000	No increase in Fees	10,250	10,506			
4201	Guildhall - Refreshments Income	201	250	153	- 97	From P& R Property	250	250	No increase in Fees	256	263			
4202	Guildhall - Piano Bookings	10	20	-	- 20	From P& R Property	-	20	No increase in Fees	21	21			
4204	Guildhall - Photocopying Income	66	75	-	- 75	From P& R Property	-	75	To be deleted and added to Misc Income	77	79			
4206	Miscellaneous Property Income (Trailer)		-	151	151	From P& R Property	151	151	No increase in Fees	155	159			
	Total Income	8,903	- 10,345	5,613	- 4,732		10,401	10,496		10,758	11,027			
Code	Expenditure Description	Spend 2017/18	Budget 2018/19	From/to reserve 2018/19	Actual Spend YTD 2018/19	Actual Funds Available to date	Funds Available after Committed Spend	Comments	Proposed Estimated Y/E Spend	Proposed Budget 2019/2020	Comments	Forecast 2020/2021	Forecast 2021/2022	
	Less Operating Costs													
	Premises Expenses													
6400	Rates - Guildhall	7,387	7,988		8,179	- 191	- 191	From P& R Property, budget based on y/e spend	8,179	8,383	FIXED COST	8,593	8,808	
6401	Water Rates - Guildhall	588	973		431	541	541	From P& R Property	500	997	FIXED COST	1,022	1,048	
6402	Gas - Guildhall	2,858	3,174		518	2,656	2,656	From P& R Property	2,000	3,254	FIXED COST	3,335	3,418	
6403	Electricity - Guildhall	4,421	4,710		2,035	2,676	2,676	From P& R Property	4,710	4,828	FIXED COST	4,949	5,073	
6404	Fire & Security Alarm - Guildhall	711	1,024		-	1,024	1,024	From P& R Property	1,024	1,050	FIXED COST	1,076	1,103	
6405	Fire Extinguishers - Guildhall	544	788		262	526	526	From P& R Property	500	808	FIXED COST	828	849	
6406	Window Cleaning - Guildhall	495	614		270	344	344	From P& R Property	550	629	FIXED COST	645	661	
6407	Refuse Collection - Guildhall	722	1,024		404	620	620	Combine with Cleaning Materials	850	1,050	FIXED COST	1,076	1,103	
6408	Cleaning Materials & Equipment - Guildhall	789	666		452	214	214	From P& R Property	666	682	FIXED COST	699	717	
6409	Boiler Service & Maintenance	-	2,150		-	2,150	2,150	From P& R Property	2,150	2,204	FIXED COST	2,259	2,316	
6410	General Repairs & Maintenance	680	666		137	529	529	From P& R Property	500	3,037	FIXED COST inc Electrical cert & Minor Repairs per G.Peggs Costings	3,113	3,191	
6411	TV License	123	154		-	154	154	From P& R Property	154	157	FIXED COST	161	165	
6412	Lift Service & Maintenance	2,041	2,253		1,395	858	858	From P& R Property	2,253	2,309	FIXED COST	2,367	2,426	
6413	Refreshments Costs - Guildhall	194	358		90	268	268	From P& R Property	200	367	FIXED COST	377	386	
6414	Replace Equipment - Guildhall	222	1,638		51	1,587	1,587	From P& R Property	200	1,679	FIXED COST	1,721	1,764	
6415	Miscellaneous Property Costs - Guildhall	143	568		234	334	334	From P& R Property	568	583	added to General Repairs	597	612	
6418	Professional Costs							From P& R Property		1,000	FIXED COST	1,025	1,051	
Code	Leigionella Risk Assessment								300	431	Based on this year's costMaintenance	441	452	
	Total Premises Costs	21,919	- 28,749	-	14,458	14,291	14,291		25,304	33,449		34,285	35,143	
	Staffing Expenses													
6655	Staff Travelling Expenses	116	164		111	52	52	From Staffing	164	168		172	176	
6656	Staff Training	479	326	900	804	421	421	From Staffing	1,226	1,256		1,288	1,320	
	Guildhall Caretaking Costs (1.5 FTE Staff)	19,110	34,762	- 852	11,129	22,781	22,781		33,910	34,923	FIXED COST	35,796	36,691	
	Total Staffing Expenses	19,704	0 35,251	48	12,044	23,255	23,255		0 35,299	36,347		0 37,255	38,187	
	Total Expenditure	41,623	- 64,000	48	26,503	37,546	37,546		- 60,603	69,796		- 71,541	73,329	
Code	Earmarked Reserves (EMF)	Spend 2016/2017	Balance B/F	Budget 2018/19	From/to reserve 2018/19	Spend YTD 2018/19	Actual Funds Available to date	Funds Available after Committed Spend	Comments	Proposed Estimated Y/E Balance	Proposed Budget 2019/2020	Comments	Forecast 2020/2021	Forecast 2021/2022
6470	EMF Guildhall maintenance	37,876	12,298	20,000		24,216	8,082	8,082	£20,250 (3 yr Repair Programme Figures) £6000 (Sound Equipment), From P& R Property	5,000	15,000	60000 (2022/23)	-	-
	EMF Staff Contingency										2,000	P/T Staff (1.5 FTE)	-	-
	Total EMF	37,876	12,298	20,000	-	24,216	8,082	8,082		- 5,000	17,000		-	-
	Grand Total	79,499	12,298	84,000	48	50,719	45,628	45,628		65,603	86,796		71,541	73,329
	Net Surplus/ Defecit	-70596	-12298	-73655	-48	-45106	-50360	-45628	0	-55202	-76300	0	-60782	-62302