

SALTASH TOWN COUNCIL

Minutes of a Meeting of Saltash Town Council held in The Guildhall on Thursday 19th November 2009 at 7.00 pm

PRESENT: Councillors Mrs S Hooper MBE (Chairman), R Austin, R Bickford, N Challen, P Clements, G Ellison, M Gee, D Holley, A Killeya, Mrs Merryn Killeya, Mrs F Knight (for part of meeting), B Reid, C Riches, P Stephens (for part of meeting) and D Yates

ALSO PRESENT PC S Fletcher
Mr L Bradley (Saltash Gateway Community Interest Company)
Mrs M Small (Clerk to the Town Council)

APOLOGIES: Councillor C Oakes
Cornwall Councillor B Preston

PRAYERS

Prayers were offered by Councillor D Holley.

CHAIRMAN'S REPORT

Councillor Mrs Hooper reported that she had had a busy month and had attended the opening of Olivias lingerie shop, the Callington Civic Service, the Community Network Area wine and cheese, the concert of Saltash Ladies Choir, the opening of the new electronic doors at the Health Centre, St Barnabus hospital AGM, the Christmas flower demonstration at Saltash Floral Art Club and Duncan House. She also attended the opening of the mural at Silver Street and she congratulated Councillor Ellison and the Saltash Waterfront Residents Association for the work they had undertaken in having this mural installed.

Councillor Mrs Hooper thanked Councillors for their support at the Remembrance Day Service and the Civic Service. She had also attended the Royal British Legion Festival of Remembrance, Remembrance at Greenwich Place and the silence in Fore Street at 11:00am on 11th November.

She had represented the Council at the funeral of the former Mayoress, Joyce Batters, the meeting of the Cornwall Association of Local Councils at Truro, the tunnel exercise and the Anti-social Behaviour meeting. Together with the Deputy Mayor and Mayoress, she had hosted the Cubs at the Guildhall and attended the Cubs presentation evening. She had judged the Saltash Has Got Talent competition, attended the Royal Albert Hall with Saltash Ladies Choir and the Burraton Male Voice Choir and the Deputy Mayor and Mayoress had waved them off from Saltash.

The Deputy Mayor reported that, with the Deputy Mayoress, he had attended the opening of the craft fair at the Wesley Church, Babock Marine annual presentation evening, Elwell Lane press conference, Age Concern AGM, the RNA dinner and as Ward Councillor, he had also attended the Cornwall Council planning meeting as Ward Councillor.

POLICE REPORT

PC Fletcher reported that there had been 87 recorded crimes during the month, as compared with 86 for last year. Issues at Jubilee Close are ongoing and the Police, together with

Housing, will be visiting all houses in the area and any Town Councillor would also be welcome to attend. There had been four dwelling burglaries.

PC Fletcher referred to the issue raised by Councillor Riches at the last meeting regarding the speed of traffic through Carkeel village. He stated that at the next meeting of the Anti-social Behaviour Committee there would be a Traffic Sergeant attending, to see how they could assist with traffic in the area. Councillor Riches stated that anti-social behaviour is deteriorating at Carkeel and he enquired about Community Speed Watch. PC Fletcher stated that this is where non-Police volunteers give up some time and train to use radar detection equipment. He also stated that any member of the public can help the Police, who welcome any community involvement. He also stated that Councillors are welcome to patrol with a Police Officer and he will ask Sgt Dunstan to e-mail the Clerk regarding this. Councillor Reid reported that there is a lot of speeding in Beatrice Avenue and the surrounding area.

SALTASH GATEWAY COMMUNITY INTEREST COMPANY (CIC)

Mr Bradley referred to the draft Fore Street Regeneration Project Report, which had been circulated to Councillors, and he stated that ten projects had been identified. The Project ~Review Board has been meeting and CIC will brief the Town Council on the results.

Councillor Ellison introduced the latest proposed project, which is a boardwalk at the waterside and the upgrade of the beach. In answer to a question, Councillor Ellison stated that consultation had so far been with the Saltash Waterfront Residents' Association, but it had been no wider than this. Councillors noted the information and look forward to further information as the project progresses.

