

SALTASH TOWN COUNCIL

Minutes of the Meeting of the Burial Authority held at the Guildhall on Tuesday 4th June 2019 at 6.30 p.m.

PRESENT: Councillors: G Challen, J Dent – Vice Chairman, M Fox, S Lennox-Boyd, J Peggs, W Phillips - Chairman, A Pinckney, J Rance, D Yates.

ALSO, PRESENT: S Burrows – Head of Administration and Library Services.

APOLOGIES: Councillors: R Bickford, S Martin, S Miller, M Parker, B Samuels, P Samuels.

BA/01/19/20 HEALTH AND SAFETY ANNOUNCEMENTS

The Chairman informed those present of the actions required in the event of a fire or emergency.

BA/02/19/20 TO APPOINT A CHAIRMAN

Following a vote, it was **RESOLVED** that Councillor Phillips be appointed Chairman.

BA/03/19/20 TO APPOINT A VICE CHAIRMAN

Following a recorded vote, it was **RESOLVED** that Councillor Dent be appointed Vice Chairman.

BA/04/19/20 RECORDING OF MEETINGS – PLEASE NOTIFY THE CHAIRMAN IF YOU ARE INTENDING TO RECORD THIS MEETING

None.

BA/05/19/20 DECLARATIONS OF INTEREST

- a. Declarations from Members of any registerable (5A of the Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting.
- b. Declarations from Members of Matters of Public Interest regarding matters to be considered at this meeting:

Councillor	Agenda Item	Pecuniary/Non-Pecuniary	Reason
None			

BA/06/19/20 QUESTIONS FROM THE PUBLIC

None.

BA/07/19/20 TO CONSIDER RISK MANAGEMENT REPORTS AS MAY BE RECEIVED

No Report.

BA/08/19/20 HEALTH & SAFETY

No Report.

BA/09/19/20 FINANCE

- a. To receive the current Committee budget statement:

It was **RESOLVED** to note.

BA/10/19/20 REPORT FROM THE CEMETERY WARDEN

The Cemetery Warden informed members that all burials and cremation interments have gone without problems.

Grass cutting is up to date.

The timber around the box hedging is due to be replaced very shortly because of rot.

Hot water for hand washing has now been installed in the toilet.

No parking signs have been put up to encourage allotment holders to use their own car park instead of cemetery spaces by the trailer. Also, there is a sign in the turning area. This is being monitored as much as possible.

There are no problems to report.

It was **RESOLVED** to note and that the Cemetery Warden costs up alternative material for the box hedging liaising with the Chairman.

BA/11/19/20 TO CONSIDER THE DEVELOPMENT ADJACENT TO CHURCHTOWN CEMETERY WALL

The Chairman informed members of the development adjacent to Churchtown Cemetery wall.

The Cemetery Warden informed members that the plot directly behind the cemetery hut is built up with soil that could lead to potential issues when building works commence.

It was **RESOLVED** that the Chairman visits site and that the Building Surveyor be informed of the situation.

BA/12/19/20 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960:

To resolve that pursuant to Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960 the public and press leave the meeting because of the confidential nature of the business to be transacted. (As required or if necessary).

TO CONSIDER ANY ITEMS REFERRED FROM THE MAIN PART OF THE AGENDA

None.

BA/13/19/20 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960:

To resolve that the public and press be re-admitted to the meeting.

BA/14/19/20 URGENT NON-FINANCIAL ITEMS AT THE DISCRETION OF THE CHAIRMAN

None.

BA/15/19/20 PRESS RELEASES

None.

BA/16/19/20 DATE OF NEXT MEETING

Tuesday 1st October 2019.

Rising at: 6:50 p.m.

Signed _____

Chairman

Dated _____

DRAFT