

**Minutes of The Saltash Neighbourhood Plan Steering Group Meeting No 143
held on Wednesday 1st May 2019 at Saltash Guildhall.**

Attending:- Cllr. David Yates (In the chair) (Town Council: Saltash West) (DY)
 Cllr. Jean Dent (Town Council: Saltash West) (JD)
 John Percil (Latchbrook Neighbourhood Association) (JP)
 Adrian White (Saltash Environmental Action & Tree Warden) (AW)
 Catherine Noakes (N&M Pill Neighbourhood Association) (CN)
 Peter Noakes (N&M Pill Neighbourhood Association) (PN)
 David Bennett (SWRA & Essa Cycling) (DB)
 Steve Besford-Foster (Consultant Plan Support) (SB-F)
 William Holman (N&M Pill Landowners Consortium) (WH)

Apologies:- Cllr. Derek Holley (County : Saltash East) (DH)

The meeting was not recorded.

Minute No.	Item	Action
959.	<p>Declarations of Interest.</p> <p>A Declaration of Interest was recorded by William Holman with regard to his pecuniary interest in a development project at North & Middle Pill.</p>	
960.	<p>Minutes of Meeting 142.</p> <p>Approved</p>	WH
961.	<p>Matters Arising from the Minutes of Meeting 142.</p> <p>1. Minute 952.1. Cornwall Site Allocations DPD: Saltash Update. SB-F raised at the end of the meeting that Cornwall Planning Officers were now amending the Cornwall Site Allocations DPD to reflect the Planning Inspectors' Report as a prelude to putting it to County Councillors for formal approval and adoption.</p> <p>2. Minute 957.2 : Future Health & Well-being Services for Saltash including the future of St. Barnabus Hospital. DY advised that public comments had been invited into proposals. The web-site address giving details on the topic. is www.kernowccg.nhs.uk Then click box "Get involved" then "Shaping our Future".</p> <p>3. Minute 957.3 : Atmospheric Monitoring DY referred to growing concerns of pollution around schools.</p>	
962.	<p>Review of revised SNP Consultation Draft.</p> <p>SB-F had completed his update of the document. The following matters were discussed and agreed.</p> <p>1. Policy H1- Ensuring Housing Apportionment Target up to 2030 is achieved.</p> <p>a. The discussion considered whether policy H1 should be omitted, modified or retained as drafted as a consequence of the Planning Inspectors' report into the Site Allocation DPD for Saltash.</p>	

	<p>b. WH offered to leave the meeting for this item due to his pecuniary interest. He was invited to stay but did not contribute to the debate.</p> <p>c. DY ran through his suggested changes being in particular the adding of the following condition to the wording of policy H1 <i>“iv. Do not effect the viability of measures put in place to allow the development of the existing identified existing sites.”</i></p> <p>d. SB-F referred to Para 311 of the Inspectors’ Report in relation to the standing of the Neighbourhood Plan. CN believed the SNP did have weight, however SB-F indicated that this was not the case until the document had gone public as a Reg.14 Consultation.</p> <p>e. SB-F questioned as a deciding factor the risk of slippage on the Broadmoor scheme over the period of the Local Plan through to 2030 due to sewage, highway and build-out rate issues. The Inspectors’ allocation of an additional site in North Pill had reduced this risk thus arguably removing the need for policy H1. He did however also refer to a conversation with ZB-J of Cornwall Planners prior to the public inquiry which indicated that it was a good policy to include not for small scale but for further urban extension development proposals.</p> <p>f. DY said that he was unclear which was the least worst option. JD suggested going back to ZB-J or successor to secure the County Council views. SB-F examined the original comments provided.</p> <p>g. It was agreed that SB-F write to Cornwall Council for guidance over the issue, including DY’s amended wording and requesting their view on the removal of Policy H1.</p> <p>2. Proof Reading. It was agreed that WH circulate the latest version of the Consultation Draft to the Steering Group for final checking by Midday on Wednesday 8th May 2019. See Also Minute 955 below.</p>	<p>SB-F</p> <p>WH</p>
963.	<p>Green Space Assessment.</p> <p>It was agreed that SB-F and AW liaise on checking and completing the preparation of the Assessment in the required report format.</p>	<p>SB-F/ AW</p>
964.	<p>Regulation 14 Public Consultation Arrangements.</p> <p>The following matters were discussed and agreed.</p> <p>1. The Evidence Base - The web-site would be updated to contain :-</p> <ul style="list-style-type: none"> • The Green Space assessment; • The Local Listing Report; • The Sustainability Appraisal; • The Cornwall Council Screening Report (concluding that a full SEA and HRA were not required); and • The Village boundary assessment. <p>2. Social Media - It was further agreed to update Twitter and Facebook pages accordingly prior to the Regulation 14 Consultation.</p>	<p>SB-F</p> <p>SB-F</p>

