

SALTASH TOWN COUNCIL

Minutes of a Meeting of Saltash Town Council held in The Guildhall on Thursday 20th December 2007 at 7.00 pm

PRESENT: Councillors R Austin (Chairman), R Bickford, N Challen, P Clements, G Ellison, M Gee, Mrs S Hooper MBE, A Killeya, C Oakes, B Reid (for part of meeting), C Riches, D Yates

ALSO PRESENT Rev I Souter (Mayor's Chaplain),
County Councillor Mrs B McTaggart,
Mr S Tait (Director, Gateway Community Interest Company),
Inspector M Williams, Sgt A Dunstan,
Mrs M Small (Town Clerk)

APOLOGIES: Councillors D Holley, Mrs F Knight, Mrs S Lennox-Boyd,
P Stephens, County Councillors B Preston and Mrs J Mepsted

Councillor Oakes had signed the Declaration of Acceptance of Office

PRAYERS

Prayers were offered by the Mayor's Chaplain.

CHAIRMAN'S REPORT

Councillor Austin reported that he had undertaken 27 appointments during the month, the most notable of which were the presentation of awards at The Sailing Club, the opening of Burraton Chapel and flats, and presentation of Year 11 awards at Saltash.net Community School. He also referred to the new lighting in St.Nicholas and St.Faith Church which had made a tremendous difference and had cost over £10,000. A meeting with members of the Town Council and Gateway Community Interest Company with Saltash Churches Together was very helpful. Councillor Austin reported that he had visited the Residential and Nursing Homes, the Schools and the early morning visit to the Sorting Office.

POLICE REPORT

Sgt Dunstan reported that there had been 86 reported crimes in the period since the last meeting, compared to 145 for the same period last year. There had been 1 burglary to a dwelling, 10 thefts from motor vehicles and 11 criminal damage to motor vehicles. Unfortunately there was a handbag snatch this morning in Victoria Road and Sgt Dunstan gave details of the description of the person concerned.

MATTERS ARISING FROM THE LAST MEETING

The Joint Police/Council visit to the St. Stephens Road area turned out to be on a very bad rainy and blustery day, but one Councillor arrived and went with the Police to meet residents. It was noted that the anti-social behaviour in the area was much improved.

The Football Project recommences on Friday 18th January 2008 at Saltmill. The Police are looking for sponsorship for the Project to provide match funding. It was **AGREED** that this

is added to the Policy and Resources Committee for consideration. There has been an improvement in anti-social behaviour in Victoria Gardens since only one gate is open at night. A second meeting of OFWATCH has been held and 5 out of the 8 Off Licences had attended.

There were no questions to the Police.

SALTASH GATEWAY COMMUNITY INTEREST COMPANY (CIC)

A brief for December was received from Mr John Evans. It was noted that grants had been approved by SWRDA for £30,000 for a Preliminary Economic Impact Assessment relating to Saltash Fore Street Area Development, £10,000 to acquire Consultancy Support and £5,000 to enable a South East Cornwall Business Skills Development Programme in association with the District Council and Caradon MCTI towns. The CIC would like to acquire property to enable an income stream to be established and would wish to engage with the Town Council if it is making bids for Caradon Property prior to the winding up of District Councils.

Mr Tait reported that the Directors met with two major land owners of the Broadmoor Farm area. It was a very good meeting and they were keen on the principle of a master planning exercise for the whole site. A Broadmoor Farm Steering Group will now be set up.

CIC has decided to re-advertise the CIC Projects Co-ordinator post on a job-share basis with the current Company Secretary and Administrator Mr John Evans.

Questions were asked of Mr Tait on the CIC's spending on projects from money granted by the Town Council. Mr Tait stated that things are moving now and this will mean the start of spending on projects.

COUNTY COUNCIL REPORT

County Councillor Mrs McTaggart reported that all schemes for disabled parking have been put together to make one application in order to keep costs to a minimum.

With reference to the cones on the approach to the Tamar Bridge, Councillor Mrs McTaggart is pursuing this with the Highway Agency and will report back. Councillor Ellison reported that the work is due to start in February 2008.

Councillor Holley had submitted questions for County Councillor Mrs McTaggart as follows:-

- i. Is there any indication of the finalised way the £100,000 allocated from Section 106 St. Mellion Crown Golf Development is to be used at Carkeel roundabout once it is obtained?

County Councillor Mrs McTaggart stated that the first scheme was not going ahead and therefore she will await to see what else St. Mellion are putting in.

- ii. Would it be possible to get a list or map showing all the land owned by the County Council in Saltash, excluding school sites and roadside verges?

County Councillor Mrs McTaggart will make enquiries and report back.

