

## SALTASH TOWN COUNCIL

### Minutes of a Meeting of Saltash Town Council held in The Guildhall on Tuesday 19<sup>th</sup> February 2019 at 6:30 p.m.

**PRESENT:** Councillors: R Bickford, J Brady – Chairman, G Challen – Vice Chairman, J Dent, S Lennox-Boyd, S Martin, S Miller, M Parker, W Phillips, A Pinckney, J Rance, B Samuels, P Samuels, D Yates.

**ALSO PRESENT:** 3 Members of the Public, R Lane - Town Clerk, J Burge – Administration Officer.

**APOLOGIES:** Councilors: M Fox, M Parker.

### **HEALTH AND SAFETY ANNOUNCEMENTS**

The Chairman informed those present of the actions required in the event of a fire or emergency.

### **514/18/19 RECORDING OF MEETINGS – PLEASE NOTIFY THE CHAIRMAN IF YOU ARE INTENDING TO RECORD THIS MEETING**

The Administration Officer notified the Chairman she would be recording the meeting.

### **515/18/19 DECLARATIONS OF INTEREST**

- a. Declarations from Members of any registerable (5A of the Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting.
- b. Declarations from Members of Matters of Public Interest regarding matters to be considered at this meeting:

<b>Councillor</b>	<b>Agenda Item</b>	<b>Pecuniary/Non-Pecuniary</b>	<b>Reason</b>
J Rance	8	Non-Pecuniary	Youth Worker

- c. To consider dispensations required.

### **516/18/19 QUESTIONS FROM THE PUBLIC**

None.

517/18/19 **PLANNING**

- a. It was noted that Cornwall Councillors will vote upon the information before them at this meeting but in the light of subsequent information received at Cornwall Council, Councillors may vote differently at that meeting.
- b. To note that in the event that the Cornwall Council officer wishes to recommend opposite to the Town Council's view they will contact the Town Council by email. In light of time constraints, the Town Council will then hold an online poll of Councillors to determine whether to accept the officer's view or to ask for the application to be called into committee. The results of these polls will be read into the record at the next town council meeting. Members of the public may request, via the clerk, to be copied into any correspondence.
- c. Applications for consideration:

**PA18/11812**

Mr Tom Badham – **Flat 6 Friary Court, Lower Port View, St Stephens**

Retention of replacement of 4 windows with matching PVC windows  
**Ward: East**

It was resolved to **RECOMMEND APPROVAL**. A letter was to be issued to Cornwall Council (CC) asking why a retrospective planning application was submitted as the property was not within a conservation area.

**PA18/11851**

Mr Ken Jones Iceland Foods Ltd – **Former Sandford Suzuki Garage, Saltash Industrial Estate, Gilston Road, Carkeel**

The construction of a flow forge plant cage/compound and the installation of air conditioning/refrigeration plant thereto together with the forming of 2 no openings in external wall/cladding associated with same

**Ward: North**

It was resolved to **RECOMMEND APPROVAL**.

**PA18/12091**

Mr And Mrs Roy And Susan Potter – **50 Long Park Road, St Stephens, Saltash, Cornwall**

Conversion and increase in height of roof space to provide additional accommodation and entrance porch. (Revised design to application no. PA18/01119 dated 10/04/2018)

**Ward: South**

It was resolved to **RECOMMEND APPROVAL**.

**PA18/12098**

Mr Thomas Johnston JCDeacaux UK - **Waitrose Store, Tamar view, Saltash, Cornwall, PL12 6LD**

Application for consent to display an internally illuminated freestanding, single sided 6 sheet display

**Ward: North**

It was resolved to **RECOMMEND APPROVAL.**

**PA19/00159**

Mrs N Irving – **21 St Stephens Hill, St Stephens, Saltash, Cornwall, PL12 4AR**

Proposed off road parking to frontage of dwelling

**Ward: West**

It was resolved to **RECOMMEND APPROVAL.**

**PA19/00293**

Mr Greg Fergus-Hunt – **The Orchard, Adit Lane, South Pill, Saltash**

Proposed first floor extension

**Ward: East**

It was resolved to **RECOMMEND APPROVAL.**

**PA19/00324**

Ms L Weeks – **7 Station Road, Saltash, Cornwall, PL12 4DY**

Single storey extension to the side of the dwelling

**Ward: East**

It was resolved to **RECOMMEND APPROVAL.**

**PA19/00515**

Mrs Cassie Langmead – **Long Meadow, Fairmead Road, Saltash, Cornwall**

Loft extension

**Ward: North**

It was resolved to **RECOMMEND APPROVAL.**

**PA19/00630**

Mr Ken Jones Iceland Foods Ltd – **Unit 1B Carkeel Gateway, Carkeel, Saltash**

Advertisement consent to display 3no. illuminated signs and 1no. non-illuminated sign