	<p>3. Updates - DY and WH to update the Railway Station and Waterfront references respectively.</p> <p>4. Property Owners - SB-F to draft letters to property owners affected by the Local Listing and Village boundary proposals together with a schedule of addressees. The letters, which would be sent out by the Town Council on their headed notepaper would address :-</p> <ul style="list-style-type: none"> • Here is the proposal; • Here are the reasons; • Refer to the web-site for details; and • Comment as part of the Public Consultation.. <p>There might be a need to obtain names from the Electoral Roll or via Land Registry searches.</p> <p>5. Saltash Town Council - DY/JD to report to the Full Council on 21st May 2019 recommending them <i>“To endorse the Saltash Neighbourhood Development Plan Consultation Draft as the basis for the Regulation 14 public consultation.</i></p> <p>6. Provisional Consultation Programme – See Appendix 1</p> <p>7. Publicity – WH to book advertorial and advertising space for the July additions of The Saltash Observer and #Love Saltash magazine.</p> <p>8. Explanatory Leaflet – This would be circulated to every household in the Parish. SB-F requested to draft a leaflet based upon the Looe example. Instaprint to be used for printing.</p> <p>9. Exhibition Display Boards – A2 boards to be printed by Instaprint.</p> <p>10. Feedback arrangements – to be considered with SB-F taking account of the Liskeard experience especially on-line response arrangements.</p>	<p>DY/WH</p> <p>SB-F</p> <p>DY</p> <p>DY/JD</p> <p>WH</p> <p>SB-F</p>
965.	<p>Any Other Business.</p> <p>1. The Cornwall Housing Supplementary Planning Document Adoption Consultation April 2019. DY referred to the 113 page County Council document of representations from the October consultation. It was difficult to identify continuity between the October and April versions. There appeared to be little to comment on, however he would recheck and respond on behalf of STC.</p>	<p>DY</p>
966.	<p>Date of Next Meeting.</p> <p>Steering Group : Wednesday 15th May 2019, The Guildhall at 6.00pm.</p>	<p>ALL</p>

The meeting ended at 7.38pm.

Minutes of Steering Group meetings together with extensive information on the preparation of The Saltash Neighbourhood Plan can be found at plan4saltash.co.uk

Circulation List (General Data Protection Regulation EU2016/679 compliant.)

(Names in ***Bold Italics*** denote an elected member of the Steering Group.)

<i>Cllr. David Yates</i>	<i>Saltash West (STC)</i>	Alex Sharpe	China Fleet Country Club
<i>Cllr. Jean Dent</i>	<i>Saltash West (STC)</i>	Cllr. Sam Tamlin	Saltash West (CC)
<i>Cllr Derek Holley</i>	<i>Saltash East (CC)</i>	Adrian White	Saltash TC Tree Warden
<i>Catherine Noakes</i>	<i>N&M Pill Neighbourhood Assoc'n</i>	Ray Lane	Town Clerk
<i>John Percil</i>	<i>Latchbrook Neighbourhood Assoc'n</i>	Roger Fursier	Forder Comm&Consvn. Assocn.
<i>Denise Watkins</i>	<i>Waterfront Residents Assoc@n</i>	Catherine Thomson	CC Community Network Manager
<i>William Holman</i>	<i>N&M Pill Landowner Consortium</i>	Jacky Swain	CEG Ltd. (Broadmoor Farm)
<i>Jane Hamlyn</i>	<i>Architect & Pilmere Resident</i>	Peter Ryland	Chamber of Commerce & CIC
<i>David Bennett</i>	<i>SWRA & Essa Cycling</i>	<i>Ian Taylor</i>	<i>Port View Estate</i>
Steve Besford-Foster	Consultant PlanSupport		

APPENDIX 1

Regulation 14 Public Consultation : Provisional Programme

Date	Item	Responsibility
By Friday 10 th May	Final Proof-reading comments to WH & on to SB-F	All
By Tuesday 14 th May	SB-F to provide updated version to STC	SB-F
	WH/DY to draft Report for Full Council	WH/DY
Tuesday 14 th May	STC to dispatch with Full Council Agenda papers	RL
Tuesday 21 st May	STC Full Council	DY/JD
Wednesday 22 nd May	Steering Group review of programme	All
???	Finalise 8 week consultation dates for June, July & August	
???	Leaflet production and on-line survey monkey	
???	Printing Requirements @Leaflet Distribution	
???	Exhibition venues and programme	
???	Letters to Local Listing & Village Development Owners	
By 3 rd June	Print Deadline for July edition of #LoveSaltash	WH
??? Mid June	Target date for Press, VIP, Fore Street Traders (FISH) Launch, Chamber, CIC at the Guildhall	
??? By 20 th June	Print Deadline for July edition of Saltash Observer	WH
Saturday 22 nd June	Saltash Regatta	