

## SALTASH TOWN COUNCIL

### Minutes of the Meeting of the Burial Authority held at St Stephens Church on Tuesday 5<sup>th</sup> June 2018 upon the rising of the Burial Board

**PRESENT:** Councillors: J Brady (Mayor, ex-officio voting), G Challen (Deputy Mayor, ex-officio voting), M Parker – Vice Chairman, W Phillips - Chairman, A Pinkney.

**ALSO PRESENT:** 4 Members of the Public, R Lane – Town Clerk, M Orchard – Cemetery Warden, S Burrows – Administration Officer.

**APOLOGIES:** Councillor: J Dent.

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Councillor Phillips in the Chair.

**BA/01/18/19 HEALTH AND SAFETY ANNOUNCEMENTS**

The Chairman informed those present of the actions required in the event of a fire or emergency.

**BA/02/18/19 TO APPOINT A CHAIRMAN**

It was unanimously **RESOLVED** that Councillor Phillips be appointed Chairman.

Councillor Phillips remained in the Chair.

**BA/03/18/19 TO APPOINT A VICE CHAIRMAN**

It was unanimously **RESOLVED** that Councillor Parker be appointed Vice Chairman.

**BA/04/18/19 RECORDING OF MEETINGS – PLEASE NOTIFY THE CHAIRMAN IF YOU ARE INTENDING TO RECORD THIS MEETING**

None.

**BA/05/18/19 DECLARATIONS OF INTEREST:**

- a. Declarations from Members of any registerable (5A of the Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting.
- b. Declarations from Members of Matters of Public Interest regarding matters to be considered at this meeting:

Councillor	Agenda Item	Pecuniary/Non-Pecuniary	Reason
None			

c. Dispensations required:

**BA/06/18/19** To note an on-going dispensation for Councillor Rance to act as Chairman of the Saltash Team for Youth and Commissioning of Youth Work.

It was **RESOLVED** to note.

**BA/07/18/19** To note an on-going dispensation for Councillors Challen and Miller for Full Council and all associated Committees in relation to their roles as representatives of Saltash Town Council on the Chamber of Commerce.

It was **RESOLVED** to note.

**BA/08/18/19** **QUESTIONS FROM THE PUBLIC**

None.

**BA/09/18/19** **TO RECEIVE THE CURRENT COMMITTEE BUDGET STATEMENT**

a. To receive the current Committee budget statement.

It was **RESOLVED** to note.

**BA/10/18/19** **HEALTH & SAFETY**

No Report.

**BA/11/18/19** **REPORT FROM THE CEMETERY WARDEN**

The Cemetery Warden informed members that grass cutting is on schedule, there are no issues with the funerals, and that the wooden gates to the compound require replacement.

It was **RESOLVED** to note and that appropriate replacement compound gates be purchased under the Chairman's delegated authority.

**BA/12/18/19 TO NOTE THE VISIT TO EFFORD CEMETERY**

The Chairman informed members that a site visit to Efford Cemetery and Crematorium will be arranged to view and review operational options.

It was **RESOLVED** to arrange a site visit to Efford Cemetery and Crematorium to view and review operational options reporting back to the Burial Authority Committee.

**BA/13/18/19 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960:**

To resolve that pursuant to Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960 the public and press leave the meeting because of the confidential nature of the business to be transacted. (As required or if necessary).

**BA/14/18/19 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960:**

To resolve that the public and press be re-admitted to the meeting.

**BA/15/18/19 URGENT NON-FINANCIAL ITEMS AT THE DISCRETION OF THE CHAIRMAN**

None.

**BA/16/18/19 PRESS RELEASES**

None.

**BA/17/18/19 DATE OF NEXT MEETING**

Tuesday 2<sup>nd</sup> October 2018 to be held at the Guildhall upon the rising of the Burial Board.

Rising at: 6:46 p.m.

Signed \_\_\_\_\_  
Chairman

Dated \_\_\_\_\_