

SALTASH TOWN COUNCIL

Minutes of a Meeting of Saltash Town Council held in The Guildhall on Thursday 15th October 2009 at 7.00 pm

PRESENT: Councillors Mrs S Hooper MBE (Chairman),
P Clements, G Ellison, M Gee, A Killeya, Mrs Merryn Killeya,
B Reid, C Riches and D Yates

ALSO PRESENT Sgt A Dunstan
Reverend A Butler (Mayor's Chaplain)
Mr B Carter (Saltash Gateway Community Interest Company)
Mrs M Small (Clerk to the Town Council)

APOLOGIES: Councillors R Austin (Cornwall Planning meeting), D Holley (Cornwall Planning meeting), C Oakes (holiday) and P Stephens (sickness)
Cornwall Councillor B Preston

PRAYERS

Prayers were offered by the Mayor's Chaplain.

CHAIRMAN'S REPORT

The Mayor and Consort and Deputy Mayor and Deputy Mayoress had attended the Air Cadets evening. The Mayor had attended the business exhibition at the Guildhall, HMS Raleigh for the renewal of the Freedom of Torpoint, the AGM of the Saltash Music, Speech and Drama Festival, the Saltash Environmental Action Group awareness film at the Wesley on issues of global warming, the installation of the new Team Vicar, the Rotary dinner, the 40th anniversary of the disaster on HMCS Kootenay (which was the largest peacetime disaster), a charity event for the Royal Marsden Cancer Care at Trevollard and the farewell service for the Zimbabwe Methodist church.

Councillor Killeya reported that, together with the Deputy Mayoress, he had attended the RAF service of thanksgiving in Plymouth and will be attending, at the weekend, the craft fair and the emergency tunnel exercise.

POLICE REPORT

Sgt Dunstan reported that there had been 57 recorded crimes during the month, as compared to 63 for the same period last year. There had been no dwelling burglaries, but there had been four burglaries to other premises i.e. sheds/lockups. There had also been six damage to vehicles, six theft from vehicles, six common assaults and four actual bodily harm assaults. There had been a Force day of action looking at PACT problems of underage drinking, antisocial behaviour and speeding. The next Offwatch meeting is to be held on 19th October at 10:30am. The Police had attended a meeting at Jubilee Close regarding problems in that area. Councillor Mrs Hooper thanked Sgt Dunstan and PC Fletcher for their assistance in attending the meeting. Councillor Killeya added his thanks to the Police for coming to the meeting and stated that it was a shame that press reports did not reflect positive actions and he thanked the Police for their efforts. Councillor Killeya also referred to the ten assaults and asked if this was high and Sgt Dunstan said the figure was, in fact, quite low.

Councillor Reid stated that cars are continually parking outside the chemist at the bottom of Fore Street. It was **RESOLVED** to write to Cornwall Council asking that they instruct Parking Enforcement Officers to stop parking on double yellow lines outside Lloyds pharmacy.

Councillor Clements asked the opinion of the Police on the locked gate at the end of Gilston Road/Badgers Walk. Sgt Dunstan stated that the premises on the industrial estate would be disappointed if the gate was removed as they would see damage occurring. However, the Police have no say as it is erected privately by the Housing Association, but they would not particularly want it to be removed. It was noted that the gate is there because the roads are unadopted at Pillmere and Councillor Riches stated that it may become a right of way once the roads are adopted.

Councillor Riches stated that he had received more complaints about speeding through Carkeel and these are borne out by the Visor results and it is, in fact, becoming more of a problem.

Councillor Ellison referred to the problems reported at the last meeting of empty drinks cans being found at Latchbrook valley and asked if it is true that the young lady who lost the purse could not be questioned. Sgt Dunstan clarified that she was questioned, but as she had said there were no cans when she was there, they could take no further action. He also confirmed that the Police will continue to patrol the area.

Councillor Riches extended thanks to the Mayor and PC Fletcher who monitored parking at Berry Park.

