

## **SALTASH TOWN COUNCIL**

### **Minutes of a Meeting of Saltash Town Council held in The Guildhall on Thursday 1<sup>st</sup> August 2019 at 7.00 p.m.**

**PRESENT:** R Bickford, G Challen – Chairman, M Fox, S Gillies, S Martin, S Miller, M Parker, A Pinckney, J Peggs, B Samuels, P Samuels – Vice Chairman, J Rance, D Yates.

**ALSO, PRESENT:** 1 Member of the Public, 1 Member of the Press, Reverend B Anderson, P Thistlewaite – Chair CIC, R Lane - Town Clerk, D Joyce – Administration Officer.

**APOLOGIES:** Councillors: J Dent, S Lennox-Boyd, M Parker.

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The Chair announced that Prayers would be the first item

#### **PRAYERS**

Reverend B Anderson led prayers.

#### **HEALTH AND SAFETY ANNOUNCEMENTS**

The Chairman informed those present of the actions required in the event of a fire or emergency.

#### **113/19/20 RECORDING OF MEETINGS – PLEASE NOTIFY THE CHAIRMAN IF YOU ARE INTENDING TO RECORD THIS MEETING**

None.

#### **114/19/20 DECLARATIONS OF INTEREST**

a. Declarations from Members of any registerable (5A of the Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting.

b. Declarations from Members of Matters of Public Interest regarding matters to be considered at this meeting:

None.

c. To consider dispensations required.

None.

**115/19/20**    **RISK MANAGEMENT REPORTS**

None.

**116/19/20**    **CHAIRMAN'S REPORT**

It was **RESOLVED** to note.

**117/19/20**    **MONTHLY CRIME FIGURES**

It was **RESOLVED** to note.

**118/19/20**    **REPORT BY COMMUNITY ENTERPRISES PL12**

It was **RESOLVED** to note.

**119/19/20**    **CNA REPORT FOR NOTING OR MATTERS ARISING**

None.

**120/19/20**    **QUESTIONS FROM THE PUBLIC**

None.

**121/19/20**    **MINUTES**

Please see a copy of the minutes on the STC website or request to see a copy at the Guildhall.

The minutes of the Full Town Council meeting held on Thursday 4<sup>th</sup> July 2019 were confirmed and signed as a correct record.

**122/19/20**    **FINANCE**

a. To advise receipts in June 2019.

It was **RESOLVED** to note.

b. To advise payments in June 2019.

It was **RESOLVED** to note.

c. Urgent and essential works action by the Clerk under Financial Regulation 3.4 of the Town Council's Standing Orders.

None.

- d. To note that the bank reconciliations up to 30<sup>th</sup> June 2019 were reviewed as correct by the Town Clerk.

It was **RESOLVED** to note the review by the Chairman of Policy and Finance Committee will be reported to the next meeting.

- e. To note that an audit on recent supplier payments by the Chairman of Policy and Finance in line with the Councils Financial Regulations. It was noted that there are no discrepancies to report.

It was **RESOLVED** to note.

**123/19/20**    **CORRESPONDENCE**

- a. Saltash Regatta Committee- Thank you letter

It was **RESOLVED** to note.

- b. BT – To consider the removal of BT payphones in Saltash

It was **RESOLVED** to write to BT asking the reasons for the removal of the telephone box on Alamein Road as usage is considerably higher than others and especially as this telephone box is in an area where not all residents have use of a mobile telephone. Councillors also questioned why BT are looking to remove payphones and how many they are looking to remove in the future.

**124/19/20**    **TO APPROVE THE MINUTES OF THE FOLLOWING COMMITTEES AND TO CONSIDER ANY RECOMMENDATIONS:**

- a. Joint Burial Board Committee held on Tuesday 2<sup>nd</sup> July 2019.

The minutes of the Joint Burial Committee held on Tuesday 2<sup>nd</sup> July 2019 were confirmed and signed as a correct record.

It was **RESOLVED** to note.

- b. Station Property Sub Committee held on Monday 29<sup>th</sup> July 2019.

Recommendation

To consider any alterations to the Phase 1 and 2 budget allocation.

It was **RESOLVED** to reallocate if necessary, the use of Phase 2 budget to supplement the completion of Phase 1 once costs are established by Cormac Ltd this will be as a last resort and would result in a reviewed scope for phase 2.

The Chairman thanked Councillor Bickford for his continuing hard work on this project.

**125/19/20 TO RECEIVE A REPORT FROM CORNWALL COUNCIL – COUNCILLOR HOLLEY**

It was **RESOLVED** to note.

**126/19/20 TO CONSIDER APPOINTING A STC REPRESENTATIVE TO AN OUTSIDE BODY – SALTASH ENVIRONMENTAL ACTION**

It was **RESOLVED** to appoint:

1. Councillor Peggs.
2. Councillor Bickford as reserve.

**TO CONSIDER THE CYCLE AND WALKING SCHEME 1B PLAN**

It was **RESOLVED** Councillor P Samuels respond to Cornwall Council and object on the grounds:

- i. The scheme presented is not fit for purpose.
- ii. Dangerously impedes the flow of traffic in various points.
- iii. The proposed pedestrian crossing be moved to the location that the lollipop lady operates at.

It was further **RESOLVED** that Councillor P Samuels promote to Cornwall Council that a pedestrian crossing near Victoria park Callington Road gate would be beneficial.

Councillor P Samuels requested councillors email him with any further ideas for comment and to include Cornwall Councillor Holley

**127/19/20 TO CONSIDER A RIGHT TURN HIGHWAYS SIGN AT GILSTON ROAD**

Councillor P Samuels raised several concerns relating to the effectiveness of utilising an advisory sign for all traffic exiting Gilston Road to turn left.

