

255



# Saltash Town Council



## • Grant Application Form

**APPLYING FOR:**  
(Tick one box)

**Community Chest Grant**

**Festival Fund Grant**

23 MAY 2019

**DATE APPLICATION SUBMITTED:**

<b>Contact Name:</b>	MR NEILL KELLHER
<b>Position:</b>	CHAIRMAN
<b>Organisation:</b>	SALTASH ST. STEPHENS CRICKET CLUB
<b>Contact Address:</b>	
<b>Telephone Number:</b>	
<b>E-mail:</b>	
<b>Status of Organization:</b>	COMMUNITY AMATEUR SPORTS CLUB
<b>Charity/Company number (if applicable)</b>	Charity No: N/A Company No: N/A

<b>What geographical area does your organization cover?</b>	SALTASH & SURROUNDING VILLAGES + PLYMOUTH.
<b>How long has your organization been in existence?</b>	SINCE 1982.

Please note that it may be asked to attend a meeting of the Policy and Resources Committee to answer questions on your application.

• Organisation Background

<b>Have you applied for a grant from Saltash Town Council within the last 5 Years?</b>	<b>Date Applied</b>	<b>Project</b>	<b>Amount Applied for</b>	<b>Successful Y/N</b>
(Please list – continue on a separate sheet if necessary)		WE HAVE NOT APPLIED FOR A GRANT.		
<b>Please list the aims and objectives of your organization</b>	<ul style="list-style-type: none"> <li>• TO MAINTAIN &amp; PROMOTE CRICKET IN SALTASH &amp; TO DEVELOP A YOUTH POLICY AS SOON AS THE PLAYING SURFACE IS UP TO COUNTY SAFETY STANDARDS.</li> <li>• THE FACILITIES &amp; PLAYING SURFACE AT CHAPEL FIELD ARE PROBABLY THE WORST IN CORNWALL &amp; WITHOUT SUITABLE FUNDING IT WILL PROVE DIFFICULT TO PROMOTE THE GAME TO OUR YOUTH OF THE TOWN.</li> </ul>			

<p><b>What are the main activities of your organization?</b></p>	<p>SALTASH ST STEPHENS C. C. HAVE BEEN PLAYING CRICKET AT CHAPEL FIELD SINCE SALTASH. C. CLUB FOUND THEIR NEW GROUND AWAY FROM SALTASH. WE PLAY 9/10 HOME GAMES AT CHAPEL FIELDS AND PAY FOR BORMAC TO PREPARE THE GROUND.</p>
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	<p>Yes / No or N/A</p>
<p>Are you part of a religious group?</p>	<p>N/A</p>
<p>If application is for a Church – is it for anything other than a parish clock, Community Hall (used by all within the community) or environmental purposes?</p>	<p>N/A</p>
<p>If application is for a School – Is, it for anything other than environmental purposes or a project that does not benefit the wider community and is not in addition to statutory services?</p>	<p>N/A</p>
<p>If application is from an education, health or social service establishment – do you work in partnership with other groups?</p>	<p>N/A</p>
<p>If application is from an education, health or social service establishment – is project in addition to statutory services?</p>	<p>N/A</p>

• Your project

<p><b>Project</b></p>	<p><b>Start Date</b></p>	<p>Oct 2019 } TBA</p>
	<p><b>Finish Date</b></p>	<p>Oct 2019 }</p>
	<p><b>Total Cost</b></p>	<p>£ 3,067.92</p>
	<p><b>Grant Applied For</b></p>	<p>£ 1,000</p>

<p><b>Project title:</b></p>	<p>LEVEL &amp; RESURF THE CRICKET SQUARE ON CHAPEL FIELD. (SEE ESTIMATE)</p>
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<p><b>Description of project</b> (please continue on a separate sheet if necessary):</p>	<p>THE CRICKET SQUARE ON CHAPEL FIELD HAS NOT BEEN LOOKED AFTER COLLECTIVELY SINCE 1982</p> <p>WORK REQUIRED. SADDLE (BUMP) REMOVED SQUARE SPIKED TO ALLOW BONDING/DRAINAGE SQUARE TOP DRESSED &amp; SEDED.</p>
<p><b>Where will the project/activity take place?</b></p>	<p>THE CRICKET SQUARE ON CHAPEL FIELD</p>
<p><b>Who will benefit from the project?</b> (What groups will benefit and approximately how many people will benefit in total)</p>	<p>IN THE FIRST INSTANCE THE BENEFIT WILL BE THE CRICKET CLUB PLUS VISITING TEAMS, BUT WITH THE GROUND IMPROVEMENTS IT WILL THEN BE POSSIBLE TO SUPPORT A YOUTH - SECTION WHICH IS NOT POSSIBLE AT PRESENT DUE TO SAFETY CONCERNS (RE PITCH.)</p>
<p><b>What evidence do you have that this project is required?</b> (This might be survey work or statistical evidence)</p>	<p>THE PITCH WAS INSPECTED LAST SEASON BY MR KEITH GOLDSMITH (COLNVAL C.F.) WHO EXPRESSED CONCERN ABOUT THE GROUND'S CONDITION, AND AS THE CLUB HAS GAINED PROMOTION THE EXPECTATIONS OF VISITING TEAMS WITH REGARDS TO SAFETY HAS INCREASED</p>
<p><b>What support have you received for this project?</b> (Please tell us about any expressions of support you have received from outside your organization Consultation with Community)</p>	<p>WE HAVE BEEN SELF-SUPPORTING FOR THE PAST 5 YEARS &amp; HAVE BOUGHT OUR OWN EQUIPMENT TO HELP IMPROVE THE OUTFIELD &amp; SQUARE. WE HAVE ALSO PAINTED THE CHANGING ROOMS AT CHAPEL FIELD TWICE DUE TO THEIR POOR STATE.</p>