- iii. What date do the proposed new traffic wardens take over from the Police?

County Councillor M McTaggart reported that Community Enforcement Officers (as they will be called), will be commencing on the 5th May 2008 following training in April.

- iv. Can information be obtained on the extent to which disabled drivers may be causing road safety problems by parking on double yellow lines?

County Councillor M McTaggart responded that when the County Council take over enforcement, they will keep a particular eye on any problems caused by this. Social Services deal with the issue of badges. County Councillor McTaggart will report back on this in due course.

Councillor Clements referred to the County Council's Website where it says that the work is now complete on all Gold Paths, but he disagrees with that statement as he feels there are still Gold Paths that are not up to standard. It was **AGREED** to write to Mr David Woods at the County Council pointing out the paths in question.

Councillor Ellison referred to the mechanism for response to the Plymouth Waste Development Proposals, which County Officers totally missed. Councillor Ellison stated that he understood that County Councillors were not consulted. County Councillor M McTaggart will take this up and reply to the Town Council in due course.

DISTRICT COUNCIL REPORT

Councillor Killeya reported that Mr Colin Cresswell at the District Council had spent a lot of time in preparing a suggested response to the additional comments relating to the Waste Incinerator Plant at Ernesettle. It was **AGREED** that a letter be sent to Mr Cresswell thanking him for his efforts. With reference to the Town Council's comments regarding the provision of smoking areas outside Public Houses, the Planning Officer has stated that any application must conform to the Design Guide and that Planning Officers will try to assist applicants in getting an application together which would meet the guidelines. It was noted that Enforcement is to send the owners of the Station Site and premises in Lower Fore Street a notice regarding an untidy site. Councillor Ellison also reported on an Enforcement Notice as the play area in Bishops Close has still not been opened. Councillor Riches reported that work has now started in Bishops Close. The Waitrose Planning Application for a major extension has been given conditional approval. The additional houses in Berry Park have been refused.

Councillor Riches reported that an Enforcement Order to get the play park in Ashton Way adopted will be issued as soon as possible. Councillor Yates reported that the District Council's Website shows the old car parking charges and asked if it could be updated.

Councillor Killeya reported that some progress is being made by the District Council regarding footpath 17 at Antony Passage.

QUESTIONS

Mr Dent stated that National Veterans Day is in June 2008 and asked if the Town is to commemorate the event? If so, the Royal British Legion and the Royal Naval Association would be glad to offer help. Councillor Ellison reported that it will be the Regatta on the 28th and 29th June 2008 and he would be very happy to invite Mr Dent to a Committee

Meeting of the Regatta Committee to see if something could be included within that event. Mr Dent also reported that over £12,000 has been collected during the Remembrance period in Saltash. He then asked the Mayor to present a Royal British Legion Badge for collectors to Councillor Mrs Sue Hooper.

154/07/08 DECLARATIONS OF INTEREST

Councillors Mrs Hooper, Reid, Ellison, Challen and Bickford declared a personal interest in Planning Application No. 07/01499/FUL by Mr K Baskott as the applicant is well known to them.

Councillor Clements declared a personal interest in Planning Application No. 07/01674/FUL as Dr. Lewis is a fellow member of The Ramblers Association.

155/07/08 MINUTES

It was **RESOLVED** that the Minutes of the meetings held on the 15th and 28th November 2007 be confirmed and signed as a correct record.

156/07/08 MATTERS ARISING

CIC The Clerk reported that the expression of interest to the RDA regarding a Local Action Group had not yet been sent, but would be sent before the 31st December.

Planning Councillor Killeya had already reported on the response in the District Council Report regarding smoking areas outside Public Houses.

Planning The supply of Google Earth with Planning Applications would not be possible for all applications but could be requested from the District Council on individual applications, where necessary.

157/07/08 FINANCE

(a) The following receipts in November 2007 were confirmed.

	£
Guildhall Hire	1098.40
Burial Board	525.00

(b) The following payments in November 2007 were noted.

	£ p	£ p	
	<u>Gross</u>	<u>Excl VAT</u>	<u>Remarks</u>
Any Pest Control Services	323.13	275.00	Spikes – Union Inn
Western Greyhound	63.45	54.00	Service fee re Grenfell Ave
K Abraham	285.00		Audit
Post Office Ltd	761.19		Electric – Guildhall
Viking Direct	223.11		Ink