CORNWALL COUNCIL REPORT

Councillor Austin reported that the Community Network Area (CNA) Councillors had met and discussed how they are going to involve the community. The Saltash and Torpoint CNA Committee decided that they will split into four groups and there will be one representative from each group – Saltash, Torpoint, Rame and community, St Germans and community. The initial suggestion is ongoing. The Saltash and Torpoint CNA only has a temporary Manager where other areas have a permanent Manager, and it is possible that the Saltash and Torpoint CNA may not have a permanent and dedicated Manager.

It was **RESOLVED** by 14 in favour and 1 abstention (Councillor C Riches) that the Town Council write to Gill Steward, Communities Corporate Director with a copy to the Chief Executive stating that the Town Council feel that it is essential that the CNA has a permanent Manager. Also that the new Corporate Director East visits the Town Council, as the former Director was about to visit the Town Council when he resigned.

In answer to a question from Councillor Mrs Merryn Killeya asking what a CNA Manager does, Cornwall Councillors responded that they are the link between the parishes and Cornwall Council and that the temporary Manager is doing his job well.

Councillor Austin confirmed that each of the Cornwall Councillors has a budget of £2150 and the Councillors in this area have agreed to amalgamate funding and spend it on yellow lining and Traffic Regulation Orders. He confirmed that the councillors would accept applications by Town Councillors, but the money has to be used by February next year or it will be lost. It was, therefore, **RESOLVED** that this is placed on the next Town Council agenda for discussion.

Councillor Riches stated that he is on the Cabinet Advisory Planning Committee. He is slightly worried because the County has been split into nine areas and Callington, Torpoint and Saltash has been split off from South East Cornwall.

Councillor Holley stated that he is on the South East Cornwall Car Parking Panel and he will report back to the Town Council on discussions about keeping charges down in Saltash.

QUESTIONS

- (a) Mr Steve Miller referred to the proposal to increase the charges on the Tamar Bridge and asked:
- (i) If the meeting with Mr List had ever taken place.
 - (ii) What are the details of the public Inquiry?
 - (iii) Has the Town Council any intention to make representations to the local enquiry?

It was confirmed that the meeting with Mr List had not taken place and that, as the Inquiry had only been announced yesterday, the Town Council do not have any details. Councillor Holley stated that members of the Joint Committee knew on about 7th October and probably the date for the enquiry will be 12th, 13th and 14th January.

It was **RESOLVED** that the proposed increase goes back on the December Town Council agenda to decide the Council's position in the light of the public Inquiry and also who will represent the Town Council.

- (b) Mrs Mary Marnell asked if there was any news on the lighting for Jubilee Close. It was noted that there had been discussions throughout the month and there is to be an open day on Tuesday 24th November and lighting will be one of the issues discussed.

141/09/10 DECLARATIONS OF INTEREST

Planning application no.09/01535/FUL, Burraton Community Centre - a personal interest was declared by Councillors D Yates and Mrs Merry Killeya as the Burraton Community Players, of which they are members, use the Centre.

Planning application no. 09/01591/FUL, 12 Clear View - a personal interest was declared by Councillors R Austin and D Holley as the applicant is known to them; Councillor C Riches as the applicant is a neighbour.

Planning application no. 09/01614/FUL, 18 Home Park Road - a personal interest was declared by Councillors C Riches as the applicant is a friend of an acquaintance; R Austin as Mr Glyn knows Mrs Austin; M Gee and G Ellison as the applicant is a friend and committee member of Saltash Waterfront Residents Association; R Bickford as the applicant is a friend; D Holley as the applicant is known to him.

Planning application no. 09/01627/FUL, 9 Dunheved Road - a personal interest was declared by Councillors C Riches and Mrs S Hooper as they have received treatment from Mrs Ray, and Councillors R Austin and B Reid as the applicant is known to them.

Planning application no. 09/01649/FULR, land adjoining The Orchard, Adit Lane - Councillor R Austin declared a personal interest as the applicant is known to him.