Councillor B Samuels informed members of an email received prior to the meeting in which the Operations Consultant from the White Rose group wrote on behalf of all the local business within this area who are now suffering income losses due to traffic congestion.

It was **RESOLVED** to invite the group and other local businesses affected by the traffic congestion to a meeting at the Guildhall to discuss the issue further with a view to seeking a solution with North Ward Members, Highways, MP and Cornwall Councillors.

All agreed Councillor P Samuels to take the lead on this matter and all councillors to email him if further concerns arise.

**128/19/20** **TO RECEIVE AN UPDATE ON PUBLICITY FOR THE TOWN – COUNCILLOR MARTIN**  
(Pursuant to minute no. 213/18/19b P&F held on 26<sup>th</sup> March 2019)

Councillor Martin showed her work and the designs produced regarding banners being placed in Fore Street.

The Chairman added that the six banners will have design topics associated with figures and iconic landmarks relating to Saltash.

It was **RESOLVED** to approve six banners to be installed in Fore Street by the end of September. All agreed this is to be done within budget previously set and all were in favour for the design shown.

Councillor P Samuels thanked Councillor Martin for her hard work on moving this project forward.

**129/19/20** **TO RECEIVE A REPORT ON A PLASTIC FREE COMMUNITY – COMMUNITY PEGGS**

Councillor Peggs reported on how Saltash Town Council has already started to become a plastic free community and is trying to avoid single use plastics by meeting the five objectives set out such as Resistance Hubs, Plastic Free Allies, Rallies and a Steering Group. Councillor Peggs added the final part of this campaign would be for STC to pass a resolution in support for the Plastic Free Status.

It was **RESOLVED** to formally approve Saltash Town Council's support to become a Plastic Free Community and that a letter of support be sent from the Mayor.

**130/19/20** **TO CONSIDER BUNTING IN THE TOWN**

It was **RESOLVED** to approve bunting in Fore Street on the basis it is bright and colourful and of good quality, avoiding any plastic material.

**131/19/20** **TO APPOINT A HEALTH AND SAFETY CHAMPION**  
(Pursuant to minute no. 69/19/20 P&F held on 23<sup>rd</sup> July 2019)

It was **RESOLVED** that Councillor Fox to be appointed Health and Safety Champion.

**132/19/20**     **PLANNING**

a. Applications for consideration: None.

b. Tree applications/notifications: None.

**133/19/20**     **CONSIDERATION OF LICENSE APPLICATIONS**

None.

**134/19/20**     **MEET YOUR COUNCILLORS**

Arrangements for future meetings.

It was **RESOLVED** that Councillors Martin and Samuels and Phillips are available to attend on Saturday 3<sup>rd</sup> August 2019

**135/19/20**     **PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

To resolve that pursuant to Section 1(2) of the Public Bodies (Admission to meetings) Act 1960 the public and press leave the meeting because of the confidential nature of the business to be transacted.

**136/19/20**     **TO CONSIDER ANY ITEMS REFERRED FROM THE MAIN PART OF THE AGENDA**

None.

**137/19/20**     **PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

It was **RESOLVED** that the public and press be re-admitted to the meeting.

**138/19/20**     **TO CONSIDER URGENT NON-FINANCIAL ITEMS**

Citizens Advice Cornwall.

Town Clerk advised members of correspondence received from the Citizens Advice Bureau asking if a commemoration tree could be planted in Saltash for their 80th anniversary of work within the community.

It was **RESOLVED** to approve the tribute and lasting memorial with a short planting ceremony at Pillmere pending approval from Ward Members and STC's tree warden's advice on location. Once the date for the ceremony is set the Mayor requested all to attend.

The Tamar Bridge and Torpoint Ferry Joint Committee Toll Review Application.

Town Clerk advised members of the Tamar Bridge toll review to be held at the Guildhall in Plymouth on the 6th August.

It was **RESOLVED** to note.

Cornwall Council dog fouling, littering and flytipping incident report card scheme.

Councillor Martin informed members of training she had recently attended for Dog Fouling and Littering Penalties. She advised more information is on Cornwall Council's website however reporting incidents can now be completed on report cards to facilitate the award of penalty notices.

It was **RESOLVED** to defer to the Policy and Finance Committee meeting.

Cornwall Council Audit.

Councillor P Samuels informed members of his concerns regarding a report published on a private members website called Cornwall Live. The report stated monies spent in Cornwall Councils budget were awarded contractually outside of rules and regulations, which would be referred to as exemptions. Councillor Samuels expressed concern as the amount of money involved totalled 53 million pounds.

It was **RESOLVED** to approve Councillor Samuels writing to the Chairman of Cornwall Council asking for this report to be taken seriously and be investigated appropriately.

**139/19/20**    **PRESS AND SOCIAL MEDIA RELEASES**

1. STC Gilston Road Meeting with Business's.
2. Plastic Free Support.
3. Banners and Bunting.
4. Neighbourhood plan consultation closure date.

**140/19/20**    **DATE OF NEXT MEETING**

Thursday 3<sup>rd</sup> September 2019 at 7p.m.

**141/19/20**    **COMMON SEAL**

It was **RESOLVED** that the Common Seal of the Council be affixed to all Deeds and Documents necessary to give effect to the foregoing Acts and Proceedings.

Rising at: 21:01

Signed: \_\_\_\_\_  
Chairman

Dated: \_\_\_\_\_