

SALTASH TOWN COUNCIL

Minutes of a Meeting of Saltash Town Council held in The Guildhall on Thursday 18th June 2009 at 7.00 pm

PRESENT: Councillors Mrs S Hooper MBE (Chairman) R Austin, R Bickford, N Challen, P Clements, G Ellison, M Gee, D Holley, A Killeya, Mrs Merryn Killeya, Mrs F Knight, C Oakes, B Reid, C Riches, P Stephens ISM

ALSO PRESENT Mr S Tait (Saltash Gateway Community Interest Company)
Inspector M Williams
Sergeant A Dunstan
Reverend A Butler (Mayor's Chaplain)
Mrs M Small (Town Clerk)

APOLOGIES: Councillor D Yates
Councillor B Preston (Cornwall Council)

PRAYERS

Prayers were offered by the Mayor's Chaplain.

CHAIRMAN'S REPORT

Councillor Mrs Hooper reported that she had attended the Beating of the Bounds event and thanked all those involved and in particular Mr Martin Lister who had led the walk. She had also attended the D Day Memorial Service and HMS Drake to celebrate the Queen's birthday and the visit of the Indian Navy.

Councillor Killeya reported that as Deputy Mayor he had attended the Civic Services at Wadebridge and Truro and a service at Bodmin to mark the 65th Anniversary of the Normandy Campaign which was a very moving service as the flag was laid up.

Mr & Mrs Whipp attended the meeting to report on the two Town Crier events they had attended so far. He competed at Yeovil and at Warwick where he received the best dressed Town Crier and Escort. He informed the Council of what is involved in the competitions and showed the two trophies he had won. The Mayor congratulated Mr and Mrs Whipp and thanked them for representing the Town so well.

POLICE REPORT

Sgt Dunstan reported that there had been 116 crimes in the period since the last meeting as compared to 88 for the same period last year. There had been 1 burglary dwelling of which a person had been arrested and charged, 5 other burglaries which included garages and commercial premises, 2 thefts from motor vehicles but there had been an increase in criminal damage to motor vehicles to 22. This mainly involved scratching to the body panels. Any one with information is urged to contact the Police. Sgt Dunstan reported that 17 young members of the CATS scheme had gone to Callington for a football match.

Matters arising from the last meeting included issues raised regarding Glebe Avenue speeding, people coming home late at night in North Road and cars causing problems at Sunningdale, all of which are ongoing.

Sgt Dunstan reported that on Tuesday 15th September there will be a Crime Fighters Road Show in Plymouth. If any Councillor wishes to attend they should contact him.

Councillor Clements reported anti-social behaviour at Janeva Court where young people are throwing balls and stones at windows and people sitting in the gardens and also after 10pm young people are sitting around drinking. Sgt Dunstan stated that the Police will investigate. Councillor Riches referred to parking issues at Berry Park and problems being caused by vehicles parking on the pavement. Vehicles are now also starting to park on the other side of the road and are partially obstructing the pavement. Sgt Dunstan stated that he will investigate.

Councillor Killea referred to the criminal damage to cars which accounted for some of the increase in recorded crimes and asked what other areas in which there had been an increase. Sgt Dunstan stated that there had been 6 drug offences but these were following a Police initiative and had been detected and therefore the crime rate goes up.

Councillor Gee reported that he had received complaints from residents in Lower Fore Street that there was a problem with people spitting and throwing beer bottles from the bridge into the gardens of the dwellings below in Lower Fore Street. Sgt Dunstan stated that he had had discussions with the Bridge Manager who is looking to put a CCTV camera in a more prominent position with appropriate signage in the hope to stop such actions. If there is an incident which is reported the Police, they will firstly look at the CCTV cameras at the Bridge Office.