<p><b>How will the project be managed and how will you measure its success?</b></p>	
<p><b>Please give the timescale and key milestones for your project, including a start date and finish date.</b></p>	<ul style="list-style-type: none"> <li>• ANY WORK UNDERTAKEN HAS TO TAKE PLACE AFTER THE CRICKET SEASON HAS FINISHED: SO END OF AUGUST / SEPT.</li> <li>• IF FUNDING IS AVAILABLE.</li> <li>• IF ONLY A LIMITED AMOUNT CAN BE FUNDED THEN THE BUMB (SADDLE) NEEDS LEVELLING &amp; RESEEDED.</li> </ul>
<p><b>What arrangements do you have in place to ensure safeguarding of children and /or young people and/or vulnerable people (applicable only if your project involves working with this client group)</b></p>	<p>N/A</p>

• **How you will pay for your project.**

<p><b>What will the money be spent on?</b> (Provide a full breakdown of project cost(s) identifying what cost(s) this grant would be spent on)</p>	<p>IMPROVEMENTS TO THE CRICKET SQUARE SEE ATTACHED QUOTE FROM W.R. SANDOW LTD.</p>
<p><b>How will you promote STC once application and project are complete?</b></p>	<p>SE HE</p>

**Saltash Town Council considers Match Funding is extremely**

**important. Please list any applications you have made for funding from other organisations in the table below:**

<b>Organization</b>	<b>Contribution Sought (£)</b>	<b>Applied (please tick as appropriate)</b>	<b>Granted (please tick as appropriate)</b>
CONTACTED GENIVALL CC STILL AWAITING A REPLY.			

<b>Please confirm the bank account your project is using is in the project's name/organization name</b>	CONFIRM
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• **Further information enclosed Checklist.**

	<b>Enclosed (please tick)</b>
<b>A copy of your organization's most recent bank statements (mandatory)</b>	✓
<b>Copies of all relevant Employer's, Building &amp; Public Liability Insurance Certificates &amp; Title Deeds if appropriate (mandatory)</b>	✓
<b>A letter head showing the organization's address and contact details</b>	✓
<b>A copy of your constitution and articles of association (or similar documents if the above do not exist, showing the organization's status)</b>	✓

<b>A copy of your organization's latest set of accounting statements (if any exist)</b>	✓
<b>Copies of any letters of support for your project</b>	
<b>If your organization has previously received a grant from STC please include a brief report and evidence of how you promoted the contribution from the Council</b>	N/A
<b>Other (please list)</b>	

If any of the above documents have not been enclosed, please give reasons why in the box below:

• **Declaration by the applicant**

I/we declare that, to the best of my/our belief, the information given on this application form and in any enclosed supporting document is correct.

I/we declare that, I/we have read the Town Council's Grant Policy and believe to the best of our knowledge, that we meet the criteria set out by the Policy.

I/we confirm that a risk assessment will be completed prior to an event granted funding by the Town Council.

I/we accept the following:

- that any false information we provide, even if provided in good faith, may lead to the withdrawal of the grant offered;
- that any grant offered will be used only for the purposes set out

in this application;

- that we will provide reports on progress at the request of the Town Council;
- the support of the Town Council will be publicised;
- that should any grant offered, not be used in accordance with the terms and conditions set by the Town Council, we undertake on behalf of the organisation to repay the outstanding amount to the Town Council on demand.

Please be aware that the decision as to whether you have been successful in your application will be communicated to you shortly after the relevant Council meeting.

<b>Signed:</b>			
<b>Print Name(s):</b>	NEILL KEUWEL		
<b>Position(s):</b>	CHAIRMAN		
<b>Date:</b>	9-9-19		

Applicants should refer to the Privacy Notice on the Town Council Website [www.saltash.gov.uk](http://www.saltash.gov.uk) for details on how we use your data.

COMPLETED FORMS SHOULD BE RETURNED TO:

The Town Clerk, Saltash Town Council, The Guildhall, 12 Lower Fore Street, Saltash PL12 6JX

Email: [enquiries@saltash.gov.uk](mailto:enquiries@saltash.gov.uk)

**OFFICE USE ONLY:**

<b>Date received</b>	
<b>Received by:</b>	
<b>Application Reference:</b>	
<b>Date to P&amp;R Chairman/Vice Chairman</b>	
<b>Approved to go to Committee</b>	