SALTASH GATEWAY COMMUNITY INTEREST COMPANY (CIC)

The report for September/October 2009 was circulated and Mr B Carter stated that they were still waiting for a date on which the steering group for Fore Street regeneration study could meet with the Town Council to go through the Scott Wilson report.

Mr Carter stated that rail services continue to improve and an extra Saturday service started in September and Saltash will gain a new service in December. Saltash Gateway Community Interest Company (CIC) continues to negotiate on influencing the 2010 rail timetables. There has been a 47% rise in the number of people using Saltash station. New road and pavement, new signage and ramp access to one shelter has improved and now the major outstanding issue is the platform gap on the London bound platform and discussions regarding the options continue with Network Rail.

There are now over 600 Saltash cards sold, CIC is looking to take the promotion wider afield, as well as tentative plans for a "Swop a Shop" day in November where people will be encouraged to swop a supermarket shop for a Fore Street one. They are currently working with Saltash Environmental Action Group to co-ordinate this with one of their music days.

The tourism assessment project is nearing completion and some details have already been released regarding May Fair and Regatta to help those committees plan for next year. There will be a workshop on the 14th November where the CIC will establish annual and quarterly priorities. The results of the public consultation into community transport are currently being collated for analysis.

There were no questions raised and the Mayor thanked Mr Carter for attending the meeting.

CORNWALL COUNCIL REPORT

Councillor Riches stated that committees are still formulating their work programme priorities. The saga relating to disposal of waste continues and, at the moment, there is a review of the legal aspects of trying to get out of the contract with SITA for the building of a waste incinerator at St Dennis. The County will run out of space in 2014 unless people reduce or recycle.

A review of the CNAs is taking place. Cornwall Council has to save money and the CNA is a target area. Councillor Ellison stated that it is disappointing news that the whole system of CNA is being dropped; the CNA structure was the thing that sold Cornwall Council to parishioners. Councillor Riches stated that they are not looking at dropping the CNAs, but do not want to make them formal bodies within the Cornwall Council structure and then Officers do not need to go to the committee meetings.

Councillor Ellison enquired if Cornwall Council has received the notice of appeal from SITA regarding refusal of planning permission for the incinerator at St Dennis and this was confirmed by Councillor Riches.

Councillor Ellison asked if there has been an appointment to the Tamar Valley Area of Outstanding Natural Beauty Consultative Forum and Councillor Riches will make enquiries and report back.

QUESTIONS

Miss Miller enquired the position regarding the promised award to the young person who had saved someone from the River Tamar last year. There was some debate as to how many were to get the award and the Clerk was asked to check the minutes. The award will be made at the November Town Council meeting.

126/09/10 DECLARATIONS OF INTEREST

No declarations of interest were declared.

127/09/10 MINUTES

It was **RESOLVED** that the Minutes of the meetings held on 17th September and 13th October 2009 be confirmed and signed as a correct record, subject to adding “going to attend” to the second paragraph of the Chairman’s report before “RAF service of thanksgiving”.

128/09/10 MATTERS ARISING

116/09/10 A letter was read from Wain Homes apologising for any inconvenience caused to residents of Berry Park and stating that, until the new roads into the development have been created, it is very difficult to get construction traffic to park within the development site, but they will do this as soon as possible. Councillor Riches stated that, together with the Mayor, they had met with the Police at the site and they are now monitoring the situation. Councillor Mrs Hooper stated that the issue of residents’ parking is ongoing.

It was noted that there is still a yellow sign for St Anne's, but the development has long been finished. Councillor Riches will pass this on Councillor Holley to look into.

117/09/10 Councillor Riches reported that the Primary Care Trust is extending dental surgery practise in Liskeard, but nothing is related to Saltash. Therefore, the Saltash letter still stands. A reply is awaited from the Primary Care Trust to the Council's letter regarding dental surgery in Saltash.

118/09/10 The Clerk reported that Councillor Austin has six names of Councillors who wish to visit Plougastel and for anyone else wishing to attend, now is the last opportunity to contact Councillor Austin..

