

## P & F Budget

Saltash Town Council  
As at 10th May 2019

Account	Actual Received/Spend 2018/19	EMF Balances B/F 2018/19	To/From Reserves 2019/20	Budget 2019/20	Actual Received/Spend YTD 2019/20	Actual Funds Available to Date 2019/20	Actual Funds Available to Date 19/20 Less Committed Expenditure	Notes	Budget 2020/21	Budget 2021/22	Budget 2022/23	Budget 2023/24	Budget 2024/25
<b>Turnover</b>													
<b>P&amp;F Income</b>													
4901 PR Bank Interest Received	4,943	0	0	3,075	126	2,949	2,949		3,152	3,231	3,311	3,394	3,479
<b>Total P&amp;F Income</b>	<b>4,943</b>	<b>0</b>	<b>0</b>	<b>3,075</b>	<b>126</b>	<b>2,949</b>	<b>2,949</b>		<b>3,152</b>	<b>3,231</b>	<b>3,311</b>	<b>3,394</b>	<b>3,479</b>
<b>Total Turnover</b>	<b>4,943</b>	<b>0</b>	<b>0</b>	<b>3,075</b>	<b>126</b>	<b>2,949</b>	<b>2,949</b>		<b>3,152</b>	<b>3,231</b>	<b>3,311</b>	<b>3,394</b>	<b>3,479</b>
<b>Cost of Sales</b>													
<b>P&amp;F Expenditure</b>													
6200 PR Bank Charges (6200)	779	0	0	1,025	60	965	965		1,051	1,077	1,104	1,131	1,160
6201 PR Audit (6201)	2,792	0	0	3,280	(2,400)	5,680	5,680		3,362	3,446	3,532	3,621	3,711
6202 PR Civic Occasions (including Road Closures) (6202)	1,144	0	0	4,723	25	4,698	4,698		4,841	4,962	5,086	5,213	5,344
6203 PR Mayors' Allowance	4,600	0	0	4,715	0	4,715	4,715		4,833	4,954	5,078	5,204	5,335
6204 PR Councillors' Allowance	2,244	0	0	3,347	0	3,347	3,347		3,431	3,516	3,604	3,694	3,787
6205 PR Insurance	11,438	0	0	25,625	11,869	13,756	13,756		26,266	26,922	27,595	28,285	28,992
6206 PR Youth Council (6206)	3,000	0	0	3,075	0	3,075	3,075		3,152	3,231	3,311	3,394	3,479
6208 PR Subscriptions (6208)	3,125	0	0	3,588	3,004	584	584		3,678	3,770	3,864	3,960	4,059
6210 PR Community Chest (6210)	7,212	0	0	10,000	0	10,000	10,000		10,250	10,506	10,769	11,038	11,314
6211 PR Website Maintenance (6211)	300	0	0	556	85	471	471		570	584	599	614	629
6212 PR Councillor Expenses	0	0	0	557	0	557	557		571	585	600	615	630
6213 PR Councillor Training (6213)	1,226	0	0	2,050	0	2,050	2,050		2,101	2,154	2,208	2,263	2,319
6214 PR Health & Safety (6214)	4,918	0	0	5,500	1,607	3,893	3,893		5,638	5,778	5,923	6,071	6,223
6215 PR Annual Report	0	0	0	441	0	441	441		452	463	475	487	499
6216 PR Miscellaneous	8	0	0	105	0	105	105		108	110	113	116	119
6217 PR Data Protection (6217)	585	0	0	2,050	0	2,050	2,050		2,101	2,154	2,208	2,263	2,319
6218 PR Mayors Badges	0	0	0	48	0	48	48		49	50	52	53	54
6219 PR Local Council Award Scheme	0	0	0	210	0	210	210		215	221	226	232	238
6220 PR Festival Fund & Event Expenditure	8,940	0	0	15,000	0	15,000	15,000		15,375	15,759	16,153	16,557	16,971
6221 PR Town Messenger (6221)	3,998	0	0	4,198	600	3,598	3,598		4,303	4,411	4,521	4,634	4,750
6222 PR Commissioning Youth Work (6222)	40,000	0	0	40,000	(16,666)	56,666	56,666		41,000	42,025	43,076	44,153	45,256
6224 PR Professional Costs	0	0	0	4,613	0	4,613	4,613		4,728	4,847	4,968	5,092	5,219
6502 SE Civic Christmas Event	0	0	0	513	0	513	513		526	539	552	566	580
6300 PO Telephone	1,052	0	0	997	407	590	590		1,022	1,047	1,074	1,101	1,128
6301 PO Stationery/Postage/Printing (6301)	3,869	0	0	4,100	384	3,716	3,716		4,203	4,308	4,415	4,526	4,639
6302 PO Office & IT Equipment	5,309	0	0	6,663	2,448	4,215	4,215		6,830	7,000	7,175	7,355	7,539
6303 PO Copier Maintenance	3,831	0	0	5,228	2,507	2,721	2,721		5,359	5,493	5,630	5,771	5,915
6304 PO Broadband (6304)	970	0	0	472	0	472	472		484	496	508	521	534
6305 PO SAGE Accounts (6305)	3,108	0	0	4,100	170	3,930	3,930		4,203	4,308	4,415	4,526	4,639
6306 PO IT Maintenance	7,369	0	0	8,200	1,467	6,733	6,733		8,405	8,615	8,831	9,051	9,278
6417 GH Belle Vue Office Costs	3,173	0	0	4,100	274	3,826	3,826		4,203	4,308	4,415	4,526	4,639
5500 Bad Debt Expense	4	0	0	0	0	0	0		0	0	0	0	0
<b>Total P&amp;F Expenditure</b>	<b>124,993</b>	<b>0</b>	<b>0</b>	<b>169,079</b>	<b>5,840</b>	<b>163,239</b>	<b>163,239</b>		<b>173,306</b>	<b>177,639</b>	<b>182,080</b>	<b>186,632</b>	<b>191,297</b>
<b>P&amp;F Staffing Expenditure</b>													
6650 ST P&R Parking Space	292	0	0	333	0	333	333		341	350	359	368	377
6651 ST P&R Staff Insurance	624	0	0	718	0	718	718		736	754	773	793	812
6652 ST P&R Employers Pension - Monthly Fee	4,600	0	0	4,715	442	4,273	4,273		4,833	4,954	5,078	5,204	5,335
6655 ST P&R Staff Travelling Expenses	1,101	0	0	391	81	310	310		401	411	421	432	442
6656 ST P&R Staff Training	7,870	0	0	2,931	(2,415)	5,346	5,346		3,004	3,079	3,156	3,235	3,316
6659 ST P&R Town Sergeant & Mace Bearer Fees	375	0	0	753	90	663	663		772	791	811	831	852
6661 ST P&R Finance Consultancy Fees	4,553	0	0	5,896	(1,016)	6,912	6,912		6,043	6,194	6,349	6,508	6,671
P&F Staffing Costs	193,996	0	21,028	210,889	18,914	213,003	213,003		216,161	221,565	227,104	232,782	238,602
<b>Total P&amp;F Staffing Expenditure</b>	<b>213,410</b>	<b>0</b>	<b>21,028</b>	<b>226,626</b>	<b>16,097</b>	<b>231,557</b>	<b>231,557</b>		<b>232,292</b>	<b>238,099</b>	<b>244,051</b>	<b>250,153</b>	<b>256,407</b>
<b>P&amp;F EMF Expenditure</b>													
6270 PR EMF Crime Reduction	0	16,950	0	20,000	0	36,950	36,950		20,500	21,013	21,538	22,076	22,628
6271 PR EMF Election	5,350	9,950	0	10,000	190	19,760	19,760		10,250	10,506	10,769	11,038	11,314