	£ p Gross	£ p Excl VAT	Remarks
R Dale	30.24		Travel – notice boards
C.D.C.	21.15		Black sacks
Inland Revenue	1508.16		Tax & NI
C.C.C.	800.00		Superannuation
SS Nich.& Faith PCC	1000.00		Community Chest
St Stephens PCC	1000.00		Community Chest
J&M GardenMach	27.60		Burial Board
C.D.C.	10485.01		CCTV
Good Directions Ltd	211.50	180.00	Clock inspection
TV Licensing	135.50		TV Licence
Otis Ltd	379.95	323.37	Lift maintenance
PWS	236.97	201.68	Guildhall caretakers uniform
Mt Edg Dist Scouts	10.00		Badges
C.D.C.	658.00		Autumn Messenger
Atlas Graphics	29.38	25.00	Christmas banner
Consortium	159.10		Stationery/cleaning
Eclipse Internet	23.95	20.38	Broadband
Post Office Ltd	311.36		Telephone
Hine Brothers	125.00		Top soil/flower beds
C.D.C.	611.00		Rates
H3G	45.00	38.30	Mobile phone (Town Clerk)
C.D.C.	41.12		Garage
Staff salaries	5263.65		Salaries

158/07/08 PLANNING

(a) It was noted that District Councillors voted upon the information before them at this meeting but in the light of subsequent information received at the District Council, Councillors may vote differently at that meeting.

(b) Applications for consideration:

Date received	Application No.	Details of application
13.12.07	07/01440/FUL	Mr J Thornton – 6 Babis Farm Close, St Stephens - construction of ground floor extension to front elevation. It was unanimously RESOLVED to RECOMMEND APPROVAL subject to no neighbour objection and adequate provision for drainage.
04.12.07	07/01499/FUL	Mr K Baskott - Coombe Bay House, Coombe Road – construction of storage building. Comments were read from Councillor Holley. It was unanimously RESOLVED to RECOMMEND APPROVAL subject to no

neighbour objection and adequate provision for drainage.

10.12.07 07/01569/FUL Mr C MacDonald - **38 Longview Road** – construction of single storey extension to side elevation. **It was unanimously RESOLVED to RECOMMEND APPROVAL subject to no neighbour objection and adequate provision for drainage.**

(Councillor Reid left the meeting)

10.12.07 07/01605/FUL Mr and Mrs Snowdon - **32 Briansway, St Stephens** - construction of extension to provide two bedrooms to rear of dwelling. **It was unanimously RESOLVED to RECOMMEND APPROVAL subject to no neighbour objection and adequate provision for drainage.**

07.12.07 07/01639/FUL Mr D Bennett - **79 Old Ferry Road** - retention of two storey extension to rear elevation. **(Revised design to application no 06/01004/F dated 19/10/07) It was unanimously RESOLVED to RECOMMEND APPROVAL subject to no neighbour objection and adequate provision for drainage.**

03.12.07 07/01640/FUL Mrs C Porteous - **4 Carkeel Barns, Carkeel** – variation of Condition 6 (Stone facing) to allow part rendering (application 03/01246/F refers) **It was unanimously RESOLVED to RECOMMEND APPROVAL subject to no neighbour objection and adequate provision for drainage. However, the Town Council feel that conditions are put on for a reason and should be kept or not put on in the first place.**

30.11.20 07/01659/FUL Mr M Wilson - **22 Belle Vue Road** - construction of two storey extension (demolition of existing extension) . **One letter of objection was reported and comments read from Councillor Holley. It was unanimously RESOLVED to RECOMMEND APPROVAL subject to no neighbour objection and adequate provision for drainage.**

(Councillor Mrs Hooper declared a prejudicial interest and left the meeting during discussion and voting on this

application as she knows the objector very well).

- 30.11.07 07/01663/FUL Mr R Spencer - **25 North Road** - conversion of dwelling into two self-contained flats and installation of dormer window to north elevation. **Comments were read from Councillor Holley. It was unanimously RESOLVED to RECOMMEND APPROVAL subject to no neighbour objection and adequate provision for drainage.**
- 30.11.07 07/01674/FUL Dr T Lewis - **34 Callington Road** - widening of entrance, levelling of parking area and reduction of height of wall and party wall. Construction of new stone piers. **It was unanimously RESOLVED to RECOMMEND APPROVAL subject to no neighbour objection and adequate provision for drainage.**
- 03.12.07 07/01675/FUL Mr M Gilgunn - **44 Albert Road** - construction of dormer extension. **It was RESOLVED by 10 in favour with 1 abstention (Councillor Killeya) to RECOMMEND APPROVAL subject to no neighbour objection and adequate provision for drainage.**
- 07.12.07 07/01711/FUL Mr and Mrs Bartram – **25 Myrtles Court, Pillmere** - construction of conservatory to rear elevation. **It was unanimously RESOLVED to RECOMMEND APPROVAL subject to no neighbour objection and adequate provision for drainage.**
- 13.12.07 07/01732/FUL Mr and Mrs Giles - **108 Old Ferry Road** - construction of single storey ground floor kitchen extension and alterations to existing dormer. **It was unanimously RESOLVED to RECOMMEND APPROVAL subject to no neighbour objection and adequate provision for drainage.**
- (c) The Pre-application consultation by Waldon Telecom Ltd for proposed airwave solutions installation DAC238 at Whity Cross was noted.
- (d) The Town Clerk reported that there were no decisions taken by the District Council which were contrary to the recommendations of the Town Council.

