

**Minutes of The Saltash Neighbourhood Plan Steering Group Meeting No 147
held on Wednesday 14th August 2019 at Saltash Guildhall.**

Attending:- Cllr. David Yates (In the chair) (Town Council: Saltash West) (DY)
 David Bennett (SWRA & Essa Cycling) (DB)
 John Percil (Latchbrook Neighbourhood Association) (JP)
 John Craven (N&M Pill Neighbourhood Association) (JC)
 Rachael Williams (N&M Pill Neighbourhood Association) (RW)
 Simon Wagemakers (Persimmon Homes) (SM)
 Stephen Jensen (Resident) (SJ)
 Andrea Scurlock (Resident) (AS)
 Andrew Butcher (Businessman) (AB)
 Adrian White (Saltash Tree Warden) (AW)
 Steve Besford-Foster (Consultant Plan Support) (SB-F)
 William Holman (N&M Pill Landowners Consortium) (WH)

Apologies:- Cllr. Derek Holley (County : Saltash East) (DH)
 Cllr. Jean Dent (Town Council: Saltash West) (JD)
 Alex Sharpe (China Fleet Country Club) (AS)
 Catherine Noakes (N&M Pill Neighbourhood Association) (CN)

The meeting was not recorded.

Minute No.	Item	Action
987.	<p>Declarations of Interest.</p> <p>A Declarations of Interest were recorded by William Holman with regard to his pecuniary interest in a development project at North & Middle Pill and Simon Wagemakers with regard to his company's interest in a development project at Latchbrook.</p>	
988.	<p>Minutes of Meeting 146.</p> <p>Approved</p>	WH
989.	<p>Matters Arising from the Minutes of Meeting 146.</p> <p>1. Minute 983.3 : Open Space Strategy. DB advised that Plymouth City Council were making funds available to community groups willing to assume responsibilities for Open Space management on the grounds of improving well-being and therapeutic use.</p> <p>2. Minute 984 : Regulation 14 Public Consultation Programme. JC raised and DY referred to a written complaint received from the N&M Pill Neighbourhood Association that residents had not received the SNP Consultation Summary leaflet distributed throughout the Town. SB-F to obtain a GPS delivery report from the distribution company. The Association were nonetheless aware of the consultation arrangements and representatives had attended the launch event.</p>	SB-F

	<p>3. Minute 985 : The Calstock Climate Emergency Strategy. Following on from Cornwall Council's declaration and the Steering Group's examination of the Calstock Strategy, DB had checked the Cornwall Summary Strategy published in #LoveSaltash and advised that there was a strong correlation with SNP policies.</p>	
990.	<p>Review of the Regulation 14 Public Consultation Responses.</p> <ol style="list-style-type: none"> 1. The Consultation ended at 12.00 midnight that evening. 2. DY advised that in addition to the published programme of consultation events he had also held events each Saturday at the library and met with U3A, Knitter-natter and attended a meeting with the N&M Pill Neighbourhood Association with Cornwall Councillor Holley. 3. SB-F indicated that it was evident that many issues raised were outside the remit of the SNP such as traffic management and Cornwall Site Allocations. The demarcation lines between the National Planning Policy Framework, Cornwall Local Plan including Site Allocations Development Plan Document (DPD) and Neighbourhood Plan did present a confusing picture. DY suggested that as part of the SNP assessment such comments could be grouped and sent to the relevant organisation with direct responsibility for the issue. JC questioned the value of people's responses. 4. SB-F provided a preliminary report of on-line and written responses received from Statutory Consultees, Local Organisations, the Community, Developers and others. Access issues to Survey Monkey precluded a complete analysis at the meeting. SB-F and STC were working to resolve the difficulty. 5. SB-F ran through the response templates and systematic approach that would be taken to record and process all submissions. 6. The three most important statutory consultees were Historic England, Natural England and the Environment Agency. It was anticipated that some amendments might be required to the SNP in liaison with Cornwall Council to address matter raised. A preliminary assessment suggested that matters raised could be resolved in sensible and straightforward manner. SB-F would be writing to Nick Cahill at CC to initiate this process in relation to CC and Historic England inconsistencies. 7. It was considered that it could take 6-8 weeks to complete the assessment of the responses. Minor corrections to some maps had also be identified. 8. DY advised that a detailed response had been received from the Cornwall and Isles of Scilly Health and Care Partnership. He was attending a meeting which would examines issues and options raised the following day. 9. SJ volunteered to help in the process expressing a particular interest in the Built Environment. 10. The following process was agreed. <ol style="list-style-type: none"> a. SB-F to input all responses received into his Response Report Templates. b. SB-F to sort the responses into sections and policy groups for further examination and processing at the next meeting. c. The Steering Group to consider these sections meeting by meeting until completed using a further Response Report Template. d. SB-F to publish material on the SNP web-site to keep the public apprised as the process progresses. 	<p>SB-F</p> <p>SB-F</p> <p>SB-F</p> <p>SB-F</p>
991.	<p>Any Other Business.</p> <ol style="list-style-type: none"> 1. Budget Requirements. A review of funding needs to complete the SNP process would be considered at the next meeting to inform STC precept considerations. It was recognised 	