Planning application no. 09/01725/FUL, Pages Barn, Broad Lane - Councillor Austin declared a personal interest as the applicant is known to him.

Minute no. 144/09/10 - Councillors A Killeya, Mrs Merryn Killeya, Clements and Yates declared a personal interest in any financial or policy issues as they are members of Saltash Gateway Community Interest Company (CIC); Councillors R Austin and R Bickford declared a prejudicial interest as Directors of the CIC.

Minute no. 152/09/10 - Nuclear Submarine Decommissioning in Plymouth - Councillors Yates and Gee declared a personal interest as they are employed by Babcock Marine; Councillor P Stephens declared a prejudicial interest as an employee of Babcock Marine.

142/09/10 MINUTES

It was **RESOLVED** that the Minutes of the meetings held on 15th October and 3rd November 2009 be confirmed and signed as a correct record subject to:

- (a) In the Chairman's report of 15th October, to delete the last word of the first paragraph "choir" and insert "church".
- (b) The following amendments to the Minutes of 3rd November:
 - (i) Add, after the name of Councillor Mrs Hooper, "(official engagement)".
 - (ii) Add Councillor Holley's name to the list of apologies and delete from those present.
 - (iii) In the second paragraph of minute no. 138/09/10, delete "and Austin", add a new sentence to the same paragraph "Councillor Austin declared a personal interest in the same application because of his involvement with the Scouts."
 - (iv) Planning application no. 09/01521/FUL – amend voting in the resolution "by 6 in favour, 1 against and".
 - (v) Planning application no. 09/01655/FUL – amend voting in the resolution "by 7 in favour, 1 against and".
 - (vi) On all other planning applications, decrease the number in favour by 1.

143/09/10 MATTERS ARISING

Cornwall Council Councillors Riches and Ellison reported that there have been appointments to the Tamar Valley Area of Outstanding Natural Beauty Consultative Forum and they are George Truebody and Neil Burden.

Minute No. 117/09/10 The Clerk read a letter from the Cornwall and Isles of Scilly Primary Care Trust stating that they are committed to the provision of NHS dentistry in Saltash

and plan to procure a new dental practice for Saltash, to open during the spring of 2010. They thanked the Town Council for alerting them to an empty dental surgery behind the Health Centre and they will investigate whether this could be of use to the Trust in the future.

Councillor Stephens reported that there has been a U turn in that the practice will accept patients who have an alternative dental health plan cover. He has also received a call to go on the list of an NHS practice in Liskeard. It was **RESOLVED** that the information be noted.

144/09/10 GATEWAY COMMUNITY INTEREST COMPANY (CIC)

- (a) Councillor Killea stated that the regeneration of Fore Street was the Town Council's top priority. Mr Bradley stated that he wanted to know if the Town Council is content with the draft Fore Street Regeneration Steering Group Report in terms of a base line. It was **RESOLVED** that the Town Council is happy for CIC to go forward with a final draft.
- (b) There were no issues arising from the CIC report to Council.

145/09/10 FINANCE

- (a) The following receipts in October 2009 were noted:

	£	p
Guildhall	877.70	
Burial Board	652.00	

- (b) The following payments in October 2009 were noted:

	£	p	£	p	
	Gross		Excl VAT		Remarks
Cornwall Council	667.00				Guildhall rates
3	33.50				Mobile phone
Morris Leslie Group	124.20		108.00		Bowser
K Abraham	325.00				Interim audit
IRQ Systems Ltd	113.85		99.00		Maintenance contract
Post Office Ltd	7.64				EDF Street Light
Crown Copiers	88.58		77.03		Copier
Cornwall Council	408.15				Superannuation
Saltash Regatta Fund	100.00				Shed rental (part)
Saltash Window Cleaning	45.00				Guildhall windows
Hine Brothers	250.00				Clearing allotment Grenfell Ave
Hine Brothers	368.58				Water pump & hose
Fire Service Cadets	3503.80				Festival funds
Mrs J Worth	20.62				Flowers – Civic Service
Inland Revenue	1547.66				Tax & NI
Cornwall Council	1238.49				Superannuation
Petty cash	250.00				Petty cash
Staff salaries	6391.14				Staff salaries

- (a) It was noted that Cornwall Councillors voted upon the information before them at this meeting, but in the light of subsequent information received at Cornwall Council, Councillors may vote differently at that meeting. Councillor Mrs Hooper did not vote on planning issues unless a casting vote is required.

