



# Burraton CP School

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Head Teacher: Mrs L. Tamblyn *MEd NPQH*

7<sup>th</sup> March 2019

Dear Sir/Madam

We are a large local primary school and are seeking some new members for our Board of Governors.

We are very interested in securing some governors from outside of our immediate parent body, and thus am writing to you in the hope that you may have a suitable individual on your team who may be interested in developing new skills as a school governor.

There are no formal qualifications required of governors, however, a genuine interest in education, a commitment to our community of Saltash and a positive outlook are good starting points! We would especially welcome interest from anybody with a background in finance, HR, legal services or education.

If you did have anyone that was interested, perhaps you would pass on my details to them so they can contact me for further discussion. Similarly, if you know of anybody beyond your company who may be suitable, including retirees, please let me know.

We work hard at Burraton CP School to secure the very best education for our children; we hope that somewhere in the community is somebody who would like to support us in this as a member of our Board.

Thank you for taking the time to read and consider this letter.

Yours sincerely

L Tamblyn  
Head teacher



*Aspiration to achieve; determination to succeed*