129/09/10 **FINANCE**

(a) The following receipts in September 2009 were noted:

£ p

Guildhall	587.40	
Burial Board	2760.00	
Cornwall Council	110,568.00	Precept – second instalment

(b) The following payments in September 2009 were noted:

	£	p	£	p	Remarks
	Gross		Excl VAT		
C Oakes	52.27				Paint
Inland Revenue	1510.96				Tax & NI
Post Office Ltd	169.71		161.63		Guildhall – Gas
S Cartledge-Claus	45.00				Wooden surrounds Fore St.
Eclipse Internet	24.09		20.95		Broadband
Viking Direct	160.08		136.64		Ink – office
Cobras Swimming	1000.00				Community Chest
Otis	418.31		363.75		Lift maintenance
Eclipse Internet	24.09		20.95		Broadband
Terrence Carr	900.00				Arboreal Survey Elwell Woods
Morris Leslie Group	144.90		126.00		Bowser Hire
Parc Signs	5651.55		4914.39		Information boards
B Whipp	25.00				Beating the Bounds
Chubb Fire Ltd	670.37		582.93		Fire Extinguishers
Cosgrove Construct	458.58		399.00		Light covers at mural
Secur-a-door	178.25		155.00		Front door repair
Post Office Ltd	951.53		827.42		Electric (Guildhall)
Cornwall Council	1238.49				Superannuation
Inland Revenue	1466.62				Tax & NI
S Window Cleaning	135.00				GH windows/bus shelters
Post Office Ltd	259.11				Water (Guildhall)
Hine Brothers	2000.00				Grounds Maintenance Aug-Oct
Cornwall Council	1629.32				Superannuation

Barclays Bank	103.40	Commission charges
Petty cash	250.00	Petty cash
Cornwall Council	667.00	Guildhall rates
Staff salaries	6278.20	Staff salaries

130/09/10

PLANNING

(a) It was noted that Cornwall Councillors had voted upon the information before them at this meeting, but in the light of subsequent information received at Cornwall Council, Councillors may vote differently at that meeting. Councillor Mrs Hooper did not vote on any planning applications.

(b) Applications for consideration:

Date received	Application no.	Details of application
02.10.2009	09/00644/LBC	<p>Beech House Nursing Home - Beech House Nursing Home, St Stephens Road - Listed building consent for the construction of two storey extension to the south of nursing home (revised design to application no 90/00226/LB to include alteration to footprint to avoid root system of tree protected by TPO and alterations to internal layout to accommodate current nursing standards.)</p> <p>It was RESOLVED by 8 in favour and 1 abstention (Councillor Mrs Hooper) to RECOMMEND APPROVAL</p> <p>It is noted that the Home is now called Asheborough</p>
28.09.2009	09/01245/FUL	<p>Mr K Tozer - Mayflower Fabrications, Moorlands Lane - change of use of a light industrial unit to an MOT Test Facility and Vehicle Repair Unit.</p> <p>It was RESOLVED by 8 in favour and 1 abstention (Councillor Mrs Hooper) TO RECOMMEND APPROVAL subject to reasonable steps having been taken to re-advertise as light industrial unit</p>
28.09.2009	09/01449/FUL	<p>Miss S Radford - 3 Kimberley Cottages, Thorn Lane - construction of two storey extension to rear elevation. Replacement of windows and front door.</p> <p>It was RESOLVED by 9 in favour and 1 abstention (Councillor Mrs Hooper) to RECOMMEND APPROVAL</p>

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| 02.10.2009 | 09/01516/FUL | Mr and Mrs D Pollard - Lower Orchard, Adit Lane - retrospective consent for the construction of timber building to be used as ancillary accommodation to existing dwelling. It was RESOLVED by 8 in favour with 1 abstention (Councillor Mrs Hooper) to RECOMMEND APPROVAL subject to the building not being used as a separate household nor to it being sold separately to the main building |
| 02.10.2009 | 09/01524/FUL | Mr and Mrs Taylor - 69 Longview Road - enlargement and conversion of roof space (to include dormer extension to front elevation). It was RESOLVED by 8 in favour and 1 abstention (Councillor Mrs Hooper) to RECOMMEND APPROVAL |
| 05.10.2009 | 09/01541/FUL | Mr B Donaghue - West Villa 74 Liskeard Road - construction of 11 licensed boarding cattery units (within 1 unit to be used as an isolation pen). It was RESOLVED by 8 in favour and 1 abstention (Councillor Mrs Hooper) to RECOMMEND APPROVAL provided there is no neighbour objection. |

- (c) The Clerk stated that there were no planning applications to report that had been approved contrary to the recommendations of the Town Council.

