



# Saltash Town Council

*Konsel An Dre Essa*

*The Guildhall  
12 Lower Fore Street  
Saltash  
PL12 6JX  
Telephone: 01752 844846  
[www.saltash.gov.uk](http://www.saltash.gov.uk)*

26<sup>th</sup> July 2019

Dear Councillor,

I write to summon you to the meeting of **Saltash Town Council** to be held at the Guildhall on **Thursday 1<sup>st</sup> August 2019 at 7:00 p.m.**

Planning applications can be viewed by Members of the Council immediately prior to the meeting or by arrangement with the Town Clerk. Please note that the applications may also be seen on the Cornwall Council's website [www.cornwall.gov.uk](http://www.cornwall.gov.uk).

Members of the public may view planning applications during normal working hours of 9:30 a.m. – 4:30 p.m. daily at the Guildhall or online at Saltash Library.

Any member of the public requiring to put a question to the Council must do so 24 hours prior to the meeting by writing or email [enquiries@saltash.gov.uk](mailto:enquiries@saltash.gov.uk)

Members of the public who have registered with the Town Clerk on the evening of the meeting may speak on a Planning or Licensing agenda item at the discretion of the Chairman and with the approval of Members of the Planning and Licensing Committee. Registration must be complete prior to commencement of the meeting.

Yours sincerely,

R Lane  
Town Clerk

To:

<b>Saltash North</b>	<b>Saltash South</b>	<b>Saltash East</b>	<b>Saltash West</b>
S Gillies	M Fox	R Bickford	G Challen - Chairman
J Peggs	S Lennox-Boyd	M Parker	J Dent
W Phillips	S Martin	J Rance	S Miller
B Samuels	A Pinckney	P Samuels – Vice Chairman	D Yates

## Agenda

1. Health and safety announcements.
2. Recording of meetings – please notify the Chairman if you are intending to record this meeting.

Please note: All meetings are open to the public and could be filmed or recorded by broadcasters, the media, council members, the Council, or members of the public. Please be aware that whilst every effort is taken to ensure that members of the public are not filmed, we cannot guarantee this especially if you are speaking or taking an active role.

3. Prayers.
4. Apologies.
5. Declarations of Interest:
  - a. To receive any declarations from Members of any registerable (5A of the Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting.
  - b. To receive any declarations from Members of Matters of Public Interest regarding matters to be considered at this meeting.
  - c. To consider dispensations required.
6. To consider Risk Management reports as may be received
7. Chairman's Report.
8. Monthly Crime Figures.
9. Report by Community Enterprises PL12.
10. CNA report for noting or matters arising.
11. Questions - A 15-minute period when members of the public may ask questions of Members of the Council.

Please note: Any member of the public requiring to put a question to the Council must do so 24 hours prior to the meeting by writing or email.

12. To approve the Minutes of the Full Town Council Meeting held on Thursday 4<sup>th</sup> July 2019 as a correct record.

13. Finance:

- a. To advise the following receipts in:
  - i. June 2019.
- b. To advise the following payments in:
  - ii. June 2019.
- c. Urgent and essential works actioned by the Clerk under Financial Regulations.
- d. To note that bank reconciliations up to 30<sup>th</sup> June 2019 were reviewed as correct by the Chairman of Policy & Finance Committee and the Town Clerk.
- e. To note that an audit on recent supplier payments was conducted by the Chairman of Policy & Finance in line with the Councils Financial Regulations. It was noted that there are no discrepancies to report.

14. Correspondence:

- a. Saltash Regatta Committee - Thank you letter
- b. BT – To consider the removal of BT payphones in Saltash

15. To receive the minutes of the Joint Burial Board Committee held on 2<sup>nd</sup> July 2019.

16. To approve the minutes of the Station Property Sub Committee held on 29<sup>th</sup> July 2019 and consider any recommendations.

17. To receive a report from Cornwall Council – Councillor Holley.

18. To consider appointing a STC Representative to an Outside Body - Saltash Environmental Action.

19. To consider the Cycle and Walking Scheme 1B Plan.

20. To consider a right turn highways sign at Gilston Road.

21. To receive an update on Publicity for the town – Councillor Martin.  
**(Pursuant to minute no. 213/18/19b P&F held on 26<sup>th</sup> March 2019)**

22. To receive a report on a Plastic Free Community – Councillor Peggs.  
**(Pursuant to minute no. 75/19/20f Full Council held on 6<sup>th</sup> June 2019 and minute no. 67/19/20 P&F held on 23<sup>rd</sup> July 2019)**

23. To consider bunting in the town.

24. To appoint a Health and safety Champion.  
**(Pursuant to minute no. 69/19/20 P&F held on 23<sup>rd</sup> July 2019)**

25. Planning:
  - a. Applications for consideration: None.
  - b. Tree applications/notifications: None.
26. Consideration of License Applications: None.
27. Meet your Councillors:
  - a. Arrangements for future meetings.
28. Public Bodies (Admission to Meetings) Act 1960  
To resolve that pursuant to Section 1(2) of the Public Bodies (Admission to meetings) Act 1960 the public and press leave the meeting because of the confidential nature of the business to be transacted.
29. To consider any items referred from the main part of the agenda.
30. Public Bodies (Admission to Meetings) Act 1960  
To resolve that the public and press be re-admitted to the meeting.
31. To consider urgent non-financial items at the discretion of the Chairman.
32. Press and social media releases.
33. Date of next meeting: Thursday 5<sup>th</sup> September 2019 at 7:00 p.m.
34. Common Seal:  
To Order that the Common Seal of the Council be affixed to all Deeds and Documents necessary to give effect to the foregoing Acts and Proceedings.

**Please note: It is Members responsibility to disclose a non-registerable interest or a disclosable pecuniary interest in any matter being considered or to be considered at the meeting.**

**Please leave the form in your folder provided for the Administration Officer to collect at the end of the meeting.**

Councillor: \_\_\_\_\_

Committee: \_\_\_\_\_

Date of Meeting: \_\_\_\_\_

Declarations of Interest:

- a. To receive any declarations from Members of any registerable (5A of the Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting.
- b. To receive any declarations from Members of Matters of Public Interest regarding matters to be considered at the meeting.
- c. To consider dispensations required.

<b>Agenda Item</b>	<b>Pecuniary/Non-Pecuniary</b>	<b>Reason</b>	<b>Left the Meeting</b>	<b>Remained at Meeting and did not Vote</b>	<b>Ongoing Dispensation</b>	<b>Dispensation Requested</b>	<b>No Interest Declared</b>