

Code	Income Description	Received 2017/18	Budgeted Income 2018/19	Received YTD 2018/19	Yet to Receive	Comments	Proposed Estimated Y/E Income	Proposed Budgeted Income 2019/2020	Comments	Forecast 2020/2021	Forecast 2021/2022			
4901	Bank Interest Received	2,426	3,000	1,289	1,711	From P & R General	3,000	3,075		3,152	3,231			
4908	P & R Miscellaneous Income	-	-	-	-	From P & R General	-	-		-	-			
	Total Income	2,426	3,000	1,289	1,711		3,000	3,075		3,152	3,231			
Code	Expenditure Description	Spend 2017/18	Budget 2018/19	From/to reserve 2018/19	Actual Spend YTD 2018/19	Actual Funds Available to date	Funds Available after Committed Spend	Comments	Proposed Estimated Y/E Spend	Proposed Budget 2019/2020	Comments	Forecast 2020/2021	Forecast 2021/2022	
	Less Operating Costs													
	Office & Other Council Expenses													
6200	Bank Charges	839	1,000		477	523	523	From P & R General	1,000	1,025	FIXED COST	1,051	1,077	
6201	Audit	3,239	3,200		2	3,198	3,198	Accruals, From P & R General	3,200	3,280	FIXED COST	3,362	3,446	
6202	Civic Occasions (including Road Closures)	1,669	4,608		602	4,006	4,006	From P & R General	2,500	4,723		4,841	4,962	
6203	Mayors Allowance	4,600	4,600		2,092	2,508	2,508	From P & R General	4,600	4,715	FIXED COST	4,833	4,954	
6204	Councillors Allowance	2,652	3,265		-	3,265	3,265	£204 per Councillor, From P&R General	3,265	3,347	FIXED COST	3,430	3,516	
6205	Insurance	11,816	25,000		19,610	5,390	5,390	From P & R General	25,000	25,625	FIXED COST	26,266	26,922	
6206	Youth Council	3,000	3,000		3,000	-	-	From P & R General	3,000	3,075		3,152	3,231	
6208	Subscriptions	2,976	3,500		3,015	485	485	From P & R General	3,500	3,588		3,677	3,769	
6210	Community Chest	5,690	7,500		6,612	888	888	From P & R General	7,500	10,000		10,250	10,506	
6211	Website Maintenance	150	543		90	453	453	From P & R General	250	556	FIXED COST	570	584	
6212	Councillor Expenses	-	543		-	543	543	From P & R General	150	557		570	585	
6213	Councillor Training	180	2,000		30	1,970	1,970	From P & R General	1,000	2,050		2,101	2,154	
6214	Health & Safety	2,712	4,250	3,750	4,159	3,841	3,841	From P & R General, budget based on y/e spend	8,000	5,500	Ellis Whittam in Staffing Next Year	5,638	5,778	
6215	Annual Report	-	430		-	430	430	From P & R General	430	441		452	463	
6216	Miscellaneous	160	102		80	22	22	From P & R General	102	105	To be deleted	108	110	
6217	Data Protection	35	46	1,954	585	1,415	1,415	From P & R General, budget based on y/e spend	2,000	2,050	FIXED COST	2,101	2,154	
6218	Mayors Badges	7	47		-	47	47	From P & R General	47	48		49	51	
6219	Local Council Award Scheme	-	205		-	205	205	From P & R General	205	210	FIXED COST	215	221	
6220	Festival Fund & Event Expenditure	9,345	10,906		3,730	7,176	7,176	From P & R General	10,906	15,000	festival & event fund	15,375	15,759	
6221	Town Messenger	3,000	4,096		1,800	2,296	2,296	From P & R General	3,600	4,198	FIXED COST	4,303	4,411	
6222	Commissioning Youth Work	40,000	40,000		-	40,000	40,000	From P & R General	40,000	40,000		40,000	40,000	
6300	Telephone	719	973		550	423	423	From P & R Office	973	997	FIXED COST	1,022	1,048	
6301	Stationery/Postage/Printing	3,000	2,693	1,307	2,273	1,727	1,727	From P & R Office	4,000	4,100	FIXED COST	4,203	4,308	
6302	Office & IT Equipment	639	3,430	3,070	4,833	1,667	1,667	From P & R Office, budget based on y/e spend	6,500	6,663	FIXED COST	6,829	7,000	
6303	Copier Maintenance	3,815	5,100		3,547	1,553	1,553	From P & R Office	5,100	5,228	FIXED COST	5,358	5,492	
