



Saltash Town Council

Policy/Procedure:

Advisory Dress Code for Councillors – Full Council and Civic Occasions

Date of Adoption:

April 2018

This is a Policy or Procedure document of Saltash Town Council to be followed by both Councillors and employees.

Current Status			
Version	1	Approved by	P&R
Date	April 2018	Date of approval	10.04.2018
Responsible Officer	AJT	Minute reference	071819f
Responsible Committee	P&R	Review date	At start of new council.

Version History			
Date	Version	Author/Editor	Comments
April 2018	1	AJT	

Review Record				
Date	Type of Review	Date of completion	Summary of actions	Completed by

Advisory Dress Code for Councillors – Full Council and Civic Occasions

This is an advisory dress code for all Councillors and applies to meetings of the full Town Council and Civic Occasions.

1. All councillors are required to wear smart casual clothing with no slogans.
2. No baseball caps are to be worn in any meeting of the Council unless for health reasons.
3. No training clothes are to be worn in any meeting of the Council. The Chairman will have the discretion to excuse a councillor from complying with the advisory dress code upon receiving a satisfactory explanation from the councillor for not being appropriately dressed.
4. Councillors unable to comply with the advisory dress code due to a disability or health reason will be granted a dispensation for all meetings or Civic occasions for as long as the condition applies.
5. Male members are permitted to wear smart trousers and a smart jumper in place of a shirt but with no slogans.
6. At Civic functions in the presence of the Mayor all members are required to wear smart clothing.

Version History

Date	Details
September 2018	Note: Words importing the masculine gender only shall include all other genders and vice versa.