

SALTASH TOWN COUNCIL

Minutes of a Meeting of the Policy and Resources Committee held at The Guildhall on Tuesday 7th July 2009 at 7:00pm

PRESENT:- Councillors Mrs S Hooper MBE (Chairman), D Holley (for part of meeting), Mrs F Knight, C Riches, P Stephens ISM, D Yates,

ALSO PRESENT:- Councillors R Austin, R Bickford
Mrs M Small (Town Clerk)

APOLOGIES: Councillors N Challen, G Ellison (holiday), M Gee (illness), A Killeya, Mrs Merryn Killeya,

48/09/10 ELECTION OF CHAIRMAN FOR THE MEETING

In the absence of the Chairman of the Committee, it was unanimously **RESOLVED** that Councillor Mrs Hooper takes the chair for this meeting.

Councillor Mrs Hooper wished Councillor Gee a speedy recovery.

49/09/10 DECLARATIONS OF INTEREST

Councillor Austin declared a personal interest in Minute No. 50/09/10 regarding the cemetery extension as he had submitted the planning application and also a personal interest in Minute No. 52/09/10(c) regarding a letter from the Scouts asking if there was any funding available from the Section 106 money towards the Latchbrook Community Centre.

50/09/10 CEMETERY EXTENSION

Councillor Austin reported that the planning permission is still awaited and once this is received it will be necessary to follow up the purchase of the land.

Councillor Austin stated that he had been looking at funding for the scheme and had spoken with Alison Gibson from Cornwall Council who had visited the cemetery and is now looking to see possibilities for funding although there is very little for cemeteries. There is a possibility of some funding if it was a community cemetery and had multi-use for all religions and there would be a possibility for getting some funding for allotments. It was **AGREED:**

- (a) Councillor Austin attends the allotment sub-committee at its next meeting prior to the Civic Amenities Committee.
- (b) Alison Gibson is invited to the next Policy and Resources meeting to discuss funding.

(Councillor Holley arrived)

- (c) the Town Clerk seeks permission for £300,000 loan sanction.

51/09/10 **POLICIES**

In the absence of Councillors Gee and A Killeya there had been no sub-committee meeting and discussion of the policies was deferred until the next meeting.

52/09/10 **FINANCE**

- (a) The Clerk read a letter from Saltash United Football Club regarding their outstanding loan. It was **AGREED** that a meeting between the Football Club and the Council is held to which the Football Club are asked to bring all their correspondence to which they refer in their letter. The sub-committee will comprise of the Mayor, Deputy Mayor, Chairman of Policy and Resources and Town Clerk.
- (b) The Clerk submitted a detailed breakdown of the proposed carry forward figure into 2009/10 which came to £651,452 in accordance with the audit documents. It was **RECOMMENDED** that the carry forward is agreed subject to the general reserve being reduced to take account of money not yet spent from the Caradon Community Fund.
- (c) A letter was read from Saltash Scouts referring to press reports of the Section 106 Lidl monies and whether any could be used for their Latchbrook Community Centre project. It was **AGREED** that:
 - (i) the rules for spending this fund did not meet the Scouts request and therefore it was not possible to grant any money but they should be pointed in the direction of Alison Gibson to see if she could find any further sources of funding. Also, if the Scouts have not had Community Chest funding this year, an application form is sent.
 - (ii) The Clerk to draw up a list of requirements for both the Section 106 monies for Lidl and Waitrose.
- (d) A letter was reported from Truro Cathedral regarding the United Nations Climate Change Conference to be held in December 2009. Truro Cathedral has hosted a meeting of individuals and organisations to discuss ways of raising awareness amongst local people regarding climate change negotiations to be held in Copenhagen in December and to deliver a message from the people of Cornwall to the British Government about the need to make the necessary commitment at those negotiations. A number of events in Cornwall are planned and they are seeking contributions to deliver the program of events.

It was **AGREED** by 5 in favour and 1 abstention (Councillor Riches) that whilst the Town Council is unable to offer financial support it would offer support in kind if something was to be held locally. A copy of the correspondence to be forwarded to the Saltash Environmental Action Group for any action they may wish to take.

- (e) Regulations regarding finance will be deferred and discussed by the Chairmen of Committees when they meet.

53/09/10 **INSURANCE**

- (a) The Clerk reported that she was awaiting the values of the items that the Community Interest Company wished the Town Council to insure.
- (b) The insurance company had confirmed that caretakers could undertake outside work as it was in their job description for maintenance and the Town Council was asking them to undertake the particular work.

54/09/10 **TOC H BUILDING**

The Clerk reported that the Solicitor had acknowledged the Town Council's request for information and they were currently speaking to the Toc H. They had previously communicated with the District Council. It was **AGREED** that the information be noted

55/09/10 **CONFIDENTIAL PART II**

It was unanimously **RESOLVED** to move into Confidential Part II to discuss incremental rises to staff members.

56/09/10 **INCREMENTAL PAY RISE**

In Confidential Part II discussions had been held on incremental rises to staff members and it is **RECOMMENDED** that new salary points are agreed as point 7 for Grounds Person, point 11 for Receptionists and Scale 3 rising in annual increments from point 14 to point 17 for Administrator, all with effect from 1st July 2009.

57/09/10 **TOWN NOTICE BOARDS**

A letter was reported from Mr Conway regarding the Council's policy on what may be put on the Town Council notice boards. The Plymouth Police Choir has members in Saltash but has been refused to put a notice on the Town's boards as the concert was being held in Plymouth. It is still possible to advertise the events at the Library and in the shops in Fore Street. After discussion it was **AGREED** that the status quo remains and the Council adhere to its existing policy of allowing notices for the PL12 area only. However if the event is to be held in the Town, of course this would be permitted.

(Councillors Mrs Hooper, Austin, Riches, Holley declared a personal interest as the Wesley has been used for concerts.)

58/09/10 **PRESS REPORTS**

It was **AGREED** that no press reports were required.

59/09/10 **DATE OF NEXT MEETING**

Tuesday 4th August 2009 at 7:00pm