	<p>that further Locality funding might also be available. WH to place on the Agenda for the next meeting.</p> <p>2. Policy H1 – Ensuring Housing Apportionment Target Up To 2030 is Achieved. JC referred to the incomplete statement at the foot of the policy box “ * as identified by Cornwall Council’s annual Local Plan Housing.....” SB-F to correct.</p> <p>3. Coastal Community Team : Saltash – Meeting with Cornwall Officers. WH reported that he and DY had attended a meeting to consider potential flood prevention and public realm works at the waterfront following award of Coastal Revival Fund monies. The team would be meeting again in September with the Environment Agency for further discussions. It was noted that any development proposals will be required to provide mitigation to address recreational impact upon the SAC and SPA. Details on the nature of the mitigation measures are set out in the European Sites Mitigation Strategy Supplementary Planning Document. Any consultant’s report should examine such measures. SB-F to send WH the Environment Agency consultation Response.</p>	<p>WH</p> <p>SB-F</p> <p>SB-F/ WH</p>
992.	<p>Date of Next Meeting.</p> <p>Wednesday 28th August 2019 at Saltash Guildhall commencing 6.00pm</p>	<p>ALL</p>

The meeting ended at 7.55pm.

Minutes of Steering Group meetings together with extensive information on the preparation of The Saltash Neighbourhood Plan can be found at plan4saltash.co.uk

Circulation List (General Data Protection Regulation EU2016/679 compliant.)

(Names in ***Bold Italics*** denote an elected member of the Steering Group.)

<i>Cllr. David Yates</i>	<i>Saltash West (STC)</i>	Alex Sharpe	China Fleet Country Club
<i>Cllr. Jean Dent</i>	<i>Saltash West (STC)</i>	Cllr. Sam Tamlin	Saltash West (CC)
<i>Cllr Derek Holley</i>	<i>Saltash East (CC)</i>	Adrian White	Saltash TC Tree Warden
<i>Catherine Noakes</i>	<i>N&M Pill Neighbourhood Assoc’n</i>	Ray Lane	Town Clerk
<i>John Percil</i>	<i>Latchbrook Neighbourhood Assoc’n</i>	Roger Fursier	Forder Comm&Consvn. Assocn.
<i>Denise Watkins</i>	<i>Waterfront Residents Assoc@n</i>	Catherine Thomson	CC Community Network Manager
<i>William Holman</i>	<i>N&M Pill Landowner Consortium</i>	Jacky Swain	CEG Ltd. (Broadmoor Farm)
<i>Jane Hamlyn</i>	<i>Architect & Pillmere Resident</i>	Peter Ryland	Chamber of Commerce & CIC
<i>David Bennett</i>	<i>SWRA & Essa Cycling</i>	<i>Ian Taylor</i>	<i>Port View Estate</i>
Steve Besford-Foster	Consultant PlanSupport	Stephen Jensen	Resident