

## SALTASH TOWN COUNCIL

### Minutes of an Extraordinary Meeting of the Policy and Resources Committee held at The Guildhall on Thursday 14<sup>th</sup> February 2019 at 6:30 p.m.

**PRESENT:** Councillors: R Bickford, G Challen (Deputy Mayor, ex-officio voting), J Dent, S Martin, S Miller, M Parker, W Phillips - Chairman, B Samuels, P Samuels - Vice Chairman, D Yates.

**ALSO PRESENT:** Councillor A Pinckney, R Lane – Town Clerk, S Burrows – Office Manager.

**APOLOGIES:** Councillors: J Brady, J Rance.

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### **HEALTH AND SAFETY ANNOUNCEMENTS**

The Chairman informed those present of the actions required in the event of a fire or emergency.

### **190/18/19 RECORDING OF MEETINGS – PLEASE NOTIFY THE CHAIRMAN IF YOU ARE INTENDING TO RECORD THIS MEETING**

None.

### **191/18/19 DECLARATIONS OF INTEREST**

- a. To receive any declarations from Members of any registerable (5A of the Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting.
- b. To receive any declarations from Members of Matters of Public Interest regarding matters to be considered at this meeting.
- c. To consider dispensations required.

<b>Councillor</b>	<b>Agenda Item</b>	<b>Pecuniary/Non-pecuniary</b>	<b>Reason</b>
None			

### **192/18/19 QUESTIONS FROM THE PUBLIC**

None.

The Chairman informed members that this meeting is open to all members and that all members were urged to attend for recommendations to be made to Full Council on the 7<sup>th</sup> March 2019.

The Chairman asked members if they objected to Councillor Pinckney sitting at the table.

It was unanimously **RESOLVED** that Councillor Pinckney joined the Committee and that no voting rights were given.

**193/18/19**     **TO REVIEW AND RECOMMEND TO FULL COUNCIL AMENDMENTS TO THE COUNCIL'S:**

a. Committee Structure:

The Town Clerk informed members that a Committee Structure Working Party meeting was held on Thursday 14<sup>th</sup> February 2019 to provide the Mayor, Deputy Mayor, Committee and Sub Committee Chairs and Vice Chairs the opportunity to consider all options which were later reviewed by CALC and further advise received.

It was **RESOLVED** to note.

b. Committee Terms of Reference:

Members considered the amendments to the Terms of Reference document.

It was **RECOMMENDED** that Full Council adopt the documents and amendments as of the 1<sup>st</sup> April 2019. Apart from the Personnel Committee and joint Burial Board Committee which will be adopted as of May in the new Civic Year due to Committee membership elections.

c. Schedule of Meetings 2019/20:

Members considered the amendments to the Schedule of Meetings 2019/20 calendar.

It was **RECOMMENDED** that Full Council adopt the Schedule of Meetings 2019/20 calendar and amendments as of the 1<sup>st</sup> April 2019.

d. Standing Orders:

Members considered the recommended variations to the NALC model Standing Orders received from CALC.

It was **RECOMMENDED** that Full Council adopt the amendments to the Standing Order as of the 1<sup>st</sup> April 2019.

e. Financial Regulations:

Members considered CALC amendments to the Financial Regulations.

It was **RECOMMENDED** that Full Council adopt the Financial Regulations and amendments as of the 1<sup>st</sup> April 2019.

**194/18/19 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

To resolve that pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 the public and press leave the meeting because of the confidential nature of the business to be transacted.

**195/18/19 AS REQUIRED OR IF NECESSARY**

None.

**196/18/19 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

To resolve that the public and press be re-admitted to the meeting.

**197/18/19 URGENT NON-FINANCIAL MATTERS BROUGHT FORWARD AT THE DISCRETION OF THE CHAIR**

None.

**198/18/19 PRESS AND SOCIAL MEDIA RELEASES**

None.

**199/18/19 DATE OF NEXT MEETING**

Tuesday 26<sup>th</sup> March 2019 at 6:30 p.m.

Rising at: 8.20 p.m.

Signed: \_\_\_\_\_

Chairman

Dated: \_\_\_\_\_