It was **RESOLVED** that the Town Council write to the Bridge Manager to encourage him to put a camera and signage in a more prominent position. Councillor Austin referred to reports last month regarding Sunningdale and Sgt Dunstan stated that no reports had been received during the month but PCSOs are aware of residents' concerns. He asked if there was a rise in the situation at the moment with young people. It was suggested that the Police look at another injection of Neighbourhood Watch Schemes and Sgt Dunstan will look at this. Councillor Mrs Hooper offered to host the meeting to get Neighbourhood Watch Schemes off the ground. Sgt Dunstan stated that there is a meeting at Launceston next Wednesday and he will give details to the Clerk to pass on to any Councillors who might be interested.

Councillor Holley asked what effect there was so far with the addition of four officers for Saltash. Sgt Dunstan stated that it allowed the Police to meet demands quicker. In answer to a question he confirmed that response times are recorded. Additional staff has meant a visible presence and makes it easier for annual leave as well as responding to the public.

Councillor Ellison reported that the Brunel statue has been moved from Huntley Gardens to a more prominent position at the bottom of Lower Fore Street but it has already been damaged. Sgt Dunstan stated that the Police will keep an eye on this area.

SALTASH GATEWAY COMMUNITY INTEREST COMPANY (CIC)

Mr Tait presented the CIC report to the Council for June. The Fore Street regeneration study will be later than envisaged and therefore the brief to the Town Council will be later than first thought. The Project Review Board has agreed a revised draft of the Community Action Plan projects and this will be discussed by Directors in July and a presentation made to the Town Council in September. CIC is to setup a Saltash Area Sports Forum with the aim of improving access to funders and identify strategic aims.

The CIC office in the basement of the CAB building in Belle Vue Road will transfer to Cornwall Council use at the end of the year. It is hoped that CIC may be offered part time use of one or more rooms on the above floors of the CAB offices. It was **RESOLVED** that the Town Council write to the Unitary Authority stating that they support CIC having some permanent dedicated office space in the Belle Vue premises.

Councillor Clements reported that another CIC project has been completed and that the opening of the Dock Dung seat will be held next week. It was **RESOLVED** that a letter is sent to Mrs Joanne Baskott thanking her for all her work for Saltash and congratulating her on the project. Mr Tait was asked to report to CIC the Council's thanks for the work being taken on the Art Trail. It was noted that the Annual General Meeting of CIC is to be held at the Guildhall on the 9th July when four of the Directors will be standing down, three of whom will not be seeking re-election.

CORNWALL COUNCIL REPORT

The Mayor congratulated Councillors who had been elected to the new Cornwall Council and commiserated with those who had not. Councillor Austin stated that it had been a very busy week and they had been to Truro for training every day. The first Council meeting will be next Tuesday. Councillor Holley stated that he would be willing to forward anything he receives from Cornwall Council which is not confidential to any Councillor who wishes to receive it. It was felt that the best way was to forward information to the Town Clerk who would forward to Councillors as appropriate. The new Councillors have decided amongst themselves to hold a weekly surgery at the One Stop Shop and the one Saturday a month which clashes with the Town Council's surgery in Fore Street will be undertaken by Councillor Preston to allow the Councillors to take part in the Town Council surgery. The first weekly surgery will be held in July. It was noted that Simon Swales has been appointed temporarily as Community Network Manager for Saltash and Torpoint.

QUESTIONS

- (a) Mrs Mary Marnell referred to her previous request for repair of the dip and pot hole outside of 1 Jubilee Close as it has not been repaired. Councillor Mrs Merryn Killeya stated that she would follow this up again.
- (b) Mr Anstey enquired about the lack of grass cutting and the road maintenance at the bottom of Pillmere Estate. Councillor Riches replied that he had met Mr Price from Cornwall Council today and discussed the problem with him. There is a real problem regarding Pillmere as Coftons have ceased trading and there is a huge demand on the money which has been left. Mr Price is arranging for the grass to be cut as a one off shortly but this is not likely to be done again for legal reasons. A meeting of all agencies involved with the Pillmere Estate is being held next week. Cornwall Council is trying to get money from Coftons Bond but this can take up to five years. Another problem on the Pillmere Estate is that Acorn Homes appear to have disappeared without trace and Cornwall Council is also looking into this. There is some confusion about who owns land adjoining the Barrett Homes section and it is believed this could be South West Water and they are being followed up.