159/07/08

CORRESPONDENCE

- (a) Consultation was received from Plymouth City Council on Draft Planning Obligations and Affordable Housing Supplementary Planning Document. It was **RESOLVED** that Councillor Killeya review the document and advises the Town Clerk of any response.
- (b) A Scheme for consultation was received from Cornwall County Council for the B3271 Saltash Route Study/ Fairmead Road Double Mini Roundabout. It was **RESOLVED** to support the application.
- (c) The Cornwall County Fire Brigade Service Plan for 2008/9 was received for consultation. It was **RESOLVED** that this is referred to the Policy and Resources Committee for a response, if necessary.
- (d) A Consultation document by Cornwall County Council on the future street light policy was received. It was **RESOLVED** that the consultation is forwarded to Councillors and considered by the Policy and Resources Committee.
- (e) A Consultation was received from the Cornwall Community Safety Partnership on the new plan for 2008-11. It was **RESOLVED** that Councillor Holley reviews the document and reports if a response is necessary.
- (f) A letter was received from Mr D Reid regarding road safety concerns of parking in Liskeard Road near Geneva Court. It was **RESOLVED** that a copy of the information is forwarded to Ward Councillors and County Councillor Mrs B McTaggart, in order that a meeting can be arranged to discuss the issues.

(Councillors Austin and Riches declared a personal interest as members of the Wesley Church)

160/07/08

INDUSTRY, COMMERCE, TRANSPORTATION AND TOURISM COMMITTEE

It was unanimously **RESOLVED** that the Minutes of the meeting of the Industry, Commerce, Transportation and Tourism Committee held on the 26th November 2007 be confirmed and signed as a correct record subject to amending the name of “Mrs Hopden” to “Mrs S Hogan” in Minute No 88/07/08(b) and that the recommendations contained therein, be endorsed.

161/07/08

POLICY AND RESOURCES COMMITTEE

It was unanimously **RESOLVED** that the Minutes of the meetings of the Policy and Resources Committee held on the 28th November and 4th December 2007, be confirmed and signed as a correct record and that the recommendations contained therein be endorsed subject to the addition of “subject to a valuation” at the end of Minute No. 92/07/08 regarding the CAB building.

(Councillor Mrs Hooper declared a prejudicial interest in the Community Chest Application No. 72 for the work to the SHADO Centre by Rotary because the money is for the SHADO Centre of which she is President).

162/07/08 **GATEWAY COMMUNITY INTEREST REPORT (CIC)**

Councillor Gee stated that the Town Council is donating money to the Community Interest Company and they are earning interest from it when it remains unspent. He said that the money should be released when CIC need it and this should be included in the Memorandum of Understanding. It was **RESOLVED** that the release of funding to the CIC should be decided by the Policy and Resources Committee.

163/07/08 **NEW COUNCILLOR**

The Chairman welcomed Councillor Oakes as the newly elected Councillor for the Essa Ward. It was **RESOLVED** that Councillor Oakes be appointed to the Civic Amenities Committee.

164/07/08 **REGISTRATION OF WARFELTON PLAYING FIELD AS A TOWN GREEN**

Councillor Clements asked if the Council would consider applying to register Warfelton Playing Field as a Town Green. It was **RESOLVED** that Councillor Clements investigate the registration of greens further and reports back to the Civic Amenities Committee and the Committee is asked to also give consideration to other areas to give them some protection, such as:-

- (1) Chapple Field
- (2) Burraton Playing Fields
- (3) Victoria Gardens
- (4) Jubilee and Brunel Greens

165/07/08 **PRESS RELEASES**

It was **RESOLVED** that no specific press releases were required.

166/07/08 **COMMON SEAL**

It was **RESOLVED** that the Common Seal of the Council be affixed to all deeds and documents necessary to give effect to the foregoing Acts and Proceedings.

N.B. DATE OF NEXT MEETING

The Clerk advised that the full Caradon Council Meeting will be held on the same day as the January Town Council Meeting. It was **AGREED** that the Town Council date remain the same and District Councillors divide themselves between the Town Council and District Council Meetings. The District Council to be asked to try and avoid Town Council dates. Councillor Killeya submitted apologies for the January Town Council Meeting.