

Saltash Town Council

Application to Hire Trailer

The trailer is only hired in South East Cornwall. Charges are per day + VATable.

£100 per day to other Council's and non-profit organisations outside Saltash.

£150 per day to commercial organisations or hirers.

£30 to any Saltash Community group

There will be no refund for cancellation if less than 7 calendar days' notice is given.

Cheques made payable to "Saltash Town Council" - please write "Trailer Hire" on back of cheques. Card, cash and BACS payments also available.

The trailer must be collected and returned to Saltash Town Council and will be inspected with the hirer prior to leaving and on return, for any damage. The trailer must be left in a clean and tidy condition and any waste disposed of before return.

Minimum hire period is one day.

Hirers must provide the necessary insurance to cover both the towing vehicle, and event cover. (Page 2 to be completed and copies to be attached to booking form).

Hirers are responsible for any damage to the trailer whilst in use.

All of the above MUST be complete to secure the booking and equipment being released.

Name

Organisation

Signed:

Date:

Address:

Tel.no.:

Email address:

Payment Details

Forms of payment: BACS, Cheque, Card & Cash.

Name: Saltash Town Council

Acc No: 80318477

SortCode: 20-50-40

Please return to:

Saltash Town Council, The Guildhall, 12 Lower Fore Street, Saltash. PL12 6JX

Telephone 01752 844846

Motor Insurance

Policyholder's name

Insurers name

Address of Insurers

Policy Number

Period of insurance
(i.e. last renewal date to next renewal date)

Does the policy include cover for towing the trailer?

Public Liability Insurance for the event that the trailer is being hired

Policyholders name

Insurers name

Address of Insurers

Policy Number

Period of insurance
(i.e. last renewal date to next renewal date)

Limit of Indemnity

Description of Business on Policy
(The description of the business must be wide enough to encompass the activities that will be carried out)

Policy Excess

Signed.....

Print name.....

Position in company.....

Date.....

Please return to:
Saltash Town Council, The Guildhall, 12 Lower Fore Street, Saltash. PL12 6JX
Telephone 01752 844846