Councillor Killeya stated that there was a general concern at the Civic Amenities Committee regarding weeds around Saltash. Councillor Ellison stated that there appeared to have been no weed spraying this year and now the weeds are too high to be killed by spraying. Councillor Riches stated that he will inform Mr S Ewing of Cornwall Council of the disquiet regarding weeds and Councillor Holley stated his

disgust at the problem which he had discussed with a Mr Clements of Cornwall Council who has said that it will be undertaken by the end of June.

51/09/10 DECLARATIONS OF INTEREST

Councillors A Killeya, Mrs Merryn Killeya and Clements declared a personal interest in Minute No. 54/09/10 as members of the Saltash Gateway Community Interest Company and Councillors Bickford, Austin and Ellison declared a personal interest as Directors of the CIC.

52/09/10 MINUTES

It was **RESOLVED** that the Minutes of the meetings held on 21st May and 9th June 2009 be confirmed and signed as a correct record.

53/09/10 MATTERS ARISING

Minute 146/08/09(d) Councillor Riches reported that Unlock Democracy is an organisation which has incorporated Charter 88 to promote democracy. It produces various educational resources, publications and campaigns and wants to see more accountable government. He felt that it was not something to which the Town Council should sign up but individuals might wish to do so. It was **RESOLVED** that the information be noted.

Minute 235/08/09(a) Councillor Riches reported that he had looked further at the Annual Minerals and Waste Monitoring Report for 2007/8 and there was no specific item which directly affected Saltash. However, landfill is a huge issue that the new Cornwall Council is going to have to address. It was **RESOLVED** that Councillor Riches is thanked for his report which was noted.

County Report The Clerk reported that Mrs Rebecca Dickson is able to meet with Councillors and residents regarding Taylor Road on the afternoon of the 26th June at a time to be confirmed. It was **RESOLVED** (a) to request the meeting to be at 6 pm (b) letters advising residents of the date and time to be prepared and delivered by Councillors.

(Councillor Holley left the meeting)

Minute 37/09/10 Councillor A Killeya reported that he had looked at the South Hams District Council Local Development Framework and Policies and did not see anything which would impact upon Saltash. He reported that there were some interesting policies on green spaces and there were good examples of strong policies. It was **RESOLVED** that Councillor Killeya is thanked for his report which was noted.

Minute 47/09/10 Councillor Holley reported that he had spoken to Mr M Eddy regarding his statement that St Ives had undertaken a pilot project and offered his apologies as he thought the project had been started. The Mayor of St Ives had stated that the project had started but was unsure when it would be up and running so it was a matter of keeping a watchful eye.

54/09/10 SALTASH GATEWAY COMMUNITY INTEREST COMPANY (CIC)

There were no issues which needed to be discussed further.

55/09/10 FINANCE

(a) There were no receipts in May 2009

(b) The following payments in May 2009 were noted

	£	p	£	p	
	Gross		Excl VAT		Remarks
E Pascoe & Son	311.42				Slate plaque – station
Sage UK Ltd	609.50				Payroll support
SLCC Enterprises Ltd	56.35				Clerk's course
B Whipp	25.00				Gorsedd
Greenbarnes Ltd	43.13		37.50		Name for Mayor's board
Beacon Electrics	35.94				Light bulbs
Groundwork	1523.75				Elwell Woods
Royal British Legion	18.00				Poppy Wreath
Atlas Graphics	80.50		70.00		Parking banner
Post Office Ltd	210.74				Telephone
Otis Ltd	418.31		363.75		Lift maintenance
Acorns	66.00				Flowers – Mayor Choosing
WPS Insurance	14203.83				Insurance
Mrs S Hooper	1000.00				Mayor's allowance (part)
Mrs M Small	20.80				Travel
Petty cash	250.00				Petty cash
Info Commiss. Office	35.00				Data Protection
PWS	10.27		8.93		Grounds Person visor
PWS	9.34		8.12		Grounds Person visor
Saltash Town Band	150.00				Christmas
MP Electronics	152.50				PAT Testing
Parc Signs Ltd	1626.50		1414.35		Notice board at Appleby Westward
Rogers Blinds Ltd	2731.34		2374.99		Blinds GH
SLCC	27.00				Cemetery management
Post Office Ltd	58.05		49.11		Fax
Westward Mouldings	603.75		525.00		Boundary seals
Post Office Ltd	1477.45		1284.74		Gas GH
J&M Garden Machinery	80.85				Strimmer line & repair
H3G	27.67		24.45		Mobile phone
Cornwall Council	667.00				Guildhall rates
Eclipse Internet	23.44				Broadband
Inland Revenue	496.55				Tax & NI
Cornwall Council	1604.04				Superannuation
Staff salaries	6177.86				Staff salaries