131/09/10 CORRESPONDENCE

A letter was received from Cornwall Council consulting on the placing of an H bar marking on the road outside the entrance to the Masonic hall. The Clerk reported that there had been one objection to the proposal. It was **RESOLVED** that the Town Council support the H bar, provided that it does not extend beyond the entrance of that owned by the Masonic hall.

132/09/10 INDUSTRY, COMMERCE, TRANSPORTATION AND TOURISM COMMITTEE

It was **RESOLVED** that the Minutes of the Industry, Commerce, Transportation and Tourism Committee held on 28th September 2009 be confirmed and signed as a correct record and that the recommendations contained therein be endorsed.

133/09/10

POLICY AND RESOURCES COMMITTEE

With reference to Minute number 96/09/10(d), the Clerk submitted a draft protocol for organisations taking on projects on Council owned or managed land.

With reference to Minute number 106/09/10 relating to staffing, Councillor Mrs Hooper stated that a course had become available on motivation, delegation and empowerment which it was felt would benefit the Clerk.

It was **RESOLVED** that:

- (a) The Town Council adopt the protocol for organisations working on Town Council owned or managed land is adopted, subject to:
 - (i) amending the wording to read “a charity or community organisation”
 - (ii) the Town Council’s Standing Orders are amended to include a tendering process
 - (iii) a response is sent to Cornwall Council advising them on the Town Council’s protocol when taking on a lease for land or property.
- (b) the Clerk attends the one day course on motivation, delegation and empowerment at a cost of £115 plus travel.
- (c) subject to the foregoing, the Minutes of the meeting of the Policy and Resources Committee held on 6th October 2009 be confirmed and signed as a correct record and that the recommendations contained therein be endorsed, subject to, in Minute number 100/09/10, adding a first paragraph:

“It was **RESOLVED** that the Committee move into Confidential Part II to consider details on the Toc H building. It was further **RESOLVED** to move back into confidential part I to report as follows:”

(Councillor Riches voted against the recommendation contained in Minute number 105/09/10 relating to the loan to Saltash United Football Club)

134/09/10

CIVIC AMENITIES COMMITTEE

It was **RESOLVED** that the Minutes of the Civic Amenities Committee held on 7th October 2009 be confirmed and signed as a correct record and the recommendations contained therein are endorsed subject to delete “that this will be considered at the next meeting” and insert “that all requests will be considered at the next meeting and a priority list drawn up”.

(In Minute number 114/09/10(b) relating to Festival Funding by the Saltash Music Speech and Drama Festival Committee, Councillor Mrs Hooper declared a personal and prejudicial interest and left the meeting

for this item as she is General Secretary. Councillor Clements declared a personal interest in the same Minute number as he is a Friend of the Festival and Councillor Riches declared a personal interest in the same application, as the applicant is known to him) It was unanimously **RESOLVED** that Councillor A Killea takes the Chair for this item)

(In Minute number 111/09/10 regarding Elwell Woods, Councillor Ellison declared a personal and prejudicial interest as Vice-Chairman of Saltash Waterfront Residents Association, who is taking the project forward, and left the meeting)

135/09/10 MEET THE PEOPLE

- (a) Feedback was given from the September Meet the People and actions recorded.
- (b) Councillors made arrangements for cover at the next Meet the People on Saturday 17th October.

136/09/10 PRESS RELEASES

It was **RESOLVED** that no additional press releases were required.

137/09/10 COMMON SEAL

It was **RESOLVED** that the Common Seal of the Council be affixed to all Deeds and Documents necessary to give effect to the foregoing Acts and Proceedings.

Signed: _____
Chairman

Dated: 19th November 2009