

## SALTASH TOWN COUNCIL

### Minutes of a Meeting of the Policy and Resources Committee held at The Guildhall on Tuesday 4<sup>h</sup> August 2009 at 7:00pm

**PRESENT:-** Councillors M Gee(Chairman), P Clements, Mrs S Hooper MBE, Mrs F Knight, C Riches, P Stephens ISM, D Yates,

**ALSO PRESENT:-** Councillor R Austin,  
Mrs M Small (Town Clerk)

**APOLOGIES:** Councillors N Challen, A Killeya, Mrs Merryn Killeya,

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#### **60/09/10      DECLARATIONS OF INTEREST**

Councillor Austin declared a personal interest in Minute No. 61/09/10 as he had submitted the planning application for the cemetery extension.

#### **61/09/10      CEMETERY EXTENSION/TOMB**

Councillor Austin updated the meeting on the current position regarding the cemetery extension and advised that planning permission had been granted. He had taken Simon Swales to look at the project, who had suggested that instead of tarmac being put down for the road, the use of octagonal plastic in the car park area could be a possibility.

The Clerk reported that she had spoken to the Solicitor who had not yet received the contract from Antony Estates' Solicitor. Depending on this he anticipated that the completion of the sale will be in the autumn. It was **AGREED** that:

- (i) the Clerk follows up the contract with the Solicitor for Antony Estates.
- (ii) Councillor Austin asks Robert Steed of Cornwall Council to obtain a price for both the tarmac road and the use of octagonal plastic and also enquires the life of the plastic.
- (iii) the Clerk follows up with Cornwall Council the repair to the tomb having now received advice from the National Association of Local Council's Solicitor that as the tomb is in the closed part of the cemetery it is the responsibility of Cornwall Council to repair.

#### **6209/10      FINANCE**

- (a) The Clerk reported that the meeting with Saltash United Football Club has not been finalised but a provisional date has been set. It was **AGREED** that the aim of the meeting is for the Club to repay the loan in total.
- (b) E-mails were reported from Mr S Besford-Foster who stated that whilst the Localism Team will want to influence the way Section 106 money is earmarked to ensure that they respond to local issues, the responsibility for negotiating and subsequently managing them, lies with Planning and

Regeneration. The subsequent e-mail from Mr Nigel Doyle Assistant Head of Planning and Regeneration East stated that he had noted the message and this will be passed on to those negotiating contributions. It was **AGREED** to speak with Mr Foster concerning this.

- (c) A new style budget monitoring report was circulated giving the first quarter expenditure for general expenditure, office, Guildhall and 15/17 Lower Fore Street. The Clerk pointed out that the £10,000 for CIC projects had not been carried forward in last month's list and asked permission to do so. Councillors considered the overspend in insurance and the Clerk advised that this was because the insurance company wished to move the renewal date from April to September which had been agreed by this Committee and this now meant that there was an 18 month figure as well as the incremental rise. Part of this will be covered by a refund from the insurance company but the remaining will not.

Councillor Holley reported that Cornwall Council was no longer paying the honorarium of the Secretary to the Road Safety Committee nor the expenses of stamps and ink which could amount to another £200. He asked if Saltash Town Council would take on this payment.

It was **AGREED** that:

- (i) a further line is included in the monitoring report for income to budget headings and that the £10,000 carry forward figure for CIC projects is added and taken off the reserve.
- (ii) an item is added to next month's agenda to consider payment to the Road Safety Committee.
- (iii) the Mayor writes to Cornwall Council asking why they have stopped supporting the running costs of the Area Road Safety Committee for the PL12 area.
- (d) It was **AGREED** to renew the Sage accounts cover and to accept the £15 overspend.
- (e) The Clerk reported that an opportunity had arisen for the Receptionists to attend a Customer Care course as had been identified at the last appraisal. It had been arranged by Bodmin Town Council who had spare spaces and the Receptionists had completed the course. It was **AGREED** that the action of the Town Clerk be endorsed.
- (f) The Clerk reported that consideration of a Community Chest Fund application for Elliotts had been deferred to advise them that only £1500 was the maximum they could receive and to offer the opportunity of an interest free loan to complete the work. The Clerk reported that they had made application for funding to other outside bodies and were currently awaiting their response but they would welcome the Town Council considering the application in order that they could make a start on the storeroom opposite. It was **AGREED** that the application waits until next month when it will be considered in the cycle of funding applications.

