



# Saltash Town Council

*Konsel An Dre Essa*

*The Guildhall  
12 Lower Fore Street  
Saltash  
PL12 6JX  
Telephone: 01752 844846  
[www.saltash.gov.uk](http://www.saltash.gov.uk)*

29<sup>th</sup> March 2019

Dear Councillor,

I write to summon you to a meeting of **Saltash Town Council** to be held at the Guildhall on **Thursday 4<sup>th</sup> April 2019 at 7:00 p.m.**

Planning applications can be viewed by Members of the Council immediately prior to the meeting or by arrangement with the Town Clerk. Please note that the applications may also be seen on the Cornwall Council's website [www.cornwall.gov.uk](http://www.cornwall.gov.uk).

Members of the public may view planning applications during normal working hours of 9:30 a.m. – 4:30 p.m. daily at the Guildhall or online at Saltash Library.

Any member of the public requiring to put a question to the Council must do so 24 hours prior to the meeting by writing or email [enquiries@saltash.gov.uk](mailto:enquiries@saltash.gov.uk)

Yours sincerely,

R Lane  
Town Clerk

To:

Saltash North	Saltash South	Saltash East	Saltash West
J Brady	M Fox	R Bickford	G Challen
J Peggs	S Lennox-Boyd	M Parker	J Dent
W Phillips	S Martin	J Rance	S Miller
B Samuels	A Pinckney	P Samuels	D Yates

## Agenda

1. Health and safety announcements.
2. Recording of meetings – please notify the Chairman if you are intending to record this meeting.

Please note: All meetings are open to the public and could be filmed or recorded by broadcasters, the media, council members, the Council, or members of the public. Please be aware that whilst every effort is taken to ensure that members of the public are not filmed, we cannot guarantee this especially if you are speaking or taking an active role.

3. Prayers.
4. Apologies.
5. Declarations of Interest:
  - a. To receive any declarations from Members of any registerable (5A of the Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting.
  - b. To receive any declarations from Members of Matters of Public Interest regarding matters to be considered at this meeting.
  - c. To consider dispensations required.
6. Chairman's Report.
7. Monthly Crime Figures.
8. Report by Community Enterprises PL12.
9. CNA report for noting or matters arising.
10. Questions - A 15-minute period when members of the public may ask questions of Members of the Council.

Please note: Any member of the public requiring to put a question to the Council must do so 24 hours prior to the meeting by writing or email.

11. To approve the Minutes of the Full Town Council Meetings held on Thursday 7<sup>th</sup> March 2019 and Tuesday 19<sup>th</sup> March 2019.

12. Finance:

- a. To advise the following receipts in:
  - i. February 2019
- b. To advise the following payments in:
  - ii. February 2019
- c. Urgent and essential works actioned by the Clerk under Financial Regulations.
- d. To note that bank reconciliations up to 28<sup>th</sup> February 2019 were reviewed as correct by the Chairman of Policy & Resources Committee and the Town Clerk.
- e. To note that an audit on recent supplier payments was conducted by the Chairman of Policy & Resources in line with the Councils Financial Regulations. It was noted that there are no discrepancies to report.

13. Correspondence:

- a. Burraton CP School – Board of Governors
- b. Cornwall Council – Community Governance Review for Cornwall 2019  
**(Pursuant to minute no 455/18/19)**
- c. Cornwall Council – Highways Scheme and Approvals Secured for Saltash

14. To approve the minutes of the following Committees and to consider any recommendations:

- a. Services Committee held on Wednesday 13<sup>th</sup> March 2019.
- b. Policy & Resources held on Tuesday 26<sup>th</sup> March 2019.
- c. Staffing held on Thursday 28<sup>th</sup> March 2019.

15. To approve the minutes of the following Sub Committees and to consider any recommendations:

- a. Library Sub-Committee held on Wednesday 6<sup>th</sup> March 2019.

16. To approve the Annual Governance statement for 2019-2020.

17. Planning:

- a. To note that Councillor Lennox-Boyd will vote upon the information before her at the meeting but in the light of subsequent information received at Cornwall Council, Councillor Lennox-Boyd may vote differently at that meeting.
- b. To note that if Councillor Lennox-Boyd wishes to recommend opposite to the Town Council's view she will contact the Town Council by email. Considering time constraints, the Town Council will then hold an online poll of Councillors to determine whether to accept the Officer's view or to ask for the application to be called into committee. The results of these polls will be read into the record at the next Town Council meeting. Members of the public may request, via the Clerk, to be copied into any correspondence.
- c. Applications for consideration:

**PA19/01247**

Mr Venables – **The Cardinals Hatt, Hatt, Saltash, PL12 6PJ**

Outline planning permission with some matters reserved for the construction of a hotel comprising of 56 hotel rooms and leisure facilities, including associated parking with appearance and landscaping reserved.

**Ward: Botus Fleming Parish Council - Saltash Town Council as Consultees**

Date received: 13 March 2019

<http://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=PMT6MTFGIC500>

**PA19/01739**

Mr Allan Leigh Independent Vetcare Ltd – **66 Liskeard Road, Saltash, PL12 4HG**

New signs to enhance the visibility of the veterinary practice and help way-finding.

**Ward: North**

Date received: 13 March 2019

<http://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=PNJNG0FGJOU00>

**PA19/01900**

Mr Patrick Eugene Flannery – **Apple folding, Elmgate, Saltash, PL12 4QY**

Demolition of existing dwelling.

**Ward: West**

Date received: 19 March 2019

<http://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=PNUAPCFGIX000>

**PA19/01947**

Mr Eugene Flannery – **Apple folding, Elmgate, Saltash, PL12 4QY**  
New agricultural building to shelter livestock.

**Ward: West**

Date received: 14 March 2019

<http://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=PNW552FG0H300>

d. Tree applications/notifications: None.

18. Consideration of License Applications: None.

19. Meet your Councillors:

a. Arrangements for future meetings.

20. Public Bodies (Admission to Meetings) Act 1960

To resolve that pursuant to Section 1(2) of the Public Bodies (Admission to meetings) Act 1960 the public and press leave the meeting because of the confidential nature of the business to be transacted.

21. To consider any items referred from the main part of the agenda.

22. Public Bodies (Admission to Meetings) Act 1960

To resolve that the public and press be re-admitted to the meeting.

23. To consider urgent non-financial items at the discretion of the Chairman.

24. Press and social media releases.

25. Date of next meeting: Tuesday 16<sup>th</sup> April 2019 at 6:30 p.m.

26. Common Seal:

To Order that the Common Seal of the Council be affixed to all Deeds and Documents necessary to give effect to the foregoing Acts and Proceedings.

**Please note: It is Members responsibility to disclose a non-registerable interest or a disclosable pecuniary interest in any matter being considered or to be considered at the meeting.**

**Please leave the form in your folder provided for the Administration Officer to collect at the end of the meeting.**

Councillor: \_\_\_\_\_

Committee: \_\_\_\_\_

Date of Meeting: \_\_\_\_\_

Declarations of Interest:

- a. To receive any declarations from Members of any registerable (5A of the Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting.
- b. To receive any declarations from Members of Matters of Public Interest regarding matters to be considered at the meeting.
- c. To consider dispensations required.

<b>Agenda Item</b>	<b>Pecuniary</b>	<b>Non-Pecuniary</b>	<b>Reason</b>	<b>Left the Meeting</b>	<b>Remained at Meeting</b>	<b>Ongoing Dispensation</b>	<b>Dispensation Requested</b>	<b>No Interest Declared</b>