



# Saltash Town Council

*Konsel An Dre Essa*

*The Guildhall  
12 Lower Fore Street  
Saltash  
PL12 6JX  
Telephone: 01752 844846  
[www.saltash.gov.uk](http://www.saltash.gov.uk)*

30<sup>th</sup> November 2018

Dear Councillor,

I write to summon you to a meeting of **Saltash Town Council** to be held at the Guildhall on **Thursday 6<sup>th</sup> December 2018 at 7:00 p.m.**

Planning applications can be viewed by Members of the Council immediately prior to the meeting or by arrangement with the Town Clerk. Please note that the applications may also be seen on the Cornwall Council's website [www.cornwall.gov.uk](http://www.cornwall.gov.uk).

Members of the public may view planning applications during normal working hours of 9:30 a.m. – 4:30 p.m. daily at the Guildhall or online at Saltash Library.

Any member of the public requiring to put a question to the Council must do so 24 hours prior to the meeting by writing or email [enquiries@saltash.gov.uk](mailto:enquiries@saltash.gov.uk)

Yours sincerely,

R Lane  
Town Clerk

To:

<b>Saltash North</b>	<b>Saltash South</b>	<b>Saltash East</b>	<b>Saltash West</b>
J Brady	S Lennox-Boyd	R Bickford	G Challen
W Phillips	S Martin	M Parker	J Dent
B Samuels	A Pinckney	J Rance	S Miller
G Taylor	Vacancy	P Samuels	D Yates

## Agenda

1. Health and safety announcements.
2. Recording of meetings – please notify the Chairman if you are intending to record this meeting.

Please note: All meetings are open to the public and could be filmed or recorded by broadcasters, the media, council members, the Council, or members of the public. Please be aware that whilst every effort is taken to ensure that members of the public are not filmed we cannot guarantee this especially if you are speaking or taking an active role.

3. Prayers.
4. Apologies.
5. Declarations of Interest:
  - a. To receive any declarations from Members of any registerable (5A of the Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting.
  - b. To receive any declarations from Members of Matters of Public Interest regarding matters to be considered at this meeting.
  - c. To consider dispensations required:

**To approve a dispensation to Committee members to allow setting of budgets and the precept. Without the dispensation the number of persons unable to participate in the transaction of business would be so great as to impede the transaction of the business.**

6. Chairman's Report.
7. Monthly Crime Figures.
8. Report by Community Enterprises PL12.
9. CNA report for noting or matters arising.
10. Questions - A 15-minute period when members of the public may ask questions of Members of the Council.

Please note: Any member of the public requiring to put a question to the Council must do so 24 hours prior to the meeting by writing or email.

11. To approve the Minutes of the Full Town Council Meetings held on Thursday 1<sup>st</sup> November 2018 and Tuesday 20<sup>th</sup> November 2018.

12. Finance:

- a. To advise the following receipts in:
  - i. October 2018.
- b. To advise the following payments in:
  - ii. October 2018.
- c. Urgent and essential works actioned by the Clerk under Financial Regulations.
- d. To note that bank reconciliations up to 31<sup>st</sup> October 2018 were reviewed as correct by the Chairman of Policy & Resources Committee and the Town Clerk.
- e. To note that an audit on recent supplier payments was conducted by the Chairman of Policy & Resources in line with the Councils Financial Regulations. It was noted that there are no discrepancies to report.

13. To approve the Fees and Charges for 2019/20. This will be a recorded vote.

14. To approve the Town Council Budget for 2019/20. This will be a recorded vote.

15. To approve the Statutory Contingency be set at 4.5 months operating costs for the financial year 2019/20. This will be a recorded vote.

**Any Councillor that has an outstanding Council Tax debt of more than two months is unable to participate in the Precept vote.**

16. To set the Precept for 2019/20. This will be a recorded vote.

17. Correspondence:

- a. Groundwork UK – Coastal Communities Fund Round.
- b. Safer Saltash – New three-year Partnership Plan.
- c. Cornwall Council – Proposed changes to Off-Street Parking Place Order.

18. To approve the minutes of the following Committees and to consider any Recommendations:

- a. Services held on the 14<sup>th</sup> November 2018.
- b. Policy & Resources held on the 22<sup>nd</sup> November 2018.

19. To approve the minutes of the following Sub Committees and to consider any Recommendations:

- a. Business Strategy & Forward Planning held on the 8<sup>th</sup> November 2018.
- b. Business Strategy & Forward Planning held on the 29<sup>th</sup> November 2018.
- c. Library held on the 14<sup>th</sup> November 2018.
- d. Library held on the 28<sup>th</sup> November 2018.

20. To receive Code of Conduct Determination Notices:

Date	Reference	Councillor
31.10.18	EG/55430	Brady

21. S106 Applications:
  - a. Saltash Station Regeneration Project.
22. To approve Saltash Station Regeneration Letter of Intent.
23. To receive End of Grant Reports from Livewire, Junkyard Skatepark and The Core on the Delivery of Youth Work 2017/18 funding.
24. To receive a tender report from the Youth Work Commissioning Team and allocate funding for the 2018/19 commissioning for the delivery of youth work.
25. To receive an update on the Cornwall Council parking charge increase.
26. Pursuant to FC minute 318/18/19 it was resolved to consider contributing to costs incurred by the organisers in arranging the Remembrance Parade.
27. Planning:
  - a. Applications for consideration: None.
  - b. Tree applications/notifications:
    - i. Applications: None.
    - ii. Notifications: None.
28. Consideration of License Applications: None.
29. Meet your Councillors:
  - a. Arrangements for future meetings.
30. Public Bodies (Admission to Meetings) Act 1960  
To resolve that pursuant to Section 1(2) of the Public Bodies (Admission to meetings) Act 1960 the public and press leave the meeting because of the confidential nature of the business to be transacted.
31. To consider any items referred from the main part of the agenda.
32. Public Bodies (Admission to Meetings) Act 1960  
To resolve that the public and press be re-admitted to the meeting.
33. To consider urgent non-financial items at the discretion of the Chairman.
34. Press releases.
35. To resolve that the Annual Town Meeting with Parishioners of Saltash to be held at the Guildhall on Thursday 7th March 2019 at 6:00 p.m.

36. Date of next meeting: Thursday 13<sup>th</sup> December 2018 at 6.30p.m.

37. Common Seal:

To Order that the Common Seal of the Council be affixed to all Deeds and Documents necessary to give effect to the foregoing Acts and Proceedings.

**Please note: It is Members responsibility to disclose a non-registerable interest or a disclosable pecuniary interest in any matter being considered or to be considered at the meeting.**

**Please leave the form in your folder provided for the Administration Officer to collect at the end of the meeting.**

Councillor: \_\_\_\_\_

Committee: \_\_\_\_\_

Date of Meeting: \_\_\_\_\_

Declarations of Interest:

- a. To receive any declarations from Members of any registerable (5A of the Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting.
- b. To receive any declarations from Members of Matters of Public Interest regarding matters to be considered at the meeting.
- c. To consider dispensations required.

<b>Agenda Item</b>	<b>Pecuniary</b>	<b>Non-Pecuniary</b>	<b>Reason</b>	<b>Left the Meeting</b>	<b>Remained at Meeting</b>	<b>Ongoing Dispensation</b>	<b>Dispensation Requested</b>	<b>No Interest Declared</b>