6304	Broadband	949	461		295	166	166	From P & R Office	461	472	FIXED COST	484	496	
6305	SAGE Accounts	2,316	4,000		2,577	1,423	1,423	From P & R Office	4,000	4,100	FIXED COST	4,203	4,308	
6306	IT Maintenance	2,867	4,000	4,000	4,215	3,785	3,785	From P & R Office, budget based on y/e spend	8,000	8,200	FIXED COST	8,405	8,615	
6307	Miscellaneous	-	-		-	-	-	From P & R Property	-	-	To be deleted	-	-	
6417	Belle Vue Office Costs	3,075	4,000		1,700	2,300	2,300	From P & R Property	4,000	4,100	FIXED COST	4,203	4,308	
6418	Professional Costs	-	-	4,500	2,140	2,360	2,360	spend	4,500	4,613		4,728	4,846	
6502	Civic Christmas Event	-	500		-	500	500	From Services	500	513		525	538	
	Total Office & Other Council Expenses	109,451	143,998	18,581	68,014	94,565	94,565		158,289	169,077		172,304	175,612	
	Staffing Expenses													
6650	Parking Space	284	325	33	292	0	0	From Staffing	292	333		341	350	
6651	Staff Insurance	177	700	-	624	76	76	From Staffing	624.00	718		735	754	
6652	Employers Pension - Monthly Fee	3,900	4,600	-	2,685	1,915	1,915	From Staffing	4,600	4,715	FIXED COST	4,833	4,954	
6655	Staff Travelling Expenses	271	382	-	260	122	122	From Staffing	£382	391		401	411	
6656	Staff Training	1,117	760	2,100	1,877	983	983	From Staffing	£2,860	2,931		3,004	3,079	
6659	Town Sergeant & Mace Bearer Fees	537	735		187	548	548	From Staffing	735	753	FIXED COST	772	792	
6661	Finance Consultancy Fees	4,560	5,780		1,320	4,460	4,460	From Staffing	5,780	5,895.60		6,043	6,194	
	Guildhall Admin Costs (7 members of staff)	150,601	151,857	40,734	110,426	82,165	82,165	From Staffing, based on NJC Scales for 19/20	192,591	210,889		216,161	221,565	
	Total Staffing Expenses	161,448	165,138	42,801	117,670	90,269	90,269		207,863	226,626		232,291	238,099	
	Total Expenditure	270,898	309,136	61,382	185,684	184,834	184,834		366,152	395,703		404,595	413,710	
Code	Earmarked Reserves (EMF)	Spend 2017/2018	Balance B/F	Budget 2018/19	From/to reserve 2018/19	Spend YTD 2018/19	Actual Funds Available to date	Funds Available after Committed Spend	Comments	Proposed Estimated Y/E Balance	Proposed Budget 2019/2020	Comments	Forecast 2020/2021	Forecast 2021/2022
6270	EMF Crime Reduction	-	6,950	10,000	-	-	16,950	16,950	From P & R General	-	20,000	CCTV?	-	-
6271	EMF Election	22,863	5,300	10,000	-	177	15,123	15,123	From P & R General	5,000	10,000		-	-
6272	EMF Robes & Civic Regalia	986	4,671	5,000	-	3,269	6,402	6,402	Replace Mayors Robe & Hat, From P & R General	6,402	-	Replace Mayors Robe & Hat	-	-
6273	EMF Legal Fees	1,728	4,273	-	-	1,568	2,705	2,705	From P & R General	1,000	3,000		-	-
6274	EMF Internet Redevelopment	-	2,025	-	-	-	2,025	2,025	From P & R General	2,025	-		-	-
6275	EMF Neighbourhood Plan	6,873	8,054	-	-	2,999	5,055	5,055	From P & R General	4,000	3,000		-	-
6276	EMF Support/Promote Public Transport	1,146	6,475	-	-	-	6,475	6,475	From P & R General	-	-		-	-
6370	EMF Computer Equipment Renewal	675	3,586	7,500	-	9,269	1,817	1,817	New Server (£6500) New Computers (£4500), From P&R Office	1,817	5,000	New Server (£6500) New Computers (£4500)	-	-
	EMF Staff Contingency	-	-	-	-	-	-	-		-	24,000	Plus £10k Requested by P&R Chairman	-	-
	Total EMF	34,271	41,334	32,500	-	17,282	56,552	56,552		20,244	65,000		-	-
	Grand Total	305,169	41,334	341,636	61,382	202,966	241,386	241,386		386,396	460,703		404,595	413,710
	Net Surplus/ Deficit	- 302,743	- 41,334	- 338,636	- 61,382	- 201,677	- 243,097	- 241,386		- 383,396	- 457,628		- 401,443	- 410,479