- (g) A request was submitted from Saltash Gateway CIC for funding £20,000 in 2010/11. It was **AGREED** that the application is noted and consideration is deferred until discussions on the precept.

**(Councillors Bickford and Austin declared a prejudicial interest as they are Directors of the CIC and Councillor Clements declared a personal interest as a member of the CIC)**

**63/09/10**      **INSURANCE**

With reference to the request by Saltash Gateway Community Interest Company (CIC) to add art projects to the Town Council's insurance and accept future responsibility, the cost for insurance purposes would be, the banner post at Victoria Gardens (original cost £1300) insurance £12.97 plus ipt, the dock dung seat (original cost £1050) insurance £10.47 plus ipt and the Turner painting interpretation board (original cost £1850) insurance £18.45 plus ipt. It was **RECOMMENDED** that providing CIC transfer the ownership of these items to the Town Council they will insure and be accountable for future maintenance.

**(Councillors Bickford and Austin declared a prejudicial interest as they are Directors of the CIC and Councillor Clements declared a personal interest as a member of the CIC)**

**64/09/10**      **PUBLIC CATALOGUE FOUNDATION**

A request was received from the Public Catalogue Foundation requesting that the details of the three paintings owned by the Town Council are added to their database art loss register. It was **AGREED** that the application is deferred until the next meeting to allow further investigation.

**65/09/10**      **NEW COMPUTER SYSTEM**

- (a) The Clerk reported that during the installation of the new computer system it was noted that the mcti@saltash.gov.uk address was still on the Town Council's system. The Clerk asked whether this should still be on the system and it was **AGREED** to write to Saltash Gateway CIC asking them to look at their e-mail provision.
- (b) Expressions of interest are sought from local organisations through the Town Council Messenger to acquire the old computers, screens or printers following which a decision is made on their disposal.
- (c) The policy of Councillors obtaining wireless connection in the Guildhall is added to the next agenda.

**66/09/10**      **ST STEPHENS WAR MEMORIAL**

The Clerk reported that there were three names for consideration in adding to the St Stephens War Memorial. Firstly, Richard Robinson who died in the Afghanistan war, secondly Gary Nelson who died in the Falklands war and a

request for L E Furse who died in the Second World War. It was **AGREED** that:

- (i) the names of Richard Robinson and Gary Nelson be added to the War Memorial and that a sub-committee is formed to make a recommendation on the addition of the third name when further information can be found. The sub-committee will be Councillors Austin, Clements and Mrs Hooper.
- (ii) arrangements are made for the addition of the names to the war memorial to be recognised during the Remembrance service this year.

**67/09/10**      **TOC H BUILDING**

The Solicitors were unable to update the Town Council with any further information at the present time.

**68/09/10**      **POWER OF WELL BEING**

The Clerk reported on the Power of Well Being and whether the Town Council wish to adopt this power. It was **AGREED** that the Town Clerk writes a piece for consideration at the next meeting.

**69/09/10**      **TOWN SEALS**

A letter was reported from the Camera Club requesting permission to use the Town Seals on their letter head. It was **RECOMMENDED** that permission is granted.

**(Councillor Clements declared a personal interest as a member of the Camera Club)**

**70/09/10**      **PRESS REPORTS**

It was **AGREED** that no press reports were required.

**71/09/10**      **DATE OF NEXT MEETING**

Tuesday 1<sup>st</sup> September 2009 at 7:00pm

Signed: \_\_\_\_\_  
Chairman

Dated: \_\_\_\_\_