6272 PR EMF Robes & Civic Regalia	3,269	6,402	0	0	0	6,402	6,402	0	0	0	0	0
6273 PR EMF Legal Fees	1,568	2,705	0	3,000	0	5,705	5,705	3,075	3,152	3,231	3,311	3,394
6274 PR EMF Internet Redevelopment	0	2,025	0	0	0	2,025	2,025	0	0	0	0	0
6275 PR EMF Neighbourhood Plan	3,939	4,115	0	3,000	403	6,712	6,712	3,075	3,152	3,231	3,311	3,394
6370 PO EMF Computer Equipment Renewal	9,040	2,046	0	5,000	0	7,046	7,046	5,125	5,253	5,384	5,519	5,657
6694 ST PR EMF Staff Contingency (P&R)	0	0	(11,981)	24,000	0	12,019	12,019	24,600	25,215	25,845	26,492	27,154
<b>Total P&amp;F EMF Expenditure</b>	<b>23,166</b>	<b>44,193</b>	<b>(11,981)</b>	<b>65,000</b>	<b>594</b>	<b>96,618</b>	<b>96,618</b>	<b>66,625</b>	<b>68,291</b>	<b>69,998</b>	<b>71,748</b>	<b>73,542</b>
<b>Guildhall Expenditure</b>												
6418 GH Professional Fees	5,801	0	0	0	0	0	0	0	0	0	0	0
<b>Total Guildhall Expenditure</b>	<b>5,801</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total Cost of Sales</b>	<b>367,370</b>	<b>44,193</b>	<b>9,047</b>	<b>460,705</b>	<b>22,530</b>	<b>491,415</b>	<b>491,415</b>	<b>472,223</b>	<b>484,028</b>	<b>496,129</b>	<b>508,532</b>	<b>521,245</b>
<b>Gross Profit</b>	<b>(362,427)</b>	<b>(44,193)</b>	<b>(9,047)</b>	<b>(457,630)</b>	<b>(22,404)</b>	<b>(488,466)</b>	<b>(488,466)</b>	<b>(469,071)</b>	<b>(480,798)</b>	<b>(492,817)</b>	<b>(505,138)</b>	<b>(517,766)</b>
<b>Operating Profit</b>	<b>(362,427)</b>	<b>(44,193)</b>	<b>(9,047)</b>	<b>(457,630)</b>	<b>(22,404)</b>	<b>(488,466)</b>	<b>(488,466)</b>	<b>(469,071)</b>	<b>(480,798)</b>	<b>(492,817)</b>	<b>(505,138)</b>	<b>(517,766)</b>