



## **Finance Assistant**

Applications are invited for the position of a permanent part time Finance Assistant with immediate effect.

Hours 20 per week, Monday to Friday 09:30 a.m to 1:30 p.m.

NJC 13 - 17, £22,021 - £23,836, pension scheme, 23 days holiday plus bank holidays (pro rata).

Application form, job description and person specification available from:

<https://www.saltash.gov.uk/jobvacancies.php>

**OR**

Saltash Town Council  
The Guildhall  
12 Lower Fore Street  
Saltash  
PL12 6JX

Tel: 01752 844846

**OR**

Email: [humanresources@saltash.gov.uk](mailto:humanresources@saltash.gov.uk)

If you have not received a response within a week of the closing date, then your application on this occasion, has not been selected.

**Closing date: Noon 24<sup>th</sup> May 2019**

**Anticipated interview date: 4<sup>th</sup> June 2019**

