

SALTASH TOWN COUNCIL

Minutes of the Library Sub-Committee held at The Guildhall on Wednesday 31st October 2018 at 1.30 p.m.

PRESENT: Councillors: J Dent - Chairman, S Lennox-Boyd, W Phillips, G Taylor and D Yates.

ALSO PRESENT: R Lane – Town Clerk, S Emmett – Finance Officer, A Chick – Administration Officer.

APOLOGIES: None.

HEALTH AND SAFETY ANNOUNCEMENTS

The Chairman informed those present of the actions required in the event of a fire or emergency.

100/18/19 **RECORDING OF MEETINGS – PLEASE NOTIFY THE CHAIRMAN IF YOU ARE INTENDING TO RECORD THIS MEETING**

None.

101/18/19 **DECLARATIONS OF INTEREST**

- a. Declarations from Members of any registerable (5A of the Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting.
- b. Declarations from Members of Matters of Public Interest regarding matters to be considered at this meeting.
- c. Dispensations required.

Councillor	Agenda Item	Pecuniary/ Non Pecuniary	Reason
None.			

102/18/19 **QUESTIONS FROM THE PUBLIC**

None.

103/18/19 It was **RESOLVED** at the request of Cornwall Council that due to the confidentiality of the business to be conducted until further notice all agenda items will be taken in Part 2.

104/18/19 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

Pursuant to Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, it was **RESOLVED** that the public and press leave the meeting because of the confidential nature of the business to be transacted.

105/18/19 FINANCE

- a. To set the budget to 31st March 2018 subject to devolution transfer agreement.

It was **RECOMMENDED** that the Finance Officer review the proposed budget and refer to the next Library Sub-committee meeting for recommendation to the next Policy and Resources Committee on the 20th November 2018.

- b. To set the budget for 2019/20 subject to devolution transfer agreement.

It was **RECOMMENDED** that the Finance Officer review the proposed budget and refer to the next Library Sub-committee meeting for recommendation to the next Policy and Resources Committee on the 20th November 2018.

106/18/19 LEGAL

- a. Library Services Agreement and Transfer Documents (TP1).

The Library Services Agreement and Transfer documents had not been received from STC's solicitors.

It was **RESOLVED** to defer until the next Library Sub-committee meeting.

- b. Option Agreement.

The Option Agreement had not been received from STC's solicitors.

It was **RESOLVED** to defer until the next Library Sub-committee meeting.

107/18/19 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

It was **RESOLVED** that the public and press be re-admitted to the meeting.

108/18/19 TO CONSIDER ANY ITEMS REFERRED FROM THE MAIN PART OF THE AGENDA

None.

109/18/19 URGENT NON-FINANCIAL ITEMS AT THE DISCRETION OF THE CHAIRMAN

The delay of the legal process has had an impact on the timeline. An Agreement in Principle is required by the end of next week to proceed towards Directors' approval for the end of November which will give the months of January and February for transition.

It was **RESOLVED** that:

1. The Town Clerk will contact the committee members when he has received the legal documents from the solicitors.
2. A meeting of the Library Sub-Committee will be called when members have had an opportunity to study the documents with recommendations going to FTC for approval.

110/18/19 PRESS RELEASES

None.

111/18/19 DATE OF NEXT MEETING

To be confirmed on receipt of the legal documents.

112/18/19 COMMON SEAL

It was **RESOLVED** that the Common Seal of the Council be affixed to all Deeds and Documents necessary to give effect to the foregoing Acts and Proceedings.

Rising at: 3.00pm.

Signed: _____
Chairman

Dated: _____