



Saltash Town Council

Konsel An Dre Essa

The Guildhall
12 Lower Fore Street
Saltash
PL12 6JX
Telephone: 01752 844846
www.saltash.gov.uk

10th May 2019

Dear Councillor,

I write to summon you to a meeting of the **Services Committee** to be held at the Guildhall on **Thursday 16th May 2019 at 6:30 p.m.**

Any member of the public requiring to put a question to the Council must do so 24 hours prior to the meeting by writing or email enquiries@saltash.gov.uk

Yours sincerely,

R Lane
Town Clerk

To:

Saltash North	Saltash South	Saltash East	Saltash West
Vacancy	M Fox	R Bickford	G Challen
J Peggs	S Lennox-Boyd	M Parker	J Dent
W Phillips	S Martin	J Rance	S Miller
B Samuels	A Pinckney	P Samuels	D Yates

AGENDA

1. Health and Safety Announcements.
2. To appoint a Chairman
3. To appoint a Vice Chairman.
4. Recording of meetings – please notify the Chairman if you are intending to record this meeting.

Please note: All meetings are open to the public and could be filmed or recorded by broadcasters, the media, council members, the council, or members of the public. Please be aware that whilst every effort is taken to ensure that members of the public are not filmed, we cannot guarantee this especially if you are speaking or taking an active role.

5. Apologies.
6. Declarations of Interest:
 - a. To receive any declarations from Members of any registerable (5A of the Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting.
 - b. To receive any declarations from Members of Matters of Public Interest regarding matters to be considered at this meeting.
 - c. To consider dispensations required.
7. Questions - A 15-minute period when members of the public may ask questions of Members of the Council.

Please note: Any member of the public requiring to put a question to the Council must do so 24 hours prior to the meeting by writing or email.

8. Finance:
 - a. To receive the current Committee budget statement.
9. To consider Risk Management reports as may be received.
10. Correspondence.
 - a. Cornwall Council – Volunteering Projects in the Community.
(Pursuant to minute no 538/18/19 held 07.03.19)
11. To consider establishing a pebble sculpture representing the residents of Saltash lost during the Great War within the Memorial Peace Garden.
(Pursuant to minute no 125/18/19 Services held on 13th March 2019)
12. To receive the tender analysis for the Library roofing works and to appoint a contractor.

13. To receive an update on the issuing of fixed penalties for dog fouling and littering – Councillor Bickford.

14. To consider appointments to the following Working Parties:

Working Party	Composition	Current Membership
Christmas Lights	STC Liaison, one member, Traders and Volunteers.	Cllr Parker – STC Liaison, Cllr Miller, Traders & Volunteers
Green Infrastructure for Growth (GI4G)	Three members	Cllrs Brady, Dent & Yates
Saltash Team for Youth	Four members	Cllrs Challen, Martin, Rance & Parker
Waterfront Management	Five members	Cllr Bickford, Rance, Phillips, P Samuels & Yates

15. To consider the Property Maintenance Sub Committee and its Terms of Reference and Membership.

16. Other areas that the Services Committee is responsible for:

a. Allotments: None.

b. Street Lighting

i. To consider the provision of lighting in Lower Fore Street.

(Pursuant to minute no 106/18/19 Services held on 09.01.19 and minute no 120/18/19 Services held on 13.03.19)

ii. To consider the provision of lighting at Guide Hut car park.

(Pursuant to minute no 106/18/19 Services held on 09.01.19 and minute no 120/18/19 Services held on 13.03.19)

17. Public Bodies (Admission to Meetings) Act 1960:

To resolve that pursuant to Section 1(2) of the Public Bodies (Admission to meetings) Act 1960 the public and press leave the meeting because of the confidential nature of the business to be transacted.

18. To consider any items referred from the main part of the agenda.

19. Public Bodies (Admission to Meetings) Act 1960:

To resolve that the public and press be re-admitted to the meeting.

20. Urgent non-financial matters brought forward at the discretion of the Chairman.

21. Press and social media releases.

22. Date of next meeting: Wednesday 10th July 2019.

Please note: It is Members responsibility to disclose a non-registerable interest or a disclosable pecuniary interest in any matter being considered or to be considered at the meeting.

Please leave the form in your folder provided for the Administration Officer to collect at the end of the meeting.

Councillor: _____

Committee: _____

Date of Meeting: _____

Declarations of Interest:

- a. To receive any declarations from Members of any registerable (5A of the Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting.
- b. To receive any declarations from Members of Matters of Public Interest regarding matters to be considered at the meeting.
- c. To consider dispensations required.

Agenda Item	Pecuniary	Non-Pecuniary	Reason	Left the Meeting	Remained at Meeting	Ongoing Dispensation	Dispensation Requested	No Interest Declared