The Clerk will check the payment to WPS Insurance and report back at the next meeting

56/09/10

PLANNING

- (a) It was noted that Cornwall Councillors voted upon the information before them at this meeting but in the light of subsequent information received at the Cornwall Council, Councillors may vote differently at that meeting. Councillor Mrs Hooper did not vote on any planning applications.
- (b) Applications for consideration:

Date received	Application no.	Details of application
11.06.2009	06/01305/OUT	Downderry Construction Ltd – Carkeel Landfill Site, Carkeel - outline application for the construction of hotel, restaurant and car parking area. Construction of new vehicular/pedestrian access to highway. It was RESOLVED by 14 in favour and 1 abstention (Councillor Mrs Hooper) to RECOMMEND REFUSAL (a) as there is no safe crossing for pedestrians or non-motorised users to cross the A38; (b) for road safety reasons as access would be on a bad bend; (c) against policy – development between two settlements; (d) as the Council does not agree that the ancient milestone should suffer from the application site and should not be removed.
05.06.2009	09/00751/FUL	Mr and Mrs C McKee - 15 Dartmoor View, Pillmere - conversion of existing garage to provide living accommodation. It was RESOLVED by 14 in favour and 1 abstention (Councillor Mrs Hooper) to RECOMMEND APPROVAL subject to no neighbour objection
05.06.2009	09/00791/FUL	Mr and Mrs L Russell - 3 Lyndon Court, Pillmere - construction of two storey extension to provide garage, utility room and enlarged kitchen on ground floor and bedroom on first floor. It was RESOLVED by 4 in favour of refusal, 3 for approval and 8 abstentions and on being put as a substantive motion refused by the same votes to

RECOMMEND REFUSAL as there is concern about the effect of on-street parking as it takes away off street parking; should be looked at again.

- (b) The Town Clerk reported that Planning Application No. 09/00559/FUL for a conservatory at 1 Yellow Tor Court had been recommended for refusal by the Town Council. The Planning Officer had come back to the Council to say that there will be 50% of amenity space left and it had therefore been approved by Cornwall Council as it was in accordance with the Development Plan Policy.

57/09/10

CORRESPONDENCE

- (a) No-one was available to attend the Larger Local Councils Meeting on the 24th June from 10 am – 1 pm or the General Meeting on the 29th June. It was **RESOLVED** that if anyone found that they could attend, they should contact the Clerk.

58/09/10

BURIAL BOARD

With reference to Minute No. 02/09/10 regarding the tomb, concern was expressed that the Town Council is accepting responsibility and that they should take no action until legal advice has been obtained. A discussion was held on the Health and Safety reasons for undertaking the work on this tomb in view of its location next to the path and that slates could slide off onto the path.

It was **RESOLVED:-**

- (a) by 10 in favour, 2 against (Councillors Austin and Stephens) and 1 abstention (Councillor Oakes) that any decision to undertake work on the tomb is deferred until legal advice has been sought and this is reported back to the next full meeting of the Council.
- (b) subject to the foregoing, that the Minutes of the Burial Board Committee held on the 1st June 2009 be confirmed and signed as a correct record subject to amending in the fourth paragraph of Minute No. 02/09/10 that the name of the Admiral is “John Jervis Tucker” and that the recommendations contained therein be endorsed.

