



Saltash Town Council



Policy/Procedure:

Civic Event Order of Precedence Protocol

Date of Adoption:

April 2018

This is a Policy or Procedure document of Saltash Town Council to be followed by both Councillors and employees.

Current Status			
Version	2	Approved by	FTC
Date	10.04.2018	Date of approval	03.05.2018
Responsible Officer	ajt	Minute reference	07/18/19I
Responsible Committee	Policy & Resources	Review date	As required

Version History			
Date	Version	Author/Editor	Comments
04.04.2013	1		FTC 413/12/13

Review Record				
Date	Type of Review	Date of completion	Summary of actions	Completed by

Saltash Town Council Civic Event Order of Precedence Protocol

Town Sergeant to exercise control and form up parade

(Remembrance Sunday RBL Parade Marshal)

Town Sergeant and Mace Bearer

Lord Lieutenant and Consort.

High Sheriff and Consort.

Mayor and Consort.

Mayor's Cadet (To accompany Mayor)

Cornwall Council Chairman and Consort.

(Military Representatives - Remembrance Sunday Only)

Town Clerk and Mayors Chaplain

Deputy Mayor and Consort.

Member of Parliament

Councillors (In order of length of service/seniority)

Freeman of Town (In order of length of award)

Town Crier (Not in uniform on Remembrance Sunday) plus May Queen and Princesses.

Citizen and Young Citizen of the year.

Cornwall Councillors

Visiting dignitaries (Including Chairman of Chamber of Commerce etc)

Police /Fire Representatives

Others

Version History

Date	Details
September 2018	Note: Words importing the masculine gender only shall include all other genders and vice versa.