(Councillor Mrs Knight left the meeting.)

- (b) Applications for consideration:

Date received	Application no.	Details of application
02.11.20098	09/01535/FUL	Burraton Community Centre - Burraton Community Centre, Grenfell Avenue – removal of existing asbestos roof panels and replace with tiles. Removal and replacement of flat roof. It was RESOLVED by 14 in favour and 1 abstention (Councillor Mrs Hooper) to RECOMMEND APPROVAL.
16.10.2009	09/01591/FUL	Mr C Wood - 12 Clear View - construction of two cantilevered balconies to rear of dwelling and rear dormer for loft conversion. This was not considered as the Council was advised that the application had been withdrawn.
02.11.2009	09/01607/FUL	Mr and Mrs C Spiller - land at Endon, Carkeel - construction of two storey dwelling. It was RESOLVED by 14 in favour and 1 abstention (Councillor Mrs Hooper) to RECOMMEND APPROVAL subject to having trees surveyed.
02.11.2009	09/01614/FUL	Mr Gynn - 18 Home Park Road - construction of single storey rear extension. It was RESOLVED by 14 in favour and 1 abstention (Councillor Mrs Hooper) to RECOMMEND APPROVAL.
02.11.2009	09/01627/FUL	Mr and Mrs P Ray - 9 Dunheved Road - construction of single storey extension. It was RECOMMENDED that the Town Council seek a site meeting with an Officer to discuss the application. If this is not possible, then the Officer

should come back to the Town Council for a further decision.

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| 29.10.2009 | 09/01649/FULR | Mr and Mrs Pollard - land adjoining The Orchard, Adit Lane - extension of time for the construction of three storey detached dwelling with integral garage. Alteration to existing vehicular/pedestrian access to highway (application 04/01436/FUL approved 10.11.2004 refers). It was RESOLVED by 14 in favour and 1 abstention (Councillor Mrs Hooper) to RECOMMEND APPROVAL. |
| 09.11.2009 | 09/01651/FUL | Mr R Green - 1 Brunel View, Old Ferry Road - construction of a relocated raised patio and steps down to garden at the rear of the property (to replace an existing raised patio). It was RESOLVED by 14 in favour and 1 abstention (Councillor Mrs Hooper) to RECOMMEND APPROVAL. |
| | | (Councillor Ellison left the meeting.) |
| 11.11.2009 | 09/01677/FUL | Mr L Braddon - 11 Cook Court, Latchbrook - construction of conservatory to rear of dwelling. It was RESOLVED by 13 in favour and 1 abstention (Councillor Mrs Hooper) to RECOMMEND APPROVAL. |
| 02.11.2009 | 09/01692/FUL | Mr and Mrs R Donovan - 3 Coombe Road, St Stephens - construction of first floor extension. It was RESOLVED by 13 in favour and 1 abstention (Councillor Mrs Hooper) to RECOMMEND APPROVAL. |
| 04.11.2009 | 09/01707/FUL | Mr and Mrs T Bloodworth - The Bank, North Park Villas, Callington Road - conversion of one garage and store to provide one bedroom flat. It was RESOLVED by 13 in favour and 1 abstention (Councillor Mrs Hooper) to RECOMMEND APPROVAL. |
| | | (Councillor Ellison returned to the meeting and Councillor Reid left the meeting.) |
| 05.11.2009 | 09/01725/FUL | Mr R Benzie - Pages Barn, Broad Lane, Trematon - variation of condition 3 |

(obscure glazing) to allow a mix of clear and obscure glass to be used, opening of doors and installation of a “Juliet balcony” and condition 18 (kitchen window) to allow insertion of window (application 06/01687/FUL approved 01.03.2007 refers). **It was RESOLVED by 13 in favour and 1 abstention (Councillor Mrs Hooper) to RECOMMEND APPROVAL.**

(Councillor Reid returned to the meeting.)

