



Saltash Town Council

Konsel An Dre Essa

*The Guildhall
12 Lower Fore Street
Saltash
PL12 6JX
Telephone: 01752 844846
www.saltash.gov.uk*

1st February 2019

Dear Councillor,

I write to summon you to a meeting of **Saltash Town Council** to be held at the Guildhall on **Thursday 7th February 2019 at 7:00 p.m.**

Planning applications can be viewed by Members of the Council immediately prior to the meeting or by arrangement with the Town Clerk. Please note that the applications may also be seen on the Cornwall Council's website www.cornwall.gov.uk.

Members of the public may view planning applications during normal working hours of 9:30 a.m. – 4:30 p.m. daily at the Guildhall or online at Saltash Library.

Any member of the public requiring to put a question to the Council must do so 24 hours prior to the meeting by writing or email enquiries@saltash.gov.uk

Yours sincerely,

R Lane
Town Clerk

To:

Saltash North	Saltash South	Saltash East	Saltash West
J Brady	M Fox	R Bickford	G Challen
W Phillips	S Lennox-Boyd	M Parker	J Dent
B Samuels	S Martin	J Rance	S Miller
Vacancy	A Pinckney	P Samuels	D Yates

Agenda

1. Health and safety announcements.
2. Recording of meetings – please notify the Chairman if you are intending to record this meeting.

Please note: All meetings are open to the public and could be filmed or recorded by broadcasters, the media, council members, the Council, or members of the public. Please be aware that whilst every effort is taken to ensure that members of the public are not filmed we cannot guarantee this especially if you are speaking or taking an active role.

3. Prayers.
4. Apologies.
5. Declarations of Interest:
 - a. To receive any declarations from Members of any registerable (5A of the Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting.
 - b. To receive any declarations from Members of Matters of Public Interest regarding matters to be considered at this meeting.
 - c. To consider dispensations required.
6. Chairman's Report.
7. Monthly Crime Figures.
8. Report by Community Enterprises PL12.
9. CNA report for noting or matters arising.
10. Questions - A 15-minute period when members of the public may ask questions of Members of the Council.

Please note: Any member of the public requiring to put a question to the Council must do so 24 hours prior to the meeting by writing or email.

11. To approve the Minutes of the Full Town Council Meetings held on Thursday 10th January 2019 and Tuesday 22nd January 2019.
12. Finance:
 - a. To advise the following receipts in:
 - i. December 2018.
 - b. To advise the following payments in:
 - ii. December 2018.

- c. Urgent and essential works actioned by the Clerk under Financial Regulations.
 - d. To note that bank reconciliations up to 31st December 2018 were reviewed as correct by the Chairman of Policy & Resources Committee and the Town Clerk.
 - e. To note that an audit on recent supplier payments was conducted by the Chairman of Policy & Resources in line with the Councils Financial Regulations. It was noted that there are no discrepancies to report.
13. Correspondence:
- a. Cornwall Council – Implementing Area Team Planning in Cornwall
14. To approve the minutes of the following Committees and to consider any Recommendations:
- a. Services Committee held on 9th January 2019.
 - b. Staffing Committee held on 10th January 2019.
 - c. Staffing Committee held on 17th January 2019.
 - d. Policy & Resources held on 29th January 2019
 - e. Staffing Committee held on 5th February 2019.
15. To approve the minutes of the following Sub Committees and to consider any Recommendations:
- a. Library held on the 16th January 2019.
 - b. Business Strategy & Forward Planning held on 28th January 2019.
 - c. Library held on 30th January 2019.
16. To consider appointment to Outside Bodies:
- a. Livewire
(Pursuant to minute number 478/18/19 FTC Planning 22.01.19)
17. To note the date of the Civic Service:
Sunday 7 April 2019, 3.00 p.m. at St Nicholas & St Faith Church.
18. To consider and approve the contract to appoint Cormac Construction Ltd for the Station Refurbishment contract - Phase 1 – Councillor Bickford.
19. Planning:
- a. Applications for consideration: None.
 - b. Tree applications/notifications: None.
20. Consideration of License Applications: None.
21. Meet your Councillors:
- a. Arrangements for future meetings.

22. Public Bodies (Admission to Meetings) Act 1960

To resolve that pursuant to Section 1(2) of the Public Bodies (Admission to meetings) Act 1960 the public and press leave the meeting because of the confidential nature of the business to be transacted.

23. To consider any items referred from the main part of the agenda.

24. Public Bodies (Admission to Meetings) Act 1960

To resolve that the public and press be re-admitted to the meeting.

25. To consider urgent non-financial items at the discretion of the Chairman.

26. Press and social media releases.

27. Date of next meeting: Tuesday 19th February 2019 at 6.30 p.m.

28. Common Seal:

To Order that the Common Seal of the Council be affixed to all Deeds and Documents necessary to give effect to the foregoing Acts and Proceedings.

Please note: It is Members responsibility to disclose a non-registerable interest or a disclosable pecuniary interest in any matter being considered or to be considered at the meeting.

Please leave the form in your folder provided for the Administration Officer to collect at the end of the meeting.

Councillor: _____

Committee: _____

Date of Meeting: _____

Declarations of Interest:

- a. To receive any declarations from Members of any registerable (5A of the Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting.
- b. To receive any declarations from Members of Matters of Public Interest regarding matters to be considered at the meeting.
- c. To consider dispensations required.

Agenda Item	Pecuniary	Non-Pecuniary	Reason	Left the Meeting	Remained at Meeting	Ongoing Dispensation	Dispensation Requested	No Interest Declared