**Ward: North**

It was resolved to **RECOMMEND APPROVAL.**

**PA19/00687**

Mr And Mrs S Cole – **5 Cowdray Terrace, Mulberry Road, St Stephens, Saltash, PL12 4NN**

Construction of a first-floor extension to enlarge the bedroom and provide a bathroom

**Ward: South**

It was resolved to **RECOMMEND APPROVAL.**

**PA19/00832**

Mr Lindfield – **4 Home Park Road, Saltash, Cornwall, PL12 6BH**  
Single storey rear extension

**Ward: East**

It was resolved to **RECOMMEND APPROVAL.**

d. Tree applications: None.

e. Tree notifications:

**PA19/00553**

Mr Barrie Taylor – **Riverways, Forder, Saltash, Cornwall, PL12 4QR**  
Works to trees in a Conservation Area, namely crown reduction of bird  
cherry tree in line with attached photograph

**Ward: West**

It was **RESOLVED** to note.

**518/18/19**     **CONSIDERATION OF LICENSE APPLICATIONS**

**LI19\_000562**

McDonalds Restaurants Ltd, **McDonalds Restaurants, Unit E Carkeel  
Gateway, Carkeel, Saltash, PL12 6FG**

Application Type: Grant

Licensable Activities: Late night refreshment

**Ward: North**

It was **RESOLVED** to note.

**519/18/19**     **TO REVIEW THE DELIVERY OF YOUTH WORK**

Cllr Rance spoke to the Committee regarding the tender process for Youth Work 2017/18 Funding. There were two applications received for consideration that had met the application criteria when the tenders were received and opened. An application had been received from Junkyard Skatepark CIC, however, this had not been received according to auditable tender conditions and specifications nor in a timely and complete manner and as such their application was not received by the tender panel.

It was **RESOLVED, pursuant to minute no 417/18/19**, the FTC were to put out for immediate tender the remaining funds of £10,000 for Detached Youth Work with a deadline of 6 March at noon.

It was **RESOLVED** that Councillor Rance would update Junkyard Skatepark CIC.

Saltash.net submitted a request for funding.

It was **RESOLVED** that the request for funding was not received when the tender was open and could not be considered.

The FTC accepted Councillor Phillips nomination to be the STC representative for Junkyard Skatepark CIC.

It was **RESOLVED** to note.

**520/18/19**     **CORRESPONDENCE**

- a. League of Friends of St Barnabas Hospital - Update.

It was **RESOLVED** that Councillor Martin would write a joint press release with the League of Friends of St Barnabas Hospital.

- b. Cornwall Council – Polling District and Polling Places Review

It was **RESOLVED** to note.

**521/18/19**     **TO APPROVE THE TRANSFER OF ALL UTILITY CONTRACTS**

The Finance Officer provided a report recommending for the Council to buy utilities through Cornwall Council as an acting agent. The transfer will allow for a seamless transaction with existing sites and from sites when adopted through devolution whilst providing cost savings through corporate procurement.

It was **RESOLVED** to approve.

**522/18/19**     **PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

Pursuant to Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, it was **RESOLVED** that the public and press leave the meeting because of the confidential nature of the business to be transacted.

**523/18/19**     **CONSIDER ANY ITEMS REFERRED FROM THE MAIN PART OF THE AGENDA**

Introduction of Saltash Neighbourhood Planning Officer from Cornwall Council.

It was **RESOLVED** to note that the next planning meeting will be held at Luxstowe House, Liskeard on 27<sup>th</sup> March.

**524/18/19**     **PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

It was **RESOLVED** that the public and press be re-admitted to the Meeting.

**525/18/19 URGENT NON-FINANCIAL ITEMS AT THE DISCRETION OF THE CHAIRMAN**

None.

**526/18/19 PRESS AND SOCIAL MEDIA RELEASES**

It was **RESOLVED** that the following Press Release be issued:

- 1 Completion of the cemetery wall, photos to be included.
- 2 Library transfer with effect from 1 March. An official opening ceremony will be taking place and a date was yet to be confirmed.

**527/18/19 DATE OF NEXT MEETING**

Thursday 7<sup>th</sup> March 2019 at 6:00 p.m. for the Annual Meeting with Parishioners followed by the Town Council Meeting at 7.00 p.m.

**528/18/19 COMMON SEAL**

It was **RESOLVED** that the Common Seal of the Council be affixed to all Deeds and Documents necessary to give effect to the foregoing Acts and Proceedings.

Rising at: 7:42 pm

Signed: \_\_\_\_\_

Chairman

Dated: \_\_\_\_\_