13.11.2009 09/01768/TPO Mr N Waitz - **1 Clover Walk** - Tree Preservation Order consent to crown reduce Ash tree by 2.5m and carry out selected works to thin the crown. **It was RESOLVED by 14 in favour and 1 abstention (Councillor Mrs Hooper) to RECOMMEND APPROVAL.**

- (c) The Town Clerk stated that there were no planning applications to report that had been approved contrary to the recommendations of the Town Council.

(Councillor Stephens left the meeting.)

147/09/10

CORRESPONDENCE

- (a) An e-mail was reported from Cornwall Council requesting information on playing pitch assessment. It was **RESOLVED** that Councillor Holley completes the questionnaire.
- (b) A letter was received from the Cornwall Association of Local Councils stating that Cornwall Council was looking for a nomination to the Standards Committee. It was **RESOLVED** that no nomination from the Town Council be submitted.
- (c) A paper was received from the National Association of Local Councils consulting on a paper “Freedom to Lead: Developing a New Accountability Framework”. It was **RESOLVED** to send back the comments previously submitted of Councillors Holley, Yates, Killea and Mrs Hooper.
- (d) A letter was reported from Volunteer Cornwall regarding a mobile shopmobility scheme. It was **RESOLVED** that a speaker is invited to an Industry, Commerce, Transportation and Tourism Committee in the New Year and also to invite Age Concern, St George’s Day Centre and the Live at Home Scheme to the meeting.
- (e) There was a consultation from Plymouth City Council on development guidelines and it was **RESOLVED** that Councillors A Killea and

Riches look at the paper and report back to the next meeting of the Council.

148/09/10 INDUSTRY, COMMERCE, TRANSPORTATION AND TOURISM COMMITTEE

Councillor Clements stated that he was disappointed to see a new sign had gone up at the entrance to the Moorlands Industrial Estate, but Councillor Austin stated that it will be taken down tomorrow.

Councillor Killeya stated that he has updated the strategy and he had met with Councillors Mrs Hooper, Gee and the Town Clerk to look at the proposals. He will be producing a report in detail for the next Full Council meeting, and this will include recommendations to:

- (i) Adopt the priorities.
- (ii) Committees to take responsibility for items relating to the committee.
- (iii) A lead councillor for projects to be appointed.
- (iv) To give consideration to the employment of a blue collar worker with a small working group and budget of £5,000.
- (v) A new Town Council Committee to discuss the regeneration of Fore Street and a new Staffing Committee and volunteers will be needed to sit on these committees. Councillor Mrs Hooper thanked Councillor Killeya for his work on the strategy.

It was **RESOLVED** that the Minutes of the Industry, Commerce, Transportation and Tourism Committee held on the 26th October 2009 be confirmed and signed as a correct record and that the recommendations contained therein be endorsed.

149/09/10 POLICY AND RESOURCES COMMITTEE

With reference to Minute no. 111/09/10, Councillor Mrs Hooper had previously circulated a paper regarding what membership of the South West Regional Employers Organisation would mean.

The Town Clerk reported that, with reference to Minute no. 116/09/10, there were only two computer monitors available as the third had been kept and used with the new computers.

It was **RESOLVED** that:

- (a) The Town Council join the Regional Employers Organisation up to a cost of £350 + VAT.
- (b) Saltash Heritage is given a computer, but without the monitor and printer.
- (c) Subject to the foregoing, the Minutes of the Policy and Resources Committee held on 3rd November 2009 be confirmed and signed as a correct record and the recommendations contained therein be endorsed, subject to, in Minute no. 113/09/10, to correcting the names to “Mr S

Besford-Foster” and the spelling of Mr Steed to “Stead”, and in Minute no. 119/09/10(d), add “of ward members” after the word “decision”.

(Councillor Reid left the meeting.)

