

## SALTASH TOWN COUNCIL

### Minutes of an Extra-ordinary Meeting of Saltash Town Council held in The Guildhall on Monday 4<sup>th</sup> January 2010 at 7.00 pm

**PRESENT:** Councillors Mrs S Hooper MBE (Chairman), R Austin, P Clements, G Ellison, M Gee, D Holley, A Killeya, Mrs Merryn Killeya, C Oakes, B Reid, C Riches, P Stephens and D Yates

**ALSO PRESENT** Mrs M Small (Clerk to the Town Council)

**APOLOGIES:** Councillors R Bickford (family funeral), Neil Challen and Mrs F Knight

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#### **178/09/10      RESIGNATION OF COUNCILLOR**

The Clerk read a letter from Neil Challen resigning from the Council with immediate effect due to pressures of work. The Clerk reported that notices were being put up calling for any parishioners who want the vacancy filled by election, that they must send a written request signed by ten parishioners to Electoral Services by 28<sup>th</sup> January 2010.

It was **RESOLVED** that the resignation of Neil Challen is noted and that a letter is sent to him thanking him for his services.

#### **179/09/10      DECLARATIONS OF INTEREST**

Councillors Austin, Holley and Riches declared a personal and prejudicial interest in the tenders for the cemetery Minute No. 182/09/10, as Cornwall Council had submitted a tender.

Councillors Ellison and Gee declared a personal and prejudicial interest in the Elwell Woods Minute No. 180/09/10, as Councillor Ellison is Vice-Chairman of the Saltash Waterfront Residents' Association and Councillor Gee is Treasurer of the same association. Councillor Clements declared a personal interest in the same minute number, as he is a member of the Project Committee.

#### **180/09/10      ELWELL WOODS**

**(Councillors Ellison and Gee left the meeting having declared a personal and prejudicial interest.)**

Councillor Killeya reported that, together with the Clerk, he had met Councillor Ellison to clarify the issues raised at the Civic Amenities Committee. These had all now been satisfied. The total cost of employing the contractors to prepare reports in connection with the Stage 2 bid amounted to £11,955 and, together with monies spent up to September last year of another £4,275, would mean that approximately £2,000 of the £37,000 earmarked by the Town Council would be spent.

It was **RESOLVED** by 11 in favour and 1 abstention (Councillor Mrs Hooper) that this is accepted and the following appointments are made and payments approved:

Simon Thomas	Sculptor/artist		£1,500
BSW	Structural engineers		£2,500 + VAT
High Modulus	Materials (composites) engineers		£2,480 + VAT
Space Design	CDM contractor		To be charged an hourly rate
Abbey Forest	Woodland Management		£475
David Wilson Partnership	Landscape architect/ quantity surveyor	Phase 1 Phase 2	£2,000 + VAT £2,000 + VAT

**181/09/10**      **CONFIDENTIAL PART II**

It was unanimously **RESOLVED** that the Council move into Confidential Part II to receive tenders for projects in connection with the extension to the cemetery and that the press and public be excluded from the meeting.

**182/09/10**      **EXTENSION TO CEMETERY**

**(Cornwall Councillors Austin, Holley and Riches left the meeting during consideration of this item having previously declared a personal and prejudicial interest)**

In Confidential Part II three tenders were considered for preparation of tender documents and surveys.

It was **RESOLVED** to move back into open meeting to report.

It was **RESOLVED** by 11 in favour and 1 abstention (Councillor Mrs Hooper) that the tender from John Grimes Partnership is accepted, subject to clarifications by the project officer.

**183/09/10**      **COMMON SEAL**

It was **RESOLVED** that the Common Seal of the Council be affixed to all Deeds and Documents necessary to give effect to the foregoing Acts and Proceedings.

Signed: \_\_\_\_\_  
Chairman

Dated: \_\_\_\_\_ 21<sup>st</sup> January 2010