59/09/10

POLICY AND RESOURCES COMMITTEE

Further to Minute No. 40/09/10(b) regarding e-mail addresses for Councillors, a discussion was held on the use of the saltash.gov.uk e-mail address.

Further to minute No. 44/09/10 regarding purchase of computers, Councillor Bickford stated that he was not in favour of having a server on site and having to pay yearly for back-up services off site, particularly since it had now been agreed that Councillors would not use the saltash.gov.uk e-mail address. Councillor Gee stated that there had been a meeting between the proposed provider of the computer system and the Council, when queries from Councillors had been discussed. Also, should the subject of councillors’ e-

mail addresses be reconsidered in the future, by having the server, the equipment would be in place.

It was **RESOLVED:-**

- (a) by 7 in favour, 6 against and 1 abstention (Councillor Mrs Hooper) that the recommendation of the Policy and Resources Committee for Councillors to use their own e-mail addresses is endorsed
- (b) by 12 in favour, 1 against and 1 abstention (Councillor Reid) that the quotation of IRQ systems is accepted in the sum of £5228 with a monthly maintenance of £99 subject to checking what is included in the monthly maintenance.
- (c) that subject to the foregoing, the Minutes of the Policy and Resources Committee held on the 2nd June 2009 be confirmed and signed as a correct record and that the recommendations contained therein be endorsed, subject to the addition of Councillor Holley's name in the list of apologies; in Minute No. 33/09/10 the deletion of Councillor Killeya's name as having declared an interest in Community Chest application No. 97 by SEA and in Minute No. 40/09/10 change the two "AGREED" to "RECOMMENDED"

60/09/10

CIVIC AMENITIES

It was **RESOLVED** that the Minutes of the Civic Amenities Committee held on the 3rd June 2009 be confirmed and signed as a correct record and that the recommendations contained therein be endorsed, subject to the addition of Councillor Stephens' name in the list of apologies; in Minute No. 46/09/10 Councillor Killeya's interest was "as his name is on the allotment waiting list" and not "as he is a member of Saltash Gateway Community Interest Company".

(Councillor Clements declared a prejudicial interest in Minute 48/09/10 regarding the Festival Fund application for the Royal British Legion as a member of the organising Committee and did not vote on this application)

(Councillor Bickford declared a personal interest in Minute No. 51/09/10 regarding pouches for cigarette ends and gum droppings as a member of SEA and did not vote on this application)

61/09/10

ELLWELL WOODS

Councillor Ellison reported that the development of Ellwell Woods appears to be going ahead on a larger scale and this will include the Celtic Cross by the slip road. The application will be by Saltash Waterfront Residents Association (SWRA) as Local Authorities are unable to tap into the funding. Councillor Ellison referred to the lease and asked if the Council would agree to:-

- (a) SWRA asking for a variation in the lease in order that it can be sub-leased.
- (b) the Town Council's £38,000 being used as match funding
- (c) the Town Council would agree in principle to take over the on-going maintenance

The Clerk advised that consideration of the above should be for discussion at a Committee Meeting in the first instance.

It was unanimously **RESOLVED** that the above points (a) to (c) are agreed.

(Councillors Ellison, Gee declared a personal interest as they are Vice-Chairman and Secretary respectively of SWRA)

62/09/10 MEET THE PEOPLE

Arrangements were made for Councillors to attend the monthly meet the people in Fore Street.

63/09/10 PRESS RELEASES

It was **RESOLVED** that a press release is issued on the supply of the pouches.

64/09/10 COMMON SEAL

It was unanimously **RESOLVED** that the Common Seal of the Council be affixed to all Deeds and Documents necessary to give effect to the foregoing Acts and Proceedings.

Signed: _____
Chairman

Dated: 16th July 2009