150/09/10 CIVIC AMENITIES COMMITTEE

Councillor A Killea stated that, with reference to Minute no. 138/09/10, the Clerk had looked through the Minutes regarding CCTV, but could not see reference to specifically spending £10,000 to £30,000 in the next financial year on a new camera for the top of the town. Also, CCTV had come as a low priority in the strategy discussion. Councillors Holley and Yates stated that they had spoken to various people regarding this issue.

It was **RESOLVED:-**

- (a) by 8 in favour, 2 against and 1 abstention (Councillor Yates) that there will be no spend in the current financial year on a new camera for the top of the town and the Council does not precept for a new camera in the next financial year.
- (b) to move into Confidential Part II at the end of the meeting to give details of the Grounds Maintenance contract.
- (c) subject to the foregoing, it was **RESOLVED** that the Minutes of the Civic Amenities Committee held on 4th November 2009 be confirmed and signed as a correct record and the recommendations contained therein endorsed, subject to, in Minute no. 132/09/10, changing the time of the music to be played at the Waterside Music Festival from “4pm” to “10pm on Friday, 9:30pm on Saturday and 10 to 4pm on Sunday” and also change the agreed action to “**RECOMMENDED**”.

151/09/10 ADDITIONAL LINK FOR MAYORAL CHAIN

Councillor Mrs Hooper stated that she would like to present a link for the Mayor’s chain which would not be integrated into the chain, but attached to it. It would be in full colour enamel to mark the 150th anniversary of Brunel and her own 4th Mayorship of the Town Council. It was **RESOLVED** that Councillor Mrs Hooper is congratulated and the Town Council accept the gift with gratitude and that it is, in due course, added to the Town Council’s insurance value of the chain.

152/09/10 PROPOSED NUCLEAR SUBMARINE DECOMMISSIONING

Councillor Yates explained the background of the decommissioning and stated that all the information is available on the website. It was **RESOLVED** that the information is noted now and that, when the formal consultation starts in 2010, the Town Council invite a speaker to the meeting.

153/09/10 BIG CARE DEBATE

Councillor Mrs Hooper stated that she had taken this item from the Cornwall Council’s newsletter. It was **RESOLVED** that Cornwall Councillors report back at the next meeting of the Council.

154/09/10 CORNISH CLIMATE CHANGE DECLARATION

Councillor Mrs Hooper stated that she had taken this item from the Cornwall Council's newsletter. It was **RESOLVED** that Cornwall Councillors report back at the next meeting of the Council.

155/09/10 MEET THE PEOPLE

- (a) There was no written feedback from the last meeting available, but Councillor Ellison reported that the issues raised had been mainly reaction to the Elwell Woods consultation, pedestrians using the humps in Fore Street as pedestrian crossings, Police parking on the opposite side of the road to the Police station in Callington Road.
- (b) Councillors Killeya, Clements, Holley and Bickford will be present in Fore Street on 21st November.

156/09/10 PRESS RELEASES

It was **RESOLVED** that the Mayor and Councillor Stephens issue a press release regarding NHS dentistry in Saltash.

158/09/10 CONFIDENTIAL PART II

It was unanimously **RESOLVED** to move into Confidential Part II to consider costs for the extension to the cemetery and the grounds maintenance contract.

159/09/10 EXTENSION TO CEMETERY

(Councillors Holley, Riches and Austin declared a prejudicial interest as Cornwall Council Environment Service had submitted a quotation and left the meeting during discussion of this item.)

It was **RESOLVED** that the tenders are re-submitted to the Town Clerk and discussed at the December Town Council meeting.

160/09/10 GROUNDS MAINTENANCE CONTRACT

In Confidential Part II the Clerk reported on the quotation figures for the grounds maintenance contract. It was **RESOLVED** that Hine Brothers are awarded the contract for grounds maintenance at an annual cost of £11420 plus the cost of plants, up to £1700.

157/09/10 COMMON SEAL

It was **RESOLVED** that the Common Seal of the Council be affixed to all Deeds and Documents necessary to give effect to the foregoing Acts and Proceedings.